NORTHERN ILLINOIS UNIVERSITY

Center for Innovative Teaching and Learning

# Outstanding Graduate Teaching Assistant Awards Nomination Form

Instructions: Each academic unit can nominate two graduate teaching assistants, one at the master’s level and one at the doctoral level. This form should be completed for each nomination by the chair of the academic unit or designee and submitted by **Friday, November 3, 2023**, to [citl@niu.edu](mailto:citl@niu.edu).

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**Nominator Information**

Nominator’s Name: Click or tap here to enter text. Title: Click or tap here to enter text.

School/Department: Click or tap here to enter text.

NIU Email Address: Click or tap here to enter text. Phone: Click or tap here to enter text.

Relationship to Nominee: Click or tap here to enter text.

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**Nominee Information**

Nominee’s Name: Click or tap here to enter text.

Degree/Major: Click or tap here to enter text.

NIU Email Address: Click or tap here to enter text. Phone: Click or tap here to enter text.

School/Department where the TA position is/was held: Click or tap here to enter text.

Nominee’s TA Assignment

Identify the courses the TA has been assigned and their responsibility for each course. The type of TA Responsibility can be “Primary Instruction” or “Teaching-Related Support” such as grading, tutoring, etc., which involved student contact. Add additional rows to the table as necessary.

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| --- | --- | --- | --- |
| Semester/  Year | Course Number, Title, and Section Number | No. of students enrolled in the section | Type of TA Responsibility  (Primary Instruction or Teaching-related support) |
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Has the nominee previously received this award at NIU?  Yes  No

Is the nominee enrolled in good standing at NIU during the current semester?  Yes  No

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**Evidence of Outstanding Teaching**

Provide a narrative that describes how the nominee demonstrated outstanding ability or commitment to teaching or providing teaching-related support. There is no page or word limit, and additional documents may be attached as evidence, such as teaching evaluations, samples of lessons/teaching materials, or additional letters of support.

1. **What professional development related to teaching has the nominee completed?**

For example, include workshops, programs, courses, seminars, or training related to teaching. List the program titles, dates, role, and sponsor.

1. **Has the nominee received any teaching-related recognitions/awards?**

This could include recognitions from the school/department, college, or outside bodies. List title of the recognition, date, and sponsor.

1. **How has the nominee’s contributions to teaching gone above and beyond the general expectations of the TA position? How have they excelled compared to their peers?**

For example, describe how they have excelled as a teacher, how they have contributed to the department, how they have mentored other TAs, or how they have impacted their students.

1. **Provide evidence of nominee’s outstanding teaching or teaching-related support**

Describe or attach evidence to support the nomination, such as student evaluation scores, quotations/testimonials from students, feedback from classroom observations, letters of support from their supervisor, or samples of lessons/teaching materials that they developed.