I. Adoption of Agenda

A motion was made by Schlabach, seconded by Conklin, to approve the agenda. The motion carried.

II. Announcements

A. Introductions

Birberick welcomed everyone and asked committee members to introduce themselves and indicate which college and/or department they represented.

B. Approval of Minutes

Two grammatical corrections to the May 5, 2011, UCC minutes were recommended by Conklin.

A motion was made by Schlabach, seconded by Stoddard, to approve the minutes of the May 5, 2011, Undergraduate Coordinating Council meeting with the two recommended grammatical corrections. The motion carried.

III. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee

There was no report.

B. Committee on the Improvement of Undergraduate Education
There was no report.

C. Committee on the Undergraduate Academic Environment

There was no report.

D. Committee on the Undergraduate Curriculum

There was no report.

E. General Education Committee

Birberick provided a summary of the April 28, 2011, meeting of the General Education Committee. The committee reviewed a template that will be used in responding to those departments that submitted course resubmissions during 2010-2011 that still need improvement. The suggestion was also made that workshops be held for faculty who are teaching general education courses in order to provide them with a better understanding of the assessment elements that are required with regard to course resubmission reports.

In other business, an update was provided to the group regarding an exchange of correspondence between the GEC and the College of Liberal Arts and Sciences Senate related to an assessment request, and an end-of-the semester report from the acting general education coordinator was distributed.

Baker made a motion, seconded by Snow, to receive the April 28, 2011, minutes of the General Education Committee meeting. The motion carried.

F. University Honors Committee

Birberick provided an overview of the April 1, 2011, University Honors Committee meeting. In a report from the Program Coordinator, the committee heard that 120 guests were registered to attend the Honors Program’s 40th anniversary event, which was scheduled for April 8, 2011, in Oak Brook. It was also announced that Kate Braser, Honors Program Coordinator, had submitted her resignation and will be moving into another position with the NIU Alumni Association.

The committee also received an honors program enrollment update showing areas of growth and decline. Schlabach questioned what might be prompting the growth in honors students from the College of Health and Human Sciences. Conklin responded that she could not answer that without having numbers from the specific majors, but some increase might be due to a number of students taking a newly offered environmental health class.

Baker made a motion, seconded by Snow, to receive the April 1, 2011, minutes of the University Honors Committee meeting. The motion carried.
IV. **Other Reports**

A. **University Assessment Panel**

Birberick asked UCC Committee members to independently review the notes of the April 15, 2011, meeting of the University Assessment Panel. The Panel reviewed and discussed several status reports and heard an update from the Student Advisory Council on Learning Outcomes (SACLO).

V. **Old Business**

Najjar asked for an update on the status of the academic integrity language revisions which were approved by APASC and UCC during the past academic year and if any response or feedback had been received from University Council regarding this issue. It was noted that the March 3, 2011, UCC minutes approving the academic integrity language revisions had been submitted to University Council with the designated attachment of objections/comments that were submitted to UCC. Birberick will follow up on this to determine where this issue presently sits in the approval process. An update will be provided to the committee.

VI. **New Business**

A. **Selection of Faculty Chair 2011-2012**

Birberick asked for volunteers and/or nominations of UCC members to serve as Faculty Chair of UCC for 2011-2012. Cason Snow graciously volunteered, and, as no objections were heard, Snow was unanimously approved to serve in this capacity.

Conklin made a motion, seconded by Stoddard, to approve the appointment of Cason Snow as Faculty Chair of UCC for the academic year 2011-2012. The motion carried.

B. **Selection of Representatives for UCC Standing Committees for 2011-2012**

The following UCC members volunteered and were approved by acclamation to serve as faculty representatives to the UCC standing committees for 2011-2012:

- APASC – Paul Stoddard
- CIUE – Ken Gasser/Fall 2011, Joel Stafstrom/Spring 2012
- CUAE – Gretchen Schlabach
- CUC – Orayb Najjar
- GEC – Arlene Keddie, Katja Wiemer
- HONORS – William Goldenberg
- UAP – TBD/Fall 2011, Jeanne Isabel/Spring 2012

C. **Selection of Student Representative to the University Assessment Panel for 2011-2012**
Although not in attendance, Nora Lindvall had, prior to this meeting, expressed interest in serving on the University Assessment Panel as the student representative from UCC. As no objections were heard, Ms. Lindvall’s name will be forwarded to the panel.

VII. Adjournment

The meeting was adjourned at 1:50 p.m. The next UCC meeting is scheduled for Thursday, October 6, 2011, beginning at 1:00 p.m. in Altgeld Hall 203.

Respectfully submitted,
Mollie Montgomery