

Registration Request Form

Registration:

Once you have received confirmation of acceptance to the program, mail or bring in person completed registration packet and payment to: Northern Illinois University, Department of Political Science, Zulauf 415, DeKalb, IL 60115.

Program Fee: \$650 Fee includes four-night hotel accommodations (double-occupancy), two lunches, two dinners, DC alumni reception, and a pre-paid Metro Card for subway transportation in DC.

Deposit and Payment: A **non-refundable deposit of \$325** is required with completed registration, health, and release forms by **Friday, December 13, 2024** (to be applied to the program fee balance). *Please note students will not be able to register for POLS 497:P001 until the deposit is paid in full.* All registrations must be ***paid in full*** (no exceptions) by **Monday, January 27, 2025**.

\$ 600 Total fee due.

\$ _____ Total enclosed. (Minimum of \$300 non-refundable deposit due by Friday, December 13, 2024.)

\$ _____ Balance due by **Monday, January 27, 2025**.

*Required

*Last Name _____ *First Name _____ *Middle Name _____

*Gender _____ *Date of Birth _____ *Z-ID _____

*U.S. Citizen (Y/N) _____ *List Country of Citizenship _____

*Permanent Mailing Address _____

*City _____ *State _____ *ZIP Code _____

*Local Mailing Address _____

*City _____ *State _____ *ZIP Code _____

*Home Phone _____ *Cellular Phone _____

*E-Mail Address _____

*Drivers License # _____ *State Issuing Drivers License _____ *Expiration Date _____

☐ Check here if you wish to enroll for this one credit hour course.

Roommate Request _____

☐ Check here and attach an explanation (required) if you have special needs that are regulated by the Americans with Disabilities Act. (Contact NIU's Disability Resource Center for assistance at 753-1303 or www.niu.edu/disability; participants are responsible for any non-credit accommodation charges.)

☐ Check here and attach an explanation if you have special dietary restrictions (e.g. vegetarian).

☐ Enclosed is a check payable to Northern Illinois University:

☐ \$325 non-refundable deposit; ☐ Full balance due; ☐ Other amount \$ _____

Cancellation Policy: Cancellation requests must be received in writing by **4 p.m., Monday, January 25, 2025** and are subject to the \$325 non-refundable deposit. Full refunds are given when NIU cancels a program or a program with limited enrollment is over-subscribed.