Travel and Hospitality Expense Information

Dr. Lisa C. Freeman, President

For the period July 1, 2023 to June 30, 2024

In an effort to present this activity in a timely manner, expenses are estimated unless indicated as (final)

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| **Travel expenses** | | |
| Date | Description | Amount |
| 7/7/2023-7/9/2023 | Travel related to donor relations visits \*\*Development Allocation from NIU Foundation\*\* | $1,910.62 |
| 08/11/2023 | Travel to NIU Naperville for leadership/Dean's retreat | $50.36 |
| 08/16/2023 | Travel to Chicago for IBHE meeting | $35.34 |
| 8/31/23-9/2/23 | Travel to Boston, MA to attend Huskie football game \*\*Development Allocation from NIU Foundation\*\* | $1,170.74 |
| 9/15/23-9/17/23 | Travel to Nebraska for football and donor/alumni relations \*\*Development Allocation from NIU Foundation\*\* | $1,095.41 |
| 09/22/2023 | Travel to Chicago for Transdisciplinary Curriculum Showcase | $37.39 |
| 09/26/2023 | Travel to and fromthe Latino Policy Forum in Chicago, IL | $36.80 |
| 10/15 - 10/17/2023 | MAC Conference Council of President's Meeting at Eastern Michigan University | $697.78 |
| 10/24/2023 | Travel to URA board meeting in Washington, D.C. | $395.80 |
| 10/25 - 10/26/2023 | Travel to Braven dinner and subsequent meetings in Chicago | $316.29 |
| 11/12 - 11/14/2023 | Travel to APLU meeting in Seattle, WA | $1,319.72 |
| 12/05/2023 | Travel to Rockford for alumni holiday gathering \*\*Development Allocation from NIU Foundation\*\* | $57.97 |
| 12/06/2023 | Travel to CCAPS in Chicago | $94.04 |
| 12/20 - 12/24/2023 | NIU Bowl game and donor/alumni relations \*\*Development Allocation from NIU Foundation\*\* | $469.80 |
| 1/3/24 - 1/16/2024 | NIU alums and distinguished partners in Indonesia & Malaysia \*\*Development Allocation from NIU | $5,492.75 |
| 1/6/24 - 1/14/2024 | Travel between Indonesia and Malaysia \*\*Development Allocation from NIU Foundation\*\* | $466.23 |
| 1/3/24 - 1/16/24 | Indonesia trip to meet with alumni & dignitaries \*\*Development Allocation from NIU Foundation\*\* | $2,009.47 |
| 1/25 - 2/29/2024 | Travel expenses for January and February for meetings in Chicago & Springfield | $506.24 |
| 2/6 - 2/7/2024 | Washington, D.C. for EAB Presidential Roundtable | $480.62 |
| 2/9 - 3/4/2024 | Travel to Arizona for Alumni/Donor relations \*\*Development Allocation from NIU Foundation\*\* | $1,857.39 |
| 2/17 - 2/18/2024 | Ft. Lauderdale, FL for donor/alumni relations building \*\*Development Allocation from NIU Foundation\*\* | $557.80 |
| 2/17 - 2/18/2024 | Travel to Florida for donor/alumni relations building \*\*Development Allocation from NIU Foundation\*\* | $713.46 |
| 2/29 - 3/4/2024 | airfare to Arizona for donor/alumni relations \*\*Development Allocation from NIU Foundation\*\* | $476.81 |
| 2/29 - 3/4/2024 | Travel to Arizona for donor/alumni relations \*\*Development Allocation from NIU Foundation\*\* | $1,857.39 |
| 3/4 - 3/6/2024 | NIU Advocacy Day in Springfield; meetings \*\*Development Allocation from NIU Foundation\*\* | $396.06 |
| 3/11 - 3/13/2024 | Washington, D.C. for alumni reception and meetings on Capitol Hill \*\*Development Allocation from NIU | $1,176.02 |
| 3/13 - 3/14/2024 | Travel to State Higher Education Reception in Springfield | $336.36 |
| 4/2024 - 5/2024 | Mileage and tolls for numerous business meetings and events \*\*Development Allocation from NIU  Foundation\*\* | $428.67 |
| 4/9 - 4/11/2024 | Travel to Springfield for legislative meetings and state appropriations hearings | $520.61 |
| 4/4/2024 | Represent NIU at Investiture of UIUC Chancellor Miranda | $93.13 |
| 4/14 - 4/16/2024 | Huntsville, AL for APLU Granted Central Conference panel participation | $777.73 |
| 5/31 - 5/31/2024 | Cleveland, OH MAC Council of Presidents meeting | $565.70 |
| 5/31 -6/2/2024 | Washington, DC for ACE Council of Fellows Meeting | $759.20 |
| 6/3 - 6/6/2024 | Palo Alto California for Presidential Experience Lab Participation | $1,259.80 |
| 06/06/2024 | Higher Education Futures Table in Chicago | $307.45 |
| 6/11 - 6/13/2024 | Washington, DC for APLU Council of Presidents meeting and legislative visits | $1,401.57 |
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| **Hospitality Expenses** | | |
| Date | Description | Amount |
| 08/02/2023 | Business lunch with senior leadership and community college president | $99.60 |
| 08/04/2023 | Staff Professional Development Academy expenses for beverages | $113.89 |
| 08/11/2023 | President's Office/Leadership/Dean's Retreat room rental and catering | $1,191.50 |
| 08/29/2023 | Presidential Leadership Meeting | $188.35 |
| 10/05/2023 | New Faculty Dinner at BAVC | $3,361.60 |
| 10/06/2023 | Staff Professional Development Academy expenses for beverages | $97.80 |
| 10/10/2023 | Human Resources/Huskie Homecoming Hello catering | $378.00 |
| 10/18/2023 | Lunch with mayor and city administrator of Genoa | $115.33 |
| 10/19/2023 | NIU Presidential Scholars dinner | $838.00 |
| 11/10/2023 | Staff Professional Development Academy expenses for beverages | $97.80 |
| 11/30/2023 | President's Grateful Gathering in Altgeld Hall for NIU staff | $3,300.00 |
| 12/16/2023 | President's Suite used for staff participating in commencement ceremonies | $293.64 |
| 12/16/2023 | Multi-purpose room for faculty participating in commencement ceremonies | $371.04 |
| 01/19/2024 | Staff Professional Development Academy expenses for beverages | $97.80 |
| 02/08/2024 | State of the Union reception | $742.05 |
| 02/09/2024 | Staff Professional Development Academy expenses for beverages | $97.80 |
| 03/06/2024 | Lunch boxes for the staff development awards committee that met over the lunch hour | $83.93 |
| 03/18/2024 | Business lunch with Community Member | $25.42 |
| 03/21/2024 | Day of Healing & Reconciliation Event reimbursement for dinner for presenters | $239.25 |
| 04/18/2024 | Faculty Awards & Reception | $1,358.90 |
| 04/24/2024 | Administrative Professionals Day Breakfast | $1,658.75 |
| 04/24/2024 | Lincoln Laureate Faculty & Staff Reception/Meet & Greet | $76.10 |
| 04/30/2024 | Faculty Awards Dinner | $2,720.75 |
| 05/07/2024 | Staff Awards Reception | $3,873.60 |
| 06/11/2024 | Dinner with Federal Relations Summer Interns in Washington, D.C. | $260.54 |
| 05/10/2024 | Multi-purpose room for faculty participating in commencement ceremonies | $438.24 |
| 05/11/2024 | Nelson Suite lunch for commencement | $240.00 |
| 05/11/2024 | Commencement band box lunches | $172.80 |
| 06/14/2024 | Staff Professional Development Academy expenses for beverages | $97.80 |
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Northern Illinois University is committed to transparency as well as to fiscal responsibility. Accordingly, the President’s Office hospitality expenses and the President’s travel reimbursement will be disclosed voluntarily through the online posting of quarterly information.