



# Northern Illinois University

*Your Future, Our Focus*

## **Office of the Bursar**

**[www.niu.edu/bursar](http://www.niu.edu/bursar)**

# Location



2<sup>nd</sup> floor in Swen Parson Hall (SP)  
in Room # 235



# International Payments



- Students can use Flywire to assist in making payments.
- Instructions are located on our website at [go.niu.edu/flywire](https://go.niu.edu/flywire)

# Payment Plan



- NIU's payment plan is called the **Huskie Installment Plan (HIP)**.
  - \$50 Participation Fee per Term
  - You can spread your NIU educational expenses over 4 equal monthly payments during the semester
- You must reapply for each semester and the form is on the bursar website or available in Swen Parson Hall 210.
- **Deadline to Submit application**
  - **Fall: June 30**
  - **Spring: November 30**

# Payment Plan



- The HIP 4 month plan is not available because the deadline has passed.
- New International students for Spring 2018 semester, you can still sign up for the **3 month Huskie Installment Plan**.
- **Must turn form in by January 10, 2018**

# Address



- Make sure to update your permanent address in MyNIU to where you are physically living while at NIU.
  - Billing statements are sent each month to the permanent address in MyNIU. (Unless a different billing address had been designated)
- Changes occur so make sure to update the address to receive NIU mail.

# Statements



- Your first bill is issued on **January 12, 2018**, due on **February 12, 2018**
  - For students on the 3-month HIP plan, the due date is February 8, 2018.
- Normally, your charges are due a week before classes begin.
- Check your financial account on MyNIU periodically to avoid any late fees due to non-payment.

# Holds



- The Bursar's office will place a registration hold on a student's account if the unpaid balance is greater than \$500.00.



# Sponsorships



- Students with government sponsorships should contact Donna Siegmeier in the Bursar Office in Swen Parson Hall, Room #210 for questions and answers
- Donna's information:
  - Phone number: 815-753-9197
  - Email address: [dsiegmeier@niu.edu](mailto:dsiegmeier@niu.edu)