

BACCALAUREATE COUNCIL
November 8, 2018
Approved

i of iv

Voting Members Present: A. Ferguson (BUS), S. Marsh (BUS), R. Caughron (EDU), R. Kilaparti (EET), E. Myung (HHS), A. Bennett (LAS), M. Cheng (LAS), D. Gorman (LAS), M. Lenczewski (LAS), L. Sunderlin (LAS), J. Wolfskill (LAS), J. Hathaway (VPA), J. Siblik (VPA), L. Garcia (Libraries), W. Murphy (HHS/Student), M. Myles (EDU/Advisor)

Ex-Officio Non-voting Members Present: K. Jaekel (Faculty Senate), C. Garvey (Admissions)

Consultants: A. Byrd (Registration and Records), J. Montag (Registration and Records), D. Smith (Catalog Editor/Curriculum Coordinator)

Guests: M. Pronschinske Groza (BUS/MKTG)

The Baccalaureate Council (BC) meeting was called to order by BC Assistant Chair Ferguson in the absence of Vice Provost Ghrayeb, who was out of town.

I. Adoption of Agenda. Caughron made a motion, seconded by Marsh, to APPROVE THE AGENDA FOR THE NOVEMBER 8, 2018, BACCALAUREATE COUNCIL MEETING. **Motion passed unanimously.**

II. Announcements

- a. Minutes from the October 11, 2018, BC meeting were approved electronically.

III. Consent Agenda..

- a. **College minutes with no undergraduate curricular items**
 - i. College of Visual and Performing Arts #1
- b. **College minutes with undergraduate curricular items**
 - i. College of Business #2
 - ii. College of Education #2 (NOTE: The KNPE changes on pages 1-2 were dealt with under old business at the 10/11/18 BC meeting.)
 - iii. College of Education #4
 - iv. College of Engineering and Engineering Technology #2 (pages 5, 7; pending Pres. Freeman approval) Note: CSCI and PHYS have approved the addition of their courses to the major in technology.
 - v. College of Engineering and Engineering Technology #3
 - vi. College of Health and Human Sciences #3 (pending GEC approval)
 - vii. College of Visual and Performing Arts #2
 - viii. College of Visual and Performing Arts #3
- c. **Other Items**
 - i. September 27, 2018, General Education Committee minutes
 - ii. October 18, 2018, General Education Committee minutes

Gorman made a motion, seconded by Caughron, TO APPROVE ALL THE ITEMS IN THE CONSENT

BACCALAUREATE COUNCIL

November 8, 2018

Approved

ii of iv

AGENDA. Lenczewski asked for College of Engineering and Engineering Technology #2 to be removed from the consent agenda. It was noted that College of Education #2 should be on the consent agenda and College of Education #3 should be off for discussion. On an earlier version of the agenda these items were switched. **Motion passed unanimously as amended.**

IV. College Minutes for Discussion.

- a. **College of Business #3.** Ferguson introduced Mya Pronschinske Groza from the Department of Marketing. There were revisions made to these minutes and the BC should have received them yesterday. Ferguson pointed out the undergraduate changes, including several accelerated/integrated programs in Marketing. Caughron made a motion, seconded by Marsh, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF BUSINESS #3 (10/2/18) (PENDING BOT APPROVAL) AND THE SUBSEQUENT REVISIONS. The department was asked to consider a different term for the minor to master's and certificate to master's programs and they agreed to change "accelerated" to "integrated." Pronschinske Groza confirmed the department approved of this change. She also noted the change in hours for all the undergraduate to graduate programs from 60 to 90. They had 60 hours in their original proposal in consideration of transfer students. However, since 90 is the norm used by all the other accelerated programs, they made the change to 90. Caughron asked who would be monitoring the new certificate. The reason he asked is issues with many certificates were discussed during program prioritization. The issues include the fact that students are unaware of certificates and there were certificates where no one was tracking the progress of students through the course work. Pronschinske Groza said the Department of Marketing offers three certificates and they are monitored by the department's academic advisor. She added the certificates have good record regarding participation. Byrd said she is working with an automated process to track the certificates. **Motion passed unanimously.**
- b. **College of Education #3.** Caughron made a motion, seconded by Myles, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #3 (10/2/18). Ferguson pointed out the updated rationale for the course revision for SESE 460. The College of Education explained that students go through these courses in blocks and that makes it appropriate to add SESE 447 to the prerequisite. **Motion passed unanimously.**
- c. **College of Education #5.** Hedin made a motion, seconded by Caughron, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #5 (10/16/18) (PENDING PRES. FREEMAN APPROVAL). In these minutes is a proposed name change for the Department of Counseling, Adult and Higher Education to the Department of Counseling, Higher Education, and Student Affairs. Ferguson pointed out other undergraduate curricular proposals. Hedin noted that course designators are also changing along with the department name change. **Motion passed unanimously.**
- d. **College of Health and Human Sciences #2.** Bennett made a motion, seconded by Caughron, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #2 (9/21/18). Ferguson noted new course COMD 301 and the "C or better" language as well as other undergraduate curricular items. Wolfskill asked if the new course was being added to a program and Smith said it is not at this time. Myles pointed out that the rationale states the course is being added as another option for electives. Wolfskill replied he then had no problem with the C or better requirement for MATH 155. It was also noted that "Consent of Instructor" will be changed to "Consent of School." **Motion passed unanimously.**

BACCALAUREATE COUNCIL
November 8, 2018
Approved

iii of iv

- e. **College of Health and Human Sciences #4.** Ferguson reported there are two undergraduate curricular changes in these minutes, including a new course proposal on page 8. Caughron made a motion, seconded by Myles, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #4 (10/5/18). **Motion passed unanimously.**

- f. **College of Engineering and Engineering Technology #2.** Lenczewski said the Department of Technology should have reached out to the Institute for the Study of the Environment, Sustainability and Energy. Since the title of the proposed name change for the emphasis in the major of technology is the same as the institute, the department needs to work with the institute on a solution to avoid any confusion. Lenczewski made a motion, seconded by Myung, TO APPROVE ALL THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #2 (9/26/18) **WITH THE EXCEPTION OF THE NAME CHANGE TO EMPHASIS 4 IN THE MAJOR IN TECHNOLOGY. Motion passed unanimously.**

V. Unfinished Business.

- a. CBUS #12 (AY 16-17). New course FINA 290, Quantitative Finance for Scientists and Engineers, was tabled at the 9/14/17 BC meeting for verification of nonduplication from Economics. Ferguson addressed this issue as well as V.b. Since CBUS #12 and CLAS #5 involve the same departments, Ghrayeb will reach out to those departments to try to resolve their issues. If no resolution can be achieved, per procedure, the departments can attend a BC meeting and present their sides.

- b. CLAS #5. New course ECON 290, Economic Data Analysis with Excel, was tabled at the 12/7/17 BC meeting for verification of nonduplication from the Departments of FINA and OMIS. As of 4/18/18, the CLAS curricular secretary had the verifications, but changes were made to the course that still need college approval. It was clarified that the Department of Finance did not approve of the nonduplication. See also V.a. above.

- g. UNIV 102--New Course Proposal. This was tabled at the October 11, 2018, BC meeting so several issues could be addressed. Wolfskill made a motion, seconded by Caughron, TO REMOVE UNIV 102 FROM THE TABLE. Myles said she agrees with the course in principle, but expressed concerns about implementation, which were shared by some of the other colleges. One concern is if it's not a requirement for graduation, how are students required to complete it. Discussion followed regarding what CHANCE students are required to take and the fact they may enroll in those courses, but then drop out. Myles said this leads to a bigger conversation of how NIU supports this population of students. Marsh noted that for College of Business students, adding this requirement would take them to 17 semester hours in their second semester, which is difficult for many students to carry. Caughron said one of the problems he had with the course is the timing. If it's only offered in the spring, then a student would have to wait another year to take it if they withdrew or failed. The BC discussed the proficiency level in the course skills and what is meant by "proficient." Specifically, how is a student proficient in competency. It was clarified none of the colleges had issues with duplication, but several expressed other issues with the course. Myles added that the challenge is there is no flexibility in a lot of the majors to add even one more course. The BC discussed alternatives to the course such as experiential learning opportunities or a non-credit course. Montag suggested inviting the CHANCE director to a BC meeting to hear more about the program and the course requirements for CHANCE students. Lenczewski made a motion, seconded

BACCALAUREATE COUNCIL
November 8, 2018
Approved

iv of iv

by Caughron to TABLE THE UNIV 102 NEW COURSE PROPOSAL. The reasons to table are 1) completion and credit hours issues (could delay progress towards degree completion or get a student off cycle), 2) measurable and more meaningful learning objectives. Wolfskill asked why have this course when students can get similar content in the major colleges. **Motion passed unanimously.**

VI. New Business

- a. New Honors to Graduate School Agreements. Caughron made a motion, seconded by Bennett, TO APPROVE NEW CATALOG LANGUAGE THAT SAYS NIU'S HONORS STUDENTS ARE AUTOMATICALLY ADMITTED TO NIU'S COLLEGE OF LAW. Discussion followed regarding the purpose of the new language and who is submitting it. Marsh pointed out the new language does not address what the admissions criteria are. Garvey stated that students applying to any accredited Law School must pass the LSAT. Lenczewski made a motion, seconded by Caughron, TO TABLE THIS CATALOG LANGUAGE PROPOSAL FOR CLARIFICATION OF ADMISSIONS REQUIREMENTS FOR THE COLLEGE OF LAW. **Motion passed unanimously.**

Lenczewski made a motion, seconded by Kilaparti, TO ADJOURN. **Motion passed by acclamation.** The meeting adjourned at 1:30 p.m.

The next meeting of the Baccalaureate Council is December 6, 2018, 12:30-3:00, HSC 306.

Respectfully submitted,

Donna M. Smith