Supportive Professional Staff Council Meeting
Thursday, December 13, 2018
10:00 AM to 12:00 PM
Approved January 10, 2019
HSC – Sky Room

Present: Adzovic, Borg, Bredberg, Builta, Doederlein, Dymond, Franklin, Gipson, Hochstatter, Kazmierczak, King, Koenen, Myles, Olson, Pietrowski, Reid, Richter, Salmon, Stoddard, Sutcliffe, Xidis

Excused: Ballard, Meyer, Miller, Napientek, Watson
Absent: Anderson, Boughton, Bridges, McKee, Mitchell

Guest Speaker: Becqui Hunt, Policy Library Update

Other Guests: Laura Alexander and Celeste Latham, HR; Therese Arado, University Council, Faculty Senate; Sarah Klaper, University Ombudsperson

I. Call to Order: President Doederlein called the meeting to order at 10:00 a.m.
Approval of Agenda motioned and seconded, all in favor, no objections, none opposed
   Motion: Myles
   Second: Kazmierczak

II. Approval of Minutes, September 11, 2018:
Approval of Minutes, motioned and seconded, all in favor, no objections, none opposed
   Motion: Bredberg
   Second: Myles

II.I Approval of Amended Agenda
Approval of Motion to Amend the Agenda: Doederlein added item b.) to Announcements:
   Vision, Mission, Values updating
   Motion to accept: Myles
   Second: Kazmierczak

III. Policy Library Update: Ms. Becqui Hunt gave a Power Point presentation about the development of the Policy Library. She said once the Library goes live, she will come back for another update. The Policy Library portal is: http://go.niu.edu/policy
   Catherine Doederlein added: If you know of a university level policy that you work with, make sure that gets sent along through the portal. Share with your colleagues.

IV. Announcements:
   a.) STEM Café – January 15, 2019: Music as Therapy, Eduardo’s Mexican Restaurant, 6:30-8:30 p.m. For caregivers of persons with cognitive issues, this presentation could be very helpful.
   b.) Vision, Mission, Values update from 2012. The 2012 version was three pages and not very succinct. The revision committee is seeking input. What do you see NIU as being or what traits do you want NIU to develop as its Vision, Mission and Values? Who is the audience? Mostly faculty and staff are interested in these ideals. The revision goes to the Board in late February and scheduled to be rolled out to the campus in March.
V. Committee Reports:

**Advocacy:** Builta reported that the biggest thing they have been working on is trying to make the re-classification transitions across all the staff categories made easier. What can we do toward that end. Doederlein added that the committee’s Myth Busters is a good idea and shared that Matt Streb is trying to get something like that going. Looking at what are the commonalities between SPS and OSC.

**Awards:** Pietrowski reported that some nomination packets have been received for the 2019 SPS Staff Awards. Pietrowski noted that for the Presidential awards, the nominee must be an SPS employee when you receive the award in April.

**Communications & Technology:** Although the committee did not meet in December, they have been making good progress with reviewing and updating the SPSC web site.

**Constitution & Elections:** Doederlein reported that Jeff Salmon and Mark Pietrowski are being re-classified. Doederlein asked how do we best represent our Council and provide representation on university committees? We will be looking at what other committees require SPS member representatives. If being SPS is not a specific qualification and the re-classified person is interested in serving, I suggest we allow that representative to serve through the academic year.

Newly elected SPS representatives who are then re-classified as civil service should have a right to continue to serve for the academic year, not the complete three-year term however. Doederlein asked the Council to think about this and she will bring forward later.

**Events:** Olson announced the December 18 Holiday Social in Cole Hall at 3:00 pm. A holiday potluck sign-up sheet was passed around along with some flyers about the Social.

Also there will be a paint party January 5 prior to the NIU Women’s basketball-NIU Huskies vs Miami RedHawks game. Below is the url for signing up for a pre-game paint party put on by Chelsea McGhee Studios. The cost is $30 prepaid which includes paint & supplies and game ticket. Drinks and snacks will be available for purchase. Here is the url:


**Professional Development:** No report

**Regional Community Relations:** No report

**SPS Dependent Scholarship Fund:** No report.
VI. **Vice President’s Report:**
Vice President’s summary report from SPS representatives serving on university committees is posted on SharePoint.

VII. **Unfinished Business:**
   a.) EVP/Provost: Borg reported the committee is asking for questions or suggestions or if you have people you would like to nominate.
   b.) SUCSS: Doederlein reported: We will keep the lines of communication open. We have gone from approximately 900 to 700 over several years. Some have left the university. Continue to watch how we are making those shifts—making sure we are keeping people whole and maintaining a level of respect for all ranks.
   c.) 125th Birthday Committee: King reported the committee meets tomorrow, Friday, December 14. The sub-committees have been tasked with coming up with a budget for their plans. There is nothing yet on that but there will be more information at our SPSC January meeting.

VIII. **New Business:**
SPS/Civil Service transitions impact on SPS Standing Committees and Council representation. This was discussed during Constitution & Elections reporting.

IX. **University Committee Reports:**
   Board of Trustees 3/7/19: Doederlein clarified the meaning of Wheeler Coleman’s “stepping down”. Mr. Coleman’s term on the BOT expires January 21. Coleman will continue to be involved with NIU he will just not be on the BOT. All BOT terms are coming up to expire. Members will remain on the Board until the new Governor makes appointments.
   Board of Trustees Committees – 2/7/19
   University Council: Arado expressed her appreciation for Doederlein’s work and her excellent reporting.
   University Senate – 1/23/19

X. **Adjournment:**
Doederlein called for a motion to adjourn.
   Adzovic motioned to Adjourn,
   Builta seconded. All in favor, no objections, none oppoaws. Motion passed,
   Meeting Adjourned at 11:00 a.m.