I. Adoption of Agenda

A motion was made by W. Baker, seconded by K. Wiemer, to adopt the agenda. The motion passed unanimously.

II. Announcements

Birberick introduced Keith Millis, representing Faculty Senate. She explained that the Faculty Senate appoints a member to UCC when none of the UCC members are voting members of Faculty Senate.

A. Approval of Minutes

A motion was made by C. Thompson, seconded by K. Wiemer, to approve the minutes of the November 7, 2013 meeting. Motion passed unanimously.

III. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee

Stafstrom reported the approval of the catalog language change in regard to the acceptance of D grades in transfer. He indicated that the university was out of
compliance with the articulation agreement and therefore the language needed to updated. He also pointed out that despite the acceptance of Ds, there are many instances where a D grade is not acceptable and that was indicated in the updated language.

Stafstrom indicated that APASC heard a presentation for a 3+3 program from Political Science and the Law School which enables students to obtain both a BA/BS in Political Science and the J.D. in 6 years instead of the typical 7. The program would begin accepting applicants for the Fall of 2014.

Stafstrom discussed the CEET Applied Manufacturing Technology certificate, which is largely an online program that mirrors a current program offered on campus. It created a lot of discussion about proficiency credit. Many of the students admitted would have an AAS degree, a practical degree. Chair of the Department of Technology, Cliff Mirman, presented the information. APASC tabled the issue pending additional information.

Stafstrom indicated there was discussion regarding proficiency credit as it relates to the BSAM (Bachelors of Science in Applied Management) and the issue going back and forth between CUC and APASC. Stafstrom indicated that more discussion on the subject of proficiency credit would be coming. Birberick pointed out that there is language in the catalog about awarding credit and traditionally things related to proficiency credits falls to specific programs, departments or colleges because so much of it is content-based.

Stafstrom talked about a request from HHS regarding acceptance of Nursing coursework for the Nursing major that was completed five years prior. This issue was tabled for additional information.

A motion was made by P. Braun, seconded by M. Shokrani to receive the APASC minutes from the October 30, 2013 meeting. Motion passed unanimously.

B. Committee on the Improvement of Undergraduate Education

No report.

C. Committee on the Undergraduate Academic Environment

No report.
D. Committee on the Undergraduate Curriculum

Aase reported that in regard to the BSAM, the College of Business college curriculum committee, concerned about their accreditation, made a recommendation that a faculty-led university committee be created and given the authority and responsibility to make policy and curricular recommendations for the BSAM program to ensure that the BSAM would not be considered under the authority of the College of Business. Birberick indicated that there was recently a BSAM retreat with parties working toward the purpose as outlined by CUC.

Aase highlighted the other college curriculum minutes. COE #4 addressed some new courses and changes in department designation. COE #5 contains a new course and a new B.S. degree in Community Education (pending Board & IBHE approval). CEET #3 in relation to proficiency credit the program is calling for up to 43 hours of proficiency credit. This opened up the discussion of the issue – CUC returned the proficiency credit issue to APASC asking for a policy of how proficiency should be granted. Aase pointed out that both Educational Technology and HHS had good, documented procedures on how proficiency credit would be handled. He explained that this is not just an issue at NIU. The discussion included whether proficiency credit is granted course for course or a grouping of courses. The issue is further complicated by credit granted for world experiences. Aase mentioned that members of CUC were willing to work with APASC or whatever group worked on the policy. Stafstrom suggested an ad Hoc committee, perhaps of APASC and CUC members, could be put together and Birberick indicated that was a possibility to avoid this issue being ping ponged back and forth between these two committees.

There was also discussion about the final 30 hour requirement as well as the residency requirement. Aase suggested that this may be another issue that should be addressed. Birberick mentioned that on occasion she receives and approves requests for waivers of the 30 hour requirement. Birberick will work with Smith to determine which committee should address this.

Aase moved on the College of Health and Human Sciences #5 & #6 – there were new courses, a department name change. He mentioned there was another degree completion program in which proficiency credit was discussed. He indicated the department had a unique way of approaching it and a good document on how to address the proficiency credit issue that they wanted to share with APASC. The department created a couple courses to pull in proficiency credit where there wasn’t an exact course match. HHS #9 contained a number of new courses.
For the College of Liberal Arts and Sciences, there were several new courses added including some cross-listed courses in LA&S#5, #8 included a new minor in LGBT and LA&S #9 contained a new History course and some crosslisting.

Visual & Performing Arts #2 come up for discussion regarding a new course and a deletion at the same time.

A motion to receive the November 14, 2013 minutes of the CUC was made by G. Aase, seconded by J. Kot. Motion passed unanimously.

Aase reported the only item for the November 21st meeting was UNIV 105 revision. A request was made to allow S/U grading in addition to regular letter grades. CUC approved the request specifying that each section had to adhere to only one grading type (either S/U or letter).

G. Aase made a motion, seconded by Wiemer, to receive the CUC minutes from November 21, 2013. Motion passed unanimously.

E. General Education Committee

Weimer highlighted the minutes. She indicated that an update regarding the General Education Visioning Task Force was presented. The faculty and student surveys had been disseminated; about 400 faculty and 1200 students have taken the surveys to date. There was a retreat on November 15th.

Discussion regarding the Humanities and Arts catalog language took place. The GEC had asked the College of Education for comments but had not heard from them.

She also mentioned the digitized evaluation rubric that Kolb had translated from the current rubric. This will aid in data collection.

In preparation for the Higher Learning Commission visit, follow-up regarding the 23 courses with outstanding resubmission requests was also covered. Kolb will provide GEC chair Umoren with the course information and she will make contact with the appropriate department chair to obtain the necessary information.

Wiemer mentioned crosslisted general education courses and the proposed language change for the APPM. She highlighted the resubmission requests acted upon.

A discussion regarding a proposed catalog language change pertaining to MATH 211 and MATH 229, both calculus classes, one is calculus in Business the other is just calculus. Typically they are taken by students in different majors. Both satisfy the
same general education requirement. The language was written so that it appeared that a student could receive credit for both courses to fulfill the same general education requirement. This was referred back to the department with the committees’ concerns.

A motion to receive the GEC minutes from the October 17, 2013 meeting was made by K. Wiemer, seconded by L. Matuszewski. **Motion passed unanimously.**

Stafstrom discussed briefly the activities of the Task Force. He indicated that Kolb and had, during the fall, visited the colleges to inform them of the work of the task force. Each college provided input to the task force regarding the pros/cons of the current general education curriculum. The task force spent the last year learning and collecting information and is now in the model building stage. Birberick indicated that a 1/2 day symposium will be presented on January 29th. There will also be focus groups during the spring semester.

**F. University Honors Committee**

P. Braun reported that the staff gave their activity reports. She mentioned that Honors student, Thomas Bouril, was the first NIU student to be a finalist for the Rhodes scholarship.

There was also additional discussion regarding the Honors faculty designation but no action was taken.

The EYE grant applications were reviewed and three or the four applicants were granted. There was a lot of discussion regarding

A motion was made by C. Thompson, seconded by W. Baker, to receive the minutes from the November 1, 2013 meeting of the Honors committee. **Motion passed unanimously.**

**IV. Other Reports**

**A. University Assessment Panel**

A. Keddie reported that the notes indicate the status reports for the B.A./B.S./M.S./Ph.D. in Meteorology is incorrect those were actually in Geography. The status report for the B.S. in Meteorology was also discussed.
V  New Business

A new representative for the UAP needs to be elected. Birberick asked for nominations. A. Keddie indicted it was a great opportunity to learn about assessment. The committee meets every other Friday, from 10:00 am- noon, a copy of the schedule had been distributed with the agenda packet. Birberick asked M. Ayers if the meeting schedule fit into her schedule. Birberick called for a vote to endorse Ayers for the UAP representative pending verification of her schedule. Unanimously passed.

VI  Adjournment

W. Baker made a motion, seconded by A. Keddie to adjourn @ 2:15 p.m. Motion passed unanimously.

Respectfully submitted,

Jeanne Ratfield
Administrative Assistant
Office of the Provost