

BACCALAUREATE COUNCIL
October 11, 2018
Approved

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Voting Members Present: A. Ferguson (BUS), S. Marsh (BUS), R. Caughron (EDU), L. Guo (EET), E. Myung (HHS), A. Bennett (LAS), M. Cheng (LAS), L. Sunderlin (LAS), J. Wolfskill (LAS), J. Hathaway (VPA), L. Garcia (Libraries), W. Murphy (HHS/Student), V. Meade (LAS/Student), M. Myles (EDU/Advisor)

Ex-Officio Non-voting Members Present: O. Ghrayeb (Vice Provost), K. Jaekel (Faculty Senate)

Consultants: A. Byrd (Registration and Records), J. Montage (Registration and Records), D. Smith (Catalog Editor/Curriculum Coordinator)

Guests: W. Harris (EDU/KNPE), C. McAvoy (EDU/KNPE), S. Estes (LAS Advising), L. Sodaro (LAS Advising)

The Baccalaureate Council (BC) meeting was called to order by Vice Provost Omar Ghrayeb. Ghrayeb introduced new student representative, Vivian Meade, from the College of Liberal Arts and Sciences.

I. Adoption of Agenda. Marsh made a motion, seconded by Caughron, to APPROVE THE AGENDA FOR THE OCTOBER 11, 2018, BACCALAUREATE COUNCIL MEETING. Ghrayeb asked to have item V.d. moved up on the agenda. **Motion passed unanimously as amended.**

II. Announcements

- a. Minutes from the September 13, 2018, BC meeting were approved electronically.
- b. BC member to the University Assessment Panel (UAP). Their bylaws were updated and a representative from the BC is no longer required.

III. Consent Agenda. Ghrayeb reminded the BC that items on the consent agenda are college minutes with no undergraduate curricular items or routine undergraduate curricular items.

- a. **College minutes with no undergraduate curricular items**
 - i. College of Business #1
 - ii. College of Education #1
- b. **College minutes with undergraduate curricular items**
 - i. College of Engineering and Engineering Technology #1
 - ii. College of Health and Human Sciences #1
 - iii. College of Liberal Arts and Sciences #2 (pending GEC approval)

Caughron made a motion, seconded by Bennett, TO APPROVE ALL THE ITEMS IN THE CONSENT AGENDA. **Motion passed unanimously.**

IV. College Minutes for Discussion.

- a. **College of Liberal Arts and Sciences #1.** Smith explained these minutes and attachments are off the consent agenda for substantive changes to the college's requirements for students pursuing a B.S. degree. She also pointed out that proposals for Writing Infused, as well as Human Diversity

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Requirement, courses do not need BC approval. Once they are approved by the college curriculum committee, the applications are forwarded to Smith for inclusion in the next catalog. Wolfskill made a motion, seconded by Myles, TO APPROVE THE REVISIONS TO THE COLLEGE REQUIREMENTS FOR THE B.S. DEGREE IN COLLEGE OF LIBERAL ARTS AND SCIENCES #1 (8/29/18). Marsh asked for clarification on the requirements for students pursuing a second B.S. degree. Estes replied if a student earns a B.S. from another college that will be considered to have met the B.S. sequence. **Motion passed unanimously.** Marsh made a motion, seconded by Bennett, TO APPROVE THE REMAINDER OF THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #1. **Motion passed unanimously.**

V. Unfinished Business.

- a. CBUS #12 (AY 16-17). New course FINA 290, Quantitative Finance for Scientists and Engineers, was tabled at the 9/14/17 BC meeting for verification of nonduplication from Economics. Ghrayeb reported that he will reach out to the Departments of Finance and Economics to see if this can be resolved outside of a BC meeting. If not, according to the APPM, both parties can be invited to state their cases at an upcoming BC meeting.
- b. CLAS #5. New course ECON 290, Economic Data Analysis with Excel, was tabled at the 12/7/17 BC meeting for verification of nonduplication from the Departments of FINA and OMIS. As of 4/18/18, the CLAS curricular secretary had the verifications, but changes were made to the course that still need college approval. Smith reported that she has yet to receive these changes from the college.
- c. College of Health and Human Sciences #12—course revision for FSMD 272—This was sent back to the School of Family and Consumer Science for further consideration. Smith reported the school has withdrawn this proposal.
- d. College of Education #11 (AY 2017-18) (pp. 1-2, 3, pending BOT approval). The BC tabled the changes from KNPE at the last meeting. There were questions about how the new accelerated program will work. The department provided an updated proposal. McAvoy presented the program and the revisions that were made. He addressed the issues the BC had with the proposed catalog language. It was clarified the department based the language for their accelerated program on similar language already in the catalog. Caughron made a motion, seconded by Myles, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS FROM THE DEPARTMENT OF KINESIOLOGY AND PHYSICAL EDUCATION THAT WERE TABLED AT THE SEPTEMBER 13, 2018 BACCALAUREATE COUNCIL MEETING. **Motion passed unanimously.** Myles suggested the department reach out to Byrd in R&R to facilitate the change in MyNIU.
- e. UNIV 102--New Course Proposal. The BC reviewed the new course proposal, which is specifically for CHANCE students. Council members were reminded they are the curriculum committee for this interdisciplinary course proposal. CHANCE students enroll in a special section for UNIV 101 and those sections are taught by CHANCE counselors. Students are in the CHANCE program for a year and the counselors still need to stay in contact with them. UNIV 102 will be one more opportunity for the counselors to do that. UNIV 102 will help to provide competencies for CHANCE students to persist at NIU. Ghrayeb reported that two additional SLOs were added to the -proposal. Discussion

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followed regarding the content of the course. Caughron asked if financial literacy was taught in UNIV 101. Ghrayeb replied that it is, but in UNIV 102, it will be presented in more detail. Bennett made a motion, seconded by Caughron, TO APPROVE NEW COURSE UNIV 102. Wolfskill expressed concern there is duplication with some of the introductory courses some colleges and departments offer and the rationale doesn't really address that. He said he would feel more comfortable if the proposal addressed that. It was pointed out the course is for CHANCE students only and they aren't getting the content in other courses. Myles replied that CHANCE students are also students in the colleges that offer introductory courses similar to UNIV 102, so there could be duplication. Council members felt the duplication issue needs to be looked at and discussed with the colleges. Meade said she thinks this is a perfect course; some students could use the financial literacy component. Caughron asked for documentation the department can provide the course financially. Ghrayeb replied teaching UNIV 102 will be part of the duties of CHANCE counselors. Jaekel noted that many of the graduate assistants in the Department of Counseling, Adult and Higher Education are CHANCE counselors and Jaekel felt the staffing is appropriate. The original motivation for proposing UNIV 102 is to add an additional- point of contact with CHANCE students in the spring semester. Ghrayeb reported that if this course doesn't show that it has improved persistence of CHANCE students, it won't stay in the catalog. A brief discussion followed regarding specific courses that may be duplicated by UNIV 102. Ferguson asked if it would be useful if the course emphasized career planning less. Wolfskill made a motion, seconded by Caughron, TO TABLE THE NEW COURSE PROPOSAL FOR UNIV 102. Nonduplication needs to be better summarized and checked on with other courses. The rationale for UNIV 102 being a resource for retention needs to be better addressed. Ghrayeb said CHANCE students are among underserved college students and UNIV 102 is a way to address the equity gap. Data on the current retention rate of CHANCE students was requested as was a clarification of what happens to a student who doesn't take the course if it becomes a requirement. **The motion to table passed unanimously.** Dr. Kersh will be asked to attend the next BC meeting.

VI. New Business

- a. Human Diversity Requirement (HDR) Catalog Change. Ghrayeb reminded BC members he discussed this at the last meeting. There have been a lot of appeals by students for the HDR. The different stakeholders in the HDR were consulted, resulting in the catalog change presented at today's meeting. The catalog language change tries to cover all possibilities of students transferring in courses that fulfill the HDR. Caughron made a motion, seconded by Myles, TO APPROVE THE CATALOG CHANGES FOR THE HUMAN DIVERSITY REQUIREMENT. Discussion followed regarding the last part of the new sentence and edits were made for clarity. **Motion passed unanimously as amended.**

Wolfskill made a motion, seconded by Caughron, TO ADJOURN. **Motion passed by acclamation.** The meeting adjourned at 1:40 p.m.

The next meeting of the Baccalaureate Council is November 8, 2018, 12:30-3:00, AL 125.

Respectfully submitted,

Donna M. Smith