Operating Staff Council  
Regular July Meeting  
Hybrid Meeting: virtual on Teams and in-person in Altgeld 125  
July 7, 2022, 9 a.m.  
**Approved August 4, 2022**

I. Call to Order – Holly Nicholson  
   a. 9:06AM

II. Roll Call – Frances Mitchell/Zac Birch  
   b. Not Present: Gutierrez-Vargas  
   c. Guests: John Hulseberg, Patricia Erickson, Raaif Majeed, Ishmael Montana, Lauren Teso-Warner, Dirk Happ, Brian Smith, Frances Mitchell  
   d. Introductions  
   e. Elected reps  
      i. Tracey Ward  
      ii. Angie Gutierrez-Vargas  
      iii. Cathy Doederlein  
      iv. Cindy Kozumplik  
      v. Mark Pietrowski  
   f. Elected Alternates  
      Jim Slagstad  
      Sara Richter  
      Rob Kerschke

III. Approval of Agenda  
   b. Motion approved.

IV. Approval of Minutes of June 2, 2022 OSC Meeting  
   b. Mosher was not listed as attended and the minutes have been edited to reflect this.  
   c. Motion approved.

V. Treasurer’s Report  
   a. See attached.  
   b. Slagstad moves. Ward seconds.  
   c. Motion approved.

VI. Visiting Committees/Guests  
   a. Brian Smith, Director of Employee Assistance Program  
      i. Corn Classic—5K/10K  
         1. Partnering with Athletics in a 10 week walk to run program.  
         2. Free of charge.  
         3. Wednesdays 5PM-5:30PM. Build up to running the 5K.  
         4. Sign up by emailing employeeassistance@niu.edu.  
         5. Help to create involvement and community with the Corn Classic and promote wellness among employees  
         6. Is there a reduced fee for participating in this for the run? Looking into it  
      ii. Employee Assistance Program
1. Free, confidential service
2. Works with employees for all types of counseling
3. Also provides trainings to help improve employee experience

b. Parking
   i. No one is here today, but the new license plate scanning system will be running later this month
   ii. Rates will not be increasing this year
   iii. Question: How does the scanning system work with respect to having multiple cars on campus at the same time?
   iv. Send questions to Nicholson and Parking will be invited for August.

VII. Public Comments
   a. n/a

VIII. Announcements/Correspondence
   a. President’s Report – Holly Nicholson
      i. Nicholson will send a formal thank you not to the Board of Trustees for the one time payment on behalf of OSC
   b. Council Spotlight – Angie Gutierrez-Vargas
   c. Human Resource Services Update

IX. Shared Governance Reports
   a. Board of Trustees
      i. One time payout for all employees was announced and approved
      ii. Incremental raises were approved
         1. Both represented and not represented staff received increases
   b. Supportive Professional Staff Council (SPSC)
      i. n/a

X. Operating Staff Council Committee Reports
   a. Elections and Appointments Committee
      i. Officer elections
         1. Treasurer—Srygler ran unopposed and won
         2. Secretary—Monteiro ran unopposed and won
         3. Parliamentarian—Kozumplik ran unopposed and won
         4. Vice President—two candidates
            a. Doederlein
            b. Mosher
            c. Vice President is: Doederlein
      ii. OSC Committees
         1. Please sign up for committees
         2. Each member and alternate should join at least one committee
         3. We accept CS employees on all committees
      iii. University Committees
         1. Pat Erickson has a list of university-wide committees that need CS representatives
         2. OSC has the first chance to fill these, then to other CS employees
         3. We need to have reps for University Council. If you are interested, please contact Nicholson.
   b. Legislative Committee
      i. This committee meets to review the procedures and policies and constitution of OSC
ii. Last year, this committee updated the bylaws and constitution
iii. They will review the policies and make recommendations
c. Public Relations/Activities Committee
   i. This committee handles the newsletter and the Civil Service Celebration
   ii. They oversee the Dependent Scholarship
   iii. They oversee the Outstanding Service Award
d. Workplace Guidance Committee
   i. This committee addresses workplace issues
   ii. They also focus on increasing staff morale
   iii. Last year, they held important conversations with HR and Bill Hodson about decrease of administrative professionals
   iv. They want to continue to hold conversations with HR about the Remote Work Taskforce which has not made an official recommendation
   v. Ombudsperson is typically a large part of this committee
   vi. Staff professional development academy—Lauren Teso-Warner is a part of the pilot program; they want to use this to continue to promote staff development throughout the CS system
e. Civil Service Emergency Fund
   i. This committee raises money for the CSEF, which provides grants to CS employees in need
   ii. Coin drives can be useful to raise funds
   iii. Looking for at least one more member
f. Council of Councils Ad Hoc Committee
   i. The Council of Councils rotates around all the public universities in Illinois
   ii. NIU is going to host and has tentative dates for October 2023
   iii. Purpose of this meeting is to learn about what is going on in the state
   iv. October 14, 2022 will be at NEIU
g. Employee Advisory Committee (EAC)
   i. Each state university has one elected representative to talk about issues that CS employees are facing
   ii. Next meetings: July 21 & 22
      1. Major agenda points for these meetings are:
         a. Promotion process issues will be discussed
         b. House Bill 1172—weaken the Civil Service employees across the state; still being discussed

XI. Prior Business
   a. Were we inviting Chris Gilbert to come speak?
      i. We will have a discussion on Parking and Transportation
      ii. Send questions to Nicholson by July 14

XII. New Business
   a. Can an employee who is transitioned back to SPS still serve on an OSC Committee?
      i. Kozumplik will look into this
   b. What is the current breakdown of Civil Service vs. SPS staff?
      i. We will have to ask Lacey when she is here.
      ii. Nicholson: according to an email listserv, SPS is about 420 and CS is over 1000
c. New Member Orientation
   i. Nicholson will set up a meeting for the new members to orient them to what OSC is, where it is in shared governance, and how it advocates

XIII. Adjournment
   b. Meeting concludes 10:25AM.