

FIRST NAME LAST NAME

City / State Emailaddress@provider.com Phone Number www.linkedin.com/in/yourprofilenamehere/

OBJECTIVE

A _____ position utilizing my _____, _____, and _____ skills

EDUCATION

Bachelor of Science in Public Health, August 20XX
Emphasis: **Health Promotion**
Northern Illinois University, DeKalb, IL

Associate of Art, May 20XX
Harper Community College, Palatine, IL

LANGUAGE & PROFESSIONAL SKILLS

Fluent in Spanish (conversation and translation)
SPSS (biostatistics course)

Proficient in Microsoft Excel
Publisher

CAPTSTONE GROUP PROJECT

Using the CATCH program for tackling health in two Chicago elementary schools

- Identify and address diversity of population using a sample size of 2,000 students in two self-reported elementary schools
- Analyze and assess self-reported and county-level data
- Develop nutrition, exercise and education plan using the national CATCH program, including activities, budget, timeline, community partners, etc.
- Create an evaluation plan to measure progress towards program goals and objectives through participant self-report surveys administered over course of program

PUBLIC HEALTH INTERNSHIP

Emergency Management Intern, American Red Cross, Aurora, IL May 20XX – August 20XX

- Drafted grant proposals with team; analyzed grant budget to determine allocation of funds
- Co-facilitated a fire safety house event for 300 children on learning how to survive a house fire
- Responded to disasters within the community; facilitated financial assistance for disaster survivors
- Provided compassionate support and resources to disaster survivors

Community Health Intern, Community Health Care Clinic, Chicago, IL May 20XX – August 20XX

- Reviewed patient charts to identify patterns or correlations between prior medical testing and subsequent surgeries
- Prepared incidence reports of most common diseases within the clinic and protocols of treatment

LEADERSHIP AND MANAGEMENT EXPERIENCE

Senior Camp Counselor, American Diabetes Association, Monticello IL June 20XX - July 20XX

- Promoted to senior camp counselor after one month in recognition of superior leadership skills
- Taught and mentored ten teenage boys on living with diabetes in a week long summer camp
- Encouraged open discussion of social/emotional challenges teens experience living with diabetes
- Collaborated effectively as a team member to ensure safety and well-being of campers

PROFESSIONAL DEVELOPMENT

- **National Incident Management Systems (NIMS) through FEMA:** Introduction to Incident Command System, Fundamentals of Emergency Management, and Emergency Planning
- **Illinois Public Health Association – 2015 HIV/STD Conference:** Facilitated presentation on Suicide Prevention of HIV/STD Patients by Dr. Eva Hedgeman