

BACCALAUREATE COUNCIL
December 7, 2017
Approved

i of vi

Voting Members Present: A. Ferguson (BUS), S. Marsh (BUS), R. Hunt (EDU), J. E. Strid (EDU), R. Kilaparti (EET), L. Guo (EET), E. Myung (HHS), J. Umoren (HHS), M. Cheng (LAS), L. Sunderlin (LAS), D. Gorman (LAS), J. Siblik (VPA), J. Chitwood (for M. Parks, VPA), L. Garcia (Libraries), L. Marcellus (BUS/Advisor)

Ex-Officio Non-voting Members Present: A. Birberick (Vice Provost), C. Garvey (Admissions); S. Eaton (ACCESS)

Consultants: A. Byrd (Registration and Records), J. Montag (Registration and Records), J. Ratfield (Office of the Vice Provost), D. Smith (Catalog Editor/Curriculum Coordinator)

Guests: S. Howell (KNPE), C. Kortegast (CAHE), C. McEvoy (KNPE), D. Peterson (EET), M. Tahernezehadi (EET)

The meeting was called to order by Anne Birberick. Birberick reminded BC members there is a meeting scheduled for December 14. Due to the heavy agenda, there may be business that gets carried over.

I. Adoption of Agenda. Hunt made a motion, seconded by Marsh, to APPROVE THE AGENDA FOR THE DECEMBER 7, 2017, BACCALAUREATE COUNCIL MEETING. **Motion passed unanimously.**

II. MINUTES FOR APPROVAL. The minutes for the November 9, 2017, Baccalaureate Council meeting were approved electronically.

III. Announcements.

- a. Section D attachment. This is a report of items approved for the catalog by another curriculum committee.

IV. Consent Agenda.

- a. **College minutes with no undergraduate curricular items**
 - i. College of Education #5
- b. **College minutes with undergraduate curricular items**
 - i. College of Business #4
 - ii. College of Business #5
 - iii. College of Engineering and Engineering Technology #9
 - iv. College of Health and Human Sciences #10
 - v. College of Liberal Arts and Sciences #4
 - vi. College of Liberal Arts and Sciences #7
 - vii. College of Visual and Performing Arts #3 (pending GEC approval)
 - viii. College of Visual and Performing Arts #4
 - ix. College of Visual and Performing Arts #5
 - x. College of Visual and Performing Arts #6

BACCALAUREATE COUNCIL
December 7, 2017
Approved

ii of vi

c. **Other Items**

- i. Leftover items from November 9
- ii. GEC minutes 11/16/17
- iii. CIUAE minutes 10/2/17

Siblik made a motion, seconded by Gorman, TO APPROVE ALL THE ITEMS IN THE CONSENT AGENDA. Ferguson asked that VPA #5 and 6 be removed from the consent agenda. **Motion passed unanimously as amended.**

V. College Minutes for Discussion.

- a. **College of Education #6.** Umoren made a motion, seconded by Strid, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #6 (10/31/17). A couple items were noted. The Early Childhood Education program is eliminating limited admissions. Also, there are course revisions that are adding the “C or better” language, which is required by state licensure. Other course revisions are changing prerequisites and corequisites, and they have provided rationale for that. **Motion passed unanimously.**
- b. **College of Education #7.** Gorman made a motion, seconded by Cheng TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #7 (11/14/17) PENDING BOT APPROVAL. In these minutes are new courses from CAHE and a new minor in Social Change Leadership. Marsh asked how this is different enough from other minors that address leadership. Kortegast explained that there are leadership courses offered throughout the university, which are connected to specific disciplines. She added, for example, that the minor in the Department of Management is only open to management majors. So, the Department of Counseling, Adult and Higher Education felt there was an opportunity to offer a minor that would be open to all majors. Kortegast also said that students in the adult and higher education discipline are interested in leadership. Marsh asked how social change leadership is different from leadership in other disciplines. Kortegast replied that this new minor focuses more on the philosophical approach to leadership. There was a discussion regarding whether or not there is duplication with existing minors. Birberick said there’s a place for the minor in Social Change Leadership, especially since Management limits enrollment in their minor. Kortegast said that it’s broad in terms of discipline but particular in terms of approach. Also in these minutes is a new certificate of undergraduate study in eLearning Design. Ferguson asked why students are required to complete it in four years. It was explained that it is because the topic changes so rapidly. New courses in KNPE and LESM were noted, as well as course revisions. The proposal for the B.S. in Sport Management was discussed. Marsh asked if the Department of Marketing was aware of their courses being required for the major and Howell replied that his department worked with Geoff Gordon from Marketing. Marsh noted that if this major is approved, it would threaten accreditation for College of Business due to the number of business courses being required. The Department of Kinesiology and Physical Education needs to work with College of Business Associate Dean Towell and their director of accreditation. Marsh asked for the motion to be amended to table the B.S. in sport management until they can have a conversation with the College of Business. Byrd asked if students can use KNPE 461 as a repeat for KNPE 465 and LESM 365 and Howell said they can. The new minors in Sport Management and Sport Sales were discussed. Birberick asked

BACCALAUREATE COUNCIL
December 7, 2017
Approved

iii of vi

if there were similar issues with College of Business accreditation and these minors. Another amendment was made to the motion to table the new minor in Sports Sales. Lastly, new SEVI courses and revisions were noted as well as language to align the early childhood education program with state licensure requirements. **Motion passed unanimously as amended.**

- c. **College of Engineering and Engineering Technology #5.** Ferguson made a motion, seconded by Strid, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #5 (10/20/17). For this set of minutes, there are a number of course revisions for the Department of Technology where they are adding “A grade of C or better” language. There was a question about new course TECH 325 being added as a prerequisite for TECH 423. Smith confirmed that TECH 325 was approved as a new course at the last BC meeting. **Motion passed unanimously.**

- d. **College of Engineering and Engineering Technology #6.** Ferguson made a motion, seconded by Hunt, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #6 (10/27/17). The items in these minutes are preparing for the new B.S. degree program that will be presented in subsequent minutes. They are deleting courses and creating new courses. Ferguson asked if that is why the rationale for the new courses is they are required courses and Tahernezehadi replied yes. Birberick noted that it’s typical to put through new courses in preparation for a new program. Byrd asked about repeats for deleted courses. **Motion passed unanimously.**

- e. **College of Engineering and Engineering Technology #7.** Gorman made a motion, seconded by Ferguson, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #7 (11/2/17) PENDING BOT AND IBHE APPROVAL. It was explained that the proposal for the B.S. in Mechatronics was updated in CEET #8, so it should not be considered. The motion was amended to consider everything in CEET #7 that is not related to the B.S. in Mechatronics. The other items in these minutes are new course proposals, but the bulk of the minutes is the proposal for new B.S. in Biomedical Engineering. Sunderlin expressed concern regarding the sequence of chemistry courses. CHEM 110 is a prerequisite for the required course CHEM 230, but it is not required. He asked how students are able to enroll in CHEM 230 if they aren’t taking CHEM 110. Tahernezehadi explained that the requirements for the B.S. in Biomedical Engineering is replicated from the existing emphasis and students have always been able to enroll in CHEM 230. He also said that they are looking to restructure the chemistry sequencing. Byrd asked about BME 496 and BME 495 and how strict will the department be with the requirement that students must take BME 495 in the fall semester prior to enrolling in BME 496. Peterson said it’s a fixed one-year sequence and students will be advised to take the courses in the right order. **Motion passed except for anything related to the BS in mechatronics with one abstention.**

- f. **College of Engineering and Engineering Technology #8.** Gorman made a motion, seconded by Hunt, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #8 (11/10/17). In these minutes are new courses in engineering design. It was reported that last-minute changes to the proposal for the new B.S. in Mechatronics were sent to Smith. Tahernezehadi

BACCALAUREATE COUNCIL

December 7, 2017

Approved

iv of vi

explained that he found some errors as he was preparing the four-year degree plan. The department also wants to change the name of the degree to Mechatronics Engineering. Smith asked that the provost approve the name change since their proposal for a new degree program was for a B.S. in Mechatronics. Marsh asked about the language that talks about different GPA calculations. Tahernezehadi explained it is due to the different majors in the department. Birberick asked if the language was necessary and Tahernezehadi replied that it could be removed. Since revised language for the new major is forthcoming, an amendment to the motion was made to table the proposal for the B.S. in mechatronics. **Motion passed unanimously as amended.**

- g. **College of Liberal Arts and Sciences #5.** Siblik made a motion, seconded by Sunderlin, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #5 (10/11/17). In these minutes are new course proposals, deletions, and revisions for the Department of Economics. The revision for ECON 492 was discussed. The new language is confusing. An amendment to the motion was made to table the revision to ECON 492 for clarification. Ferguson asked that Economics contact the Departments of Finance and Operations and Management Information Systems for verification of nonduplication for ECON 290. An amendment to the motion was made to table ECON 290 for this verification. An amendment was made to table ECON 315 pending verification of nonduplication from the Department of Kinesiology and Physical Education, specifically with the new courses that were just approved from CEDU #7. It was noted that Economics is proposing an accelerated B.S./M.A. degree. Course revisions for the Center for Nonprofit and NGO Studies were noted since they are adding “C or better” language. They did provide a sound rationale for the changes. **Motion passed unanimously as amended.**
- h. **College of Liberal Arts and Sciences #6.** Hunt made a motion, seconded by Marcellus, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #6 (10/18/17). In these minutes are new and revised courses in the Department of Geographic and Atmospheric Sciences. Changes for math education were noted, most of which aligns the program with state licensure requirements. **Motion passed unanimously.**
- i. **College of Liberal Arts and Sciences #8.** Umoren made a motion, seconded by Ferguson, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #8 (11/8/17). A new course proposal for ANTH 105 was noted. The Department of Communication made a number of course revisions that add “C or better” language. An amendment to the motion was made to table a revision for the major in journalism regarding double majors. The proposed change needs to be clarified. Marsh noted no rationale for the C or better was provided. They need to present data that shows that students who receive a D in these courses are unsuccessful in continuing in the program. It was noted there is existing catalog language for the major that requires all journalism students to earn a C or S or better in all required journalism courses. Byrd asked about the COMS course revisions where the hours are changing from 3 to 4. She wanted to be sure the department is aware students would get an extra hour if they repeat those courses successfully. There was also a question if the “C or better” language in the courses was necessary due to the statement already in the catalog about students needing to pass all the courses with a C or better. This would already be programmed in MyNIU. It was suggested that the department speak with Registration and Records for a simpler solution. A new

BACCALAUREATE COUNCIL
December 7, 2017
Approved

v of vi

course and revisions for the Department English were noted. The new course proposal for ENGL 361 was tabled for verification of nonduplication. The department is also proposing to add a B.S. to their English major. This is an opportunity for them to increase enrollment. There are other catalog changes for English. The proposal to change the name of the Department of Foreign Languages and Literatures to World Languages and Culture was discussed. The department is also revising the major, creating a single B.A. with separate emphases. The department needs to offer a more detailed rationale for this change. Garvey expressed concern about recruiting since there will no longer be majors in French, German, or Spanish. It may be hard for students who are looking for those majors to find what they want. The department is also proposing a restructuring of their minors, but they can't do emphases in a minor. Also, the changes to the department information has some inaccuracies, such as the fact they mention a major in Japanese and there is no such major. An amendment was made to the motion to table the major and minor changes and the departmental information for clarification and a better rationale and to point out the concern about recruiting students. In addition, the requirements as currently set out for the minor proposal for translation was confusing. The minor in translation was tabled. **Motion passed unanimously as amended.**

- j. **College of Health and Human Sciences #7.** This was not discussed due to time constraints.
- k. **College of Health and Human Sciences #8.** This was not discussed due to time constraints.
- l. **College of Health and Human Sciences #9.** This was not discussed due to time constraints.
- m. **College of Visual and Performing Arts #5.** This was not discussed due to time constraints.
- n. **College of Visual and Performing Arts #6.** This was not discussed due to time constraints.

VI. Unfinished Business.

- a. Appoint BC members to the General Education Committee. One more BC member is still needed to serve on the GEC from a college other than LA&S. This was not discussed due to time constraints.
- b. CBUS #12, FINA 290. Nothing more to report. Economics and Finance are still communicating about this.
- c. MEE 481 course deletion/new course from CEET #4 This is being withdrawn from CEET #4 and reintroduced with a revised proposal in CEET #8.
- d. Course revision MEE 482 from CEET #4. This is being withdrawn from CEET #4 and reintroduced with a revised proposal in CEET #8.

VII. New Business

VIII. Upcoming Business.

Marsh made a motion, seconded by Sunderlin, TO ADJOURN. Meeting adjourned at 3:00 p.m. **Motion**

BACCALAUREATE COUNCIL
December 7, 2017
Approved

vi of vi

passed by acclamation.

The next meeting of the Baccalaureate Council is December 14, 2017, 12:30-3:00, AL 125.

Respectfully submitted,

Donna Smith
Catalog Editor/Curriculum Coordinator