# SEF/READ Application Questions

**Contact Information**

*First Name Last Name*

*Primary Organization (College and Department) Project Title*

# Project Information

*Application Type:*

* SEF
* READ

*Project Category Definitions*: Please reference the following definitions when answering the next question:

*Civic Life*: Projects that promote and consider ways citizens are active, engaged, and informed as it relates to political participation, education, and other societal issues.

*Research and Artistry*: Projects meant to contribute to a body of knowledge on a specific topic, intended to serve the academic community, and controlled by the researcher or artist.

*Community Engaged Research*: Projects with the main purpose to provide the community with tools and info to enact change; pursues community empowerment and mutual learning,

controlled by researcher/artist and community members.

*Project Category:*

* Civic Life
* Research and Artistry
* Community Engaged Research

*Community Partner*

* Yes
* No

If yes, Organization name, website, and letter of intent.

*Significance of Project (SEF Applicants):*

Explain the significance of the project, including a description of the contributions to the advancement of learning in the field and benefits to society or societal outcomes (min 150 words)

*Significance of Project (READ Applicants):*

Explain the significance of the project, including a description of the contributions to the advancement of learning in the field, benefits to society or societal outcomes, and how the project is related to closing equity gaps, social justice, diversity, social entrepreneurship, or social innovation focused on social and cultural issues (min 150 words)

*Problem Statement:*

Clearly and specifically state the problem/question(s) or creative concept(s) that will be addressed during the period of the project. (min 150 words)

# Student Researcher Information

*Proposed number of students*

* 1
* 2
* 3

*Confirmed number of students*

* 1
* 2
* 3

*Provide first and last name, ZID, and major for any confirmed students. Student Recruitment*

Whether you already have students confirmed to work on the project or not, please describe how you are recruiting and selecting students with whom you are planning to work on this project. Please note that OSEEL is committed to providing opportunities from historically underserved backgrounds. (min 150 words)

**Student Experience**

*Student Academic Experience*

Indicate how the proposed experience is expected to enhance the student's/students' academic experience. (min 150 words)

*Student Experience*

Please use the Undergraduate Student Researcher Template to detail the plan for student involvement in the project.

*Mentorship Style*

Please describe your mentorship style, including how you ensure students improve their skills and sense of efficacy as researchers and investigators under your guidance. (min 150 words)

*Disseminating Research*

Will there be the possibility of students funded to work on this project to earn co-authorship in future publications or to co-present at conferences?

* Yes
* No

If yes, explain.

# Funding Information

*Funding Guidelines*

*Student Stipend*: the stipend amount for each undergraduate researcher is $1,200 per semester, approximately 5-7 hours per week on research related activities.

*Research Related Travel Costs*: this category includes travel to a research site up to $1,500. Students seeking funding to present their faculty-mentored research should apply for the Conference Travel fund.

*Project Supplies:* faculty can request up to $500 in project supplies per undergraduate

researcher. One undergraduate researcher eligible for $500, two undergraduate researchers eligible for $1,000 and three undergraduate researchers eligible for $1,500.

*Funding Type(s)*

* Stipend for student researchers
* Project Supplies
* Research Related travel

If yes to project supplies:

*Project Supply Justification*

Please describe the need for project supplies or materials in facilitating the participation of student researchers on this project.

*Total Project Supply Budget Request*

Please indicate the total dollar amount you are requesting for project supplies.

*Project Supply Budget Template*

Upload Project Supply budget using provided template.

*Department Contact (if requesting project supplies):*

Please provide the name of the person in your department or unit responsible for purchasing supplies. If your project is awarded, OSEEL will reach out to this person directly to communicate the reimbursement process for approved project supply expenses.

If yes to research travel:

*Research Travel Justification*

Please describe the need for travel to complete the research project.

*Total Research Travel Budget Request*

Please list the total amount you are requesting for Research Travel.

*Research Travel Budget Template*

Please use the template provided below to complete your research travel budget request

*Total Funding Request Amount*

Total amount of funds you are requesting for the project, including stipends, project supplies, and research related travel, if applicable.

Are there any other funding sources and used to facilitate participation of undergraduate researchers on this project.

* Yes
* No
* Unsure

If yes, please disclose any funding sources and approximate amounts.