

Non-Degree Financial Aid Eligibility Request



Financial Aid and Scholarship Office

Your Future. Our Focus.

Submit to:
Financial Aid and Scholarship Office
Swen Parson Hall 245
DeKalb, IL 60115

NIU Student Information: For scanning purposes, use black or blue ink to complete this form.

Name _____ Z-ID _____
Last Name First MI

Generally, a student must be admitted to degree program to be eligible for financial aid. **Most stand-alone certificates are not aid-eligible.** *If a student is not pursuing teacher licensure nor enrolled in preparatory coursework, this form does not need to be completed.* There are two regulatory exceptions for Federal Direct Student Loans:

State Required Teacher Licensure Coursework: A student may receive federal student loans if enrolled at least half-time in courses required for teacher's licensure (PK-12), even if the student is not admitted to a degree program. Only course work which is required for an initial or subsequent (teaching endorsement) licensure can be considered in determining eligibility and enrollment status. Any work outside the licensure requirements, such as, optional/elective courses, Certificate of Graduate Study, supervisory endorsements, traffic safety courses, etc., does not qualify.

Preparatory Coursework: A student is eligible for Federal Direct Loans for up to one continuous 12-month period if the student is taking coursework to satisfy admission requirements for a specific graduate program. Note: if the program you're seeking admission into is not an NIU program, you must work with the school you intend to enroll at to complete this form.

If eligible, students must be enrolled in at least 6 hours of qualifying undergraduate/graduate coursework to be considered half-time.

Advisor Certification: This section is to be completed by an Academic Advisor (if teacher licensure) or Admissions Representative from the graduate program into which you're seeking admission.

Please select one of the following:

____ Teacher Licensure

____ Preparatory Coursework (to be completed by school at which you're seeking graduate admission)

Intended License/Program _____

Coursework Begin Term: _____ Expected Completion Term: _____

Advisor Name _____ Advisor Signature _____ Date _____

Required Coursework - Provide a list of required coursework on the back of this form. The list of courses must only include courses specific to the student's outstanding teacher licensure or preparatory coursework requirements as of the date the form is completed. The list should include courses in which the student is currently enrolled that meet this definition but not courses already successfully completed or not required.

Student Certification

I understand before I can be considered for federal financial aid as a non-degree student at NIU, this application must be completed and signed by an advisor. Incomplete applications will not be processed. To be eligible for a federal student loan, the Financial Aid and Scholarship Office must have verification of the courses **still** required to be completed and only those which are **required** for teacher licensure or preparatory coursework. Aid awarded and/or disbursed will only be based on required courses.

Student Signature: _____ Date: _____

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To be completed by Advisor:

Please list all remaining required coursework below, regardless of the semester the student intends to take the course.

Must be typed or written in pen

Name:	Z-ID:
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