

OFFICIAL MINUTES
BACCALAUREATE COUNCIL
Ninth Meeting/ 2019-2020 Academic Year
May 07, 2020

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Voting Members: A. Ferguson (BUS), S. Ehsani (BUS), L. Hedin (EDU), J. Ryu (EET),
Present L. Guo (EET), S. Geiger (HHS), E. Myung (HHS), L. Crowley (LAS), S. Daskal (LAS), (LAS), M. Lenczewski (LAS), J. Wolfskill (LAS), J. Hathaway (VPA), J. Siblik (VPA), W. Finley (Libraries), C. Maher (Advisor), A. Schatteman (Faculty Senate)

Ex-Officio Non- O. Ghrayeb (Vice Provost), J. Montag (Registration and Records),
Voting Members K. Saalfeld (Transfer Center), D. Halverson (Curriculum Coordinator/Catalog
Present: Editor)

Guest: Dave Ballantine (Curricular Dean CLAS), presented New Business VII. B.

The Baccalaureate Council (BC) meeting was called to order at 12:30 p.m. by Vice Provost and Chair Omar Ghrayeb.

I. ADOPTION OF AGENDA – Hedin made a motion, seconded by Hathaway, to APPROVE THE AGENDA FOR THE May 07, 2020 BACCALAUREATE COUNCIL MEETING. **The motion passed unanimously.**

II. APPROVAL OF MINUTES – Ghrayeb announced that the minutes from April, 2020 had been **approved by quorum** via email and have been uploaded in the BC TEAMS site for review and retrieval.

III. ANNOUNCEMENTS

A. Ghrayeb thanked the BC members for their service during the academic year 2019-2020.

IV. CONSENT AGENDA

Wolfskill made a motion to discuss/approve the consent agenda items. Daskal seconded and THE MOTION **was APPROVED unanimously.**

A. College Minutes with no undergraduate curricular items

1. College of Business
 - a. CBUS 09 (AY 2019-20)
 - b. CBUS 10 (AY 2019-20)

2. College of Health and Human Sciences
 - a. CHHS 13 (AY 2019-20)

B. College Minutes with undergraduate curricular items

1. College of Education
 - a. CEDU 14 (AY 2019-20)
Item CEDU19.20.14.02 – Course Revision LTRE 305
2. College of Visual and Performing Arts

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- a. CVPA 07 (AY 2019-20)
 - Item CVPA19.20.07.01 Course revision THEA 492
 - Item CVPA19.20.07.02 Other Catalog Change per .01

V. DISCUSSION AGENDA

A. *College of Business* – Ferguson made a motion for discussion/approval. This was seconded by Ehsani. Wolfskill expressed concerns in regards to having different pre-requisites for different student populations. Ferguson and Ehsani provided rationale. The BC voted **to APPROVE** the revised pre-requisite with the following changes to the language: Open to non-majors by consent of department. Gina Nicolosi, the chair of the Finance Department, has approved this language.

- 1. CBUS 11 (AY 2019-20)
 - Item CBUS19.20.11.01 - PRQ revision FINA 340

B. *College of Health and Human Sciences*

- 1. CHHS 11 (AY 2019-2020) - Daskal made a motion for discussion/approval. Hedin seconded and the motion **was APPROVED unanimously and the following Items are included.**

Item CHHS19.20.11.02 – Course deletion FSMD 256 – this course is not required by any program. It is one of several options for an internship or practicum. FSMD 356 will be the primary course for this opportunity.

Please see .04

Item CHHS19.20.11.03 – Policy on Dismissal – removal of course

Item CHHS19.20.11.04 – Course revision FSMD 356

Item CHHS19.20.11.05 – Other Catalog Changed per .04

Item CHHS19.20.11.06 – Course revision FSMD 458

Item CHHS19.20.11.07 – Course revision FSMD 474

Item CHHS19.20.11.08 – Other Catalog Change per .07

Item CHHS19.20.11.09 – Course revision AHLS 211

Item CHHS19.20.11.10 – Revision to Medical Laboratory Sciences B.S.

- 2. CHHS (AY 2019-2020) – Ghrayeb presented the new proposal and Hedin made a motion for discussion/approval. Ferguson seconded and the motion **was APPROVED unanimously.**

Item CHHS19.20.14.01 – Limited Admissions and Limited Retention Policy

VI. NEW BUSINESS

- A. Reverse Transfer Credit Policy Revision – Jerry Montag presented the regulatory driven revision to the policy. Ferguson made a motion for discussion/approval. This was seconded by Lenczewski. Daskal, Wolfskill, and Saalfeld discussed details of the language in the policy. The BC requested language revision of the accumulated 60 credit hour statement. Provided this language is revised for clarity, the BC **approved unanimously.** Halverson was tasked with the revision.
- B. Streamlined Curricular Process Proposal – Presented by Dave Ballantine. Hathaway

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made a motion for discussion/approval. This was seconded by Geiger. Hedin, Wolfskill, Ferguson, Ghrayeb, and Ballantine engaged in analysis and rationale for the policy. Issues and concerns raised centered on the period of time for dormancy of a course before deletion; reasons for deletion of a course that is not dormant; documentation for due diligence; and unforeseen impact without BC review. The policy **was APPROVED unanimously**. A minor change in language to make statements in regards to course offering frequency consistent throughout was requested. Halverson was tasked with this edit. This proposal needs to be presented to ASSAP/BOT for final approval.

VI. ADJOURNMENT – Ghrayeb called for a motion to adjourn and Hedin made the motion, which was seconded by Hathaway. The motion was **APPROVED unanimously** and the BC adjourned at 1:47 p.m.

This is the last meeting of the Baccalaureate Council for the academic year 2019-2020. The first meeting of the BC for academic year 2020-21 is scheduled for September 10, 2020 at 12:30-3:00, HSC University Suite.

Respectfully submitted,

Denise Halverson
Curriculum Coordinator/ Catalog Editor