I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE MAY 1, 2019 MINUTES – Pages 4-6

V. PUBLIC COMMENT

VI. CONSENT AGENDA

A. Approve the 2019-20 UC Standing Committee membership rosters per NIU Bylaws Article 2 – Page 7

B. Approve the 2019-20 University Advisory Committee to the BOT membership roster, confirming Jason Hanna for a three-year term (2019-2022) per NIU Bylaws, Article 17.4.1.1 – Page 8

C. Approve nominee, Matt Bute, Chicago Tribune, to serve as a community-at-large member of the Northern Star Publications Board for a three-year term (2019-2022) per committee membership guidelines – Page 9

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. Proposed amendment to University Press Board description – Page 10
   Jerry Blazey, Vice President, Division of Research & Innovation Partnerships
   Amy Farranto, Acquisitions Editor, NIU Press

B. Proposed amendment to NIU Bylaws 15.9.1 Committee for Academic Equity and Inclusive Excellence – Composition – Page 11-12
   FIRST READING
   Vernese Edghill-Walden, Chief Diversity Officer
C. Temporary appointment timeline waiver request per NIU Bylaws, Article 19.5.2.2
Pradip Majumdar, Interim Chair, Department of Engineering Technology, College of
Engineering and Engineering Technology – Pages 13-14
Donald Peterson, Dean, College of Engineering and Engineering Technology

D. Ombuds Day proposed proclamation – Page 15
Sarah Klaper, NIU Ombudsperson

IX. PRESIDENT’S ANNOUNCEMENTS

A. Policy Library Update – Rebecca Hunt, Policy Librarian
B. Huskie Food Pantry – volunteers needed – Pages 16-17

X. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – Linda Saborío – no report
B. University Advisory Committee to the Board of Trustees – report
   Jeffry Royce, Catherine Doederlein, Kendall Thu
   Alex Gelman, Sarah Marsh, Jason Hanna
C. Academic Policy Committee – Vicki Collins, Chair – report
D. Resources, Space and Budget Committee – Therese Arado, Chair – report
E. Rules, Governance and Elections Committee – Richard Siegesmund, Chair –
   no report
F. University Affairs Committee – Hamid Bateni, Chair – no report
G. Student Association – report
   Naomi Bolden, President
   Ian Pearson, Speaker of the Senate
H. Operating Staff Council – Jeffry Royce, President – report
I. Supportive Professional Staff Council – Catherine Doederlein, President – report

XI. INFORMATION ITEMS

A. Minutes, Academic Planning Council
B. Minutes, Athletic Board
C. Minutes, Baccalaureate Council
D. Minutes, Board of Trustees
E. Minutes, Campus Security and Environmental Quality Committee
F. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
G. Minutes, General Education Committee
H. Minutes, Graduate Council
I. Minutes, Graduate Council Curriculum Committee
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Student Senate
M. Minutes, Supportive Professional Staff Council
N. Minutes, University Assessment Panel
O. Minutes, University Benefits Committee
P. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
Q. Minutes, University Committee on Initial Educator Licensure

R. 2018-19 Annual Reports

S. 2019-20 Faculty Senate meeting dates:
   Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 25, Apr 22

T. 2019-20 University Council meeting dates:
   Sep 11, Oct 16, Nov 6, Dec 4, Jan 29, Feb 26, Apr 1, Apr 29

U. Open Meetings Act reviews

XII. ADJOURNMENT
MINUTES
University Council
Wednesday, May 1, 2019, 3 p.m.
Altgeld Hall 315
Northern Illinois University
DeKalb, Illinois


VOTING MEMBERS ABSENT: Berg, Bond, Chitwood, Chmaissem, Coli, Cordes, Cross, Fredericks, Kassel, Pearson, Peterson, Rajagopalan, Staikidis, Zamora

OTHERS PRESENT: Blazey, Bryan, Falkoff, Gau, Hunt, Jensen, Klaper, McGill, Schraufnagel

OTHERS ABSENT: Ferguson, Kortegast, Wesener Michael

I. CALL TO ORDER

Acting Executive Vice President and Provost C. McCord called the meeting to order at 3 p.m.

II. VERIFICATION OF QUORUM

A quorum was established.

III. ADOPTION OF THE AGENDA

D. Doederlein moved to adopt the agenda, seconded by T. Martin. Motion passed.

IV. APPROVAL OF THE APRIL 3, 2019 MINUTES

K. Thu moved to approve the minutes, seconded by J. Wilson. Motion passed.

V. PUBLIC COMMENT

VI. PRESIDENT’S ANNOUNCEMENTS
A. **Recognition** of University Council members whose terms are completed, who have been re-elected and who are newly elected

B. Policy Library update – Rebecca Hunt, Policy Librarian
   [Presentation]

C. Student conduct report – Kelly Wesener Michael, AVP of Student Affairs
   [Presentation]

VII. CONSENT AGENDA

VIII. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – Linda Saborío – report

B. University Advisory Committee to the Board of Trustees – no report
   Holly Nicholson, Catherine Doederlein, Therese Arado
   Alex Gelman, Sarah Marsh, Kendall Thu

C. Academic Policy Committee – Vicki Collins, Chair – no report

D. Resources, Space and Budget Committee – Jim Wilson, Chair – no report

E. Rules, Governance and Elections Committee – Richard Siegesmund, Chair – report
   1. Election of 2019-20 Executive Secretary of University Council per NIU
      Bylaws, [Article 14.5](#)
      
      **Kendall Thu**

      **R. Siegesmund** moved to accept the nomination, to close the nominations, and to approve the election of **Kendall Thu**, seconded by **R. Scherer**.
      Motion passed.
      
      Yes – 32
      No – 8
      Abstain – 3

F. University Affairs Committee – Hamid Bateni, Chair – no report

G. Student Association – report
   Khiree Cross, President
   Tristan Martin, Speaker of the Senate

H. Operating Staff Council – Holly Nicholson, President – report
I. Supportive Professional Staff Council – Catherine Doederlein, President – report

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Temporary appointment timeline waiver request per NIU Bylaws, Article 19.5.2.2
Janet Hathaway, Acting Associate Dean, College of Visual and Performing Arts
Paul Kassel, Dean, College of Visual and Performing Arts

T. Arado moved to approve the temporary appointment timeline waiver request, seconded by R. Seigesmund. Motion passed.

B. Student Grievance Annual Report per NIU Bylaws, Article 12.6 – Therese Arado

XI. INFORMATION ITEMS

A. Minutes, Academic Planning Council
B. Minutes, Athletic Board
C. Minutes, Baccalaureate Council
D. Minutes, Board of Trustees
E. Minutes, Campus Security and Environmental Quality Committee
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N. Minutes, University Assessment Panel
O. Minutes, University Benefits Committee
P. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
Q. Minutes, University Committee on Initial Educator Licensure
R. Documents, Faculty Advisory Council to the IBHE
T. UC 2019-20 dates: Sep 11, Oct 16, Nov 6, Dec 4, Jan 29, Feb 26, Apr 1, Apr 29

XII. ADJOURNMENT

H. Nicholson moved to adjourn, seconded by J. Wilson. Motion passed.

Meeting adjourned at 4:14 p.m.
## University Council Standing Committees – 2019-20

### UC Steering Committee
- **Faculty-BUS**: James Burton, at large
- **Faculty-EDU**: Vicki Collins, APC Chair
- **Faculty-EET**: Gary Chen, at large
- **Faculty-HHS**: Hamid Bateni, UAC Chair
- **Faculty-LAS**: **Kendall Thu, UC Ex. Sec.**
- **Faculty-LAW**: Therese Arado, RSB Chair
- **Faculty-LIB**: Jim Millhorn, at large
- **Faculty-VPA**: Richard Siegesmund, RGE Chair
- **Administrator-EDU**: Laurie Elish-Piper
- **Administrator-LIB**: Fred Barnhart
- **SPS**: Cathy Doederlein
- **OS**: Jeffry Royce
- **Student**: Naomi Bolden
- **Student**: Ian Pearson

**University Affairs**
- **Faculty-BUS**: Devaki Rau
- **Faculty-EDU**: Bill Penrod
- **Faculty-EET**: Melanie Koss
- **Faculty-HHS**: Gary Chen
- **Faculty-LAW**: Hamid Bateni, Chair
- **Faculty-LIB**: Sharon Nelson
- **Faculty-VPA**: Patricia Skarbinski
- **Dean-BUS**: Balagi Rajagopalan
- **Dean-GRAD**: Brad Bond
- **Administrator**: Sarah Garner
- **SPS**: TBD
- **OS**: Natasha Johnson
- **Student**: Shantez Branch
- **Student**: TBD

### FS-UC Rules, Governance and Elections
- **UC Faculty-LAS**: Scot Schraufnagel
- **UC Faculty-EDU**: Reed Scherer
- **UC Faculty-VPA**: **Richard Siegesmund, Chair**
- **UC Faculty-BUS**: Christine Mooney
- **FS Faculty-LAS**: Shane Sharp
- **FS Faculty-EET**: Bob Tatara
- **FS Faculty-LAS**: **Keith Millis, FS Liaison**
- **FS Faculty-EDU**: Sarah Johnston-Rodriguez
- **SPS Council**: TBD
- **OS Council**: TBD
- **Dean**: Laurie Elish-Piper
- **Student**: Ian Pearson

**FS-UC Resources, Space and Budget**
- **UC Faculty-EET**: Kevin Martin
- **UC Faculty-HHS**: Lin Shi
- **UC Faculty-LAS**: Alicia Schatteman
- **UC Faculty-LAW**: Therese Arado, Chair
- **UC Faculty-LIB**: Jim Millhorn
- **UC Faculty-TBD**: TBD
- **FS Faculty-BUS**: Mark Riley
- **FS Faculty-EDU**: Ben Creed
- **FS Faculty-LAS**: Kirk Duffin
- **FS Faculty-LAS**: George Slotsve, FS Liaison
- **FS Faculty-VPA**: Greg Beyer
- **FS Faculty-TBD**: TBD
- **Student**: Naomi Bolden
- **SPS**: Cathy Doederlein
- **SPS**: TBD
- **OS**: Jeffry Royce
- **OS**: Natasha Johnson
- **Dean**: Paul Kassel
- **CFO (nonvoting)**: Sarah McGill
- **Provost (nonvoting)**: Beth Ingram

### Academic Policy
- **Faculty-BUS**: James Burton
- **Faculty-EDU**: **Vicki Collins, Chair**
- **Faculty-HHS**: Jie Chen
- **Faculty-LAS**: Amy Newman
- **Faculty-LAS**: Omar Chmaissem
- **Faculty-LAS**: Jim Wilson
- **Faculty-LAS**: Alan Polansky
- **Dean-HHS**: Derryl Block
- **Dean-LAS**: Judy Ledgerwood
- **Administrator**: Omar Ghrayeb
- **Undergrad Student**: TBD
- **Grad Student**: TBD
NIU Bylaws Article 17.4 University Advisory Committee to the Board of Trustees (UAC)

17.4 University Advisory Committee (UAC) to the Board of Trustees

17.4.1 Composition

17.4.1.1 The committee shall consist of the president of the Faculty Senate, the presidents of the Supportive Professional Staff Council and the Operating Staff Council, and three additional faculty members selected to represent the faculty's multiple roles in the university, particularly those in teaching, research, and service. These faculty shall be nominated by the Executive Secretary of the University Council and confirmed by the University Council. They shall serve three-year staggered terms. In the event of a mid-term vacancy in a faculty position, the Executive Secretary shall nominate a person to fill the remainder of that term with the nomination confirmed by the University Council. In the nomination of the faculty representatives, the Executive Secretary shall consult with the Faculty Senate.

17.4.2 Duties

17.4.2.1 The Board of Trustees expects the president to meet regularly with the University Advisory Committee. The president shall keep the University Advisory Committee informed of and shall seek and receive advice from it about matters coming before the Board of Trustees. The University Advisory Committee may appoint one or two of its members to serve as liaison to each of the working committees of the board. A University Advisory Committee liaison, or a spokesperson chosen by the University Advisory Committee because of expertise on a specific issue, will be recognized at a regularly scheduled point on the committee agenda.

17.4.2.2 The committee shall be accountable to the University Council. Members of the committee shall also be accountable to their specific university organization--Faculty Senate, Operating Staff Council, or Supportive Professional Staff Council.

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<td>Jeffry Royce</td>
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Nomination of Matt Bute
to serve as a community-at-large member of the
Northern Star Publications Board

Matt Bute
Vice President of Sales
cars.com

Matt Bute is vice president of sales at Cars.com, a leading digital marketplace and solutions provider for the automotive industry that connects car shoppers with sellers. Cars.com properties include DealerRater®, DealerInspire®, Auto.com™, PickupTrucks.com® and NewCars.com®.

Previously, Bute served as vice president of advertising for Chicago Tribune Media Group (CTMG), one of the nation's largest diversified media and marketing solutions companies. A diversified sales executive, Bute oversaw the strategic vision and performance of CTMG's local sales force selling diversified solutions across all platforms within the CTMG portfolio.

A native of La Grange Park, Illinois, Bute holds a Bachelor of Arts degree in advertising and communication from Northern Illinois University.
Proposed amendment to University Press Board description

On July 1, 2019, the NIU Press transitioned operations entirely to the Cornell University Press. An acquisitions editor will continue to be employed and will convene the University Press Board. Because there will no longer be an NIU Press director, the current language guiding the work of the Press Board must be updated.

In addition, this proposal includes the elimination of some ambiguous language, and sets the frequency and character of the meetings within the University Press Board description.

A. The University Press Board consists of the Vice President for Research and Innovation Partnerships or delegate, chair; the director or acquisitions editor of the University Press, secretary ex officio; four faculty members from the College of Liberal Arts and Sciences; six faculty, one from each other college, and one faculty member from the University Libraries. The College Councils, the faculty of the College of Law, and the Library Council shall forward at least two names for positions to be filled by the Faculty Senate, which will make recommendations to the president for appointment to three-year terms.

B. The primary function of the University Press Board is to assure standards of high quality for all University Press publications. Specifically, this includes:

1. Making decisions concerning the establishment and maintenance of quality in journals published under University Press sponsorship;

2. Making decisions as to the acceptability of manuscripts to be published as books or monographs.

3. Determining the appropriateness of all other publications of the University Press.

C. The University Press Board shall hold meetings or schedule email votes to approve manuscripts at least two times a year.

Substantive changes in policy are subject to University Council approval.
Proposed Amendment to
NIU Bylaws 15.9.1: Committee for Academic Equity and Inclusive Excellence – Composition

The Chief Diversity Officer (CDO) recommends the following changes to the CAEIE to streamline the work and eliminate redundancy: The removal of the college team leaders and the addition of the Office of Student Engagement and Experiential Learning (OSEEL)

1. Since taking the leadership of the committee, the college team leaders are the same representatives. Faculty from each of the colleges acted as faculty and members of the Equity Team, thus creating redundancy in representation.
2. OSEEL is a major partner to the committee and a valued stakeholder, which promotes faculty and student research on diverse topics through the READ Grant. The CDO want to add Destiny McDonald from OSEEL to the committee.

ARTICLE 15: ACADEMIC COUNCILS AND COMMITTEES OF THE UNIVERSITY

15.9 Committee for Academic Equity and Inclusive Excellence (CAEIE)

15.9.1. Composition Membership of the committee shall consist of the following:

Chief Diversity Officer, ex officio, nonvoting;
Director, Center for Black Studies, ex officio, voting;
Director, Center for Latino and Latin American Studies, ex officio, voting;
Director, Center for the Study of Women, Gender, and Sexuality, ex officio, voting;
Director, Center for Southeast Asian Studies, ex officio, voting;
Director, Disability Resource Center, ex officio, voting;
Director, Asian American Studies Certificate, ex officio, voting;
Representative from the Office of the Vice Provost for Undergraduate Academic Affairs, nonvoting;
Representative from the Division of Student Affairs, nonvoting;
Representative from the Office of Student Engagement and Experiential Learning;
One faculty member from each degree-granting college, voting;
One equity team leader from each degree-granting college, voting;
Director, Testing and Academic Affairs Research Support, ex officio, nonvoting;
One supportive professional staff member, voting;
One curricular associate dean, nonvoting;
One undergraduate and/or graduate student, voting.

Faculty and staff members shall be appointed to serve three-year staggered terms beginning in the fall semester, not to exceed two consecutive terms. All other members, or their designees, shall serve continuous terms. Members shall be appointed by the Provost.
15.9.2 Chair  The chair position of the committee will be held by the Chief Diversity Officer, and the directors of the academic diversity centers may serve as co-chairs as needed.

15.9.3 Duties  The duties of the committee shall include the following:

1. To identify academic achievement gaps among all students;

2. To identify and implement effective, sustainable, and measurable intervention strategies to ensure equity for all students;

3. To monitor academic achievement among students from underserved populations;

4. To develop criteria by which the Human Diversity degree requirement will be satisfied;

5. To promote multicultural curriculum transformation on campus in partnership with Office of Student Engagement and Experiential Learning (OSEEL) and academic diversity centers by establishing faculty-mentored student research opportunities that impact diverse communities and transform curricula;

6. To advise the provost and university bodies on multicultural curriculum transformation issues;

7. To submit an annual report on activities of the committee to the provost;

8. To regularly monitor available data on undergraduate student participation in multicultural and diversity centered academic programs, minors, and certificates;

9. To support collaboration between academic centers' minors and certificates and NIU PLUS pathways;

10. To provide opportunities for faculty participation in academic diversity programs and initiatives.
Temporary Appointment Timeline Waiver Request per NIU Bylaws Article 19.5.2.2
Pradip Majumdar, Interim Chair
Department of Engineering Technology
College of Engineering and Engineering Technology

From Dean Donald Peterson

Dr. Pradip Majumdar was appointed to the position of Interim Chair of the Department of Technology on February 1, 2018. Per Article 19.5.2.2, I request a waiver of the timeline restrictions outlined in Article 19.5.2. Dr. Majumdar reports directly to me as Dean of the College of Engineering and Engineering Technology (CEET).

After discussion with the Department of Engineering Technology Personnel Committee on July 1, 2019, as well as with the College Senate, the continuance of the interim appointment was approved unanimously as was the submission of the request for a waiver to the University Council for September 11, 2019, per Article 19.5.2.2. The search for a new Chair will begin in the Fall of 2019.

BRIEF DESCRIPTION OF SITUATION

After the death of the previous chair, Dr. Cliff Mirman, an Interim Chair of the Department of Engineering Technology, Dr. Pradip Majumdar, was appointed on February 1, 2018, through June 30, 2019. CEET conducted a search in 2018-2019 academic year but was unsuccessful in placing an individual and will re-conduct the search for a permanent Chair in the Fall of 2019.

BRIEF DESCRIPTION OF DR. MAJUMDAR’S CREDENTIALS

Dr. Majumdar has been a faculty member at NIU since 1984 and he has several years of departmental leadership and administrative duties as he served as the Chair of the Department of Mechanical Engineering from 2012 until his retirement in 2016. Dr. Majumdar received his Ph.D. in Mechanical Engineering from the Illinois Institute of Technology (IIT), his M.S. in Mechanical and Aerospace Engineering from IIT, and his B.S. in Mechanical Engineering from the University of Calcutta in India.

The relevant bylaw article can be found on the next page:
NIU BYLAWS

Article 19.5 Acting and Other Temporary Administrative Appointments

19.5.1 If it is necessary to fill an administrative office, either because the incumbent is on leave of absence or because the office must be filled on a temporary basis while the search procedures specified in section 19.3 of these bylaws or in other university regulations are being completed, the administrative officer to whom the person to be appointed will report may appoint a temporary, acting replacement. This appointment shall be made only after consultation with the principal faculty committee and other committees routinely involved in advising the administrative office being filled. Questions regarding the appropriate committees for such consultation in any particular instance shall be resolved by the University Council Rules and Governance Committee.

19.5.2 When a vacant administrative office is being filled with a temporary or acting appointment, search procedures to secure a permanent incumbent for the office must be instituted within six months of such an appointment. Temporary or acting appointments made under such circumstances shall be for a term of no more than one year, and may not be renewed unless the subsequent search to fill the position fails to produce a permanent appointee.

19.5.2.1 This section of these bylaws may be waived when the office responsible for making the acting or temporary appointment is itself filled by an administrative officer holding office on an acting or temporary basis. In such instances, this section shall become operative on the date that an administrative officer who has a regular appointment as the incumbent in the appointing office assumes the responsibilities of that office.

19.5.2.2 This section of these bylaws may be waived if approval for such a waiver is obtained by the officer making the acting or temporary appointment from appropriate advisory committee and subsequently from the University Council. Questions about the appropriate advisory committee for any position shall be resolved by the University Council Rules and Governance Committee.
University Council
Northern Illinois University
Proclamation

WHEREAS, Northern Illinois University is committed to fostering an academic and professional environment that promotes equity, fairness, respect, adherence to policy and effective resolution of disputes within a richly diverse population of faculty, staff, students and the greater community; and

WHEREAS, disagreements, conflicts, complaints, confusion, and policy questions will inevitably arise in any institution; and

WHEREAS, the fair and effective resolution of such issues is in the best interest of both the individuals involved, and the university as it fulfills its mission of teaching, service and research; and

WHEREAS, Northern Illinois University acknowledges the numerous benefits of providing informal and confidential channels for addressing issues such as bullying, bias, discrimination, sexual harassment, academic disputes, employment concerns, interpersonal conflict and unethical behavior; and

WHEREAS, the Office of the Ombudsperson is a confidential, neutral, informal, and independent resource whose purpose is to assist all members of the university community with a broad range of questions, disputes, complaints and concerns; and

WHEREAS, the Office of the Ombudsperson at Northern Illinois University was established in 1969 by President Rhoten Smith, and 2019 is the 50th anniversary of the establishment of the Office of the Ombudsperson; and

WHEREAS, the Office of the Ombudsperson has provided highly valued conflict resolution services to Northern Illinois University through the services of Michael McDermott, David Knowlton, Leon Miller, Patricia Lambert, Arnold Fox, Bertrand Simpson, Stacy Dolby, Tim Griffin, and Sarah Klaper, as well as their staff and graduate assistants; and

NOW, THEREFORE, WE, the University Council of Northern Illinois University, do hereby proclaim the second Thursday of October, starting October 10, 2019 and into perpetuity, as:

OMBUDS DAY

and encourage all faculty, staff and students of Northern Illinois University to become familiar with the Office of the Ombudsperson, and to support and utilize these essential services.

Approved by University Council ________________________________
Eligibility
To be eligible to use the Huskie Food Pantry, you must:
- Be a currently enrolled NIU student
- Have your NIU OneCard
- Not have an NIU meal plan

If you are able, please bring re-usable bags for your shopping items.

Hours of Operation
The Huskie Food Pantry is open every Thursday from 5:30 to 7:30 p.m. excluding the listed closures below. To participate in our initial lottery process, please arrive at room 128 in the Chick Evans Field House by 5 p.m.

We will be closed the following dates.
- Aug. 1, 2019
- Aug. 15, 2019
- Dec. 19, 2019
- Dec. 26, 2019
- Jan. 2, 2020

Get Involved in the Huskie Food Pantry

Give Funds
Monetary donations to the Huskie Food Pantry can be made online through The NIU Foundation. Search for "Huskie Food Pantry" by selecting from the list of designations. You may also make a monetary donation in-person or by mail. Please make checks payable to NIU Foundation and write "Huskie Food Pantry" as the memo. Drop off checks or mail to:

NIU Foundation
c/o Huskie Food Pantry
DeKalb, IL 60115

Give Time
We rely on the help of our wonderful volunteers in order to ensure the success of the Huskie Food Pantry. Volunteers are needed to receive, stock and shelf inventory; shop for food; assist clients; organize food drives and much more.

Please be encouraged to sign-up for more than one shift. If you have questions, contact communityservice@niu.edu or call 815-753-1421. Are you serious about volunteering at the pantry? Learn more volunteer guidelines in our volunteer policy. Faculty and staff interested in volunteering are welcome to use this link to sign up, or contact knohelty1@niu.edu for more information.
Huskie Food Pantry Leadership Team
The Huskie Food Pantry Leadership Team is an opportunity for students to take a lead role with
the Huskie Food Pantry. Students involved with this team will assist the Huskie Food Pantry
coordinator on managing the pantry operation while also increasing the sustainability of this
campus resource. Students will have the option of working on multiple projects such as grant
writing, fundraising, volunteer recruitment and management as well as food acquisition. Each
member of the Huskie Food Pantry Leadership team will also spend time volunteering with the
pantry through our various volunteer shifts. Previous volunteer experience with the Huskie Food
Pantry is required. Please contact knohelty1@niu.edu for more information.

Give Food
All food donations can be dropped off at the Campus Life Building, room 150, Monday-Friday,
8 a.m.-12 noon or 1-4 p.m. We appreciate all donations. If you are thinking about doing a
food/item drive, we strongly encourage you to focus on toiletry items, spices, pasta, canned fruit
or plastic/reusable bags.

Most Needed Items
- Spices (especially curry, cumin, salt, pepper, cinnamon, ginger, oregano, basil)
- Canned fruits
- Rice
- Pasta
- Canned tuna
- Peanut butter
- Jelly
- Macaroni and cheese
- Pasta sauce
- Toiletry Items (shampoo, soap, deodorant)
- Paper goods (paper towels, toilet paper)
- Cleaning supplies (dish soap, all-purpose cleaner, sponges, laundry detergent)
- Plastic bags
- Reusable bags