AGENDA

FACULTY SENATE
Wednesday, September 4, 2019, 3 p.m.
Holmes Student Center Sky Room
DeKalb, Illinois

I. CALL TO ORDER

II. ADOPTION OF THE AGENDA

III. APPROVAL OF THE APRIL 24, 2019 MINUTES – Pages 5-8

IV. PRESIDENT’S ANNOUNCEMENTS

A. Huskie Food Pantry – volunteers needed – Pages 9-10

V. CONSENT AGENDA

A. Approve the 2019-20 Faculty Senate Standing Committees membership rosters per Faculty Senate Bylaws Article 3 – Page 11

B. Approve the faculty members of the 2019-20 UC-Steering Committee per NIU Bylaws Article 2.1.1 – Page 12

C. Approve the 2019-20 University Advisory Committee to the BOT membership roster, confirming Jason Hanna for a three-year term (2019-2022) per NIU Bylaws, Article 17.4.1.1 – Page 13

D. Approve Department of Communication Professor Ferald Bryan to serve as the 2019-20 Faculty Senate parliamentarian per Faculty Senate Bylaws Article 2.2

E. Approve Faculty Senate President Kendall Thu to serve as NIU’s alternate representative to the Faculty Advisory Council to the IBHE.

F. Approve Department of Counseling and Higher Education Professor KatyJaekel to serve as the 2019-20 Faculty Senate liaison to the Baccalaureate Council per NIU Bylaws, Article 15.5.1.1(D).

G. Approve list of faculty candidates running unopposed to serve on committees of the university – Pages 14
VI. REPORTS FROM STANDING COMMITTEES

A. Faculty Rights and Responsibilities Committee – Katy Jaekel, Chair – no report

B. Academic Affairs Committee – Peter Chomentowski, Chair – no report

C. Committee on the Economic Status of the Profession – no report

D. Rules, Governance and Elections Committee – Keith Millis, Liaison/Spokesperson – report

1. Election of University Council alternates – ballots will be distributed at the FS meeting.

2. Election of a faculty member to serve on the Campus Security and Environmental Quality Committee, and a faculty member to serve on the University Benefits Committee – ballots will be distributed at the FS meeting.

3. Election of 2019-20 Hearing Panel – ballots will be distributed at the FS meeting.

4. By-lot election of faculty to serve on 2019-20 Grievance Panel

5. Election of a Faculty Senate vice president per NIU Bylaws Article 2.2 Nominations will be taken from the FS floor, and election will take place during the meeting.

6. Selection of one Faculty Senate member to serve as the Faculty Senate president’s designee on the 2020 BOT Professorship Award Selection Committee. Nominations will be taken from the FS floor, and election will take place during the meeting.

Committee members review approximately 10 applications online, and the committee meets two-three times between November and February. The person selected to serve on this committee cannot be a candidate for the award, nor have submitted a nomination for the award. (Ross Powell served last year.)

E. Resources, Space and Budget Committee – George Slotsve, Liaison/Spokesperson – report
VII. ITEMS FOR FACULTY SENATE CONSIDERATION

A. Policy Library Update – Rebecca Hunt, Policy Librarian

B. Prioritizing issues for Faculty Senate consideration – Page 15

VIII. REPORTS FROM ADVISORY COMMITTEES

A. FAC to IBHE – Linda Saborío – no report

B. University Advisory Committee to the Board of Trustees – report
   Jeffry Royce, Cathy Doederlein, Kendall Thu
   Alex Gelman, Sarah Marsh, Jason Hanna

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Ombuds Day proposed proclamation – Page 16
   Sarah Klaper, NIU Ombudsperson

XI. PUBLIC COMMENT

XII. INFORMATION ITEMS

A. Minutes, Academic Planning Council
B. Minutes, Athletic Board
C. Minutes, Baccalaureate Council
D. Minutes, Board of Trustees
E. Minutes, Campus Security and Environmental Quality Committee
F. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
G. Minutes, General Education Committee
H. Minutes, Graduate Council
I. Minutes, Graduate Council Curriculum Committee
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Student Senate
M. Minutes, Supportive Professional Staff Council
N. Minutes, University Assessment Panel
O. Minutes, University Benefits Committee
P. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
Q. Minutes, University Committee on Initial Educator Licensure
R. 2018-19 Annual Reports

S. 2019-20 Faculty Senate meeting dates:
   Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 25, Apr 2
T. At large committee vacancies
Several university committees currently have at large faculty vacancies, which can be filled by faculty from any college (as opposed to specific college representation). If you have interest in serving, or know someone who does, please contact Pat Erickson.

Campus Parking Committee – one vacancy; three-year term; meets monthly on Thursdays at 1 p.m.

Parking Appeals Committee – two vacancies; a three-year term and a two-year term; meets second and fourth Tuesday of the month, 1:30-3:30 p.m.

U. Open Meetings Act reviews

XIII. ADJOURNMENT
MINUTES

FACULTY SENATE
Wednesday, April 24, 2019, 3 p.m.
Holmes Student Center Sky Room


VOTING MEMBERS ABSENT: Beamer, Briscoe, Bujarski, G. Chen, Chitwood, Chmaissem, Chung, Creed, Docking, Duffrin, Grund, Konen, Mogren, Moraga, Penrod, Powell, Scherer, Shibata, Sirotkin, Tatara

OTHERS PRESENT: Adzovic, Bryan, Doederlein, Falkoff, Klaper, Johnson, Miller, Underwood, Wallace

OTHERS ABSENT: Ferguson, Gelman, Groza, Kortegast, Marsh, Pietrowski

I. CALL TO ORDER

Faculty Senate President T. Arado called the meeting to order at 3:02 p.m.

II. ADOPTION OF THE AGENDA

G. Slotsve moved to adopt the agenda, seconded by J. Wilson. T. Arado moved to amend the agenda by removing Item VIII. D. 3, seconded by G. Slotsve. Since no faculty members are running opposed for various committee seats, there is no need for the voting task described in Item VIII. D. 3. Motion to amend the agenda passed. Motion to adopt the agenda, as amended, passed.

III. APPROVAL OF THE MARCH 27, 2019 FACULTY SENATE MINUTES

K. Thu moved to approve the minutes, seconded by B. McGowan. Motion passed.

IV. PRESIDENT’S ANNOUNCEMENTS
V. EXECUTIVE SESSION

J. Novak moved to go into executive session, seconded by K. Thu. Motion passed.

A. Report from the Committee to Evaluate the President of Faculty Senate/Executive Secretary of University Council, Therese Arado – Kirk Duffin

B. Report from the Committee to Evaluate the Faculty Personnel Advisor, Sarah McHone-Chase – Mike Konen

VI. CONSENT AGENDA

A. Approve list of faculty candidates running unopposed to serve on committees of the university – walk-in

   H. Bateni moved to approve the consent agenda, seconded by an unidentified faculty senator. Motion passed.

VII. REPORTS FROM ADVISORY COMMITTEES

A. Faculty Advisory council to the IBHE – Linda Saborío – report

   Higher Education Benefits All of Us

   Recommendations by the IBHE Faculty Advisory Council on Program Prioritization and Consolidation

B. University Advisory Committee to the Board of Trustees – no report
   Holly Nicholson, Cathy Doederlein, Therese Arado, Alex Gelman, Sarah Marsh, Kendall Thu

VIII. REPORTS FROM STANDING COMMITTEES

A. Faculty Rights and Responsibilities Committee – Katy Jaekel, Chair – no report

B. Academic Affairs Committee – Sarah Johnston-Rodriguez, Chair – no report

C. Committee on the Economic Status of the Profession – no report
D. Rules, Governance and Elections Committee – Clanitra Stewart Nejdl, Liaison/Spokesperson – report

1. Nomination of the 2019-20 Executive Secretary of University Council, who shall also serve as President of Faculty Senate per NIU Bylaws Article 14.5

   a. Therese Arado
   b. Kendall Thu

   C. Stewart Nejdl noted the two nominees for Executive Secretary of University Council/President of Faculty Senate. Voting took place by secret ballot (clickers).

   Therese Arado – 24 votes
   Kendall Thu – 26 votes
   Abstain – 1 vote

   Kendall Thu was elected as the final nominee for the office of Executive Secretary of University Council/President of Faculty Senate for a one-year term.

2. Election of University Council Personnel Committee representatives for terms to begin in fall 2019. Ballots will be distributed at Faculty Senate meeting. Voting will be by college: BUS, HHS and LAS have vacancies to fill. Votes will be counted following the meeting and newly-elected UCPC members will be notified – walk-in

E. Resources, Space and Budget Committee – Kirk Duffin, Liaison/Spokesperson – no report

IX. ITEMS FOR FACULTY SENATE CONSIDERATION

A. Presentation of the Bob Lane Faculty Advocacy Award to Jim Wilson

B. Recognition of faculty members who have completed their terms

C. Faculty Development and Instructional Design – Presentation
   Jason Underwood, Director of Instructional Design and Development
   Tracy Miller, Assistant Director of Operations, Quality Assurance and Compliance

D. NIU Day of Giving – Presentation
   Michael Adzovic, Director of the Northern Fund
   Kyleigh Wallace, Assistant Director, Northern Fund
   Natalie Troiani, Matching Gift Coordinator
E. United Faculty Alliance update  
Wendell Johnson, University Libraries  
President, United Faculty Alliance

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. PUBLIC COMMENT

XIII. INFORMATION ITEMS

A. Minutes, Academic Planning Council  
B. Minutes, Athletic Board  
C. Minutes, Baccalaureate Council  
D. Minutes, Board of Trustees  
E. Minutes, Campus Security and Environmental Quality Committee  
F. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience  
G. Minutes, General Education Committee  
H. Minutes, Graduate Council  
I. Minutes, Graduate Council Curriculum Committee  
J. Minutes, Honors Committee  
K. Minutes, Operating Staff Council  
L. Minutes, Student Senate  
M. Minutes, Supportive Professional Staff Council  
N. Minutes, University Assessment Panel  
O. Minutes, University Benefits Committee  
P. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs  
Q. Minutes, University Committee on Initial Educator Licensure  
R. Documents, Faculty Advisory Council to the IBHE  
S. PCPD-sponsored student focus group  

XIV. ADJOURNMENT

An unidentified faculty senator moved to adjourn, seconded by J. Wilson.

Meeting adjourned at 4:20 p.m.
NIU Huskie Food Pantry

Eligibility
To be eligible to use the Huskie Food Pantry, you must:
- Be a currently enrolled NIU student
- Have your NIU OneCard
- Not have an NIU meal plan

If you are able, please bring re-useable bags for your shopping items.

Hours of Operation
The Huskie Food Pantry is open every Thursday from 5:30 to 7:30 p.m. excluding the listed closures below. To participate in our initial lottery process, please arrive at room 128 in the Chick Evans Field House by 5 p.m.

We will be closed the following dates.
- Aug. 1, 2019
- Aug. 15, 2019
- Dec. 19, 2019
- Dec. 26, 2019
- Jan. 2, 2020

Get Involved in the Huskie Food Pantry

Give Funds
Monetary donations to the Huskie Food Pantry can be made online through The NIU Foundation. Search for "Huskie Food Pantry" by selecting from the list of designations. You may also make a monetary donation in-person or by mail. Please make checks payable to NIU Foundation and write "Huskie Food Pantry" as the memo. Drop off checks or mail to:

**NIU Foundation**
c/o Huskie Food Pantry
DeKalb, IL 60115

Give Time
We rely on the help of our wonderful volunteers in order to ensure the success of the Huskie Food Pantry. Volunteers are needed to receive, stock and shelf inventory; shop for food; assist clients; organize food drives and much more.

Please be encouraged to sign-up for more than one shift. If you have questions, contact communitieservice@niu.edu or call 815-753-1421. Are you serious about volunteering at the pantry? Learn more volunteer guidelines in our volunteer policy. Faculty and staff interested in volunteering are welcome to use this link to sign up, or contact knohelty1@niu.edu for more information.
Huskie Food Pantry Leadership Team
The Huskie Food Pantry Leadership Team is an opportunity for students to take a lead role with the Huskie Food Pantry. Students involved with this team will assist the Huskie Food Pantry coordinator on managing the pantry operation while also increasing the sustainability of this campus resource. Students will have the option of working on multiple projects such as grant writing, fundraising, volunteer recruitment and management as well as food acquisition. Each member of the Huskie Food Pantry Leadership team will also spend time volunteering with the pantry through our various volunteer shifts. Previous volunteer experience with the Huskie Food Pantry is required. Please contact knohelty1@niu.edu for more information.

Give Food
All food donations can be dropped off at the Campus Life Building, room 150, Monday-Friday, 8 a.m.-12 noon or 1-4 p.m. We appreciate all donations. If you are thinking about doing a food/item drive, we strongly encourage you to focus on toiletry items, spices, pasta, canned fruit or plastic/reusable bags.

Most Needed Items
- Spices (especially curry, cumin, salt, pepper, cinnamon, ginger, oregano, basil)
- Canned fruits
- Rice
- Pasta
- Canned tuna
- Peanut butter
- Jelly
- Macaroni and cheese
- Pasta sauce
- Toiletry Items (shampoo, soap, deodorant)
- Paper goods (paper towels, toilet paper)
- Cleaning supplies (dish soap, all-purpose cleaner, sponges, laundry detergent)
- Plastic bags
- Reusable bags
## Faculty Senate Standing Committees – 2019-20

### FS-Steering Committee
- **BUS** Elisa Fredericks, at large
- **EDU** Katy Jaekel, FRR Chair
- **EDU** Peter Chomentowski, AA Chair
- **EET** Veysel Demir, at large
- **HHS** Jamie Mayer, at large
- **LAS** **Kendall Thu, FS President**
- **LAS** George Slotsve, RSB Liaison
- **LAS** Keith Millis, RGE Liaison
- **LAW** Heidi Kuehl, at-large
- **LIB** Beth McGowan, at large
- **VPA** Todd Buck, at large
- **TBD** TBD, ESOTP Chair
- **TBD** Faculty Senate VP

### FS-Faculty Rights and Responsibilities
- **BUS** John Pendergrass
- **EDU** **Katy Jaekel, Chair**
- **EET** Sahar Vahabzadeh
- **HHS** Arlene Keddie
- **LAS** Florensia Surjadi
- **LAS** Karen Whedbee
- **LAS** Ross Powell
- **LAS** Jason Hanna
- **LIB** Beth McGowan
- **VPA** Greg Beyer

### FS-Academic Affairs
- **BUS** Mahesh Subramony
- **EDU** **Peter Chomentowski, Chair**
- **EET** Veysel Demir
- **HHS** Amanda McCarthy
- **LAS** Mark Schuller
- **VPA** Rich Grund

### Economic Status of the Profession
- **BUS** Nan Qin
- **EDU** Fall-Todd Reeves
  - Spring-Laura Johnson
- **EET** Reinaldo Moraga
- **HHS** Jamie Mayer
- **LAS** Chong Zheng
- **LAW** Heidi Kuehl
- **VPA** Todd Buck

### FS-UC Rules, Governance and Elections
- **UC Faculty-LAS** Scot Schraufnagel
- **UC Faculty-LAS** Reed Scherer
- **UC Faculty-VPA** Richard Siegesmund, Chair
- **UC Faculty-TBD** Christine Mooney
- **FS Faculty-LAS** Shane Sharp
- **FS Faculty-EET** Bob Tataka
- **FS Faculty-LAS** **Keith Millis, FS Liaison**
- **FS Faculty-EDU** Sarah Johnston-Rodriguez
- **Student** Ian Pearson
- **SPS** TBD
- **OS** Natasha Johnson
- **Dean** Laurie Elish-Piper

### FS-UC Resources, Space and Budget
- **UC Faculty-EET** Kevin Martin
- **UC Faculty-HHS** Lin Shi
- **UC Faculty-LAS** Alicia Schatteman
- **UC Faculty-LAW** Therese Arado, Chair
- **UC Faculty-LIB** Jim Millhorn
- **UC Faculty-TBD** TBD
- **FS Faculty-BUS** Mark Riley
- **FS Faculty-EDU** Ben Creed
- **FS Faculty-LAS** Kirk Duffin
- **FS Faculty-LAS** **George Slotsve, FS Liaison**
- **FS Faculty-VPA** Greg Beyer
- **FS Faculty-TBD** TBD
- **Student** Naomi Bolden
- **SPS** Cathy Doederlein
- **SPS** TBD
- **OS** Jeffry Royce
- **OS** Natasha Johnson
- **Dean** Paul Kassel
- **CFO (nonvoting)** Sarah McGill
- **Provost (nonvoting)** Beth Ingram
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<thead>
<tr>
<th>Faculty Members of University Council Steering Committee – 2019-20</th>
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<tbody>
<tr>
<td><strong>LAS – Kendall Thu</strong></td>
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<tr>
<td>BUS – James Burton</td>
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<td>EDU – Vicki Collins</td>
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<td>EET – Gary Chen</td>
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<td>HHS – Hamid Bateni</td>
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<td>VPA – Richard Siegesmund</td>
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17.4 University Advisory Committee (UAC) to the Board of Trustees

17.4.1 Composition

The committee shall consist of the president of the Faculty Senate, the presidents of the Supportive Professional Staff Council and the Operating Staff Council, and three additional faculty members selected to represent the faculty's multiple roles in the university, particularly those in teaching, research, and service. These faculty shall be nominated by the Executive Secretary of the University Council and confirmed by the University Council. They shall serve three-year staggered terms. In the event of a mid-term vacancy in a faculty position, the Executive Secretary shall nominate a person to fill the remainder of that term with the nomination confirmed by the University Council. In the nomination of the faculty representatives, the Executive Secretary shall consult with the Faculty Senate.

17.4.2 Duties

The Board of Trustees expects the president to meet regularly with the University Advisory Committee. The president shall keep the University Advisory Committee informed of and shall seek and receive advice from it about matters coming before the Board of Trustees. The University Advisory Committee may appoint one or two of its members to serve as liaison to each of the working committees of the board. A University Advisory Committee liaison, or a spokesperson chosen by the University Advisory Committee because of expertise on a specific issue, will be recognized at a regularly scheduled point on the committee agenda.

The committee shall be accountable to the University Council. Members of the committee shall also be accountable to their specific university organization--Faculty Senate, Operating Staff Council, or Supportive Professional Staff Council.

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<tr>
<td>FS President</td>
<td>Therese Arado</td>
<td>Kendall Thu</td>
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<td>Faculty</td>
<td>Sarah Marsh</td>
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<td>Faculty</td>
<td>Alex Gelman</td>
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<td>Faculty</td>
<td>Kendall Thu</td>
<td>Jason Hanna</td>
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<td>SPS Council President</td>
<td>Cathy Doederlein</td>
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<tr>
<td>Operating Staff Council President</td>
<td>Holly Nicholson</td>
<td>Jeffry Royce</td>
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Committees of the University
For terms to begin Fall 2019

The nominees listed below are running unopposed to serve on various committees of the university, and they require Faculty Senate approval and/or recommendation. For each committee, a chart provides the constituency of the vacant seat, the person whose term is expiring, and the *nominee who is running unopposed*. For at-large vacancies, nominees were invited to provide a paragraph outlining their qualifications and/or desire to serve.

**STUDENT CONDUCT BOARD – 3-year term**
Faculty members are recommended by the dean of the college and appointed by the Faculty Senate.

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<tr>
<th>CONSTITUENCY</th>
<th>TO REPLACE</th>
<th>FACULTY NOMINATED</th>
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<tr>
<td>LAS</td>
<td>Francisco Solares-Larrave</td>
<td>David Henningsen, COMM</td>
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**UNIVERSITY PRESS BOARD – 3-year term**
Faculty members are recommended by Faculty Senate and appointed by the president.

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<th>CONSTITUENCY</th>
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<th>FACULTY NOMINATED</th>
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<tr>
<td>HHS</td>
<td>Xiaohui Sophie Li</td>
<td>No nominee yet</td>
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<td>LAS</td>
<td>Tim Ryan</td>
<td>Bill Cassidy, COMM (completing two years remaining on Tim Ryan’s term)</td>
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<tr>
<td>VPA</td>
<td>Sarah Evans</td>
<td>No nominee yet</td>
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Prioritizing Issues for Faculty Senate Consideration

1. Work and community, Annie Glidden North
2. Safety, anti-violence/sexual justice
3. Deferred Action for Childhood Arrivals (DACA)
4. Textbook costs
5. Mental health
6. Job classification
7. De-centralizing budget
8. Messaging/image of NIU
9. Equity gap
10. Space allocation
11. Enrollment/recruitment and retention
12. Food insecurity
13. Reducing number of committees
14. Enhancing diversity and social justice
15. General education
16. Tenure track lines
17. Family and Medical Leave Act (FMLA)
18. Communication
19. Classroom issues/technology

Themes
Affect students: 2-5, 8-9, 11-12, 14-15, 19
Affect faculty: 2, 5-8, 10-11, 13-19
Affect staff: 2-3, 5-8, 11-12 14, 17-18
Affect the community: 1-3, 8, 11-12, 14
Affect values: 1-3, 8-9, 14, 18 (though perhaps all)
WHEREAS, Northern Illinois University is committed to fostering an academic and professional environment that promotes equity, fairness, respect, adherence to policy and effective resolution of disputes within a richly diverse population of faculty, staff, students and the greater community; and

WHEREAS, disagreements, conflicts, complaints, confusion and policy questions will inevitably arise in any institution; and

WHEREAS, the fair and effective resolution of such issues is in the best interest of both the individuals involved, and the university as it fulfills its mission of teaching, service and research; and

WHEREAS, Northern Illinois University acknowledges the numerous benefits of providing informal and confidential channels for addressing issues such as bullying, bias, discrimination, sexual harassment, academic disputes, employment concerns, interpersonal conflict and unethical behavior; and

WHEREAS, the Office of the Ombudsperson is a confidential, neutral, informal, and independent resource whose purpose is to assist all members of the university community with a broad range of questions, disputes, complaints and concerns; and

WHEREAS, the Office of the Ombudsperson at Northern Illinois University was established in 1969 by President Rhoten Smith, and 2019 is the 50th anniversary of the establishment of the Office of the Ombudsperson; and

WHEREAS, the Office of the Ombudsperson has provided highly valued conflict resolution services to Northern Illinois University through the services of Michael McDermott, David Knowlton, Leon Miller, Patricia Lambert, Arnold Fox, Bertrand Simpson, Stacy Dolby, Tim Griffin and Sarah Klaper, as well as their staff and graduate assistants;

NOW, THEREFORE, WE, the Faculty Senate of Northern Illinois University, do hereby proclaim the second Thursday of October, starting October 10, 2019 and into perpetuity, as:

OMBUDS DAY

and encourage all faculty, staff and students of Northern Illinois University to become familiar with the Office of the Ombudsperson, and to support and utilize these essential services.

Approved by Faculty Senate ____________________________