

## Supportive Professional Staff Council Meeting

Thursday, May 10, 2019

10:00 a.m. to 12:00 p.m.

HSC Sky Room

Approved June 13, 2019

**Present:** Ballard, Bredberg, Doederlein, Dymond, Gipson, Kazmierczak, King, Myles, Napientek, Olson, Pietrowski, Reid, Salmon

**Excused:** Adzovic, Borg, Boughton, Franklin, Hochstatter, Meyer, Miller, Sutcliffe, Xidis

**Absent:** Anderson, Bridges, McKee

**I. Call to Order:** President Doederlein called the meeting to order at 10:15 a.m.

Approval of Agenda, motioned and seconded, all in favor, no objections, none opposed.

Motion: Ballard

Second: Myles

**II. Approval of Minutes** of the April 11, 2019 meeting motioned and seconded, all in favor, no objections, none opposed.

Motion: Salmon

Second: Olson

**III. Guest Speaker:** John Kearsing. DoIT, Re: Account Accessibility

John explained that certain terms used by Human Resources trigger specific events within the directory system. Termination is such a term. Currently everyone who leaves the University retains email access. That policy creates problems for NIU. Old inactive accounts, (clutter) are highly susceptible to phishing and they cost NIU money to maintain. It is good business practice to clean up the directory therefore, going forward: upon separation (termination) from the University, an employee's account is deactivated (not deleted) within 24 hours of departure. Deactivated accounts are then deleted July 1, 2019 with some exceptions (Faculty, Retirees). Faculty who resign and leave the University on good terms retain their account for one year.

**Groups not impacted** are Civil Service, SPS, Extra Help, GA's, Students and Student Workers. Active employees will not be affected. If an employee leaves, their account is locked; if they return within 60 days (extra help for example) the account is unlocked. If an employee returns after 60 days, a new account is set up using the same ID. Also, deactivated accounts still retain access to employee Self Service

It has not been finally decided how IT is going to tell everybody. Maybe via managers rather than the whole campus. In the next few weeks IT will have a policy website about what to expect.

#### **IV. Announcements:**

STEM Café Brews and Bison Two Brothers Roundhouse, 6:30 p.m. May 14  
Update on Day of Giving: Approximately three-quarters of a million was raised.

#### **V. Committee Reports:**

**Advocacy:** Ballard reported the committee met last week and continued conversations regarding the “myth busters” event. They are working on drafting a letter to send to SPS employees to let them know the status and they want to use the letter as an opportunity to gauge interest by asking if people would be interested in attending the event as well as submitting questions they would like addressed.

If the committee receives a favorable response to having a “myth busters” event, they will continue to move forward. As of now, they have not set a hard deadline for when this letter will go out or when/if the event will be. It is something they are still working on.

**Awards:** No report.

**Communications & Technology:** Kazmierczak reported the committee met last week, reviewed SPSC new red & black website and promised the committee will share it electronically.

**Constitution & Elections:** Myles reported new divisions are established; 9 Representatives and 19 Alternates are needed; the nomination process is in the works. Doederlein added that the total Council is 48 (24 Reps/24 Alt). Each year we are set up to bring on one-half of our total membership. If you are not sure what your position looks like, go ahead and run. Even if you are transitioned in June, after the election, you can finish out the year. If you are not sure where you are in your term, check with Catherine or Frances.

Jonathon Ostenburg still handles the electronic election process and this year the turnaround time is going to be fast. Usually we have two weeks; we do not have that this year so it will be fast.

**Events:** Napientek reminded everyone to sign up for May 16 at The Forge of Sycamore 5:00-7:00, 327 W. State Street, it is not expensive. It’s casual and everyone is welcome. Also, we need volunteers to help get cookies out to the dorms.

**Professional Development:** Amy Franklin is at the Board of Trustees meeting. Doederlein reported regarding professional development for SPS that there is not much going on because faculty are doing their bargaining that might have some impact on what we may want to ask for.

**Regional Community Relations:** King reported the committee met this morning. The plan is to have a final review of their survey for the June Council meeting.

**SPS Dependent Scholarship Fund:** Bredberg announced Karissa Olsen, recipient of the scholarship, and who will be honored at the spring 2020 awards ceremony.

**IV. Vice-President's Report:** Napientek mentioned the NCAA portal that student athletes can solicit recruitment inquiries and coaches can search for available players.

Also, the Campus Security and Environmental Quality Committee reported crime is down due to cameras and a parking ban. Napientek suggested looking at the Annie Glidden North (AGN) Revitalization Plan at <https://www.cityofdekalb.com/1097/AGN-Revitalization-Plan> Dan Kenny and Chad Glover were members of the AGN Task Force, which helped create and recommended approval of the plan that was unanimously approved by the DeKalb City Council. Currently Glover and Kenny are involved with several others in what they are calling the Annie Glidden North Action Group, volunteers dedicated to continual progress on implementation of the Revitalization Plan.

#### **V. Unfinished Business:**

**Pouring Committee** J. Salmon reported the pouring committee will be announcing their results any time now.

**Search Committee Update:** General Counsel Search: It was reported that all of the candidates were impressive. It is now in the President's Office for final decision.

**Executive Vice President and Provost:** Start date is May 16.

**SUCSS Procedure Update:** Doederlein reported the que has about the same number as earlier--same number but different employees. For anyone who has been flagged please stay in touch with HR. Sometimes HR is not getting needed information from supervisors. If you are uncertain, check with HR or contact Catherine.

The Audit did occur and the verbal report was favorable. A lot of progress was made and the auditors were impressed.

**125<sup>th</sup> Anniversary Committee Update:** King reported there is a grant fund for organizations or departments to apply for funds to do something for the anniversary celebration. The deadline for applying is coming up soon. The Committee is meeting on Tuesday morning. King suggested that perhaps Randi (his alternate) could attend. Doederlein explained that Randi is replacing Jack King on the Committee, but said we should also have an alternate for Randi.

**Board of Trustees Update:** We have a new Board: Barsema (Chair); Wasowicz (V.Chair); Butler (Secy); Members: Gayles, Hays (Student Trustee), Athas, Herrero, Pritchard.

The Board of Trustees is going to be receiving a proposal for a 3% increase July 1, 2019 for all non-represented groups.

**University Council and Faculty Senate** are finished for the year.

**Operating Staff Council** meets June 6. They are currently in the midst of their annual election. There might be some work to do about aligning the two councils into one.

Doederlein thanked the Council for their continued efforts and for always doing what is right for NIU and our students.

Doederlein asked for a motion to Adjourn. King so moved, seconded by Kazmierczak, all in favor, none opposed, no abstentions, Motion passed, Meeting Adjourned at 11:15 a.m.