

**BACCALAUREATE COUNCIL**  
**December 6, 2018**  
Approved

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Voting Members Present: A. Ferguson (BUS), S. Marsh (BUS), R. Caughron (EDU), L. Hedin (EDU), R. Kilaparti (EET), S. Geiger (HHS), E. Myung (HHS), M. Cheng (LAS), D. Gorman (LAS), M. Lenczewski (LAS), L. Sunderlin (LAS), J. Wolfskill (LAS), J. Hathaway (VPA), J. Siblik (VPA), L. Garcia (Libraries), W. Murphy (HHS/Student), M. Myles (EDU/Advisor)

Ex-Officio Non-voting Members Present: K. Jaekel (Faculty Senate), C. Garvey (Admissions)

Consultants: A. Byrd (Registration and Records), J. Montag (Registration and Records), D. Smith (Catalog Editor/Curriculum Coordinator)

Guests: S. Degges-White (EDU/CAHE), M. Falkoff (College of Law), T. Gilson (Honors Program), D. Isawi (EDU/CAHE)

The Baccalaureate Council (BC) meeting was called to order by Ferguson in the absence of Ghrayeb.

I. **Adoption of Agenda.** Caughron made a motion, seconded by Siblik, to APPROVE THE AGENDA FOR THE DECEMBER 6, 2018, BACCALAUREATE COUNCIL MEETING. Ferguson asked that the HHS items for discussion be moved to the top of the list of minutes for discussion and EDU #8 be moved for discussion after the HHS items. Lastly, she asked that the Honors Program/College of Law catalog revisions be discussed before the remainder of the college minutes are discussed. **Motion passed unanimously as amended.**

**II. Announcements**

- a. Minutes from the November 8, 2018, BC meeting were approved electronically.
- b. Section D--Items reported for inclusion in the 2019-20 Undergraduate Catalog by another undergraduate curriculum committee.

**III. Consent Agenda**

- a. **College minutes with no undergraduate curricular items**
  - i. College of Engineering and Engineering Technology #4
  - ii. College of Health and Human Sciences #5
- b. **College minutes with undergraduate curricular items**
  - i. College of Business #4
  - ii. College of Business #6
  - iii. College of Engineering and Engineering Technology #5 (pending approval of new course MEE 479, see CEET #6)
  - iv. College of Engineering and Engineering Technology #9
  - v. College of Liberal Arts and Science #6 Addendum
  - vi. College of Liberal Arts and Sciences #8 (only 1 ugrad item, p. 7)
  - vii. College of Visual and Performing Arts #5
  - viii. College of Visual and Performing Arts #6 (pending Pres. Freeman approval)

Caughron Rod made a motion, seconded by Gorman, TO APPROVE ALL THE ITEMS IN THE CONSENT

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AGENDA. Wolfskill asked that CLAS #6 addendum be removed from the consent agenda. **Motion passed unanimously as amended.**

**IV. College Minutes for Discussion.**

- a. **College of Business #5.** Marsh made a motion, seconded by Caughron, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF BUSINESS #5 (10/30/18). These materials have “C or better” language and the rationale was noted. **Motion passed unanimously.**
- b. **College of Education #6.** Caughron made a motion, seconded by Myles, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #6 (10/23/18). Revisions for educator licensure programs were explained. According to a new state requirement, educator licensure programs can no longer required the Test of Academic Proficiency (TAP) for admission. Marsh asked if the College of Education is the only place where the B.S. in Applied Management is offered. It was explained that the Department of Educational Technology, Research and Assessment offers one emphasis for that degree, and the College of Liberal Arts and Sciences offers another. **Motion passed unanimously.**
- c. **College of Education #7.** Caughron made a motion, seconded by Myles, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #7 (10/30/18). Ferguson pointed out the undergraduate curricular items. Marsh asked about the course revisions that have both PRQ and CRQ. Smith said she told the college she would edit that to just CRQ, since CRQ means the course in a CRQ needs to be taken either prior or during the same semester. Marsh asked about LTRE 401 and the addition of a GPA of 2.75 to the course’s prerequisite. The rationale was discussed; the GPA is a requirement of the major. Marsh asked about SEEC 485A and if it is clear to students what preprofessional courses are. Hedin replied the definition is in the catalog. **Motion passed unanimously.**
- d. **College of Education #8.** Caughron made a motion, seconded by Hedin, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #8 (11/6/18) PENDING BOT APPROVAL. New courses and a new minor were noted. Marsh asked about new course CAHC 425. The rationale states that there were concerns with duplication with REHB 493, but does not state if rehabilitation counseling approved the new course proposal. Degges-White said they did work with College of Health and Human Sciences Associate Dean Henry and what is presented in these EDU materials is the result of that consultation. There was a question about the title for the Minor in Counseling in terms of overlap with other programs such as psychology, human development and family sciences, and rehabilitation counseling. Degges-White responded the Department of Counseling, Adult and Higher Education did receive approvals from the aforementioned programs. **Motion passed unanimously.**
- e. **College of Education #9.** Caughron made a motion, seconded by Myles, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #9 (11/13/18). PENDING BOT APPROVAL AND VERIFICATION OF NONDUPLICATION WITH THE DEPARTMENTS OF PSYCHOLOGY AND COUNSELING, ADULT AND HIGHER EDUCATION FOR NEW COURSE EPS 418, AS WELL AS A FRIENDLY AMENDMENT TO COURSE REVISIONS FOR SEEC 412 AND SEEC 489. Ferguson pointed out “C or better” language in several spots, new courses, and a 2.75 GPA requirement in professional course work. She added the Department of Curriculum and Instruction checked with departments outside the

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college that have courses being added to the major in elementary education. Regarding new course EPS 418, the rationale notes there is duplication with PSYC 360, but it is not noted if the Department of Psychology confirmed the duplication. Smith reported she asked for verification of nonduplication but had yet to receive it. Hedin said the department felt EPS 418 was specifically orientated to educational settings. Sunderlin asked what happens if a student's GPA goes below 2.75; is that student removed from the program? Hedin replied students have the option of taking other course work to improve their GPAs or they can change to another degree program. Marsh asked what is meant by "candidates" in the last line of new course SEEC 412 and it was explained this refers to students pursuing educator licensure. Discussion followed regarding whether or not the last sentence should be in the prerequisite. Hedin replied the statement is included elsewhere in the catalog and can be deleted. **Motion passed unanimously as amended.**

- f. College of Engineering and Engineering Technology #6.** Caughron suggested all the EET materials be approved together. Lenczewski said the Department of Biological Sciences should be consulted regarding nonduplication for MEE 479. Caughron made a motion, seconded by Hedin, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #6, #7, and #8 (10/24/18, 10/31/18, and 11/7/18) PENDING VERIFICATION OF NONDUPLICATION FOR MEE 479 FROM BIOLOGICAL SCIENCES. **Motion passed unanimously as amended.**
- g. College of Engineering and Engineering Technology #7.** See above CEET #6.
- h. College of Engineering and Engineering Technology #8.** See above CEET #6.
- i. College of Health and Human Sciences #6.** Caughron made a motion, seconded by Marsh, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #6 (10/26/18) PENDING BOT APPROVAL. Marsh asked if the statement for the minors and certificates about FACS majors was necessary. Smith explained that a student cannot earn a minor in their major department unless otherwise noted. Therefore, this allows the FACS majors to enroll in the minor. **Motion passed unanimously.**
- j. College of Health and Human Sciences #7.** Ferguson pointed out the items for discussion. Wolfskill made a motion, seconded by Caughron, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #7 (11/2/18) PENDING BOT APPROVAL. The 2.75 GPA language for the major in nutrition, dietetics, and wellness was discussed. It was determined the GPA is for students in the dietetics with DPD (didactic program in dietetics) track. The GPA requirement will help these students be more successful in obtaining internships. Murphy is a student in this program and further explained why the GPA requirement is necessary. Council members agreed on the principle of the change and the way it is written is appropriate. **Motion passed unanimously.**
- k. College of Health and Human Sciences #8.** Caughron made a motion, seconded by Myles, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #8 (11/16/18). There are two course revisions changing a "C or better" to a "B or better" in the prerequisite. The program is trying to increase transparency with the revisions. **Motion passed unanimously.**
- l. College of Liberal Arts and Sciences #3.** Lenczewski made a motion, seconded by Hedin, TO

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APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #3 (9/19/18). Ferguson pointed out undergraduate items of note. Throughout this set of minutes and the ones that follow from LAS there are changes to educator licensure language, including “C or better” language. Good rationales were provided. Marsh asked about “appropriate professional disposition.” Hedin explained that Illinois Professional Teaching Standards has a section on professionalism, so for educator licensure programs to be accredited, they have to address professional disposition. This is done by identifying professional behaviors throughout a student’s undergraduate career. She added that every semester candidates are evaluated on their professionalism and any areas of concerns are noted. Marsh observed it’s not clear how this is enforced. Hedin replied that many departments in the College of Education offer freshman courses on professional teaching that orient students to education, including expected behaviors for future teachers. In addition, every syllabus for educator licensure course work needs to have the NIU conceptual framework, which addresses professional dispositions. Caughron expressed concern that professional disposition assessment could be arbitrary and capricious. Jaekel replied the assessment is ongoing and students receive a lot of feedback throughout their time in the program. Myles added it’s not a singular faculty decision to remove a student and it involves a committee review with procedures in place for due process. Hathaway said the School of Music has multiple paths for evaluating professional disposition. **Motion passed unanimously.**

- m. College of Liberal Arts and Sciences #4.** New courses were noted. Caughron made a motion, seconded by Hedin, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #4 (9/26/18). Ferguson pointed out several new course proposals that are duplicated in CLAS #7. The BC should disregard them for CLAS #4. The courses are FLSP 315, FLSL 321, FLSL 361, and FLAL 421. **Motion passed unanimously with the exception of the courses that also appear in CLAS #7.**
- n. College of Liberal Arts and Sciences #5.** Caughron made a motion, seconded by Marsh, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #5 (10/3/18) PENDING GEC AND PRES. FREEMAN APPROVAL. Ferguson pointed out the curricular items to consider. It was noted that verification of nonduplication was obtained from the School of Art and Design for HIST 418. Smith explained that while this item is a course revision, the changes were substantive enough and mentioned visual arts that it was appropriate to reach out for nonduplication. A GPA requirement of 2.67 was discussed and the rationale notes that 2.67 is equal to a grade of B-. **Motion passed unanimously.**
- o. College of Liberal Arts and Sciences #6.** Wolfskill made a motion, seconded by Marsh, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #6 (10/10/18) PENDING CLARIFICATION OF CROSSLISTING AND PENDING GEC APPROVAL. Ferguson pointed out “C or better” language and 2.67 GPA, which has the same rationale as previous materials discussed. Ferguson also noted revisions to LATS 100 and said the course is being revised again in CLAS #10. The changes for the major in anthropology were discussed. Some of the courses listed are crosslisted and there was a question of whether or not the crosslisted courses should be added. Smith will check with the department. **Motion passed unanimously as amended.**
- p. College of Liberal Arts and Sciences #7.** Gorman made a motion, seconded by Caughron, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #7 (10/17/18) PENDING GEC APPROVAL. New courses and “C or

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better” language were noted. Ferguson pointed out new course ECON 290, which is also in unfinished business item b. She reported Ghrayeb met with the Departments of Economics and Finance and they agreed to swap verification of nonduplication for their courses. Smith reported the Department of Operations Management and Information Systems also provided verification of nonduplication for ECON 290. Ferguson said these materials have the courses she mentioned earlier that were duplicates. **Motion passed unanimously.**

- q. College of Liberal Arts and Sciences #9.** Wolfskill made a motion, seconded by Marsh, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #9 (10/31/18) PENDING GEC, BOT, AND IBHE APPROVAL. Ferguson noted there are a lot of the changes related to the new Department of Statistics and Actuarial Science. An error for the title for GEOL 303 was noted; “previous” should be “precious.” **Motion passed unanimously.**
- r. College of Liberal Arts and Sciences #10.** Wolfskill made a motion, seconded by Hedin, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #10 AND #11 (11/7/18 and 11/14/18) PENDING PRES. FREEMAN APPROVAL WITH THE EXCEPTION OF COMS 464 FOR VERIFICATION OF NONDUPLICATION FROM THE DEPARTMENT OF ENGLISH. “C or better” language was noted. Ferguson pointed out the second course revision for LATS 100 in CLAS #11, and there is a designator change for Women’s and Gender Studies. There is also a B.S./M.S. accelerated program in mathematics. **Motion passed unanimously.**
- s. College of Liberal Arts and Sciences #11.** See CLAS #10.
- t. College of Visual and Performing Arts #4.** Hathaway made a motion, seconded by Caughron, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF VISUAL AND PERFORMING ARTS #4 (10/17/18). New course proposal was noted. **Motion passed unanimously.**
- u. College of Liberal Arts and Science #6 Addendum.** Wolfskill explained he asked for these materials to be off the consent agenda for the course revision to HIST 374. By adding “/as” it relegates women to a suffix. Suggestions were to change it to “Latinos/Latina” or “Latinx.” Jaekel said that unless the course is dealing specifically with gender, the title probably should not be “Latinx.” It was suggested this course revision go back to the college for review. Gorman made a motion, seconded by Caughron, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #6 ADDENDUM WITH THE EXCEPTION OF COURSE REVISION FOR HIST 374. **Motion passed unanimously.**

**V. Unfinished Business.**

- a. CBUS #12 (AY 16-17).** New course FINA 290, Quantitative Finance for Scientists and Engineers, was tabled at the 9/14/17 BC meeting for verification of nonduplication from Economics. It was reported the departments worked out their differences. Marsh made a motion, seconded by Lenczewski, TO APPROVE NEW COURSE FINA 290. **Motion passed unanimously.**
- b. CLAS #5.** New course ECON 290, Economic Data Analysis with Excel, was tabled at the 12/7/17 BC meeting for verification of nonduplication from the Departments of FINA and OMIS. See

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CLAS #7 above.

- c. UNIV 102--New Course Proposal. This was tabled at the October 11, 2018, This item will remain tabled until the February, 2019, BC meeting.
- d. New Honors to Graduate School Agreements. Caughron asked what is the benefit of this program. Falkoff explained the main benefit is a savings on tuition since students would only be in College of Law courses for two years. Falkoff further explained other admissions requirements such as GPA and score on the LSAT. A motion was made and seconded TO APPROVE THE REVISIONS TO THE HONORS PROGRAM/COLLEGE OF LAW ACCELERATED PROGRAM. **Motion passed unanimously.**

**VI. New Business**

- a. Updated SAT score for the Honors Program. Wolfskill made a motion, seconded by Caughron, TO APPROVE THE REVISION FOR HONORS PROGRAM ADMISSION. Gilson explained the change in necessitated by changes in the SAT concordance tables. **Motion passed unanimously.**

**VII. Other Business.** Garvey asked about other times when the SAT concordance changes and whether or not she would need to bring that change to the BC for approval or send the change directly to the catalog editor. Marsh made a motion, seconded by Myles, THAT UPDATES DUE TO CHANGES IN THE SAT CONCORDANCE TABLES CAN BE SENT DIRECTLY TO THE CATALOG EDITOR. **Motion passed unanimously.** It was also noted more corrections to catalog language may be needed due to the change by the state of Illinois for the TAP requirement. These may be sent electronically to the BC for approval.

Geiger made a motion, seconded by Siblik, TO ADJOURN. **Motion passed by acclamation.** The meeting adjourned at 2:35 p.m.

The next meeting of the Baccalaureate Council is scheduled for February 14, 2019, 12:30-3:00, Altgeld 125.

Respectfully submitted,

Donna M. Smith