

Math Lab Rules

Math 110 and Math 155

Spring 2019

Location and info: The Math Lab is located in Graham Hall room 235. The Lab is open from 10am to 7pm Monday through Friday. The Lab is staffed by instructors, teaching assistants, and tutors for Math 110 and Math 155. You are required to spend at least 3 hours per week (Monday through Friday) in the Lab and this time is measured by swiping your NIU OneCard. It is your responsibility to keep track of your hours each week. You must spend the full 3 hours to earn participation points for the week.

Rules of the Math Lab:

- No food or drinks are allowed in the Lab. Water bottles are not allowed.
- No tobacco products are allowed in the Lab. This includes all e-cigarettes and vaporizers as well.
- No weapons are allowed in the Math Lab.
- Cell phones and other electronic devices must be on silent and put away. In case of emergencies, cell phones may be put on vibrate (still out of sight) and should be answered outside of the Math Lab. Cell phones are not allowed to be charged in the Math Lab. Cell phones that are not put away will result in a loss of participation points for that week. No laptops, iPods, iPads, or other smart devices are allowed.
- Headphones are allowed for the use of listening to instructional videos only. No music is allowed.
- Academic honesty and mutual respect are required for all students while in the Lab.
- No other websites besides MyMathLab will be used on the Lab Computers (no Facebook, Twitter, Instagram, Blackboard, etc). All Math Lab computers have software installed that blocks all other websites. The software also allows MathLab staff to control, monitor, and view everything done on all lab computers.
- Some form of picture ID is required.
- A notebook dedicated to homework problems is required. This notebook and the guided notebook may be used while taking quizzes. No other materials may be used during quizzes.
- The guided notebook pages must be completed outside of the Math Lab.
- Calculators are not allowed in the Math Lab. You can use the scientific calculator on the computer for the homework and MyMathLab's scientific calculator on the quizzes and exams.
- Only students enrolled in Math 110 and Math 155 are allowed in the Math Lab. No tutors, friends, or children are allowed to be in the Lab.
- During testing periods the Math Lab will be used for testing purposes only and not open for general use.

Failure to follow these rules will result in a loss of participation points, being forced to leave the Math Lab or further disciplinary action.