

Sample Résumé: Education – Secondary Teaching with Coaching Experience

FIRST NAME LAST NAME

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OBJECTIVE

A _____ position utilizing my _____, _____, and _____ skills

EDUCATION

B.S., Geology and Environmental Sciences, Northern Illinois University, DeKalb, IL, May 20XX

Major: Earth and Space Science Education

Licensure: IL Professional Educator License

Endorsements: Secondary Education, 6-12; Geology, Environmental Science

TEACHING EXPERIENCE

Student Teacher, 9th and 10th Grade Geoscience and 11th Grade Astronomy, Woodstock North High School, Woodstock, IL, February 20XX – April 20XX

- Initiated every class with “bell work,” enabling students to review and learn new material from bell to bell
- Employed activities, discussions, and science labs for students to apply the scientific method and reflect critically
- Produced written exams and student projects that followed Bloom’s Taxonomy
- Completed assessment entries using Home Access
- Conducted an action research project using science vocabulary terms

Clinical Experience, 9th and 10th Grade Earth Science, DeKalb High School, DeKalb, IL, January 20XX – March 20XX

- Led classroom discussion on plate tectonics and earthquakes
- Directed student groups in science lab experiments, applying the scientific method to problem-solving

Clinical Experience, 7th Grade Science, Forbes Middle School, Rockford, IL, March 20XX – May 20XX

- Designed a lesson plan on acids and bases involving a demonstration to introduce the pH scale
- Organized student groups to test household acids and bases

Instructor/Tutor, 1st-11th Grade Math and Reading, Sylvan Learning Center, Algonquin, IL, Oct 20XX – Present

- Educate students using Sylvan’s individualized lesson plans, emphasizing effective study skills
- Motivate students through guided practice and independent practice/assessments, using unique incentive system
- Use the 34-hour Ace it! Tutoring Program at Lord’s Park Elementary School in South Elgin

COACHING EXPERIENCE

Head Coach, YMCA Youth League, Aurora, IL, October 20XX – March 20XX

- Instructed boys, ages 10 – 12, in fundamentals of basketball
- Organized transportation for team to regional tournament
- Promoted involvement in service project relocating residents at Park View Nursing Home

Coach, Boys’ Track and Field, Lockport and Joliet Township High Schools, Lockport, IL, July 20XX – November 20XX

- Coached members of track team specializing in weight events (shot put and discus)
- Served as event official and school representative at track meets

Camp Counselor/Instructor, St. Charles Girls’ Summer Basketball Camp, St. Charles, IL, 20XX – 20XX

- Directed players ranging in age from 5 to 15 in basic to advanced skills
- Arranged timetables and agendas for camp tournaments