MINUTES
University Council Steering Committee
Wednesday, March 21, 2018, 3 p.m.
Altgeld Hall 225
Northern Illinois University
DeKalb, Illinois

VOTING MEMBERS PRESENT: Arado, Bishop, Block, Hathaway, Hunt, J. Chen, Saborío, Scherer, Wang

VOTING MEMBERS ABSENT: An, Andree, Barnhart, G. Chen, Doederlein, Millhorn

I. CALL TO ORDER
University Council (UC) Executive Secretary L. Saborío called the meeting to order at 3:05 p.m.

II. VERIFICATION OF QUORUM
L. Saborío verified that a quorum was present.

III. ADOPTION OF THE AGENDA
R. Scherer moved to adopt the agenda, seconded by R. Hunt. Motion passed by voice vote.

IV. APPROVAL OF THE FEBRUARY 14, 2018 MINUTES
T. Arado moved to approve the minutes, seconded by J. Chen. Motion passed by voice vote.

V. PUBLIC COMMENT
L. Saborío asked if there were any public comments. There were none.

VI. ITEMS FOR UC STEERING COMMITTEE CONSIDERATION

VII. DISCUSSION AND APPROVAL OF UNIVERSITY COUNCIL DRAFT AGENDA – Pages 2-12

Budget update – L. Saborío reported that she anticipates that Acting President Freeman will provide a budget update at the April 4 UC meeting.

Maxient update – L. Saborío reported that she anticipates that Acting President Freeman will provide a Maxient update at the April 4 UC meeting. Saborío reported that she met with
the two faculty representatives to the Student Conduct Advisory Board. Those faculty representatives suggested that Jeanne Meier and Kelly Wesener Michael visit Faculty Senate on this topic, and Saborío has invited both Meier and Wesener Michael to attend the April 25 Faculty Senate meeting. The faculty representatives also suggested that an FAQ be developed and provided campus-wide.

**Policy on Appearances Before the University Council** – The proposed policy is consistent with a similar policy in the BOT Bylaws and will be brought forward for UC approval through the Consent Agenda at the April 4 UC meeting.

**Temporary appointment timeline waiver request** – D. Block will introduce this request at the April 4 UC meeting.

**FAC-to-IBHE** – A written report will be included in the April 4 UC agenda packet.

**UAC-to-BOT** – No report is anticipated for the April 4 UC meeting.

**Academic Policy Committee** – No report is anticipated for the April 4 UC meeting.

**Resources, Space and Budget Committee** – L. Saborío reported that C. Doederlein will introduce a bylaw amendment proposal, which raises the number of SPS and OS employees from one each to two each. First reading is planned for the April 4 UC meeting.

**Rules, Governance and Elections Committee** – T. Arado will bring forward a bylaw amendment proposal to allow colleges to use electronic means to elect their UC faculty members. First reading is planned for the April 4 UC meeting.

**University Affairs Committee** – R. Scherer will introduce the proposed 2027-28 academic calendar for approval at the April 4 UC meeting.

**Student Association** – C. Wang reported that irregularities with the upcoming SA elections have been identified and addressed. A general discussion of ideas to encourage student involvement ensued.

C. Wang also reported that she anticipates the Student Senate will approve, at its March 24 meeting, a proposed resolution supporting March For Our Lives. Institutional support of this resolution is also sought, and toward that end, she plans to bring the proposed resolution to Faculty Senate on April 25 and to University Council on May 2 for approval from those bodies as well.

**Operating Staff Council** – B. Andree was not present. A report at the April 4 UC meeting is anticipated.

**Supportive Professional Staff Council** – C. Doederlein was not present, but she has indicated that she will have a report for the April 4 UC meeting.
UC meetings held in Altgeld 315 – It has been proposed that UC meet in Altgeld 315 beginning in Fall 2018. Acting President Freeman will be asked to raise this topic for feedback at the April 4 UC meeting.

J. Hathaway moved to approve the April 4 UC agenda per above discussion, seconded by T. Bishop. The motion passed by voice vote.

VIII. ADJOURNMENT

R. Hunt moved to adjourn, seconded by R. Scherer. Motion passed by voice vote.

Meeting adjourned at 4 p.m.