

## Supportive Professional Staff Council Minutes

Thursday, July 9, 2020 Teams Meeting

Approved August 13, 2020

10:00 a.m.-12:00 p.m.

**Member Participants:** Anderson, Ballard, Bohanon, Clemens, Click, Costello, Doederlein, Edwards, Goode, Guess, Hein, Lundelius, Lyles, Martial, Mewhirter, Minogue, Mitchell, Mooberry, Myles, O’Grady, Quider, Reynolds, Rogers, Snell, Sutcliffe, Xidis

**Shared Governance Participants:** Thu

**I. Call to Order:** President Doederlein called the meeting to order at 10:00 a.m. Approval of amended Agenda<sup>1</sup>, motioned and seconded, all in favor, no abstentions, none opposed. (Movant: Edwards ; Second: Myles)

Reminder: Unless a “Nay” is recorded, “all in favor” is presumed.

Doederlein called for a motion to approve the Minutes of the June 11, 2020 meeting, moved and seconded, all in favor, no abstentions, none opposed, June 11, Minutes approved. (Movant: Mewhirter ; Second: Goode)

### **II. Introductions/Orientation-Refresher PowerPoint**

### **III. Announcements:**

- a.) Return to work training
- b.) NIU Virtual open house July 17
- c.) Parking passes – August 1 enforcement
- d.) Officer/Committees: – Nominations today, finalize at August meeting
- e.) Ombudsperson’s Virtual Open House every Friday at noon – email ahead to [gcampbell@niu.edu](mailto:gcampbell@niu.edu) or [sklaper@niu.edu](mailto:sklaper@niu.edu)
- f.) Danae Miesbauer: Another announcement to share...Social Justice Workshop Series:

[https://calendar.niu.edu/event/social\\_justice\\_workshop\\_townhall\\_virtual\\_series?utm\\_campaign=widget&utm\\_medium=widget&utm\\_source=Northern+Illinois+University#.Xwc6bpNKiCQ](https://calendar.niu.edu/event/social_justice_workshop_townhall_virtual_series?utm_campaign=widget&utm_medium=widget&utm_source=Northern+Illinois+University#.Xwc6bpNKiCQ)

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<sup>1</sup> Guest Speaker amended to Introductions & Orientation-Refresher PowerPoint

#### **IV. Committee Reports:**

**Advocacy:** Ballard reported the committee's focus is currently on issues for SPS personnel. They are working on a new survey about workplace environment.

**Awards:** Edwards reported awarding four presidential awards and five SPS Council awards. The call for nominations probably should begin in September, a good time to celebrate colleagues for the work that they do.

**Communications & Technology:** Xidis reported updating the website and groups; made sure the mailing list is updated based on HR Peoplesoft.

**Constitution & Elections:** This committee facilitates the election process. This year the process began in February with a call for nominations. March devoted to vetting nominees and creating ballots. Article 3, Section 5 of the Constitution contains the Election Procedures and Article 4, Section 4 contains procedure for SPS Presidential election.

**Events:** Sutcliffe reported they have started thinking about virtual events, perhaps having an activity each month.

**Professional Development:** Mooberry reported the committee has been evaluating professional development opportunities and what it means to be an SPS employee. They spent most of their time looking at sabbatical opportunities and trying to think outside the box. What are some other opportunities for professional development in addition to sabbaticals?

**Regional Community Relations:** This committee is trying to create an assessment and put it in Qualtrics. It is not complete yet.

**SPS Dependent Scholarship Fund:** This committee does not meet on a regular basis, only for consulting about creating opportunities to give.

**V. Vice President's Report:** The only report came from the parking appeals committee which is working on how to get more students involved.

#### **VI. Unfinished Business:**

**a.) Search committee updates/AdHoc Committee Updates:**

Sometimes we have opportunities to serve on search committees. We are now under a hiring chill; but we are keeping this on the agenda.

**b.) SUCSS Procedure Update**

Back in 2018 the State Civil Service system updated its procedure for transitioning from SPS to Civil Service. One used to have the option to stay in the SPS position. Since 2018 you have 16 months from the time you learn of the shift to when you want to become Civil Service. We have been trying to make sure communication is as open and clear as possible. Even if

you request a shift right away, if you are willing and your supervisor agrees, you may finish out the fiscal year on the Council.

**VII. New Business:** Doederlein opened the floor for nominations for SPS Council Officers, beginning with nominations for:

**Vice President:** Felicia Bohanon

**Secretary:** none

**Treasurer:** Eric Armstrong-waiting for accept/decline from Eric

**VIII. University Committee Reports:**

Board of Trustees: 9/17/20

BOT Committees: 8/20/20

Faculty Senate/University Council: 9/20/20

Both groups passed the recently discussed changes handing over academic matters to the Faculty Senate; modifying University Council membership, increasing representation of shared governance stakeholders: SPS to have two seats on Faculty Senate; 4 seats on University Council.

Operating Staff Council: 8/6/2020

Student Government Association (SGA) – Meetings resume in September, 2020 SGA Speaker Bradley Beyer

University Council: 9/2020

**IX. Adjournment**

President Doederlein asked for a motion to adjourn. Ballard so moved, seconded by O’Grady. All in favor, none opposed, no abstentions.

The motion passed, meeting adjourned, 11:38 a.m.