I. Adoption of Agenda

A motion was made by P. Braun, seconded by M. Barnes to adopt the agenda. The motion passed unanimously.

II. Introduction of Committee membership

Committee members introduced themselves.

III. Election of Committee Faculty Chair

Birberick suggested the committee put this item on hold until the next meeting since there were several members absence and as well as still some vacant position.

The representatives to the Standing committees will also be selected at the next meeting as well. Some members who were representatives of standing committees from last year volunteered to attend the first meeting of those committees this year. G. Aase will attend CUC. J. Kot will attend GEC and M. Shokrani will attend Honors.
IV. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee

No minutes to receive.

B. Committee on the Improvement of Undergraduate Education

No minutes to receive.

C. Committee on the Undergraduate Academic Environment

No minutes to receive.

D. Committee on Undergraduate Curriculum

No minutes to receive.

E. General Education Committee

No minutes to receive.

F. University Honors Committee

No minutes to receive.

IV. Other Reports

A. University Assessment Panel

M. Ayers agreed to serve as the UCC elected representative to UAP. G. Aase is serving as the appointed UCC member this year. Aase suggested that the UAP schedule be added to the UCC Standing Committee Schedule.

V. New Business

Birberick explained what the UCC responsibilities are and encouraged everyone's attendance at the meetings. She emphasized that without a quorum, the committee's business cannot be conducted. She referred committee members to the bylaws that were distributed and asked members to become familiar with them.
Birberick went over the undergraduate curricular restructuring proposal from last year. It failed to pass the second read at the UC by just a few votes. She explained that it was a consolidation of committees; an effort to separate the curricular committees from the non-curricular committees. CUAE and CIUE would combine to form the CIUAE. That committee is non-curricular and would report directly to the University Council (UC). The GEC and Honors would remain as separate committees that report directly to the BCC (Baccalaureate Curriculum Council) and give them more autonomy. The APASC and CUC committees would combine to be the university-level curriculum committee (Baccalaureate Curriculum Council) which would replace the UCC as it is currently known. This proposal will be brought up again this year.

VI Adjournment

G Aase made a motion, seconded by P. Braun to adjourn @ 1:53 p.m. Motion passed unanimously.

Respectfully submitted,

Jeanne Ratfield
Administrative Assistant
Office of the Provost