I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE SEPTEMBER 25, 2019 MINUTES – Pages 2-4

V. PUBLIC COMMENT

VI. ITEMS FOR UC STEERING COMMITTEE CONSIDERATION

VII. DISCUSSION AND APPROVAL OF UNIVERSITY COUNCIL DRAFT AGENDA – separate packet

VIII. ADJOURNMENT
MINUTES

University Council Steering Committee
Wednesday, September 25, 2019, 3 p.m.
Altgeld Hall 225
DeKalb, Illinois

VOTING MEMBERS PRESENT: Barnhart, Bateni, Burton, Chen, Collins, Doederlein, Elish-Piper, Millhorn, Nelson (for Arado), Pearson, Royce, Siegesmund, Thu, White (for Bolden)

VOTING MEMBERS ABSENT: Arado, Bolden

I. CALL TO ORDER

University Council (UC) Steering Committee chair, K. Thu, called the meeting to order at 3 p.m.

II. VERIFICATION OF QUORUM

A quorum was established.

III. ADOPTION OF THE AGENDA

I. Pearson moved to adopt the agenda, seconded by H. Bateni. Motion passed.

IV. APPROVAL OF THE AUGUST 28, 2019 MINUTES – Pages 2-4

J. Royce moved to approve the minutes, seconded by I. Pearson. Motion passed.

V. PUBLIC COMMENT

VI. ITEMS FOR UC STEERING COMMITTEE CONSIDERATION

VII. DISCUSSION AND APPROVAL OF UNIVERSITY COUNCIL DRAFT AGENDA – separate packet

Convener – Provost Ingram will convene the October 16 UC meeting in President Freeman’s absence.

FAC-IBHE – L. Savorio will have a report at the October 16 UC meeting.

UAC-BOT – K. Thu will have a report at the October 16 UC meeting.
UC-Academic Policy Committee – V. Collins isn’t sure if she’ll have a report; we will check back with her before agenda distribution.

FS-UC Resources, Space and Budget Committee – T. Arado was not present, but it is anticipated that she will have a report at the October 16 UC meeting.

Student Association – It is anticipated that N. Bolden and I. Pearson will have reports at the October 16 UC meeting.

Operating Staff Council – J. Royce will have a report at the October 16 UC meeting.

Supportive Professional Council – C. Doederlein will not be in attendance and isn’t sure if there will be a report. We will check back with her before agenda distribution.

FS-Committee on the Economic Status of the Profession – K. Thu reported that Faculty Senate, during its October 2 meeting, will review a proposal to eliminate this standing committee.

Update: Rethinking FS and Shared Governance – K. Thu reported that this will be a standing item on all UC agendas this year for the purpose of keeping UC updated on a proposal being developed in Faculty Senate. He called the members’ attention to the Powerpoint included in the draft UC agenda packet.

Discussion of NIU’s current shared governance system, and a draft concept in which academic authority transfers from University Council to Faculty Senate, included the following points:

- All other public institutions polled have one faculty shared governance body (as opposed to two at NIU – Faculty Senate and University Council).
- NIU Constitution upholds that faculty predominate in academic matters; therefore the proposal is to move academic-related matters to Faculty Senate.
- Do faculty already predominate on UC, because they hold majority membership?
- The proposal could be interpreted as a diminishment of UC authority; however, UC retains its authority in all non-academic matters.
- Does NIU need two bodies? Should an option for merging the two bodies be considered? Or should Faculty Senate be eliminated?
- Could UC be redesigned with a smaller membership? Some institutions do retain a much smaller executive-type body (see EIU, page 18 of draft UC agenda packet, for example).
- The plan calls for Faculty Senate to develop a proposal for UC consideration.
- Recommendation that any forthcoming proposal from Faculty Senate identify, early on, the problems that we’re trying to solve.

Committee on Academic Equity and Inclusive Excellence – Chief Diversity Officer, Vernese Edghill-Walden, will present this proposed bylaw amendment for a first reading at the October 16 UC meeting.
Committee for the Improvement of the Undergraduate Academic Experience – Vice Provost Ed Klonoski will present this proposed bylaw amendment for a first reading at the October 16 UC meeting.

2020 Proposed University Holidays for 2020 – This proposal will be presented at the Oct. 16 UC meeting.

There was consensus to approve the proposed October 16 UC agenda per above discussion.

VIII. ADJOURNMENT

It was moved and seconded to adjourn. Motion passed. Meeting adjourned at 3:40 p.m.
Below is a draft of the upcoming University Council agenda, which we will use to shape discussion at the UC-Steering Committee meeting.

PUBLIC NOTICE AND AGENDA

University Council
Wednesday, November 6, 2019, 3 p.m.
Altgeld Hall 315
Northern Illinois University
DeKalb, Illinois

I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE OCTOBER 16, 2019 MINUTES – Pages 4-6

V. PUBLIC COMMENT

VI. PRESIDENT’S ANNOUNCEMENTS

VII. CONSENT AGENDA

VIII. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – Linda Saborío

B. University Advisory Committee to the Board of Trustees
   Jeffry Royce, Catherine Doederlein, Kendall Thu
   Alex Gelman, Sarah Marsh, Jason Hanna

C. Academic Policy Committee – Vicki Collins, Chair

D. Resources, Space and Budget Committee – Therese Arado, Chair

E. Rules, Governance and Elections Committee – Richard Siegesmund, Chair

F. University Affairs Committee – Hamid Bateni, Chair
G. Student Association
   Naomi Bolden, President
   Ian Pearson, Speaker of the Senate

H. Operating Staff Council – Jeffry Royce, President

I. Supportive Professional Staff Council – Catherine Doederlein, President

IX. UNFINISHED BUSINESS

A. Proposed amendment to NIU Bylaws 15.9.1 Committee for Academic Equity and Inclusive Excellence – Composition – Page 7
   SECOND READING/ACTION
   Vernese Edghill-Walden, Chief Diversity Officer

B. Proposed amendment to NIU Bylaws 15.6.4.2 Committee for the Improvement of the Undergraduate Academic Experience – Duties – Page 8
   SECOND READING/ACTION
   Ed Klonoski, Associate Vice Provost, Undergraduate Curriculum

C. Update: Rethinking Faculty Senate and Shared Governance

X. NEW BUSINESS

A. Proposed amendment to NIU Bylaws 17.2.1 University Benefits Committee Composition – Pages 9
   FIRST READING

XI. INFORMATION ITEMS

A. Policy Library – Comment on Proposed Policies (right-hand column on web page)
B. Minutes, Academic Planning Council
C. Minutes, Athletic Board
D. Minutes, Baccalaureate Council
E. Minutes, Board of Trustees
F. Minutes, Campus Security and Environmental Quality Committee
G. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
H. Minutes, General Education Committee
I. Minutes, Graduate Council
J. Minutes, Graduate Council Curriculum Committee
K. Minutes, Honors Committee
L. Minutes, Operating Staff Council
M. Minutes, Student Senate
N. Minutes, Supportive Professional Staff Council
O. Minutes, University Assessment Panel
P. Minutes, University Benefits Committee
Q. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
R. Minutes, University Committee on Initial Educator Licensure

S. 2019-20 Faculty Senate meeting dates:
   Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 25, Apr 22

T. 2019-20 University Council meeting dates:
   Sep 11, Oct 16, Nov 6, Dec 4, Jan 29, Feb 26, Apr 1, Apr 29

XII. ADJOURNMENT
I. CALL TO ORDER

Provost B. Ingram called the meeting to order at 3 p.m.

II. VERIFICATION OF QUORUM

Quorum was verified.

III. ADOPTION OF THE AGENDA

It was moved and seconded to adopt the agenda. Motion passed.

IV. APPROVAL OF THE SEPTEMBER 11, 2019 MINUTES

It was moved and seconded to approve the minutes. Motion passed.

V. PUBLIC COMMENT
VI. PRESIDENT’S ANNOUNCEMENTS

VII. CONSENT AGENDA

VIII. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – Linda Saborío – report

B. University Advisory Committee to the Board of Trustees – report
   Jeffry Royce, Catherine Doederlein, Kendall Thu
   Alex Gelman, Sarah Marsh, Jason Hanna

C. Academic Policy Committee – Vicki Collins, Chair – no report

D. Resources, Space and Budget Committee – Therese Arado, Chair – report

E. Rules, Governance and Elections Committee – Richard Siegesmund, Chair – no report

F. University Affairs Committee – Hamid Bateni, Chair – no report

G. Student Association – report
   Naomi Bolden, President
   Ian Pearson, Speaker of the Senate

H. Operating Staff Council – Jeffry Royce, President – report

I. Supportive Professional Staff Council – Catherine Doederlein, President – no report

IX. UNFINISHED BUSINESS

   Update: Rethinking Faculty Senate and Shared Governance

X. NEW BUSINESS

A. Proposed amendment to NIU Bylaws 15.9.1 Committee for Academic Equity and
   Inclusive Excellence – Composition
   FIRST READING
   Vernese Edghill-Walden, Chief Diversity Officer

B. Proposed amendment to NIU Bylaws 15.6.4.2 Committee for the Improvement of
   the Undergraduate Academic Experience – Duties
   FIRST READING
   Ed Klonoski, Associate Vice Provost, Undergraduate Curriculum
C. Approval of Proposed University Holidays for 2020

It was moved and seconded to approve the Proposed University Holidays for 2020. Motion passed.

XI. INFORMATION ITEMS

A. Policy Library – Comment on Proposed Policies (right-hand column on web page)
B. Minutes, Academic Planning Council
C. Minutes, Athletic Board
D. Minutes, Baccalaureate Council
E. Minutes, Board of Trustees
F. Minutes, Campus Security and Environmental Quality Committee
G. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
H. Minutes, General Education Committee
I. Minutes, Graduate Council
J. Minutes, Graduate Council Curriculum Committee
K. Minutes, Honors Committee
L. Minutes, Operating Staff Council
M. Minutes, Student Senate
N. Minutes, Supportive Professional Staff Council
O. Minutes, University Assessment Panel
P. Minutes, University Benefits Committee
Q. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
R. Minutes, University Committee on Initial Educator Licensure
S. 2019-20 Faculty Senate meeting dates:
   Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 25, Apr 22

T. 2019-20 University Council meeting dates:
   Sep 11, Oct 16, Nov 6, Dec 4, Jan 29, Feb 26, Apr 1, Apr 29

XII. ADJOURNMENT

It was moved and seconded to adjourn. Motion passed.

Meeting adjourned at 3:32 p.m.
PROPOSED AMENDMENT TO NIU BYLAWS 15.9.1: COMMITTEE FOR ACADEMIC EQUITY AND INCLUSIVE EXCELLENCE – COMPOSITION

The Chief Diversity Officer (CDO) recommends the following changes to the CAEIE to streamline the work and eliminate redundancy: The removal of the college team leaders and the addition of the Office of Student Engagement and Experiential Learning (OSEEL)

1. Since taking the leadership of the committee, the college team leaders are the same representatives. Faculty from each of the colleges acted as faculty and members of the Equity Team, thus creating redundancy in representation.
2. OSEEL is a major partner to the committee and a valued stakeholder, which promotes faculty and student research on diverse topics through the READ Grant. The CDO want to add Destiny McDonald from OSEEL to the committee.

ARTICLE 15: ACADEMIC COUNCILS AND COMMITTEES OF THE UNIVERSITY

15.9 Committee for Academic Equity and Inclusive Excellence (CAEIE)

15.9.1. Composition Membership of the committee shall consist of the following:

- Chief Diversity Officer, ex officio, nonvoting;
- Director, Center for Black Studies, ex officio, voting;
- Director, Center for Latino and Latin American Studies, ex officio, voting;
- Director, Center for the Study of Women, Gender, and Sexuality, ex officio, voting;
- Director, Center for Southeast Asian Studies, ex officio, voting;
- Director, Disability Resource Center, ex officio, voting;
- Director, Asian American Studies Certificate, ex officio, voting;
- Representative from the Office of the Vice Provost for Undergraduate Academic Affairs, nonvoting;
- Representative from the Division of Student Affairs, nonvoting;
- Representative from the Office of Student Engagement and Experiential Learning;
- One faculty member from each degree-granting college, voting;
- One equity team leader from each degree-granting college, voting;
- Director, Testing and Academic Affairs Research Support, ex officio, nonvoting;
- One supportive professional staff member, voting;
- One curricular associate dean, nonvoting;
- One undergraduate and/or graduate student, voting.

Faculty and staff members shall be appointed to serve three-year staggered terms beginning in the fall semester, not to exceed two consecutive terms. All other members, or their designees, shall serve continuous terms. Members shall be appointed by the Provost.
PROPOSED AMENDMENT TO NIU BYLAWS ARTICLE 15.6.4.2: COMMITTEE FOR THE IMPROVEMENT OF THE UNDERGRADUATE ACADEMIC EXPERIENCE – DUTIES

**Rationale:**
The Committee for the Improvement of the Undergraduate Academic Experience (CIUAE) is a standing committee of the Baccalaureate Council and, as such, reports its activities and recommendations regarding improving the academic experience to the Baccalaureate Council, not the University Council.

ARTICLE 15: ACADEMIC COUNCILS AND COMMITTEES OF THE UNIVERSITY

15.6 Standing Committees of the Baccalaureate Council

15.6.4 Committee for the Improvement of the Undergraduate Academic Experience

15.6.4.2 Duties

- **(A)** To monitor and evaluate the campus environment from the perspective of its compatibility with, and support for, the learning process and the development of an appreciation for learning, and to recommend to the University Baccalaureate Council policies and programs to strengthen that environment.

- **(B)** To act as an advisory board for the First- and Second-Year Experiences.

- **(C)** To establish policies and procedures and select the recipients for the annual awards recognizing innovative teaching practices and outstanding undergraduate educators at NIU.

- **(D)** To monitor and evaluate undergraduate mentoring programs as well as initiatives involving NIU alumni and students and recommend appropriate changes as necessary.

- **(E)** To report its activities and recommendations related to purpose and duties to the Baccalaureate Council.
Currently, the University Benefits Committee (UBC) includes one representative from the Faculty Senate Committee on the Economic Status of the Profession.

Since the Faculty Senate recently approved the elimination of its Committee on the Economic Status of the Profession, this proposal intends to update the UBC composition to include a representative of the Faculty Senate Faculty Rights and Responsibilities Committee.

17.2 University Benefits Committee

17.2.1 Composition

17.2.1.1 The University Benefits Committee is directly responsible to the president and shall consist of:

(A) A chair, elected by and from the committee;

(B) Two faculty members appointed by the president upon the recommendation of the Faculty Senate;

(C) Two operating staff members appointed by the president upon the recommendation of the Operating Staff Council;

(D) Two supportive professional staff members appointed by the president upon the recommendation of the Supportive Professional Staff Council;

(E) One representative of the administration, appointed by the executive vice president and provost;

(F) Senior administrator responsible for human resource services or designee;

(G) One member from the retired employees, appointed by the NIU Annuitants Association;

(H) One member from the Faculty Senate Committee on the Economic Status of the Profession Faculty Rights and Responsibilities Committee, as liaison;

(I) The manager of insurance and employee benefits and others who may be directly involved in the administration of employee benefits may assist the committee as resource personnel.