Request for Unofficial Transcript of Academic Records from Northern Illinois University

PLEASE PRINT AND FILL OUT THE FOLLOWING INFORMATION

NAME _____
Last First Mi Maiden/Former

ADDRESS _____
Street/ PO Box Apt/Unit No.

_____
City State Zip code

PHONE NUMBER _____ **DATE OF BIRTH** _____
Area Code Number mm/dd (e.g., 05/09 for May 9)

ZID _____ **or**

SOCIAL SECURITY NUMBER X X X - X X - __ __ __ __ (Last 4 digits only)

LAST SEMESTER ATTENDED (select one) spring ___ summer ___ fall ___ Year _____

AN UNOFFICIAL TRANSCRIPT WILL BE MAILED DIRECTLY TO THE STUDENT AT THE ABOVE WRITTEN ADDRESS. UNOFFICAL TRANSCRIPTS CAN NOT BE MAILED TO A 3RD PARTY.

IMPORTANT: A SIGNED CONSENT FORM IS REQUIRED TO RELEASE YOUR TRANSCRIPT
Your transcript cannot be sent without your signature and today's date.

_____ _____
Signature Date

SEND REQUEST TO: Northern Illinois University, Office of Registration and Records, Williston Hall 220, DeKalb, IL 60115-2871. Or you can fax the form to 815-753-0149 or email to regrec@niu.edu

***Unofficial transcripts will only be available to be sent via mail to the requestors mailing address provided on form.**