Use the following agreement as a guide to discuss the issues involved with living together. Feel free to add specific terms or use additional paper if necessary.

**Community/Personal Property:** An area which can be of concern is what to do about property, including “community” property (property that can be used by all roommates) and “personal property” (those “off-limits” items). Use the chart below to set your expectations in this area. (Y = Yes, any roommate can use this possession of mine, A = Ask, yes any roommate can use this possession of mine, but please ask first and N = No, no one can use this possession of mine).

<table>
<thead>
<tr>
<th>Names</th>
<th>Roommate 1</th>
<th>Roommate 2</th>
<th>Roommate 3</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Y</td>
<td>A</td>
<td>N</td>
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<tr>
<td>Music player/speakers</td>
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<td>Game console(s)</td>
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<td>Television</td>
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<td>DVD Player</td>
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<td>DVDs</td>
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<tr>
<td>Clothes</td>
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<tr>
<td>Food (Kitchen and</td>
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<tr>
<td>Refrigerator)</td>
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<td>Dishes</td>
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<tr>
<td>Furniture (Living Room)</td>
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<td>Appliances</td>
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<td>Computer/Laptop</td>
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<td>Books</td>
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<td>Toiletries</td>
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<td>Linens</td>
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<td>Chargers</td>
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<td>Other:</td>
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<td>Other:</td>
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</tbody>
</table>

How will we handle damage occurring to others’ belongings? How quickly should this response take place? ____________________________

**Responsibilities:** A second area of potential difficulty is “responsibilities.” It is important for roommates to share the responsibilities that are part of the Northern View experience. Things such as cleaning the apartment, keeping the apartment secure, phone calls and shared responsibilities for the apartment are all important matters that cannot be neglected.

**Security:** Knowing that theft can occur on campus, it is very important that all residents keep their doors locked when they are not at home.

- [ ] I agree to lock the door of our apartment whenever I leave.
- [ ] When we are at home, when will the door be locked and closed (i.e. sleep times, study times, etc.)? ____________________________

What steps will we take to eliminate locking each other out? ____________________________
Laundry:
Will guests be allowed to use washing machine and dryer?  □ Yes □ No

Laundry Schedule:
Monday: ____________________________________________
Tuesday: ____________________________________________
Wednesday: __________________________________________
Thursday: ____________________________________________
Friday: ______________________________________________
Saturday: ____________________________________________
Sunday: ______________________________________________

Cleaning:
We agree to:
  □ Each clean our bedroom
  □ Create a schedule for cleaning the remainder of the apartment
  □ Other ________________________________

Cleaning our apartment includes (check all that apply):
  Kitchen:
  □ Wiping down counters        □ Cleaning stove and microwave
  □ Sweeping/Mopping            □ Dishes/Dishwasher
  □ Taking out trash/recycling  □ Other ________________________________

  Bathroom:
  □ Sweeping/Mopping            □ Vacuuming
  □ Cleaning sinks              □ Cleaning shower
  □ Cleaning toilet             □ Cleaning mirrors
  □ Taking out trash/recycling  □ Other ________________________________

  Living Room:
  □ Dusting                     □ Vacuuming
  □ Sweeping/Mopping            □ Taking out trash/recycling
  □ Other ________________________________

Should we disagree on the amount of cleanliness/tidiness each can tolerate, we will resolve our problems in this manner:
___________________________________________________________________________________________________________________________________________

Personal Hygiene:
What are our expectations of each other in terms of personal hygiene (showering, use of deodorant, laundry, cleaning of bedroom, etc.)?
___________________________________________________________________________________________________________________________________________

Phone Calls:
Times phone calls are acceptable: ____________________________________________
___________________________________________________________________________________________________________________________________________

Study Hours: It is also important to discuss some lifestyle choice that could cause problems.

Study times in our apartment are:  Class Nights: ___________________________  Weekends: ___________________________

During study times it is:
  □ OK    □ Not OK ---- to have guests over.  Comments: ___________________________
  □ OK    □ Not OK ---- to use the phone.    Comments: ___________________________
  □ OK    □ Not OK ---- to have the stereo on. Comments: ___________________________
  □ OK    □ Not OK ---- to have the television on. Comments: _______________________
  □ OK    □ Not OK ---- to be using a computer. Comments: _______________________

Times set aside for sleeping in our apartment are: ____________________________________________
Visitation: One of the most common problems between roommates lies in the area of visitation. Who visits, for how long and when are common questions. If you discuss with each other who will visit, etc., you should be able to avoid conflict.

Guests are allowed in the apartment:

During study times  
\[\begin{array}{ll}
\text{Yes} & \text{No} \\
\end{array}\]

During dress/bathing times  
\[\begin{array}{ll}
\text{Yes} & \text{No} \\
\end{array}\]

During sleep times  
\[\begin{array}{ll}
\text{Yes} & \text{No} \\
\end{array}\]

Overnight (same gender)  
\[\begin{array}{ll}
\text{Yes} & \text{No} \\
\end{array}\]

Overnight (opposite gender)  
\[\begin{array}{ll}
\text{Yes} & \text{No} \\
\end{array}\]

Children (Same day/overnight)  
\[\begin{array}{ll}
\text{Yes} & \text{No} \\
\end{array}\]

Other times that guests are not allowed are: _______________________________________

If we want guests to leave, how will we let each other know? _______________________________________

____________________________________

____________________________________

____________________________________

____________________________________

____________________________________

How much notice should we give each other when we would like someone to stay overnight? ______________________________________

Are there any items/possessions that are off limits for guests to use/borrow when the owner of them is not home (Linens, TV, stereo, etc.)? ______________________________________

Conflict: How will we handle disagreement or differences of opinion that may or may not be related to race, ethnicity, culture, gender, class, religion, nationality, sexual orientation, gender identity, sex, veteran status, ability, age and student status? ______________________________________

How will we communicate about any other issues that may arise?

____________________________________

____________________________________

____________________________________

____________________________________

We, the residents of apartment ________ in building ________, agree to the terms we have listed above. Our signatures below indicate that we have discussed the above and agree to abide by our mutual decisions. (Sign and date below).

Roommate #1: ____________________________

Roommate #2: ____________________________

Roommate #3: ____________________________

Northern View Community Staff: ____________________________ Date: ____________________________