Graduate Research Assistant Positions for Spring 2019

Two graduate research assistants are needed to assist Faculty Development and Instructional Design Center staff with developing online courses and researching and supporting faculty and TA development activities. We are looking for individuals who are self-motivated and show initiative.

All candidates will be considered for all available positions, based on experience and qualifications.

**Position 1**
This position will assist with researching and supporting online course development, researching and supporting workshops for faculty and TAs, developing support documentation, researching and supporting technology integration in teaching.

Candidates must have strong written and verbal communication skills and be proficient in:

- Writing and editing
- Multimedia development, such as audio or video recording and editing
- Graphic design and photo editing (preferred)
- Instructional design, such as the ADDIE model (preferred)
- Using Blackboard Learn for teaching (preferred)
- Developing and delivering presentations (preferred)
- Comfort with working one-on-one with faculty (preferred)

**Position 2**
This position will assist with researching and supporting accessibility efforts, especially focused on accessibility in online learning. This graduate assistant will receive tasks from a team of instructional and media designers and will therefore be required to maintain strong project management skills and apply careful time accounting procedures.

Candidates must have strong written and verbal communication skills and be proficient in:

- Oral English comprehension
- Managing multiple projects simultaneously
- Multimedia development, such as audio or video recording and editing (preferred)
- Transcription (preferred)

The two positions are 20 hours per week starting January 16, 2019, or sooner if available. The assistantships might be extended for subsequent semesters.

**Apply Now!**
Interested graduate students should submit their resumés, cover letters, and contact information for references by email. Materials should provide information on qualifications and experience related to the position, including links or evidence of previously developed materials (if available). Submit your materials via email to:

Tracy Miller, Assistant Director  
Faculty Development and Instructional Design Center  
tracy.miller@niu.edu  
www.niu.edu/facdev

Printed resumés will not be accepted. Deadline for applying for these positions is **12/1/2018**. Application materials will be reviewed upon receipt. For additional tips on applying, see [go.niu.edu/gatips](http://go.niu.edu/gatips)