

REQUEST TRANSCRIPT EVALUATION FOR SUBSEQUENT ENDORSEMENT OUTSIDE OF GRADE RANGE

NAME _____
(Last) (First) (Middle)

Maiden or Prior Name _____ Date of birth _____

ADDRESS _____
(Street) (City) (State) (Zip)

Email address _____ Phone # _____

Current Endorsements on License
State _____ IEIN # _____

Teaching Experience (include grade level, subject area and number of years) _____

Select subsequent endorsement

Early Childhood (B- grade 3)

Special (K-12 or P-21)
Choose discipline

- Art
- French
- German
- Spanish
- LBSI
- Music
- Physical Education
- Library Information Specialist
- Visual Impairment

Secondary (6-12)
Choose discipline

- Biology
- Chemistry
- Earth & Space Science
- Environmental Science
- Physics
- English
- Geography
- History
- Mathematics
- Political Science
- Psychology
- Sociology/ Anthropology

Along with this request, you must submit *official* transcripts from all institutions you have attended and a letter from a school administrator verifying teaching experience and success as an instructor. The payment for transcript evaluation is \$10.00 for NIU graduates or alumni and \$60.00 for all other candidates. Please include a check or money order payable to Northern Illinois University.

NOTE: This is not an application for admission to Northern Illinois University. You must submit a separate application to be considered for admission. Please see www.niu.edu for admission requirements and application.

Send forms and payment to

University Office of Educator
Licensure and Preparation
Northern Illinois University
320 Williston Hall, DeKalb, IL 60115