I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE MARCH 20, 2019 MINUTES

V. PUBLIC COMMENT

VI. ITEMS FOR UC STEERING COMMITTEE CONSIDERATION

VII. DISCUSSION AND APPROVAL OF UNIVERSITY COUNCIL DRAFT AGENDA – Pages 2-10

VIII. ADJOURNMENT
Below is a draft of the upcoming University Council agenda, which we will use to shape discussion at the UC-Steering Committee meeting.

PUBLIC NOTICE AND AGENDA

University Council
Wednesday, May 1, 2019, 3 p.m.
Altgeld Hall 315
Northern Illinois University
DeKalb, Illinois

I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE APRIL 3, 2019 MINUTES

V. PUBLIC COMMENT

VI. PRESIDENT’S ANNOUNCEMENTS

   A. Recognition of University Council members whose terms are completed, who have been re-elected and who are newly elected – Pages 5-6
   B. Policy Library update – Rebecca Hunt, Policy Librarian
   C. Student conduct report – Chris McCord, Acting Provost

VII. CONSENT AGENDA

VIII. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

   A. Faculty Advisory Council to the IBHE – Linda Saborío – report
   B. University Advisory Committee to the Board of Trustees
      Holly Nicholson, Catherine Doederlein, Therese Arado
      Alex Gelman, Sarah Marsh, Kendall Thu
   C. Academic Policy Committee – Vicki Collins, Chair
   D. Resources, Space and Budget Committee – Jim Wilson, Chair
E. Rules, Governance and Elections Committee – Richard Siegesmund, Chair

1. Election of 2019-20 Executive Secretary of University Council per NIU Bylaws, Article 14.5 – Page 7

Candidate Name - TBD

F. University Affairs Committee – Hamid Bateni, Chair

G. Student Association
Khiree Cross, President
Tristan Martin, Speaker of the Senate

H. Operating Staff Council – Holly Nicholson, President

I. Supportive Professional Staff Council – Catherine Doederlein, President

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Temporary appointment timeline waiver request per NIU Bylaws, Article 19.5.2.2
Janet Hathaway, Acting Associate Dean, College of Visual and Performing Arts – Pages 8-9
Paul Kassel, Dean, College of Visual and Performing Arts

B. Student Grievance Annual Report per NIU Bylaws, Article 12.6 – Therese Arado – Page 10

XI. INFORMATION ITEMS

A. Minutes, Academic Planning Council
B. Minutes, Athletic Board
C. Minutes, Baccalaureate Council
D. Minutes, Board of Trustees
E. Minutes, Campus Security and Environmental Quality Committee
F. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
G. Minutes, General Education Committee
H. Minutes, Graduate Council
I. Minutes, Graduate Council Curriculum Committee
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Student Senate
M. Minutes, Supportive Professional Staff Council
N. Minutes, University Assessment Panel
O. Minutes, University Benefits Committee
P. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
Q. Minutes, University Committee on Initial Educator Licensure
R. Documents, Faculty Advisory Council to the IBHE
T. UC 2019-20 dates: Sep 11, Oct 16, Nov 6, Dec 4, Jan 29, Feb 26, Apr 1, Apr 29

XII. ADJOURNMENT
RECOGNITION OF UNIVERSITY COUNCIL MEMBERS – May 1, 2019

Faculty who have completed their service:
Jon Briscoe, Business
Elisa Fredericks (for Sukesh Patro), Business
Michael Haji-Sheikh, Engineering & Engineering Technology
Reinaldo Moraga (for Michael Haji-Sheikh), Engineering & Engineering Technology, Spring 2019
King Chung, Health & Human Sciences
Karen Whedbee (for Anne Hanley) Liberal Arts & Sciences, Spring 2019
Eric Mogren, Liberal Arts & Sciences, Spring 2019
Diane Rodgers (for Jie-Song) Liberal Arts & Sciences, Spring 2019
Linda Saborío, Liberal Arts & Sciences
Joseph Stephen, Liberal Arts & Sciences
Doris Macdonald (for Amanda Littauer) Liberal Arts & Sciences, Fall 2018
Virginia Naples, Liberal Arts & Sciences
Judith Chitwood, Visual & Performing Arts

Students who have completed their service:
Khiree Cross, Student Association
Tristan Martin, Student Association
Devin Halicki, Student Association, Fall 2018
Essence Coleman, Student Association, Fall 2018
Chandler Jones, Student Association, Spring 2019
Naomi Bolden, Student Association
Cassandra Kamp, Student Association
Madalyn Mershon, Student Association, Fall 2018
Ian Pearson, Student Association, Spring 2019
Citrick Davis, Student Association, Fall 2018
Ryan Berg, Student Association, Spring 2019
Kelly Narducci, SAC, Health & Human Sciences
Giovanny Valadez, SAC, Liberal Arts & Sciences
Victor Zamora, SAC, Law
Sheila Coli, SAC, Graduate School

Staff who have completed their service:
Holly Nicholson, Operating Staff Council
Jay Monteiro, Operating Staff Council
Mark Pietrowski, Supportive Professional Staff Council
Chris McCord, Acting Executive Vice President and Provost
Mark Cordes, Interim Dean, Law
*Sarah McGill, Chief Financial Officer
*Jerry Blazey, Vice President, Research & Innovation Partnerships
*Sol Jensen, Vice President, Enrollment Management, Marketing & Communications
Faculty and Staff who have been re-elected:
Therese Arado, Law
Amy Newman, Liberal Arts & Sciences

Faculty who have been newly elected:
Devaki Rau, Business
Kevin Martin, Engineering & Engineering Technology
Jenn Teng Gau, Engineering & Engineering Technology
Sean Farrell, Liberal Arts & Sciences
Simón Weffer, Liberal Arts & Sciences
Alan Polansky, Liberal Arts & Sciences
Alicia Schatteman, Liberal Arts & Sciences
Patricia Skarbinski, Visual & Performing Arts

*Eligible for annual reappointment
ARTICLE 14:
UNIVERSITY FACULTY SENATE

14.5 Officers

14.5.1 The executive secretary of the University Council shall be elected by the voting members of the University Council from the elected faculty members of the University Council in accordance with Section 3.2 of the University Constitution and Section 1.3 of these Bylaws. The Executive Secretary of the Council shall also serve as President of the Faculty Senate. The Senate shall elect such other officers it may consider essential for the performance of its duties.

14.5.1.1 The initial selection of candidates for the office of Executive Secretary of the University Council shall take place at the second spring semester meeting of the Faculty Senate. Any faculty senator may suggest or second the suggestion of a candidate. To be qualified to serve, the candidate must be an elected faculty member of the University Council for the current and for the ensuing year.

14.5.1.2 Suggested candidates for the office of Executive Secretary shall submit a letter of intent to be included with the agenda for the third and fourth (last) spring semester regularly scheduled meeting of the Faculty Senate.

14.5.1.3 An election of the final candidate for nomination shall be conducted by secret ballot at the last regularly scheduled meeting of the normal academic year of the Faculty Senate. All Faculty Senators present may cast a ballot for the candidate. If there are more than two suggested candidates, the final nominee must receive a majority of the votes cast. If no candidate receives a majority, subsequent ballots will be taken removing the candidate receiving the fewest votes until a candidate is selected.

14.5.1.4 The voting members of the University Council will vote by secret ballot to accept or reject the nominee at the last University Council meeting of the spring semester.

14.5.2 The election of a vice president shall take place at the first Faculty Senate meeting of the academic year.

14.5.3 The term of office for all officers shall begin August 16 and shall be for one year. An officer may serve successive terms.
Temporary Appointment Timeline Waiver Request per NIU Bylaws Article 19.5.2.2
Dr. Janet Hathaway, Acting Associate Dean
College of Visual and Performing Arts

From Dean Paul Kassel

Dr. Hathaway was appointed to the position of Acting Associate Dean on July 1, 2018. Per Article 19.5.2.2, I request a waiver of the timeline restrictions outlined in Article 19.5.2. Dr. Hathaway reports directly to me as Dean of the College of Visual and Performing Arts (CVPA).

After discussion with the College Senate on April 1, 2019, and through electronic discussion initiated via e-mail with the College Council (completed by April 1, 2019), the continuance of the acting appointment was recommended unanimously by both groups.

BRIEF DESCRIPTION OF SITUATION

The previous Associate Dean, Melanie Parks, is currently on extended leave for medical reasons. She does not intend to return. However, we cannot search for a permanent replacement until her official resignation, slated for June 30, 2020. Dr. Hathaway’s appointment as Acting Associate Dean position needs to be extended beyond the typical time frame allowed by NIU Bylaws 19.5.

BRIEF DESCRIPTION OF DR. AZAD’S CREDENTIALS

Dr. Janet Hathaway holds the Ph.D. and M.A. (historical musicology) from New York University and the B.M. (music history) from University of North Texas. Her primary areas of research include devotional music in public ceremonies in 17th-century Madrid and music and identity in early modern Spanish convents.

Her numerous publications include an article on music and censure in 17th-century Madrid in *Acta musicologica* and an article, “Spirituality and Devotional Music in the Royal Convent of the Descalzas, Madrid,” in the *Journal of Musicological Research*. Professor Hathaway has presented papers at annual meetings of the American Musicological Society, as well as at the Medieval, Renaissance and Baroque Studies International Symposium and the annual meeting of the Association (formerly Society) for Spanish and Portuguese Historical Studies. Her dissertation, *Cloister, Court and City: Musical Activity of the Monasterio de las Descalzas Reales (Madrid), ca. 1620-1700*, concerns convents, chapels, and devotional music in 17th-century Madrid.

The relevant bylaw article can be found on the next page:
NIU BYLAWS
Article 19.5 Acting and Other Temporary Administrative Appointments

19.5.1 If it is necessary to fill an administrative office, either because the incumbent is on leave of absence or because the office must be filled on a temporary basis while the search procedures specified in section 19.3 of these bylaws or in other university regulations are being completed, the administrative officer to whom the person to be appointed will report may appoint a temporary, acting replacement. This appointment shall be made only after consultation with the principal faculty committee and other committees routinely involved in advising the administrative office being filled. Questions regarding the appropriate committees for such consultation in any particular instance shall be resolved by the University Council Rules and Governance Committee.

19.5.2 When a vacant administrative office is being filled with a temporary or acting appointment, search procedures to secure a permanent incumbent for the office must be instituted within six months of such an appointment. Temporary or acting appointments made under such circumstances shall be for a term of no more than one year, and may not be renewed unless the subsequent search to fill the position fails to produce a permanent appointee.

19.5.2.1 This section of these bylaws may be waived when the office responsible for making the acting or temporary appointment is itself filled by an administrative officer holding office on an acting or temporary basis. In such instances, this section shall become operative on the date that an administrative officer who has a regular appointment as the incumbent in the appointing office assumes the responsibilities of that office.

19.5.2.2 This section of these bylaws may be waived if approval for such a waiver is obtained by the officer making the acting or temporary appointment from appropriate advisory committee and subsequently from the University Council. Questions about the appropriate advisory committee for any position shall be resolved by the University Council Rules and Governance Committee.
ARTICLE 12: GRIEVANCE PROCEDURES FOR STUDENTS

12.6 Post-Hearing Process

… The executive secretary is to maintain records pertaining to each grievance including the outcome. The executive secretary will provide a summary report of the number of grievances filed and the disposition to the University Council at the April meeting each year.