Northern Illinois University
UNIVERSITY COUNCIL PERSONNEL COMMITTEE
Second Meeting of 2019-2020
November 19, 2019
2:00 p.m.
Altgeld Hall 203

MINUTES
(Approved)


Absent: Gerald Blazey, Bryan Dallas, Robert Jones

Staff: Dana Hughes

Call to Order
Provost Ingram called the meeting to order at 2:00 p.m.

Adoption of Agenda
The agenda was approved with no changes.

Approval of Minutes
The October 29, 2019, meeting minutes were unanimously approved.

Public Comments
There were no public comment requests.

Proposed Revisions to the College of Business Personnel Policies and Guidelines
Acting Vice Provost Pitney gave the floor to Charles Petersen, who provided members with an overview of the proposed revisions. The personnel policy updates were made to address accreditation related changes. Burton moved to approve the proposed revisions; Bateni seconded. The motion passed with one abstention.

Sabbatical Applications for 2020-2021
Ingram reminded members that there were 38 sabbatical applications received (37 faculty and 1 SPS) and 38 slots available (27 faculty and 11 SPS). And, according to UCPC Working Rule 8.16, the committee may allocate unused SPS slots to faculty.
Hanley moved redistribution of the unused SPS slots to faculty; Jung seconded. The motion passed unanimously.

Petersen moved acceptance of all sabbatical rankings as submitted; Hanley seconded. The motion passed unanimously with the following abstentions from members who voted at a lower level:

College of Business – Petersen  
College of Education – Jung and Kim  
College of Engineering and Engineering Technology – Tatara  
College of Health and Human Sciences – N/A  
College of Liberal Arts and Sciences – Fletcher  
College of Law – N/A  
College of Visual and Performing Arts: Goldenberg  
University Libraries - Osorio

**Announcements**

Pitney stated that this would be the last meeting of the fall semester. He acknowledged the three members who would not be returning to UCPC next semester: Anne Hanley, Myoungwhon Jung, and So-Yeun Kim.

Pitney informed members that tenure and/or promotion applications are due in the Office of the Provost on December 2, 2019. Applications will be posted on Blackboard once available, and an announcement will go out to members before the winter break. Ingram initiated a discussion about the committee’s role in the tenure and promotion process.

**Next Meeting and Adjournment**

The next meeting will be on January 14, 2020, from 2:00-3:00 p.m.

Petersen moved adjournment; Weffer seconded the motion. The meeting adjourned at 2:26 p.m.