UNIVERSITY COMMITTEE ON INITIAL EDUCATOR LICENSURE
Minutes January 18th, 2019, Meeting
Approved


Ex Officio Members Present: J. Boisen, K. Dombek, J. Parker, C. Zack, J. Ressler
The subcommittee meeting was called to order by UCIEL Chair J. Ressler at 1:00 pm

I. Approval of Agenda- T. McCann made a motion, seconded by P. Dawkins to approve the UCIEL agenda with edits for January 18th, 2018, meeting. Motion passed unanimously.

II. Approval of Meeting Minutes for December 14, 2018, meeting with edits- R. Warren made a motion, seconded by J. Johnson to approve the minutes. Motion passed unanimously.

III. Reports

A. UOELP- J. Parker

1. We are currently being audited by the ISBE with a deadline in February, our office sent out information to programs this week. To clarify, the ISBE is asking for program information at the program level and this is an entitlement audit. We have explained to the ISBE that in some advanced programs, the entitlement is not a full program and may not have clinical placements. Behind the scenes, we are uploading additional information directly into candidate ELIS accounts. 105 students were targeted for audit, everyone but two programs have a list of students with information due to be returned to our office by next Friday.

2. Chalk N Wire will be hosting a virtual presentation Wednesday in the HSC Capitol Room. The software will allow us to integrate annual reports, evaluations and field placement management all in one program.

3. We are just done with the Student Teacher Orientation and in sharing with a colleague from SIUC, we have learned they do something a little different. They host students in a “pinning ceremony” to recognize and reward the hard work students put into becoming a teacher. We are looking at adding a similar ceremony for our candidates that would be open to student teachers, family, and friends and would take place about one week before commencement. This date would also align with (teacher appreciation week during the spring term).

4. For students who are placed in DeKalb district schools, there will be a student teacher orientation on site. The date is set for April 29th from 4:00 pm to 6:00 pm.
Assessment- C. Zack
1. C. Zack has reached out to everyone for your PEP data, please get it to her before she assumes her new role on campus. She leaves our office on February 1st and already has the data for three programs completed. This is her last official meeting with UCIEL as she will head over to the new position with the University Office of Accreditation, Assessment and Evaluation.
2. C. Zack is working to get all fall information for the September reports into the Black Board folders before departure. There will be a change in the format this time around. There will also be notice of COE programs with licensure that do into the pilot program to include student learning outcomes for degrees.

B. Assessment and Accreditation- R. Siegesmund
1. The report is finished and the task is to create an assessment instrument that mirrors but does not copy the Danielson model. The educators from the PDS Retreat reviewed the information and support the draft. Our understanding is that we will have a UCIEL vote to approve it and then J. Parker will follow up with Danielson to be sure there is no conflict of interest regarding the document. The February meeting will be our first reading.

C. Placements and Partnerships- R. Warren
1. To streamline the dates for all clinical placements, October 1st, 2019 will be the new deadline. Individual programs are welcome to make their deadlines earlier.
2. The next Student Teacher Orientation is scheduled for August 23rd, 2019. The committee is searching for a teacher who has experience taking the edTPA to add to the teacher panel. The committee believes this will bring modern discussion and added value to the event. The student survey will undergo review and change as the committee looks for more meaningful feedback. 182 students from the past event were provided the Qualtrics survey, just over half responded.
3. 197 candidates will begin A.L.I.C.E. training, by next semester all pre-service teachers will have the training and receive a certificate of training prior to student teaching.

D. Curriculum, Policies and Procedures- T. McCann
1. A member of this group has reviewed the School Safety Tutorial and has recommended updates, which include attention to cyber-bullying and Erin’s Law.
2. There is a discussion taking place regarding A.L.I.C.E. training policies for NIU and cooperating districts. The committee is exploring what our cooperating districts and partner school would like to see our students prepared with. We are looking to see if candidates could train in their districts prior to student teaching and if there is a benefit for this.
3. After checking into concerns regarding alternative licensure paths, the committee concludes these routes must be flushed out. We will continue to monitor this as the ISBE undergoes change with the office of the State Superintendent.

E. Ad Hoc Committee – J. Parker

1. We sent out the policy regarding student teaching/ short term substitution for a first reading. With a change to read “university personnel” and a few corrections this will be ready for a vote at our next meeting.

IV. New Business- J. Ressler

A. The student teacher evaluation will have a 1st reading next month at our February meeting and will be up for a vote in March.

V. Announcements

A. J. Boisen- There will be an edTPA Retreat in the Heritage Room for early discovery of struggling students and condition codes. Check your email for more information.

B. J. Ressler- Next meeting scheduled for Friday, February 16th (HSC Sky Room; 1:00-3:00 pm). Subcommittee meetings to precede full UCIEL session.

Motion to adjourn made by J. Chan, seconded by T. McCann, all in favor. Meeting adjourned 2:55 pm

Respectfully submitted, Rachel Jurs-Lauderdale.