Meeting was called to order at 3:01 p.m.

1. **Announcements**
   - Today’s meeting will be the last of the year.
     - The meeting on April 29, 2019 has been canceled.
   - Douglass thanked everyone for their participation over the past year.
   - Subramony sent out a survey to all voting members.
     - Survey should be filled out by April 25, 2019.

2. **Approval of minutes from April 1, 2019**
   - First motion made by Chad McEvoy
   - Second motion was made by John Evar Strid
   - Motion passed

3. **Discussion of subcommittee reports**
   - Mogren gave an overview of the Subcommittee A report: M.S.Ed. in Adult and Higher Education (name change as of 4/8/19 - M.S.Ed. in Higher Education and Student Affairs) and Ed.D. in Adult and Higher Education
     - Departmental Context
       - **I. Strengths**
         - a. Faculty are very productive.
           - 1. In 2017, they had 19 peer reviewed articles, 23 professional presentations, and secured $343,975 in grants.
         - b. Faculty are involved in professional associations.
         - c. The faculty have received prestigious external professional recognition for their teaching.
         - d. Since Program Prioritization, the programs have successfully revised their program structures and format.
     - **M.S.Ed. in Adult and Higher Education (name change as of 4/8/19 - M.S.Ed. in Higher Education and Student Affairs)**
       - **I. Discussion Points/Areas for Improvement**
         - a. Engaged in curricular changes and revisions since Program Prioritization.
         - b. Emphasized hands-on internship education for students.
         - c. Encouraging students to create e-Portfolios.
         - d. Pleased with diversity, 40% of students are students of color.
The name change has helped with having a clearer and cohesive identification of what the program is about.

1. This also helps with recruiting.

f. The program is trying to clearly identify specialists.

g. Opportunities for internships are diminishing.

1. This is a challenge to recruit students.

Ed.D. in Adult and Higher Education

I. Discussion Points/Areas for Improvement

a. The program has successfully continued to implement a cohort model.

b. Faculty are given a greater opportunity to coordinate class presentations and additional requirements to meet and address students’ needs.

c. Launched two new program formats.

1. The Weekend Executive Ed.D. Program is intended for professional students where they attend various workshops over the summer.

2. The Community College Leadership Program, addresses leadership and offers students the opportunity to pursue degrees in areas where they may currently be working in.

   ▪ Enrollment has increased in both programs.

d. There is a problem with staffing with only four faculty.

1. There are 154 students enrolled in the program and 74 dissertations.

2. Three of the four faculty, are assistant professors.

e. High degree of demand.

1. Local, regional, and international demand.

2. This may lead to students being turned away as there is a lack of faculty.

f. McEvoy stated that the dissertations are not traditional.

1. Students are part-time and practitioners.

g. Douglass asked if they have considered using a cooperative research model.

1. It would be difficult; however, this was not discussed during the meeting.

2. Have they considered changing their admission requirements?

   ▪ They have a consistent application process.

3. They do not use a cooperative research model.

h. Staff is diverse.

i. There is a large spread of diversified students.

j. The program works hard to recruit and retain students.

k. Alumni serve as mentors for students and provide internship opportunities.

l. The program is in need of a full-time advisor.
m. Falkoff asked how many faculty have been lost.
   1. They have lost two faculty this year who were assistant professors.

n. McEvoy mentioned that the program has been successful with retention and enrollment growth; however, with doctoral programs it is much more challenging.
   1. The efficiencies to help students are not there as there would be with an undergraduate program.

o. McEvoy stated that they have been successful in requesting job positions, but have lost faculty quickly.
   o Gordon stated that the graduate programs are paying for themselves.
   o Douglass asked if the Dean mentioned anything regarding job openings.
      1. They have consistently gotten positions; however, there is a lag when people leave.

4. Blazey gave an overview on the Research Center Reviews from the Division of Research and Innovation Partnerships
   - Three research centers were reviewed this year.
   - Careful in developing policies in the spirit of shared governance, used the Research and Innovative Council for assistance.
   - Careful to avoid a duplication review for the APC and Illinois Board Higher Education (IBHE).
   - The assessment process begins with an initial organization discussion to schedule dates for the submission of a Center report, the date for the presentation of the report, and a meeting with Institutional Effectiveness to scrub performance data.
   - Questions are sent back to the Center directors to correct any information.
   - The panel provides a recommendation to institutional leadership about the operation, performance, and future status of the Center.
   - Center for the Interdisciplinary Study of Language and Literacy (CISLL)
      o Date of presentation was on March 29, 2018.
      o Strong commitment to support the Center.
      o Demonstrated a high level of scholarly productivity.
      o There is new research on language and literacy and the collaborations to enhance productivity around language and literacy are strong.
      o Leadership change that has led to a realignment of their emphases moving forward.
      o The panel recommended a revision of the mission, vision, goals, areas of emphasis, and public service to clarify and project a stronger identity.
         1. Affiliates’ engagement in strategic action planning and ask for a new articulation of current research projects to differentiate the Center from competitors.
   - Northern Illinois Center for Accelerator and Detector Development (NICADD)
      o Date of presentation was on April 20, 2018.
      o The presentation clearly displayed that researchers have had great success in winning external funding for their collaborative research projects, largely through their research partnerships with Argonne, Fermilab, and CERN.
Success in winning external funding for their collaboration on research projects.

The Center serves as an important locus of facilities and resources for beams physics and high energy physics; instrument development and graduate programs are key dimensions to support the NICADD research.

The faculty affiliates, particularly those in physics, are very productive and well established.

Recommendations

I. The panel recommended utilization of overhead funds to recruit graduate students.

II. The College of Liberal Arts and Sciences and NICADD should work together to prioritize NICADD space needs.

Center for the Study of Family Violence and Sexual Assault (CSFVSA)

The review is in progress.

Date of presentation was on February 6, 2019.

Outstanding productivity.

Excellent record of external funding.

Strong relationship with the Department of Psychology including funding of graduate students.

They also have strong community relationships.

Recommendations

I. The center should consider applying for a diversity post-doc through the Office of Academic Diversity, Equity and Inclusion.

II. Development of a five-year strategic plan.

III. Connect future goals and targets for productivity in scholarship and extramural funds to the Center’s mission.

IV. Revision of the Center’s vision, mission, and strategy as well as articulation of the relationship with NIU’s mission.

All three centers had strong research programs.

Falkoff asked if the APC would not be reviewing centers.

The APC will receive the report and incorporate it into any of the discussions.

This will be used as a basis to report to the IBHE.

Siblik asked if there are any Emerging Research Initiatives going through the review process.

There are two in the College of Education, one in the School of Art and Design, and one in the Department of Chemistry and Biochemistry.

Is the process for applying for a Emerging Research Initiative parallel with the assessment processes developing?

I. After four years, when the Emerging Research Initiative is established, it is decided whether the unit should continue as an initiative or move to a center.

5. Other Business

No other business was discussed.

Meeting adjourned at 3:59 p.m.
Respectfully submitted,
Crystal Doyle and Jessica Jaimes