**Minutes**

**Operating Staff Council**

October 3, 2024

Hybrid in Person and Virtual Meeting (Teams) – 9:00 A.M.

Approved November 7, 2024

***Present*:** Nicole Adams, Cindy Kozumplik, Natasha Johnson, Mandy Kreitzer, Frances Mitchell/Admin. Aide, Sara Richter, Tracey Ward, Tiffany Morris, Cindy Robinson, Jim Slagstad, Jay Monteiro, Kathy Mosher, Sam Hawkins, Rob Kerschke, Angie Gutierrez-Vargas, Patty Wallace, Jessie Alex, Tamara Boston, David Rapp

***Non-members present:*** Lisa Pitney, Lesly Schook, Renata Catlett, Caroline Kosmel, Linda Srygler, Chris Doe, Christopher Gilbert, Holly Nicholson, Alan Clay, Felicia Bohanon, Gigi Beaird, Karen Smith, Laurie Elish-Piper, Ben Creed, Sandra Cox, Karen Eaton

***Absent:*** Rave Meyer, Tawanda Paul, Mark Pietrowski

 **I. Call to Order**

President Johnson called the regular meeting of the OSC to order at 9:03 AM

**II. Roll Call**

Attendance was called by Mandy Kreitzer. Met the minimum quorum of 9.

**III. Approval of Agenda**

Kozumplik made a motion to accept the agenda. The motion was seconded by Slagstad and passed by vote.

**IV. Approval of Minutes**

Boston made a motion to accept the September 5, 2024, minutes. The motion was seconded by Kozumplik and passed by vote.

**V. Treasurer’s Report**

Report on file read by Mosher. $16,126.05 in our Operating Staff General Fund. We have $710.36 in the Civil Service Emergency Fund. We have not received an update since 8/20 but hope to have an update on the staff dependent scholarship. Motion by Kozumplik. Seconded by Boston. Motion carried.

**VI.** **Visiting Committees/Guests**

1. Provost Laurie Elish-Pieper – Discussion centered around student employment with questions on considering changing the restriction on student employment when a student is on academic probation so that we could better support students and allow them to be more successful than an outside employer. Natasha Johnson shared feedback collected from students to make improvements to campus recreation based on that feedback. The students greatly enjoyed the improvements. Cindy Kozumplik shared that the division of IT does not do any system updates the week leading up to the start of the semester or finals week to help support students, faculty, and staff.

**VII. Public Comment**

1. None

**Announcements/Correspondence**

1. **President’s Report –**
2. **VIII. Human Resources Update –** No report.

**IX. Shared Governance Reports**

1. Board of Trustees – Ben Creed reported.
	1. The first fall meeting was on August 22nd. Report about the HLC visit where we have been reaccredited for the next 10 years with 17 out of 18 categories getting full endorsement. The one with our budget still needs action items that the university has to submit progress reports in the upcoming year, which was an expected outcome of the visit.
2. University Council – Ben Creed reported.
	1. Ben reported that they would meet next Wednesday for their first initial meeting.
	2. We are standing up the ad hoc or temporary committee to have shared governance, staff, both staff Councils, Faculty Senate, faculty, and students involved in conversation related to resource space and budget in a more timely, proactive way.
		1. Representation of Operating Staff Council will be voted upon at our first University Council meeting to move that plan forward for this coming year. Ben is working with George and Laurie on what topics will come in front of that, including bringing in John Heckman about the capital projects in place to share with that group.
3. Faculty Senate –Ben Creed reported.
	1. We had our first meeting of the year yesterday and just housekeeping items mainly related to staffing committees and some basic overview of the work for that group for the upcoming year.
4. Supportive Professional Staff Council (SPSC) – Felicia Bohanon reported.
	1. First meeting next week, so there will be an update in October.

**X. Operating Staff Council Committee Reports**

1. Elections and Appointments –Jay Monterio reported.
	1. The election committee did not meet but everyone has signed up for at least one committee, so we do not have to randomly assign you a committee.
2. Legislative Committee – Kozumplik reported and included the first reading of the handbook in the agenda. We will do a vote on this for the October meeting for the Council to approve the handbook.
3. Public Relations/Activities – Sam Hawkins reported.
	1. Meeting later in September.
	2. Working on presenters for workshops.
	3. December 17th
4. Workplace Guidance –Jim Slagstad reported.
	1. We have asked for an update next month on degree attainment, wage increases, the APAC and OSC proposal.
	2. The conversation with George Middlemist suggested that investing also contributed to the cash on hand calculations.
	3. The committee was tasked with thinking about how to support campus during the election and voting period.
5. Civil Service Emergency Fund – Mandy Kreitzer - No report.
6. Celebration Committee – No report.
7. Scholarship update – No report.
8. President’s Report – Employee Advisory Committee (EAC) – Chris Doe indicated the next meeting isn’t until October 23 - 24th – no report.

**XI. Prior Business –** Council of Councils

**XII. New Business** – Cindy Robinson inquired about a social media presence for Operating Staff Council. Natasha indicated that we would send the idea over to the Public Relations Committee.

**XIII. Adjournment**

Mosher moved to adjourn the meeting. The motion was seconded by Kozumplik and passed by unanimous vote. The meeting was adjourned at 10: 19. a.m.

Respectfully submitted,

Mandy Kreitzer, Secretary

Operating Staff Council