All billing statements are mailed to the student’s permanent address. However, if an alternative billing address has been set up with the Bursar’s Office, statements will be mailed to that address.

DATE
Represents the most recent day that charge or credits were posted to the student’s account. For Pending Aid, the current term is displayed instead of a date because the items have not posted yet.

Prior Invoice Amount
Reflects the ending balance owed on the student’s statement from the preceding billing date. Note: it does NOT include Pending Aid amounts.

Total Charges
Reflects the sum of any prior invoice amount plus any new charges. Typical student charge activity may include tuition & fees, housing, and insurance. Although the Bursar’s Office can assist in answering some charge-related questions, the student should direct inquiries to the office or department that originated the charge.

Total Payments / Credits
Reflects the sum of any newly posted personal payments, third party sponsorships, waivers, adjustments, and/or disbursed financial aid items.

Total Pending Aid
Estimation of any current-term financial aid awaiting disbursement. Pending aid will apply against the total charges to lower the overall Amount Due in anticipation that the aid will disburse “in-full” at a later date. See “Pending Financial Aid” Section on last page of this document.

MESSAGES
NEW! Share financial information with parents, family, or guests with MyNIU Shared Access. Visit www.niu.edu/bursar/sharedaccess.shtml to learn more.

BILLS DUE:
Please make your remittance payable to “Northern Illinois University.” Include your Student ID Number with your payment.

Prior Invoice Amount:
$300.00

04/13/2015 Academic Program Enhancement $250.00
04/13/2015 General Fee $1,117.92
04/13/2015 Music CD Material Fee $4,000.00
04/13/2015 Nursing Material Fee $12.00
04/13/2015 Student-to-Student Program Fee $6.00
04/13/2015 UG IL Tuition 15 $4,626.30
07/02/2015 Student Medical Insurance $1,052.00
07/06/2015 Grant Room and Board $5,246.00
07/06/2015 Huskie Bucks Meal Supplement $200.00
07/06/2015 Residence Hall Surcharge $40.00
07/06/2015 ResNet Access & Support $92.00
Total Charges: $12,952.22

06/15/2015 eCheck Payment $-300.00
07/15/2015 State of IL MAP Grant FL (Est) $-2,280.00
Total Payments / Credits: $-2,580.00

Fall 2015 Direct Stafford Sub Loan $-1,732.00
Fall 2015 Federal Pell Grant $-2,888.00
Total Pending Aid (see reverse side): $-4,620.00

Net Amount: $5,672.22

MESSAGES
LAST TRUTH-IN-TUITION TERM: Fall 2018
CAREER: Undergraduate
RESIDENCY: In State

LAST TRUTH-IN-TUITION TERM
Truth-In-Tuition is for Illinois residents enrolling for the first time at NIU as degree-seeking undergraduates. Students will be charged a fixed tuition rate for four continuous years beginning with their initial enrollment. The term displayed here represents the last term that the eligible student may receive this tuition rate. See www.niu.edu/bursar

Net Amount
Reflects the sum of the Total Charges plus the Total Payments/Credits plus the Total Pending Aid.

If the net amount is a negative amount due to a larger amount of credits than charges, then the Amount Due will reflect “$0.00”.

MESSAGES
Important information about the student’s account statement.
Payment of Tuition and Fees

Payment of all charges is due by the date indicated on the statement. Any student who pays less than the total amount due on the due date will be assessed a monthly late payment fee of 1.08% on the unpaid balance with the exception of currently enrolled students who will be assessed by the second published due date of the semester (go.niu.edu/due-dates). For Huskie Installment Plan (HIP) participants, each installment must be paid by the designated due date. A $25 monthly late payment fee will be assessed by September for the fall semester and February for the spring semester (go.niu.edu/hip).

Any student with a past due balance will have a hold placed on his/her account record. This hold will prohibit the student from registering for classes and/or obtaining official transcripts until the account balance is paid. Merely ceasing to attend class does NOT cancel enrollment or qualify you for a reduction of charges (see Withdrawals section below).

Payments can be made as follows:

- **Online:** Credit/debit card and e-check payments can be submitted through the Internet. American Express, MasterCard, and Discover cards are accepted. You can make a payment by logging in to MyNIU (myniu.niu.edu), clicking the **Financial Account** tile, and from the left navigation selecting **Make a Payment.** Follow the simple directions to complete the transaction. **Please Note:** A 2.4% convenience fee will be charged for credit/debit card payments. There is no convenience fee for the e-check option.

- **In Person:** Cash or check payments can be accepted at the Bursar Office between 8:15 a.m. and 4:00 p.m. Monday through Friday during regular NIU business hours of operation.

- **By Mail:** If mailing your payment, your check should be made payable to **Northern Illinois University** and should be mailed to:
  
  **Bursar Office**  
  **Northern Illinois University**  
  **1425 W. Lincoln Highway**  
  **DeKalb, IL 60115-2828**

  To avoid delays in processing your payment, write your 8-digit student ID number on the face of your check and allow at least 7 days for mail delivery.

- **Drop Box:** The Office of the Bursar has two drop boxes. One is located on the wall to the left of the Bursar’s Office main entrance in Swen Parson Hall, Room 235. The other is located in the library in front of the OneCard Office. To avoid delays in processing your payment, please be sure that your 8-digit student ID number is written in the memo section of your check and is in a sealed envelope.

- **Payments for International Students (via Flywire):** Log on to go.niu.edu/flywire.

Pending Financial Aid

The financial aid reflected on a bill prior to the start of a semester is based on assumed enrollment. Generally, aid is based on a fulltime enrollment unless the student has requested a part-time award or has a history of attending part time.

Financial aid is adjusted to match actual enrollment prior to the start of a semester and when enrollment is official at the end of add/drop each semester. Prior to a semester, students may contact the Financial Aid and Scholarship Office to request a part-time award.

Review “Students’ Rights and Responsibilities” and “Term and Conditions” under Disclosures at www.niu.edu/financial-aid for information about financial aid programs, eligibility requirements, and frequently asked questions. Dropping or withdrawing from courses as well as non-attendance of courses can result in the loss of financial aid. The State of Illinois Monetary Award (MAP Grant) eligibility is determined and announced by the Illinois Student Assistance Commission and is subject to State funding.

Credit Balance Refunds

Refunds are processed on eligible credit balances payable to the student by check or by direct deposit to the student’s bank account. **Refund checks are mailed to the student’s local address and are not available for pickup at the Bursar Office.** For the most timely and reliable delivery of a refund, **Direct Deposit** is preferred. You can sign up for direct deposit through the **Direct Deposit** link within the Financial Account Tile in MyNIU (myniu.niu.edu). Visit our website at go.niu.edu/refunds.

Returned Payment Fee

If notification of non-payment is received by NIU from the bank for reasons such as non-sufficient funds, stop payment, account closed, or mistyped routing/account number on an electronic payment, then a returned payment fee of $25.00 will be assessed to your account.

Withdrawals

After registering, if you decide to withdraw from a course or courses, or not attend NIU, **you must contact your college office and follow proper withdrawal procedure. Merely ceasing to attend class does NOT cancel enrollment or qualify you for a reduction of course charges.** No adjustment to tuition or fee charges on your student account will be made without an authorized withdrawal. Withdrawal information can be viewed through the NIU website at www.niu.edu/withdrawals.

Shared Access

Share financial information with parents, family, or guests with **MyNIU Shared Access.** As a student at NIU, you can grant up to two individuals access to your MyNIU student information such as: **Make a Payment, Charges Due, Account Statements, View 1098-T, Term Account Detail, View Financial Aid, and To Do List.** For more information, please visit: go.niu.edu/shared-access.

Public University Tuition Statement Act

For fiscal year 2018, the General Assembly and the Governor authorized the aggregate amount of $1.1 billion to be appropriated from the General Revenue Fund and the Education Assistance Fund for operation of the State’s public universities. For fiscal year 2018, each resident undergraduate full-time public university student received an average tuition subsidy of $3,263 from the State of Illinois, which was applied to offset the full cost of instruction.

Inquiries

Office of the Bursar: (815) 753-1885  
Registration & Records: (815) 753-0681  
Student Health Insurance Office: (815) 753-0122

Financial Aid and Scholarship Office: (815) 753-1395  
Housing & Residential Services: (815) 753-1525