Call to Order
President Doederlein called the meeting to order and asked for a motion to approve the amended Agenda. Myles so moved, seconded by Love-Moore. All in favor, none opposed, no abstentions, motion carried.

Doederlein asked for a motion to approve the August 10, 2017 Minutes. Rogers-Tryba so moved, seconded by Bredberg. All in favor, none opposed, no abstentions, motion carried.

Presentations:
**Green Team Sustainability** The purpose of the plan is to advise the Division of Administration and Finance on cost effective measures NIU may take to protect our environment and, they believe, will also enhance the University’s recruitment and retention efforts. Their power point presentation may be viewed on the SPS website. Melissa closed by asking everyone to use #go-green-niu.

**FiTWELL**: Sandi Carlisle brought everyone up to date on the collaboration between Kinesiology’s FIT plan and Campus Recreation’s Wellness program, FitWell. Carlisle pointed out the advantages of FitWell including more locations and times across campus to conveniently exercise and lower cost. Membership is available to faculty, staff, alumni, retirees, dependents and community members. A one-year membership is $120. Check it out at http://www.cedu.niu.edu/knpe/outreach/index.shtml

Announcements:
Remember to wear Red and Black on Fridays

**Blackboard Catalyst Award** Northern Illinois University’s Faculty Development and Instructional Design Center has been using Blackboard for over 15 years and as of Fall 2016, 90% of faculty and over 95% of students at the University use Blackboard Learn. Due to its large sphere of influence, NIU uses Blackboard as a tool to support campus-wide change efforts. The administration began to encourage every student to create a portfolio to increase their learning outcomes and retention using Blackboard Portfolio. This high impact practice was implemented
to scale throughout the University with over 9,000 portfolios created by 5,294 users. NIU’s implementation has been so successful they have shared their process and resources with 15 other institutions.

**Unity March September 19th**

Members of the NIU and DeKalb communities will join together in a Unity March to signify their shared desire to bring positive change. Participants will gather at 5 p.m. on Sept. 19 in the MLK Commons and then depart for a walk at 5:30 p.m. The walk will leave from MLK Commons and go up Normal Drive to Lucinda through Greenbriar and back to MLK Commons.

**HSC Remodel – May 2018 start date.**

http://www.huskiesden.niu.edu/hsc/renovation/index.shtml

**Committee Reports:**

**Awards:** Chair will be Watson. Most of the work of this committee will begin to pick up in November.

**Communications & Technology:** Co-Chairs Brian Walk and Rachel Xidis reported that a complete re-work of the SPSC website is in the works.

**Constitution & Elections:** Co-Chairs Mark Pietrowski and Margaret Myles reported there are 9 members of the Grievance Panel. Fifteen are needed so consider signing up.

**Events:** Co-Chairs Janet Love-Moore and Linda Watson reported the following upcoming events: **September 28 Social at Fanatico** starting right after work; **October 26 Tailgate Party** in the works. They are also planning two **Lunch & Learn** gatherings in Blackhawk Café over the noon hour (you bring/buy your lunch). Also in planning are a **Lunch & Laughs** and they are seeking a venue for a December **Holiday Social.**

**Professional Development:** Chair Sandi Carlisle reported there are a lot of opportunities at NIU and their committee wants to develop a web page that would serve as a clearinghouse for professional development opportunities and for keeping an ear to what is happening in the US and throughout the world. The committee is looking at some other possibilities such as certificates; fellowship opportunities for students; a leadership academy. Carlisle pointed out that the University wants greater use of Lynda.com. Stephanie Richter noted that Faculty Workshops are open to SPS.

**Regional Community Relations:** Co-Chairs Judy Schneider and Judith Dymond. Dymond reported **Fermilab’s 50th Anniversary Community Open House September 23** from 10:00 a.m. to 4:00 p.m. [http://50.fnal.gov/openhouse/](http://50.fnal.gov/openhouse/)

**Neutrinos:** Ghostly Particles That Could Be the Key to the Universe **Tuesday, October 17, 6:30-8:30 p.m.** Eduardo’s [http://newsroom.niu.edu/2017/09/11/small-particles-big-deal/](http://newsroom.niu.edu/2017/09/11/small-particles-big-deal/)
SPS Scholarship Fund: Co-Chairs Karinne Bredberg and Erin Reid. The committee will be meeting September 27 and would like to hear some suggestions for on campus fund raising. The current balance is $5748.

Advocacy: Co-Chairs Steve Builta and Tracy Rogers-Tryba. Rogers-Tryba reported that next month they will have the final report on the Survey noting the results are more affirmative than anticipated.

Committees Summary Report: Randi Napientek reported only one committee, Parking, reported. If you are a member of a campus committee, please remind them to report to Randi.

Unfinished Business:

a.) SPS Compensation/Degree/Certificate Policy: On hold due to current focus on raises
b.) FLSA Overtime Rule: blocked in a Texas District Court and will probably be held up in the courts indefinitely. The Executive Committee may drop it from our agenda.
c.) Program Prioritization: No report
d.) SPS Handbook: the TOC is on NIU HR web site. Please continue checking to see if you find any problems, such as broken links etc.
e.) Search Committee Updates: Hochstatter reported there are three candidates for CFO.

f.) Staff Retreat Follow-up: Abigail Dean and Katy Saalfeld presented some updates to the OSC which will be in SharePoint/O365.

University Committee Reports:

Board of Trustees: Sandy Lopez is today presenting a Resolution in support of DACA for BOT approval. [http://www.niu.edu/board/meetings/2017/BOT/09-14-17-9-b-resolution-support-daca.pdf](http://www.niu.edu/board/meetings/2017/BOT/09-14-17-9-b-resolution-support-daca.pdf) (BOT did approve)

Board of Trustees Committees – 11/16/2017

University Council – 10/11/2017- At yesterday’s University Council meeting Doederlein reported the appointment of Jeanne Meyer as SPS Personnel Advisor. Doederlein told University Council we would be coming forward with some additional recommendations. Doederlein will be recommending to University Council parity in time and money for the three Personnel Advisors (Faculty/SPS/OSC). Doederlein said she also intends to bring up working toward general parity in representation of the three employee groups. There is one faculty member representing approximately 150 faculty; two SPS representing 800 SPS employees and two Operating Staff members representing approximately 1500 OS employees. She will not be seeking complete equality, but she will be looking for better parity.

Operating Staff Council – 10/5/2017

Faculty Senate – 10/4/2017
Doederlein thanked the Council for all they do for the Campus. Myles motioned to adjourn, seconded by Love-Moore. All in favor, meeting adjourned at 12:00 noon.