Course Number / Title: __________________________________________
Instructor’s Name:       __________________________________________

Is development of educational materials supported by release time or additional university services or funding beyond what is provided for normal work activities?    Yes  No
If yes, specify details ______________________________

Is the development of educational materials funded by an external agency?  
    Yes  No
If yes, specify funding agency, title, and grant number.

The signing parties agree that distance learning/e-course development support for the specified educational material falls under the following condition and is subject to respective ownership rights. (Check the appropriate option below.)

☐ Condition 1. The creator develops the educational materials in the normal course of his/her duties.
  • Creator retains full ownership rights to all contents and materials.

☐ Condition 2. The creator develops the educational materials in conjunction with specific NIU service providers such as eLearning, ITS, Media Services, etc.
  • The creator and NIU own their contributions to the project.
  • The creator and NIU share ownership of the combined product.
  • The use rights of each party will be negotiated and set forth in a licensing agreement between the creator and NIU.

☐ Condition 3. The creator develops the educational materials with external funding or services.
  • The creator, NIU, and the external agency may share ownership of the material.
  • Ownership rights will be negotiated and set forth in a licensing agreement between the various parties.

☐ Condition 4. The creator develops the educational materials as part of a project specifically commissioned by NIU and supported by University resources. Teaching of the course is generally not restricted to the original instructor.
  • NIU retains full ownership rights to the educational materials.

I agree to the associated intellectual property ownership rights as specified in the checked condition reflecting the course development support.

____________________________   ______________________________
Creator Signature and Date        Dean Signature and Date

____________________________   ______________________________
Department Chair Signature and Date  Vice President for Research and Graduate Studies Signature and Date