

## Supportive Professional Staff Council

### Minutes

Thursday, August 13, 2020 Teams Meeting

10:00 a.m.-12:00 p.m.

**Approved September 10, 2020**

**Member Participants:** Anderson, Armstrong, Ballard, Bernoudy, Bohanon, Borg, Boswell, Boughton, Burchard, Burgin, Clemens, Costello, Doederlein, Edwards, Gipson, Goode, Guess, Hein, Keller, Koenen, Little, Lovelace, Lundelius, Lyles, Manning, Martial, Menendez, Mewhirter, Meyer, Miesbauer, Miller, Minogue, Mitchell, Mooberry, Myles, O’Grady, Pickett, Porter, Quider, Reynolds, Rogers, Snell, Solfisburg, Stoker, Sutcliffe, Tandez, Vinson

**Shared Governance Participants:** Beyer, Klaper, Thu

**I. Call to Order:** President Doederlein called the meeting to order at 10:01 a.m. Approval of Agenda, motioned and seconded, all in favor, no abstentions, none opposed. (Movant: Bernoudy; Second: Meyer)

Reminder: Unless a “Nay” is recorded, “all in favor” is presumed.

Doederlein called for a motion to approve the corrected<sup>1</sup> Minutes of the July 9, 2020 meeting, moved and seconded, all in favor, no abstentions, none opposed, July 9, 2020 Minutes approved. (Movant: Bernoudy; Second: Mitchell)

**II. Guest Speakers:** Doederlein reviewed the general invitation trend of inviting senior leadership to SPSC meetings, however others may be invited and urged everyone to give consideration to potential speakers.

### **III. Announcements:**

- a.) parking passes – be sure to get a parking pass while they are still accepting orders. Enforcement begins Monday, August 17. [Buy Parking Passes](#)
- b.) Week of Welcome: Consider signing up as a volunteer. They are short 25 volunteers. Only faculty, staff and graduate students can participate, no students. [Sign up](#) to help with [Week of Welcome](#)
- c.) [Vacation accrual](#) changes for SPS Please follow the link for details
- d.) MAC defers fall sports. May participate in the Spring.

### **IV. Committee Reports:**

Doederlein expressed desire to get standing committees established and asked members to type in the chat box their committee preference/s  
The Advocacy Committee usually has co-chairs and Sarah Klaper asked for notice of Advocacy committee meetings, as she would be an ex-officio member.

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<sup>1</sup> Inclusion of omitted attendee Laura Lundelius

A question was raised about transitioning for new committee members. Doederlein suggested new chairs consider connecting with the existing committee chair for onboarding.

**V. Vice-President's Report:**

Bohanon reported the University Benefits Committee is looking at various discounts for employees.

A report from the Center for Innovative Teaching and Learning advisory committee received from Sarah Richter after the VP Report was prepared:

Richter's Report: *"The CITL advisory committee (formerly FDIDAC) has not met, and I don't recall who our representative is right now, but I would offer the following update on our activities, at least:*

*CITL programs for the start of the academic year are entirely virtual this year (Teaching Effectiveness Institute, Teaching Assistant Institute)*

*CITL has transitioned from the Keep Teaching site to a new Flex Teaching site with resources for offering face-to-face, hybrid, and online courses (plus rapidly switching between modalities)*

*CITL has introduced a new [One Button Video Studio](#) that can be used to record videos for courses"*

**VI. Unfinished Business:**

a.) Search committee updates/Ad Hoc Committee Updates: No updates at this time.

If you are on a search committee please feel free to let us know.

b.) SUCSS Procedure Update (FAQ Discussion): Check out the HR website's FAQ.

Doederlein reminded members that if they are on a committee and are subsequently transitioned to civil service, they may under SPSC rules, continue to serve out the FY on their committee/s should they choose to do so.

c.) Discussion—Officer Nominations and Committee Participation

Nominations were taken and the Council elected the following officers:

Felicia Bohanon, Vice President

Eric Armstrong, Treasurer

Tom O'Grady, Secretary

Doederlein will be sending out a second call for University committee participation by SPS employees. There are about 20 vacancies; only 6 have been filled. Under our new shared governance structure there are more opportunities to participate; you are not required to be on the SPS Council to serve on university committees. University Council, Athletic Board, Campus Parking, Campus Security & Environmental Quality, as well as non-union faculty and student grievance panels all need nominees.

d.) Rachel Xidis although omitted from the ballot, she has agreed to be a member "on the bench". Hearing or receiving no objections, Rachel will join the Council *from the bench*. Thank you Rachel.

**VII. New Business:** None

**VIII. University Committee Reports:**

Board of Trustees – 9/17/2020  
Board of Trustees Committees – 8/20/2020  
Faculty Senate – 9/2020  
Operating Staff Council – 9/2/2020  
Student Government Association – 9/2020  
University Council – 9/2020

**IX. Adjournment:**

Doederlein called for a motion to adjourn, made by Bernoudy and seconded by Lundelius, all in favor, none opposed, no abstentions, motion passed, meeting adjourned at 11:19 a.m.