

**BACCALAUREATE COUNCIL**  
**First Meeting/ 2019-2020 Academic Year**  
**September 12, 2019**

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Voting Members: A. Ferguson (BUS), S. Ehsani (BUS), R. Caughron (EDU), L. Hedin (EDU),  
Present J. Ryu (EET), E. Myung (HHS), J. Umoren (HHS), S. Daskal (LAS), D. Gorman (LAS), J. Wolfskill (LAS), M. Lenczewski (LAS), J. Hathaway (VPA), M. Ayers (Libraries), G. Montero (Student, HHS), C. Maher (Advisor)

Ex-Officio Non- O. Ghrayeb (Vice Provost), C. Garvey (Director of Admissions), J. Montag  
Voting Members (Registration and Records)  
Present:

Guests: K. Cady (Center for the Study of Women, Gender, and Sexuality), K. Heinekamp (Center for the Study of Women, Gender, and Sexuality), A. Radasanu (Acting Director, University Honors Program), M. Holtz (Director, Office Student Engagement), N. Pohlman (Chair, Honors Committee), S. L. Aye (Fulbright Scholar)

The Baccalaureate Council (BC) meeting was called to order by Vice Provost Ghrayeb.

### **I. Introductions**

Ghrayeb thanked Council members for their time. Introductions were made and Ghrayeb explained that he is a non-voting, ex-officio member and serves as the chair for the BC.

### **II. Adoption of Agenda**

Caughron made a motion, seconded by Lenczewski, to APPROVE THE AGENDA FOR THE SEPTEMBER 12, 2019, BACCALAUREATE COUNCIL MEETING. **Motion passed unanimously.**

### **III. Election of Assistant Chair**

After explanation from Ghrayeb in regards to the duties of the Assistant Chair, Montag nominated Ferguson to take the role again this year. There were no other nominations. **Ferguson was elected by acclamation.** Ghrayeb noted that the Executive Committee of the BC is at a minimum composed of the Chair, Assistant Chair, and Curriculum Coordinator.

### **IV. First Meeting Documents**

Ghrayeb went through the orientation documents and informed the council that Ferguson and Halverson would hold a new member orientation, before the next meeting of the BC on October 10, 2019, to provide time for questions and clarifications of these documents.

### **V. Announcements**

A. Council members are reminded that if they are unable to attend a BC meeting, they can name a substitute to represent their constituency and they should inform Denise Halverson (753-0126, dhalverson@niu.edu) so the substitute can be given access to meeting documents.

B. Ghrayeb requested that members go back to their colleges and help to recruit student representatives to the BC, as currently only the College of Health and Human Sciences has a student representative.

### **VI. Consent Agenda**

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The consent agenda is established by the BC executive committee. Items on the consent agenda are college minutes with no undergraduate curricular items or proposals that are non-controversial. Also on the consent agenda are minutes from committees that report to the BC: Committee for the Improvement of the Undergraduate Academic Experience (CIUAE), General Education Committee (GEC), and the Honors Committee.

- A. **College minutes with no undergraduate curricular items**
  - i. College of Business #11 (AY 18-19)
- B. **College minutes with undergraduate curricular items**
  - i. College of Health and Human Sciences #11 (AY 18-19)
  - ii. College of Education #12 (AY 18-19)
- C. **Other Items**
  - i. GEC minutes, 3/28/2019
  - ii. GEC minutes, 4/18/2019

Caughron made a motion, seconded by Ferguson, TO APPROVE ALL ITEMS IN THE CONSENT AGENDA. **Motion passed unanimously.**

**VII. College Minutes for Discussion**

- A. **College of Business #12 (AY 18-19, page 1 [C or better language]).** Gorman made a motion, seconded by Caughron TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF BUSINESS #12 (4/23/2019). **Motion passed unanimously.**
- B. **College of Liberal Arts and Sciences #9 Addendum (AY 2018-19, pending BOT and IBHE approval).** Lenczewski made a motion, seconded by Hedin TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF LIBERAL ARTS AND SCIENCES (10/31/2018). Cady and Heinekamp from the Center for the Study of Women, Gender, and Sexuality were in attendance to present the new major and field questions. Discussions covered capacity issues, impact on other colleges, verifiability of learning outcomes, native versus new applicants, and lack of tracks or emphasis. Cady and Heinekamp provided data and answered concerns. **Motion passed by majority.**
- C. **University Honors Committee #1 (AY 19-20, 9/6/2019, revision to the Honors Engaged Program).** Hathaway made a motion, seconded by Caughron TO APPROVE THE REVISIONS TO THE HONORS ENGAGED PROGRAM. Radasanu, Holtz, and Pohlman presented the new proposal to give the Honors program the authority to assess what a co-curricular experience is and how to quantify this experience within the existing structure of the points program. Radasanu laid out the need for this change given student feedback that the Honors program, as currently structured, is confusing and doesn't seem worth pursuing for some students. This proposal operationalizes the experience and provides a pathway for tracing and capturing these experiences for Honors credit. This allows the student to accurately

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track and complete the requirement. **Motion passed unanimously.**

**VIII. Unfinished Business**

- A. CEET #2. The BC tabled the name change proposal for Emphasis 4. Energy and Environmental Technology from CEET #2. The college/department needs to reach out to the Institute for the Study of the Environment, Sustainability and Energy to discuss the name change since the proposal is identical to the name of their institute. Per Dr. Abul Azad, the department has nothing new to report on this issue. Ongoing.

**IX. New Business**

- A. Appointment of BC members to the GEC
- i. Janet Hathaway
  - ii. Rod Caughron
  - iii. Colette Maher
- B. Appointment of BC member to University Honors Committee
- i. David Gorman
- C. Appointment of BC member to University Assessment Panel
- i. Janet Hathaway
- D. Course revision to IDSP 225 and IDSP 425. The BC is the curriculum committee for interdisciplinary changes. Gorman made a motion, seconded by Caughron TO APPROVE THE COURSE DESIGNATOR CHANGE FOR THESE INTERDISCIPLINARY COURSES. **Motion passed unanimously.**

Gorman made a motion, seconded by Caughron, TO ADJOURN. **Motion passed by acclamation.** The meeting adjourned at 2:15 p.m.

The next meeting of the Baccalaureate Council is scheduled for October 10, 2019, 12:30-3:00, Holmes Student, University Suite Dining

Respectfully submitted,

Denise Halverson  
Curriculum Coordinator/ Catalog Editor