Supportive Professional Staff Council Meeting Minutes  
Thursday, May 13, 2021  
Microsoft Teams Video Conference  
10:00 AM to 12:00 PM  
Approved June 10, 2021

Member Participants: Anderson, Armstrong, Ballard, Bernoudy, Bohanon, Borg, Boswell, Boughton, Burgin, Costello, Doederlein, Edwards, Gipson, Guess, Goode, Hein, Lovelace, Lyles, Mewhirter, Miller, Mitchell, J., Mooberry, Myles, O’Grady, Pickett, Reynolds, Rogers, Snell, Stoker, Tandez, Woodruff

Guests: Erickson, Klaper, Lacey

I. Call to Order:  
President Bohanon confirmed a quorum, called the meeting to order at 10:00 a.m., and began recording.

II. Approval of the Agenda: Bohanon called for a motion to approve the amended Agenda. Costello so moved, seconded by Ballard. None opposed, no abstentions, all in favor. The Agenda approved with the addition of subsection e.) in Announcements.

III. Approval of April 8, 2021 Minutes: Bohanon called for a motion to approve the April Minutes. All in favor, none opposed, no abstentions, the April 8, 2021 Minutes are approved. (  )

IV. Announcements:  
a.) FY2022 Benefit Choice period will run from May 1, 2021, through June 1, 2021,  
b.) NIU’s proposed Anti-racism Statement Online Survey Software | Qualtrics Survey Solutions  
c.) Crimson Days: The Early Story of NIU – Exhibit at Ellwood House Museum  
d.) Huskie Food Pantry open to students and employees on Thursday, May 13, noon – 5 p.m.  
e.) Sarah Klaper is leaving NIU to initiate an Ombudsperson office for Northwestern.

V. Committee Reports:  
Advocacy – no report  
Awards – President Bohanon announced this year’s recipients of the Gary Gray Award for Service to this Council: Terry Borg and Debra Boughton  
Communications & Technology – no report  
Constitution & Elections – Right now they are in the middle of the nomination process. When nominees have been vetted, those accepting go into the ballot/voting process. Voting begins Monday, May 17-Friday, May 21. The committee is still looking at some constitutional issues to take up after the election. They will be recommending some changes. .  
Events – No report  
Professional Development – No report  
Regional Community Relations – No report  
SPS Dependent Scholarship Fund – Goode reported they did resolve the additional $500 award and 4 eligibility issues and some other issues needed. Goode will have an update at our June 10 meeting.
VI. Vice-President’s Report:
Bohanon noted most committees did not have a report. She called attention to the Campus Parking Committee report regarding parking fee increase and to the Computing Facilities Advisory Committee report on Classroom Technology. Due to lack of investment, many computers needed updating. The overall report to be posted on SharePoint.

VI. Unfinished Business
a.) Search Committee Updates/Ad Hoc Committee Updates: The Graduate School Dean search committee is now looking at an interim person until filled or in 2022.
b.) Constitutional succession planning.

VII. New Business
a.) SPSC 2022 Budget: What we need for remainder of FY 21? What do we need for FY 22? Plaques on hold so we are starting out with $341 deficit. Bohanon will be meeting with Gigi early next week to see where we are now and for 2022 to fund basic things we do. Any comments or questions about that? If so, please let Felicia know.

VIII. University Committee Reports:
University Council: Doederlein reporting. Kendall Thu is retiring (6/30); Peter Chomentowski is our new rep going forward. There were a few first readings. OSC put forth request to change in terms from 3 years to 1 year. That was ok with UC as long as that is what OSC wants to do. A new bylaw fully codifying Personnel Advisors for SPS and OSC pilot programs is expected up for a second reading in the Fall. Some things to be thinking about regarding personnel advisors: workload impact on equity; do not use percentage of salary as a measure of compensation. (Natasha Johnson is at the BOT meeting.)
Student Government Association: no report
Operating Staff Council: no report
Faculty Senate no report
Board of Trustees ongoing today, report on that at our next meeting. We will probably have a short June meeting with an elections update.

IX. Adjournment
Bohanon asked if anyone had anything else to report or other comments, questions, suggestions before adjourning? Hearing none Bohanon called for a motion to adjourn. Rogers so moved, seconded by Goode. All in favor, the meeting adjourned at 11:27 a.m. Thank you for attending.

Representatives: Please contact your alternate and the SPS Council Secretary, Tom O’Grady, and the Administrative Aide, Frances Mitchell, if you are unable to attend the meeting. Alternates: You are invited to attend all meetings.