

Supportive Professional Staff Council Meeting

Thursday, February 14, 2019

10:00 AM to 12:00 PM

HSC – Sky Room

Approved March 14, 2019

Present: Ballard, Bohanon, Borg, Bredberg, Builta, Doederlein, Foelske, Gipson, Hochstatter, Kazmierczak, Meyer, Miller, Myles, Napientek, Olson, Pietrowski, Reid, Richter, Salmon, Watson, Xidis

Excused: Adzovic, Boughton, Dymond, Sutcliffe

Absent: Anderson, Bridges, King, McKee, Mitchell

Shared Governance Visitors: Sarah Klaper, University Ombudsperson
Celeste Latham, Human Resources

I. Call to Order: President Doederlein called the meeting to order at 10:07 a.m.

Approval of Agenda motioned and seconded, all in favor, no objections, none opposed.

Motion: Kazmierczak

Second: Bredberg

President Doederlein added item (f.) BARKS to Announcements section of Agenda. The amended Agenda approved by voice vote, all in favor, none opposed, no objections.

II. Approval of Minutes, January 10, 2019:

Approval of Minutes, motioned and seconded, all in favor, no objections, none opposed.

Motion: Myles

Second: Reid

IV Guest Speakers: The Council is anticipating two speakers in March.

V. Announcements:

a) SPS Service Award and Certificates of Recognition: Each year, the Supportive Professional Staff Council recognizes one of its currently serving members for extraordinary service to the SPS Council, to NIU Supportive Professional Staff, as well as the nominee's contribution to shared governance at NIU. Nominations are solicited from current Council members to nominate a serving Council member. The individual is recognized at the annual SPS awards ceremony in April. Nominations for this award are still needed and can be made by **March 8 to Linda Watson.**

Please also consider nominating yourself or a colleague for a **Certificate of Recognition.**

b) All Majors Internship & Job Fair, Tuesday, **February 19** 10:00 a.m -3:00 p.m.at Convo Center; Anyone interested is welcome. Education, Health & Wellness Fair, Monday, **February 25** 9:00 a.m. – 12:30 p.m. Convo; Government, Public and Social Services Fair, Tues., **March 5** 4:30 p.m. HSC, Regency Rm

c) Dean of Law School Open Forum February 20 - March 5. (See page 4 for schedule).

The EVVP Search remains on schedule. The airport interviews occurred on 2/11/19 and 2/12/19. It is anticipated that 4 candidates will come to the NIU DeKalb campus for interviews. Each candidate will lead a Forum for staff. All staff are encouraged to attend and ask questions. The dates/schedules for these two-day interview sessions will be released in the near future. For confidentiality reasons, the candidates' name and cv will be released 48 hours prior to the campus visit.

d) WNIJ Drinkin' with Lincoln; Thursday, **February 21** 6:30 p.m. Prairie State Brewing Co. A bus trip is being planned; \$15 & 1 free beverage; More information to follow if enough people are interested.

e) Diversity Dialogue Series – Rest in Power Trayvon Martin – Life & Legacy. This is part of a series: February 19, 26 and March 5. All at 5:00 pm in the Student Center Skyroom. Free and open to the public.

f.) BARKS (Behaviors, Attitudes, Resources and Knowledge of Sustainability)
Access this survey, which takes only 10-15 minutes and you can enter a chance to win \$20. go.niu.edu/BARKS

VI. Committee Reports:

Advocacy: Builta reported the committee met and largely focused on the conversion process and the things we could do to help people understand the process. We hope to have more information by next week.

Awards: Watson reported receiving five nominations for four Presidential Awards for Excellence to be awarded by the Council. Watson read the names of nominees and the names of those the committee recommends for Excellence in Cultural Competency; Supervision; Institutional Advancement; Partnership & Collaboration.

Myles motioned to approve the selections, seconded by Meyers, all in favor, no objections, none opposed. Selected recipients were approved by the Council.

Watson reported that each year the Council awards a number of Certificates of Recognition. Nominations were due February 8, however, if there is anyone else to be added before the **March 14th** meeting, please send Linda Watson an email and they will be considered at the March meeting.

The Awards Ceremony will be on Wednesday, April 10th, Altgeld Auditorium; Reception 2:00-2:30; ceremony at 2:30 p.m.

Communications & Technology: No report.

Constitution & Elections: Myles reported the committee is working through a number of things. There are a lot of seats and committees to fill.

Doederlein updated her work-in-progress regarding representatives now on standing committees who are being transitioned to Civil Service. Instead of immediately replacing them, they can remain on their committees until the end of the fiscal year, June 30 if they are willing to do so and then serving on university committees that do not require SPS status.

Check with Pat Erickson (pjerrickson@niu.edu) to see if she is OK with that. We are going to bring this up for a vote. With the committee vacancy announcement, we will be noting those vacancies that require SPS status. We have other colleagues who may be nominated for committees that do not require SPS representatives.

Events: We are looking to do something in March.

Professional Development: Doederlein reported she will be meeting with one of our members regarding sabbatical leave policy. SPS rarely apply for sabbatical leave because the nature of our positions do not allow for time away from the job. Can we modify with more professional development instead of sabbatical? Also including Civil Service?

Regional Community Relations: No report.

SPS Scholarship Fund: Bredberg reported the deadline for applications was January 31. Three applications have been received which is lower than normal. The committee will be reviewing once all the results are in. The winner will not be revealed until after May 1st, and the person who received a scholarship for *this* academic year will be honored at the awards ceremony in April.

Vice-President's Report: Napientek noted the vacancies in university committees, mentioning the Faculty Development & Instructional Design Advisory Committee. The report was passed around and posted on SharePoint.

Unfinished Business:

- a.) Search Committee Updates: See c) above in Announcements,
- b.) SUCSS Procedure Update: Doederlein reported a meeting on campus with President Freeman, John Butler and some reps from SUCSS. It was a very positive meeting and as soon as a more concrete update is available, it will be reported.
- c.) 125th Anniversary Committee Update: King relayed to Doederlein that the website should be live in about one month; A \$20,000 grant fund has been established for grant opportunities for Departments, Units and Students. Details will be available soon. The application date is late September; Kick Off scheduled for early January 2020. Some things are being scaled back to put more money into the grant fund. A student art exhibit is planned along with an oral history presentation and quotes from past University presidents.

New Business: No new business.

University Committee Reports:

Board of Trustees met February 7, next meeting March 7

Board of Trustees Committees met February 7, next meeting May 9.

Finance, Audit, Compliance, Facilities & Operations Committee (FACFO) met February 7 Approved 2019-2020 faculty sabbaticals to send to the full Board for consideration;

Requested more money for student center renovations and some dining upgrades in Stevenson Hall; Convenience store/sandwich shop for the student center, casual mix of healthy fast food establishments.

University Council: February 27 Few different first reads related to bylaws regarding Ombudsperson as well as cleaning up language for two bylaws

Operating Staff Council – Met February 7, (next March 7): Sarah Klaper reported a lot of discussion about snow closing and how to report time and supervisory decisions—we want to advocate for consistency; Sarah recommended to supervisors that they be “human”.

Faculty Senate: February 20

NIU official announcement

Dean of the College of Law candidates scheduled for campus visits

Beginning Wednesday, February 20, 2019, candidates for the position of the Dean of the College of Law will be on campus to participate in forums, sessions and receptions. Faculty, staff and alumni of the College of Law are strongly encouraged to engage with the candidates while they are on campus.

Below is a list of candidates being considered for the position, the dates they are scheduled to be on campus, a link to their CV and a link to their letter of interest.

Yolanda King	Feb. 20-22	View CV	View Letter of Interest
Christopher Behan	Feb. 24-26	View CV	View Letter of Interest
Marc Falkoff	Feb. 27-March 1	View CV	View Letter of Interest
Sarah Cravens	March 3-5	View CV	View Letter of Interest

President Doederlein asked for a Motion to Adjourn. Bredberg so moved, seconded by Kazmierczak. All in favor, none opposed. Meeting adjourned at 10:57 a.m.