Huskie Service Scholars Contract

I, ________________________________, accept the role of a Huskie Service Scholar (Print name) for the 2019-2020 academic year. In doing so, I acknowledge and agree to the following terms and conditions. I understand that failure to meet my responsibilities will affect my participation in the program and the receipt of my partial tuition waiver of $1,200.

Overall Program Responsibilities:
• I will actively participate in the Huskie Service Scholars program and its entirety throughout the Fall 2019 and Spring 2020 semesters.
• I will attend all required monthly cohort meetings. I understand that each unexcused absence will result in a 5% deduction to the tuition waiver, with the third unexcused absence resulting in potential termination from the program. (An unexcused absence is any absence that we were not notified about prior to the start of the cohort meeting, except emergency situations.)
• I will actively meet and communicate with my team and peer mentor. This includes responding to emails and messages in a timely manner.
• *Peer mentors ONLY- In addition to those listed above peer mentors have additional responsibilities, which can be counted towards the requirement of 150 hours.

Community Engagement:
• I will engage with my campus and community partner(s) through regular service and volunteering for the minimum of 150 hours (75 in the Fall and 75 in the Spring) through the academic year. This includes all mandatory events (given at HSS orientation).
• Failure to complete 75 service hours by the end of January will result in a 5% deduction to the tuition waiver and consideration for removal from the program.
• I will submit my service hours timesheet on time every two weeks to the HSS Coordinator.

Reflection:
• I will complete all mandatory personal reflection journal entries, group reflection presentations, and actively participate in reflective activities during cohort meetings. Failure to complete any reflection component will result in a 5% deduction to the tuition waiver.

Required Professional Development Events:
• I will attend and present at the OSEEL Networking Reception and Community Engagement Showcase (CES).
• I will complete two (2) Jobs PLUS events, or I will attend an NIU Job and Internship Fair or a pre-approved conference.

Continued Eligibility
• Enrolled as a full time NIU student (earn minimum of 12 semester credit hours)
• Maintain a GPA of 2.0 or higher
• Remain in good academic standing and judicial university standing at all times
Failure to uphold these responsibilities and maintain these eligibility requirements will result in consideration for termination from the program, revoking of the tuition waiver, and student will not be reinstated into the HSS program. This tuition waiver award is only available for one year and is not renewable. If you receive other tuition-specific financial aid, or if you receive aid in excess of the cost of attendance, you may not be eligible to receive the Huskie Service Scholars tuition waiver.

If a student fails to submit proof of 150 hours of service, professional development fulfillment, and completion of reflection activities by May 1st, 2020 (NIU Reading Day) then the student will be immediately terminated from the program and the last installment of the tuition waiver ($600) will be debited to their bursars account.

*If you need an accommodation for this program, please contact the Disability Resource Center as soon as possible. The DRC coordinates accommodations for students with disabilities. It is located on the 4th floor of the Health Services Building, and can be reached at 815-753-1303 (V) or drc@niu.edu. Also, please contact the OSEEL supervisor and HSS Cohort Coordinator, privately as soon as possible so we can discuss your accommodations. The sooner you let us know your needs, the sooner we can assist you in achieving your goals in this program.

By signing below, I am indicating that I understand and agree to the responsibilities of the program stated above. I am also verifying that I fit all eligibility requirements listed above.

__________________________  ______________________  _____________________
Signature                  Date