Supportive Professional Staff Council Meeting
Thursday, March 8, 2018
Approved April 12, 2018
HSC Clara Sperling Sky Room
10:00 A.M. – 12:00 P.M.

Present: Arnold, Bredberg, Doederlein, Dymond, Foelske, Johnson, King, Lopez, Love-Moore, McCall, Meyer, Miller, Myles, Napientek, Pietrowski, Reid, Rogers-Tryba, Walk, Watson, Xidis

Excused: Adzovic, Boughton, Carlisle, Hochstatter, Sutcliffe
Absent: Builta, Dosier, Olson
Guests: Latham

Call to Order: President Doederlein called the meeting to order at 10:05 A.M.

Guest Speakers: None

Announcements:
Doederlein brought the following amendments and annotations to the Agenda:

a.) NIU Cares Day—4/21 accepting volunteers and volunteer teams

b.) Student Appreciation Day – Cookie distribution is scheduled for April 30, May 1, 2 and 3. Please consider signing up for this fun activity. You need not sign up for any specific period—whatever fits your schedule.

c.) Faculty/Staff Phone-a-thon: March 20, 21. Refreshments provided and you may arrange to make calls from your desk. https://www.myniu.com/article.html?aid=420

d.) FMLA Survey—Rogers-Tryba, our representative on the the Presidential Commission on the Status of Women, reported that the Commission’s Family Leave Survey is not exclusively for women. The survey seeks input from Faculty, SPS, and civil service employees about the effectiveness of current NIU policies and practices concerning family leave. Survey results will be shared with campus administrators alongside recommendations for revision to campus policy—policies that are equitable for all. The survey takes approximately 15 minutes to complete and responses will remain anonymous.

e.) Coming Out of the Shadows event scheduled for April 4, MLK Commons

Doederlein called for a motion to approve the amended agenda. Rogers-Tryba so moved, seconded by Napientek. All in favor, none opposed, no abstentions, the motion carried. Amended Agenda approved.

Doederlein next called for a motion to approve the February 8, 2018 Minutes. Bredberg so moved, seconded by Love-Moore. All in favor, none opposed, no abstentions, the motion carried. February 8, 2018 Minutes approved.
Committee Reports:

**Awards:** Members of the committee: Linda Watson, Dana Gautcher, Emily Hochstatter, Jeffrey Salmon, Tom Parisi and Debra Miller.

Watson presented the nominees for four **Presidential** awards.

Love-Moore moved to approve seconded by Myles. All in favor, none opposed, no abstentions, motion carried, nominees approved.

Watson presented three names for the following **SPS Staff Awards:** Excellence in Supervision; Partnership & Collaboration; and Cultural Competency. Johnson moved to approve seconded by Myles. All in favor, none opposed, no abstentions, motion carried, nominees approved.

Watson presented six nominees for Certificate of Recognition. Rogers-Tryba moved to approve, seconded by Miller. All in favor, none opposed, no abstentions, motion carried, nominations approved. (Watson announced that another call will go out. If you think of anyone to nominate in the next few days send the name/s to Watson).

Doederlein called for nominations for the **Gary Gray Award for Service to the SPS Council.** Nominations were made, Watson moved to approve seconded by Lopez. All in favor, none opposed, no abstentions, motion carried, nominations approved. A vote was taken by a show of hands. The award goes to Doederlein.

Please note that the Awards Ceremony this April 10th will be held in the **Altgeld Auditorium** from 2:00-4:00 p.m. Please help get the word out about the change in location. Reception from 2:00-2:30, Awards presented beginning at 2:30 pm (awesome desserts)

**Communications & Technology:** Walk reported updating the SPS employee database and it will be shared with others on the committee.

**Constitution & Elections:** Holly Nicholson, VP of the Operating Staff Council, reached out for election publicity collaboration. Pietrowski reports the committee has some information for her. Also, Pietrowski urges SPS employees to run for election and Council members to run for re-election. Check on whether or not your term is up by going to the SPS website. Pietrowski urged everyone to self-nominate.

**Events:** Love-Moore reporting:
February 13 was the Greenhouse Tour
Tuesday, **March 27 Lunch at Flamingos.** We will be sending out something out for RSVP
Wednesday, **April 18 Latin Jazz Dance Night,** Boutell Music Hall, Campus 8:00-9:30 p.m.
Sometime in April, **Dinner at Tapa la Luna**
Toward the end of April **Student Hospitality** event
Recommend signing up for **Student Appreciation Days (Cookies)** April 30-May 3 (11:00a-2:00p)
May: We are trying to schedule a **Sculpture Tour** during May, usually over lunch hour.

Dymond announced a March 21st **STEM Café event** being hosted by Giovanni’s about “Smart Meters and saving money on electric bills.”

**Professional Development:** Xidis reported that the committee is working on developing a calendar featuring professional development opportunities. She shared a handout showing how to access professional development and training for faculty, staff and students from the events calendar.

King, Director of Student Professional Development, shared that there is a short survey in the works targeting supervisory training. Your feedback would be welcome.

**Regional and Community Development:** No report.

**Dependent Scholarship Fund:** The fund balance is $6,193.00 at the end of February. The committee selected a scholarship winner. Anne Hardy has reached out to that student. The committee expects to hear back soon.

**Advocacy:** Website review of SPS Handbook links continues and the committee is working with Human Resources to make sure they are up-to-date and accurate. The survey results were shared with the President, Provosts and University Council so they have seen some of the top issues facing SPS.

**Vice President’s Report:** This report is on SharePoint. It contains the Committee’s Summary Report. **Deadline for Title IX is April 1.**

**Unfinished Business:**

a.) Search Committee Updates: Presidential Search: the Open Meetings Act has stalled the sub-committee meetings.

b.) SUCSS Procedure Update: These meeting are currently stalled due to Open Meetings Act considerations. Doederlein reported there is no report that we, SPSC, must comply with the OMA, however, this Council has always operated under the open body concept.

c.) Pietrowski updated the Liaison to the State position. Now the job description is out there, we will be meeting in March or April to review.

d.) Doederlein reported the formation of a Task Force to look at shared governance and time allowed to attend. First meeting, tomorrow at 8:00 a.m.

**University Committee Reports:**

**University Council:** Doederlein reported about NIU’s part within IPAC (Investment, Performance and Accountability Commitment). There is a Bill (House Bill 5845) joining the University of Illinois and NIU saying if we could be guaranteed FY15 budget attainable over a certain number of years based on our performance in reaching a certain number of metrics to ensure a specific graduation rate. We are already acting on our own to achieve those goals. We
are willing to have our performance determine our fiscal support over a guaranteed number of years. We are now a part of IPAC and the only state institution that has gone in with the University of Illinois. Read more at: http://uofi.uillinois.edu/emailer/newsletter/162671.html

**Operating Staff Council:** Doederlein reported the Council heard from Deborah Haliczer and Lynn Neeley encouraging Operating Staff Council members to join the Annuitants Association. Lynn Neeley gave a power point presentation focusing on the need for a strong association.

Our Personnel Advisor, Jeanne Meyer, reminded us that every Council has a representative on the Board of Trustees and if you think changes should be made or notice things that are working well, let your representative know.

Faculty Senate – 3/28/2018  
University Council – 4/5/2018  
Board of Trustees Committees – 5/10/2018  
Board of Trustees – 6/14/2018

Love-Moore motioned to adjourn, seconded by Pietrowski, all in favor, the meeting was adjourned.

**Representatives:** Please contact your alternate and the SPS Council Secretary, Linda Watson, if you are unable to attend a meeting. **Alternates:** You are invited to attend all meetings.