Creating an FSA ID is an important first step in the Financial Aid process. An FSA ID is comprised of a username and password and can be used to login to certain Federal Student Aid websites, such as the Free Application for Federal Student Aid (FAFSA). To get started, go to this website: https://fsaid.ed.gov

Below are numbers you can call if you need assistance or experience issues:

- Department of Education FSAID help hotline: 1.800.557.7394
- Department of Education FAFSA help hotline: 1.800.433.3243

The student needs to create their own FSA ID and Password. The parent needs to create their own separate FSA ID and Password. To start, type in a Username and Password in the designated areas.

Review the password requirements. Make sure to write them down and place them in a folder in a secure area with with the rest of the FAFSA information. You will need them in future years.
Once the password has been created, you will be prompted to fill out Personal Identification Information. For Date of Birth, type numbers only. Example: January 11, 1986 enter 01111986

Personal Identification Information
To apply for an FSA ID, enter your information below and select CONTINUE.
I understand that I will be required to certify that the information that I provide to obtain an FSA ID is true and correct and that I am the individual who I claim to be. If I am not that person who I claim to be, I understand that I am not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I may be fined, sent to prison for not more than five years, or both.

Enter your name, date of birth, and social security number exactly as they appear on your Social Security card.

First Name
Middle Initial
Last Name
Date of Birth mm/dd/yyyy
Social Security Number ___-____-____
Enter in your contact information. Use an email address that you will have access to and check frequently while in college. You are not required to enter a phone number, but it is recommended. If you choose to enter one make sure it is a phone number you will have access to and check frequently while in college.
Complete the four of the challenge questions with answers, then click continue. We recommend writing down the answers and storing them in your FAFSA folder with your FSA ID.

Review the personal information to make sure it is correct. Read the Terms and Conditions section and check the box. Then click continue.
When you click continue, you will be sent an email containing a secure code. By entering the secure code, you verify your email address. If you entered a phone number you will also receive a text with a secure code.
The email you receive will appear similar to the one shown below.

The final screen indicates that you have successfully completed your FSA ID and may now continue to complete the FAFSA.