



**PROCEEDINGS**  
of the  
**BOARD OF TRUSTEES**  
of  
**NORTHERN ILLINOIS**  
**UNIVERSITY**



**1895**



**JAMES EDGAR**  
Governor

July 1, 1999 - June 30, 2000

*Printed by authority of the State of Illinois.*

**BOARD OF TRUSTEES**  
**of**  
**NORTHERN ILLINOIS UNIVERSITY**

**Officers**

George A. Moser, Chair  
Myron E. Siegel, Vice Chair  
Manuel Sanchez, Secretary  
Kenneth L. Davidson, Parliamentarian  
Eddie R. Williams, Treasurer  
Anne C. Kaplan, Assistant Secretary/Assistant Treasurer  
George M. Shur, Second Assistant Secretary  
Sharon M. Mimms, Recording Secretary

**Appointed Members**

**Expiration of Term**

Robert T. Boey - DeKalb	January 16, 2001
Susan E. Grans - Rockford ( <i>resigned 07/28/99</i> )	January 18, 1999
Jeremiah Joyce - Chicago ( <i>appointed 07/12/99</i> )	January 17, 2005
George A. Moser - Barrington Hills	January 16, 2001
James W. Myles - Chicago ( <i>resigned 07/28/99</i> )	January 18, 1999
Manuel Sanchez - Lisle	January 16, 2001
Myron E. Siegel - Bannockburn ( <i>reappointed 07/12/99</i> )	January 17, 2005
Gary J. Skoien - Inverness ( <i>appointed 07/12/99</i> )	January 17, 2005
Barbara Giorgi Vella - Rockford ( <i>appointed 07/20/99</i> )	January 17, 2005

**Student Member**

Andrew E. Anderson ( <i>eff. 07/01/99</i> )	*October 18, 1999
Nolan L. Davis ( <i>eff. 11/08/99</i> )	June 30, 2000

John E. La Tourette, President  
Northern Illinois University  
301 Lowden Hall  
DeKalb, IL 60115

*\*Removed by Student Association effective October 18, 1999.*

**PROCEEDINGS**  
of the  
**Board of Trustees**  
of  
**Northern Illinois University**  
July 1, 1999 - June 30, 2000

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# **President's Report**

## **No. 20**

*September 9, 1999*

No item in this report for release prior to 9:00 a.m. Thursday, September 9, 1999.

A G E N D A

**BOARD OF TRUSTEES**  
of  
**NORTHERN ILLINOIS UNIVERSITY**  
**9:00 a.m. – Thursday – September 9, 1999**  
**Regency Room**

9:00 a.m. Reception - University Suite, Holmes Student Center  
10:00 a.m. Swearing-In Ceremony - Regency Room, Holmes Student Center  
-- Board Meeting Convenes Immediately Following Ceremony



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Minutes of the  
**BOARD OF TRUSTEES**  
**OF NORTHERN ILLINOIS UNIVERSITY**  
September 9, 1999

**SWEARING-IN CEREMONY**

Chair Moser began by welcoming everyone to this historic occasion in the life of Northern Illinois University. In a few minutes we will all witness a very special ceremony to install NIU's new Trustees, who have been appointed by Governor George Ryan. Chair Moser recognized some people who were present for the occasion: State Representative David Wirsing; State Senator Brad Burzynski; State Representative Pat Lindsey, who is an NIU law school graduate; Susan Hutchinson of Crystal Lake in McHenry County, where she serves as an appellate judge in the Illinois Court of Appeals Second District; and Michael Galasso of Wheaton, Chief Judge of the Circuit Court of the 18<sup>th</sup> Judicial Circuit. Additionally, he recognized the chairman of NIU's Foundation Development Committee, Mr. John Castle, who is chairman and CEO of Castle Bank Group, and Mr. Jim Norris, the Village Manager of Hoffman Estates.

Chair Moser then introduced the Board's new Trustees. Mrs. Barbara Vella, of Rockford, was awarded her bachelor of arts degree from Edgewood College and is an alumni of NIU with both a master of science in education degree and a Juris Doctor degree. Mrs. Vella has previously served as vocational special needs coordinator for the Rockford Public Schools. She is a practicing attorney, certified mediator, and active civic leader in the Rockford area, where she has served on the board of directors for the Rockford Public Library, the Crusader Clinic Foundation and various other organizations. Mr. Jeremiah Joyce, of Chicago, also has a remarkable history of public service. He has served as an assistant State's Attorney with the Cook County State's Attorney's office and has served as an adjunct member of the faculty of the John Marshall Law School. Mr. Joyce served on the Chicago City Council from 1974 to 1978. He represented Chicago as a State Senator for District 14 from 1979 to 1993, during which time he served on the Senate Appropriations Committee and chaired the Senate Higher Education Committee. Mr. Joyce has a bachelor of arts degree in political science from NIU, a master of science degree from Chicago State University and a Juris Doctor degree from DePaul University. Mr. Joyce is currently an attorney at law-and-partner with World Duty Free Stores. Mr. Myron Siegel from North Suburban Bannockburn, is beginning his second term as Trustee. Mr. Siegel earned his bachelor of science degree in finance and accounting from NIU as well as a master of business administration degree. He received his Juris Doctor degree from John Marshall School of Law in Chicago. Mr. Siegel was appointed as a member of the Illinois Board of Regents by Governor Jim Edgar and as a charter trustee of this Board, where he served as its first chair. Mr. Siegel served as a member of the panel of U.S. Trustees and Bankruptcy between 1981 and 1985. He is a practicing attorney specializing in mergers and acquisitions and employment matters. Mr. Gary Skoien, of Inverness, earned the bachelor of arts degree in political science from Colgate University and a master of public policy degree from the University of Michigan. Mr. Skoien served as assistant for health and welfare for Governor James Thompson between 1981 and 1983. Thereafter, Mr. Skoien served for 8 years as executive director of the Capital Development Board. Mr. Skoien has served

in numerous political campaign and fund-raising activities. Mr. Skoien is now Chairman of the Board and CEO of Horizon Group Properties of Chicago as well as vice president and chief operating officer of Chicago-based Prime Group Inc.

It certainly is a great pleasure to re-welcome Myron Siegel and the three new Board members who are joining us today, President La Tourette said. I think the Board will be significantly strengthened as we move into the 21<sup>st</sup> Century. I am very impressed by the backgrounds and knowledge of our new Board members and their commitment to the university, so I am sure the record that this Board began to establish in 1996 will continue on into the 21<sup>st</sup> Century and will serve the university extremely well. They are very much aware of the fact that we are the university of northern Illinois. We attract a very large number of students from this region, and our primary goal is to offer a quality education at an affordable price. Of course, the President said, we also have many outreach efforts, which I am sure will also continue well into the 21<sup>st</sup> Century. There are many challenges the university faces in serving its role as a public university in this region and, although we are regionally located, many of our programs have national and international reputations. We want to bring the kind of quality higher education to this region, which, if it were a separate state, would certainly recognize this university as its primary university. Congratulations to our new members, welcome, and my best wishes for you in your service with the university. I look forward to working with them, not only for a few months, but on into the future as we bring in a new president. The new president will need your support, President La Tourette told the Board, and you will need to work with that new president to continue to make this an outstanding university. Chair Moser said he echoed the President's sentiments and thoughtful remarks.

The significance of our ceremony today, Chair Moser said, is echoed by the presence of Illinois Supreme Court Justice Louis Rathje, who has graciously consented to administer the oaths of office. Judge Rathje has served as an appellate judge and a circuit judge in DuPage County. Additionally, he practiced law for 28 years before joining the bench. Judge Rathje is a graduate of Wheaton College and Northwestern University School of Law. The Second District, served today by Judge Rathje, encompasses a large portion of the northern Illinois region served by this university. We are honored to have him join us here today. The Chair thanked Justice Rathje for assisting in the process of initiating NIU's new trustees and asked him to administer the oath of office to them.

Judge Rathje made the following remarks:

Mr. Chairman and Mr. President, first of all, thank you very much for inviting me here today. I would like to say just a few words before I swear in the trustees. I must say I was very impressed with the credentials of the trustees that you presented here today. I think you have one of the best groups that I have ever seen assembled as trustees of any university. I would like to thank Myron Siegel for inviting me here today. It is very important in a situation like this that one honors the individuals who are here today, and I appreciate his extension of the invitation for me to participate this morning. Education is the lifeblood of any civilization. It provides a means by which individuals can better themselves and their families and society. And, I

understand the importance of education. I have had four sisters, all in education; four nieces, who were also in education; and, if not for the practice of law, I would have been in education also. But education does not just appear. First of all, it takes faith in education. Secondly, you have to develop strong institutions of higher learning, such as Northern Illinois University. And, third, you have to house those and fill them with people who are strong and far-sighted. And that is what we have here today. Leadership, in part, is the result of individuals who give up their time and effort to help this fine institution grow and prosper. This institution provides an opportunity for individuals to prosper and better themselves. Too often, the generosity of these men and women as trustees of the university is overlooked. It is only at occasions like this that we can recognize their tireless efforts to raise the educational levels of our society. These trustees, together with others, have watched this institution blossom in the cornfields of Northern Illinois. These trustees are the captains of this ship of higher learning, insuring that the resources and efforts of all associated with this institution will maintain and enhance the bastion of knowledge and learning. On behalf of the State of Illinois, the judiciary, the public, the family, faculty, students and myself, I want to thank you Trustees for your efforts on behalf of all of us in keeping the torch of knowledge burning brightly. Thank you.

Judge Rathje then asked the new Trustees to come forward to take the oath of office.

*"I (Trustee) do solemnly swear that I will support the Constitution of the United States, that I will support the Constitution of the State of Illinois and the laws thereof, and that I will faithfully discharge the duties of the office of Trustee for the Board of Trustees of Northern Illinois University to the best of my ability."*

On behalf of the Board, Chair Moser said, I want to extend a warm welcome to each of you and also say that I am confident your service will be both stimulating and beneficial. The Chair invited any of the Trustees who wished to make a brief statement.

I would like to say thank you this morning to all the people who participated in my nomination, Trustee Vella said. I am really very grateful and very honored to be a part of this Board of Trustees. I would also like to thank my family, some of whom are here today. They are my biggest cheerleaders, particularly my husband. He has always been very supportive of all the things that I have done, and I am very grateful for that. And, I want to thank the NIU staff. In August, President La Tourette and the staff conducted an orientation for me. I have already attended a couple of committee meetings, and feel that I have been very well briefed on what is going on. I appreciate that, and have the confidence in them that they are going to keep us informed on the issues that need to be addressed by the Board of Trustees. I received two degrees from Northern Illinois University. I had wonderful professors — never had a bad experience, never had a bad class. I was always very grateful for the education that I received here, and I really believe they taught me how to think. The mission of

the university is to provide an atmosphere where people can learn and grow, and I am really very honored because I can be a part of that. I can help, as a member of the Board and with the staff, to create an atmosphere where people can learn and grow. We can do this for students who will be going into the 21<sup>st</sup> Century. I was born in 1944, she said, and it is really thrilling to me to know that I will be involved in decision-making for this university in the 21<sup>st</sup> Century. I thank you all.

About seven years or so ago, Trustee Joyce said, I resigned from the Illinois Senate. All the reporters wanted to know why I did that. In explaining it, I said that I was just tired, after 18 years, of making speeches and all that. And I heard one of the reporters say to another in sort of a staged whisper, "Not as tired as we are listening to him!" So, I have kind of been guided by that for the last seven years. But, I would like to, on behalf of the people of the part of the state that I come from — the parents and the students who attend Northern — thank David Raymond and Susan Grans and James Myles for the service they have provided to this university and to those people. Thank you.

I want to recognize the friends and family who have joined me here today, Trustee Siegel said. First, my wife, Ellyn; Don and Jolene Scriven, who have the unfortunate lot in life of being cast as parents to me; my in-laws, Johnnie and Carol Green, who drove all the way from the Quad Cities to be here today; and my friends, Sue Hutchinson and John Felinski.

It is an honor for me to be sworn in for a new term on this Board, Trustee Siegel said. I am especially grateful that my good friend, Supreme Court Justice Louis Rathje was able to swear us in today. I thought it was appropriate to have a Supreme Court justice for a supreme university, and I am glad that Louis will be representing this district for the next ten years. I also want to thank my good friend, Jim Myles, with whom I served on the Board of Regents and the Board of Trustees. Jim was a tireless proponent for NIU. Over the years, Jim and I have become good friends, and I know that our friendship will continue. Jim, I wish you and Hennie much luck and success. I also want to personally thank Sue Grans and David Raymond for their hard work and friendship while on the Board. We tackled many difficult issues these past few years, and I am glad we were able to serve together.

Life cycles always amaze me, Trustee Siegel went on to say. When I was first appointed to this Board, I mentioned that I had served in every position at NIU but administration. In fact, many years ago, I came across an old contract that was signed for the university by some provost named La Tourette. But, I will get back to that in a minute. When this Board was born, I only knew Jim Myles and Bob Boey. Since then, I have had the privilege of serving not only with them, Sue Grans and Dave Raymond, but with two other exceptional people, George Moser and Manny Sanchez. If you look around at the other state boards, you will know just how fortunate we at NIU are. With the new appointments, the Governor has blessed us again with some excellent Trustees. I already knew Gary Skoien and have kept up with Gary since he was originally appointed last year. I have known Barb Vella since early this summer, months before she was officially appointed to the Board. And Jeremiah Joyce is where I come back to my story about life cycles, for it was in the fall of 1978 that I first met Jerry Joyce. Jerry was one of my law school professors at John Marshall Law School. He was

a tough teacher, but always available to his students. On several occasions, I visited him at his office at City Hall and, shortly after that, he successfully ran for the Illinois Senate. So, it seems that my life cycles are back again. Some of the same people are popping up in my life, many years later, year after year. In addition, my best friend, John Felinski is an NIU alum, and Don and Jolene Scriven are retired NIU faculty. Don was my former boss at NIU back in the mid-970s. As I analyzed all this one evening, I realized that all these events had a few common strands. They all had some nexus to higher education, and they all were related in some way to NIU. You see, Jerry is an NIU alum too. So, it seems no matter where I go, and no matter what I do, NIU keeps popping up in my life cycle. I for one am darned glad that it does, and I hope to be a part of NIU's future. This Board has come a long way in its almost four years, but the issues remain the same. We have made tremendous progress, but our future battles continue to be in Springfield. With our new Board members, I am hopeful that we can push an NIU agenda. I thank each of you for joining us today, and I look forward to serving on this Board again. Thank you.

I am delighted, honored and humbled to be here, Mr. Skoien said. I was appointed last year to the Board and, unfortunately, when my nomination, which was one of 108 statewide, went to the Illinois State Senate, the whole list of 108 individuals for various boards, commissions and institutions throughout the state of Illinois was rejected, so I was removed from the Board. So, today, I am again taking the oath of office. I was trying to think of an appropriate story, and all that came to mind was the great quote of Yogi Berra, "It is like *déjà vu* all over again." As I said when I was sworn in last September, the first thing in my life that was important in both my personal and career success and my enjoyment of life in general was my family — the good support and nurturing of the family. My wife, Enny, is here today to support me. The second and almost equally important thing that I had in my life was a very excellent education, from public grade schools in Palatine, high school in Palatine and then the university experiences that were mentioned. And I appreciate that education and what it has done for me and for my enjoyment of life. I am absolutely honored and delighted to be part of this organization and to be able to help to the extent I am able. As the justice said in his remarks, this is a first-rate Board. When I was on the Board for a meeting last year, John La Tourette was still, as far as we all knew, going to be the President. Now this Board has a very big responsibility in finding someone of his caliber and quality and someone who can do the sorts of things that John has been able to do for this university, and I look forward to that responsibility also. Thank you very much.

Trustee Skoien, Chair Moser commented, I just want you to know that we have always embraced you. Even though your nomination was not confirmed last year, we always considered you a part of this Board. Thanks to all of the trustees, he said, and I would like to thank all of the guests who came to the ceremony today. The meeting was recessed at 9:45 a.m.

#### **CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chair George Moser at 10:05 a.m. in the Regency Room of Holmes Student Center at Northern Illinois University. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce, Myron Siegel, Gary Skoien

and Barbara Giorgi Vella, Student Trustee Andrew Anderson and Chair George Moser. Not present was Trustee Manuel Sanchez. Also present were Board Parliamentarian Kenneth Davidson and President John La Tourette. With a quorum present, the meeting proceeded.

#### **VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING**

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

#### **MEETING AGENDA APPROVAL**

Chair Moser announced that an Agenda Item 10.b., Collective Bargaining Agreements, should be added to our agenda under the Chair's Report and asked for a motion to approve the agenda as amended. It was moved by Trustee Siegel to approve the agenda as amended and seconded by Trustee Skoien. The motion was approved.

#### **REVIEW AND APPROVAL OF MINUTES**

It was moved by Trustee Boey and seconded by Trustee Vella to approve the minutes of the June 17, 1999 meeting. The motion was approved.

#### **CHAIR'S COMMENTS/ANNOUNCEMENTS**

Chair Moser recognized University Advisory Committee (UAC) Representatives Dr. Jim Norris, Dr. Sue Ouellette, Dr. Jim Lockard, Dr. Rich Becker, Mrs. Judy Burgess, and Dr. Dan Gebo.

A number of historic events are occurring today, the Chair said, and the next is a fitting recognition of two retired members of the Board of Trustees who are with us today, Mr. Jim Myles and Ms. Sue Grans. I would like to summarize the excellent services these individuals have provided the state of Illinois. Sue Grans was appointed by Governor Jim Edgar in 1995 as a charter trustee for this Board. She served as an elected officer of the Board as secretary and as a member of the Board's Executive Committee. Sue served as vice chair and chair of the Board's Academic Affairs, Student Affairs and Personnel Committee. Sue also served as a valued member of the Board's Finance, Facilities, and Operations Committee. Thank you, Sue for your highly valued service. Jim Myles began his service to NIU in 1991 when he was appointed as a regent to serve on the Illinois Board of Regents. Jim served as chairman of the Board of Regents and oversaw the transition of Northern Illinois University, Illinois State University and Sangamon State University to the restructured organization that we have today, with each university having its own board of trustees. Jim was also appointed by Governor Edgar to serve as a charter trustee of the NIU Board of Trustees in 1995. Since then, Jim has served the Board in the elected offices of secretary, vice chair and Board liaison to the University Civil Service Merit Board. He also served as chair and vice chair of the Board's Academic Affairs, Student Affairs, and Personnel Committee. Jim, your service has certainly left a

positive and constructive mark on the university, Chair Moser said, and we appreciate your help very much.

## BOARD RESOLUTION

Chair Moser asked Parliamentarian Davidson to read the Resolution honoring retiring Trustees Susan Grans, James Myles and David Raymond.

### BOARD RESOLUTION

**WHEREAS**, Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

**WHEREAS**, in 1995 Governor Jim Edgar appointed seven voting Trustees by and with the advice and consent of the Senate to serve as a Board without compensation in the exercise of enumerated and implied powers and duties for the best interests of Northern Illinois University and the Great State of Illinois; and

**WHEREAS**, it is fitting and appropriate to give special notice and grateful recognition to three retiring Trustees whose regular terms expired on the third Monday in January 1999, to wit:

**SUSAN E. GRANS**

**JAMES W. MYLES**

**DAVID W. RAYMOND**

**WHEREAS**, said individual Trustees have demonstrated devotion to, cooperation with and support for the Board, Northern Illinois University and the faculty, staff and student personnel of same; and

**WHEREAS**, the Board of Trustees and Northern Illinois University have received the benefit of the helpful insights of said individual Trustees which have been of special worth; and

**WHEREAS**, the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by these individual Trustees to all of the above-mentioned interests of this Board.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Board of Trustees of Northern Illinois University, in formal meeting herein assembled, extends its grateful appreciation to and celebration of these individual Trustees for their outstanding and loyal service by bestowing upon each of these individuals the honorary title of Trustee Emeritus.

**BE IT FURTHER RESOLVED** that this **RESOLUTION** be presented to Susan E. Grans, James W. Myles and David W. Raymond and a copy of this document be placed in the official files of this Board as a part of the permanent record of the Great State of Illinois and as a lasting tribute to the performance and accomplishments of these individual Trustees.

Adopted in a regular meeting assembled this 9<sup>th</sup> day of **September** 1999.

**NORTHERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES OF**

Attest: *Manuel "Manny" Sanchez, Secretary*  
*George A. Moser, Chair*



It was moved by Trustee Boey and seconded by Trustee Siegel to approve the Board Resolution. The motion was approved.

The Chair presented Trustee Emeritus James Myles and Trustee Emeritus Susan Grans with personalized copies of the resolution. He also, presented a special award to each of them, which read as follows:

*Member of the founding Board of Trustees who has served  
faithfully and with distinction to establish a strong NIU Board  
Northern Illinois University, 1996 - 1999  
Susan Grans / Jim Myles*

I had the good fortune to be Chair of the Board when Sue Grans, Jim Myles and David Raymond served as Trustees, Trustee Boey said. I am sorry that David is not here, but I am glad that Sue and Jim were able to be with us. I want to thank you both for all you have done, for your commitment, your dedication and your unwavering support to the Board. As good as your replacements are today, the Board will miss you. But you can walk away knowing that somewhere down the road part of the legacy here belongs to you. My very best wishes, Trustee Boey said, and I will miss you.

It really has been my pleasure to be a part of the charter organization here at NIU for the Board of Trustees, Sue Grans said, but personally, I am very happy to have been involved in three areas, which I will touch on briefly. First is the formation of a well-designed infrastructure for the Board governance. Second are the building and structural improvements on the campus that I have seen really begin to unfold in the last several years. Mainly, I am very happy to have been involved in the renovation of the Stevenson residence halls and all the decisions making that possible. The construction of the new childcare center has begun, and now NIU Naperville is about to kick into gear. And third, I am very happy to be part of the encouragement of the open communications and strategic thinking that we achieved through the Academic Affairs, Student Affairs and Personnel Committee by bringing faculty, staff and students together with the Board. I believe we really had a synergy established that I hope carries forward, she said.

Finally, I am a liberal arts major, and it scares me to see so many attorneys at this table, Trustee Emeritus Grans said. I really hope the analytical and legal components that all of you bring to the Board are also tempered with a reality check and a practical side of the entire process of finances and building projects that I hope, as the liberal arts component of the group, I have been able to transcend and look at from a different point of view. It has been fun being the liberal arts part of the group, and I know you attorneys will do a fine job, and

there will be those of us in the cheering sections making sure that you do. I am a Rockford native, and I would just like to make sure, as the politics and the processes of the university go forward, that you do not forget Rockford and that it remains a very vital part of the entire NIU campus. We have a strong alumni association, a great group of people in the Rockford area that come down to DeKalb, work in Hoffman Estates and are probably commuting to Naperville every day, so do not forget us in Rockford. I really believe in the statement that has been used a lot in your public relations, Ms. Grans said, that is "NIU Works," and I know that it will. Thank you.

We are going to try and keep the attorneys under control, Chair Moser said. Regarding your comment on Rockford, Trustee Barbara Vella is from Rockford, so I am sure you will be very well represented. Your service has been invaluable to the Board, Sue. We really appreciate it, he said, and it has been a pleasure working with you. Thank you very much. The Chair recognized Trustee Emeritus Myles.

Lots of luck, George, with your attorneys. When I was on the Board of Regents as the chair, Trustee Myles said, I think we had about three or four lawyers, and we had some sessions where everybody was disagreeing; but we also had some very good times. As I think about my life and my experiences over the years, I have been blessed to be able to serve people. God has blessed me. I received a letter from Eddie Williams that was really touching. He reminded me of things I did that I really did not realize I had done. I was there for Northern when there were troubled times for the Board of Regents, when they were giving poor John a hard time and wondering if he was going to make it. But I think I was there and stood my ground. And then Myron came on, and we saved what was almost a very tragic situation. I am proud of my tenure for other things. I am proud that I was able to have a big mouth and ask questions. I wanted to know why there were not very many minority faculty, and why those that were here did not stay. I wanted to know about minority students. I wanted to know where they had problems and wound up being the chair of a minority task force. I will never forget in my lifetime that I was able to go into three universities with the Board of Regents and hold hearings on what problems the minority faculty and students had at those universities. Out of that venture, a report was written that I hope you will all read. I want to congratulate the new Board members. I feel honored being replaced with such a great man as Jeremiah Joyce. But Bob, Myron and George, you know my agenda has been concern about minority inclusion in contracts, minority inclusion of faculty and things of that nature. I know a lot of you got tired of my rattling cages, but that is my style. I did not feel that I had the right to sit here and not raise these issues. But I feel good about myself for doing these things.

John, serving with you has been a pleasure. I am going to miss you, and I am going to miss Lili at those football games. I have never served with a person who had such ingenious creativity. I was amazed at how you came out of so many different situations. Last, but not least, Sharon, I am going to miss calling you and asking about my mileage check. Eddie, you have been a great friend, and I wish I could talk you into putting your hat in the ring for the presidency, though I do not think I can. But, I wish you well. My friend, Dr. Zike, I first met over at the Center for Black Studies. Since then, you have moved up to Assistant Provost. You have been a very good friend and a person who gives good advice on

everything. You know, I was told that I might get into trouble picking out certain people, but I am going to miss you all. It has been great, but it is not going to be over. You might be hearing from me and, if I can do anything to help, feel free to call me. Thank you very much.

Jim, Chair Moser said, I would like you to rest assured that minorities will be well represented at this school, and I think you know I mean that. I do not think that anybody could possibly replace you. You are a great person, a friend, and your service to the Board and the university has been invaluable. You will be greatly missed, as will Sue Grans, and we appreciate your help.

It is sort of a sweet-sorrow situation, President La Tourette said, with both Jim and Susan leaving us. Certainly you have given the university and me, personally, a great deal of support. I think you have always kept your eyes on the future and the needs of the university, but, more particularly, the needs of our students. You have been champions each in your own way to make Northern a better institution, an institution that serves its students better and for the future. I should mention also that I received a very nice letter from Dave Raymond, who could not be with us. Dave has been interested in higher education and very supportive of the university. He informed me in his letter that the Governor of Virginia has appointed him to the board of trustees of a university. So, he is continuing his service there. To all three, Jim, Dave and Sue, thank you very much for your service to the university and your service to thousands and thousands of students who will have a better education here at NIU because you were concerned enough as citizens to give your time and your energy to this institution. I will miss you.

Jim took some time to explain his experiences, Trustee Siegel said, but he has been overly modest. Jim's contribution during his term on the Board of Regents will probably go down historically some day, when the history is finally written, as being principally responsible for saving Northern Illinois University. Jim stood up in some very difficult times against some very difficult opponents at the Board of Regents to do what was right, and Jim has always done what is right. Jim, thank you once again; we will all miss you, but this is not the last that you and I will see of each other.

Chair Moser asked for a motion to close the public meeting to conduct an Executive Session regarding personnel matters, as generally described under §2(c)(1) Open Meetings Act, and Executive Session Minutes matters as generally described under §2(c)(21) of the Open Meetings Act. Trustee Siegel so moved, seconded by Trustee Skoien. A roll call of the Trustees to recess to Executive Session was unanimous.

## **BOARD OF TRUSTEES MEETING RECONVENED**

Chair Moser reconvened the public meeting of the Board of Trustees at 1:40 p.m.

## EXECUTIVE SESSION MATTER

### Presidential Search Committee

We have started the search for President La Tourette's replacement, Trustee Boey stated. In accordance with the *NIU Constitution*, we have established a 22-member Presidential Search Committee. The two co-chairs of the committee are Dr. Jim Norris and Trustee Robert Boey. The two members on the committee representing the Board of Trustees are Manuel Sanchez and Robert Boey. Trustee Boey said that Korn/Ferry International was the chosen search firm. Mr. Bill Funk, out of the Dallas office, is the principal person we are working with, Trustee Boey said, and he is very well regarded nationally. We have started the process that should lead us to selecting a president by February, or earlier, next year. As we go through the months, we will be informing the campus of the progress of the various committee meetings. Ultimately, it is the job of the Board of Trustees to select the president of Northern Illinois University, he said, and we are looking forward to it. There is a lot of work involved, and the 22-member committee is going to have its hands full. At the end of this meeting, we will have a press release for the public. Trustee Boey made a motion to approve the search committee membership and was seconded by Student Trustee Anderson. The motion was approved.

## REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

### Executive Committee

There was no report from the Executive Committee.

### Academic Affairs and Student Affairs

The Academic Affairs, Student Affairs and Personnel Committee met on August 26, 1999 in a joint meeting with the Finance, Facilities and Operations Committee. The purpose of that joint meeting was for both committees to hear a detailed report on the development of the State Universities Retirement System that could have a major impact on the university. Steve Cunningham reported on the implications of the Mattis case, which involved a Southern Illinois University professor who sued SURS over its interpretation of the way to calculate his pension. He had taken the Early Retirement Option (ERO), which necessitated payments by the university and by him. He believed those payments were in excess of what it cost SURS to pay for his annuity, and he first tried to get the excess payment refunded. When that did not work, he asked that the payments be added to his account and then used as a basis for a Money Purchase annuity. With these additional payments, the new calculation gave him a substantially larger monthly pension. SURS rejected this reading of the statute, which *Mattis* won in appeals court, and the Supreme Court refused to hear the SURS appeal. Mr. Cunningham reported on the situation faced by the university. The court still has not made its final determination on how the statute is to be interpreted or who is in the covered class of employees. Under the current interpretation, Northern would have approximately 470 faculty and staff in the covered age group. If all of them are eligible and all elected the ERO, the cost to the university is estimated at \$20 million, with another \$10 million in sick leave and vacation payouts. The legislation permits the universities to limit participation in an ERO in a single year to 15 percent of those employees who are eligible. If 15 percent of Northern's eligible employees were to elect the ERO in one year,

the cost to the university is estimated at \$3 million in ERO payments and another \$2 million in sick leave and vacation payouts. Paying \$5 million out of this year's current budget is serious enough, Chair Boey said, but to deal with a larger budget deficit is impossible. Accordingly, the Academic Affairs, Student Affairs and Personnel Committee endorsed the recommendation that the university limit participation in the ERO for this coming year to 15 percent. The item from the committee meeting is included in today's President's Report. The joint committee also heard a report from Steve Cunningham on allocation of the Fiscal Year 2000 increment. All employee categories received an average increment of 5 percent, as recommended by the Board, with the percentage for faculty being slightly higher because of promotional increments.

### **Finance, Facilities and Operations Committee**

Trustee Boey acted as Chair at the Finance, Facilities and Operations Committee Meeting. Again, he said, this was a joint meeting with the Academic Affairs, Student Affairs and Personnel Committee. At that meeting, the committee accepted the following annual and periodic reports: Summary Report of Transactions in Excess of \$100,000; Fiscal Year Summary Report and Obligation of Transactions of Financial Resources, Year Ending June 30, 1999; Annual Report of Transactions Involving Real Property, Fiscal Year 1999 Annual Report on Capital Activities. Action items approved by the committee at the August meeting are: purchase of printing paper and envelope stock; Business and Industry Services lease amendment; Chicago Art Gallery lease renewal; Fiscal Year 2001 Appropriated and Nonappropriated Budget Request; Statewide University Athletic Capital Improvement Fund Request, and Fiscal Year 2000 Internal Budget. Each of these items and others addressed by the Finance, Facilities and Operations Committee are included in today's President's Report.

### **Legislation, Audit and External Affairs Committee**

There was no report from the Legislation, Audit and External Affairs Committee.

### **Illinois Board of Higher Education**

Trustee Siegel reported that the only substantive issue pertaining to NIU at the last meeting of the Board of Higher Education was the approval of NIU's Naperville location.

### **University Civil Service Merit Board**

There was no report from the Executive Committee.

### **Northern Illinois University Foundation**

Trustee Boey asked Mr. Dick Boardman, President of the University Foundation, to give a brief report. Mr. Boardman reported that that the University Foundation is headed in a very positive direction. As I reported in June, he said, we expected to close out the fiscal year with record-breaking gift totals. Total gifts received by the university were nearly \$6.6 million, compared with \$5.4 million last year. This was due in large measure to an extraordinary gift-in-kind of software to the College of Engineering, which is not something that we can look forward to happening every year. The overall annual fund had a banner year as well. The year-end total of cash gifts received through both direct mail and the telefund was \$671,051, an increase of 65 percent over last fiscal year. This increase stemmed from an increase of 26 percent in the number of donors, as

well as 31 percent in the average gift size. Through the telefund alone, Mr. Boardman said, pledges increased by 50 percent this past fiscal year, for a total of \$873,842. The telefund continues to be successful in attracting new donors, which helps broaden NIU's base of support from alumni. Year-end figures revealed an increase of 13 percent in dollars pledged by new donors, and the average telephone pledge increased from \$52 to \$58, an increase of 13 percent. Each college also enjoyed a significant increase in gifts obtained through the telefund. The most dramatic was a 103 percent increase for the College of Business, and the lowest was 26 percent for LA&S, he said, which is still a hefty increase. As of June 30, 1999, the market value of the Foundation endowment portfolio was slightly more than \$16 million, an increase of 12.4 percent over last year. During the past five years, the endowment has grown 362 percent by virtue of new gifts to the endowment and strong investment performance. I am proud to report that NIU Foundation's five-year rate of return is higher than the national average of institutions with endowment funds of less than \$75 million.

The Foundation Board is in the process of actively recruiting directors for election at its annual meeting on October 1. This is also the Foundation's 50<sup>th</sup> year anniversary dinner. I want to personally welcome all trustees, he said, and encourage you to attend this important university function. Another upcoming event this fall is a dinner on November 12 recognizing donors who have made gifts of at least \$1,000 during the last fiscal year or a lifetime gift of \$10,000 or more. You may be interested in knowing that our Board has set a suggested minimum level gift that would qualify Foundation Board members to attend this meeting, Mr. Boardman said, and I hope the Board of Trustees will also join us at that meeting and that we can recognize them as donors as well. Our leadership, not only as volunteers, but also as donors, truly is important and will make a big difference in our efforts to grow private support for this great university. Thank you very much.

## **PRESIDENT'S REPORT NO. 20**

### **UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES**

Due to time constraints, President La Tourette suggested that he go through all the action items, and have the Board approve them in one vote or, if they preferred, approve them individually.

#### **Agenda Item 9.a.(1) – Printing Services Paper and Envelope Stock**

This item deals with the authorization to buy paper stock on an annual basis. The recommendation for purchase was \$365,000.

#### **Agenda Item 9.a.(2) – Business and Industry Services Lease Amendment**

This amendment pertains to Business and Industry Services, the President said, which will ultimately be located in the NIU Naperville facility. This amendment will extend their lease to June 2000, when they will move into the new facility.

#### **Agenda Item 9.a.(3) – Fiscal Year 2000 Internal Budget**

President La Tourette explained that 38.9 percent of NIU's budget of \$272 million is general revenue support from the state. He pointed out that the income fund is

a little bit less than \$52 million. That is about 19 percent of the overall budget, and bond revenue operations are also at about 19 percent. Of the approximately \$106 million available in FY00, just over 83 percent of those funds are for personnel, he said, and the chart on page 24 shows how personnel-intensive our operations are. On page 25, he noted the increase in state support, which was approximately 4.4 percent, increasing from \$101 million to almost \$106 million.

#### **Agenda Item 9.a.(4) – Fiscal Year 2001 Appropriated Capital Budget Request**

President La Tourette highlighted the top four items discussed by the Finance and Facilities Committee, which appeared on page 28 of the meeting materials. These items appear for years sometimes before they are finally approved for state funding. For example, he said, the Altgeld project that is now underway was originally submitted in the early 1990s. It took approximately 10 years to reach the point where the Engineering Building could be built. That construction was authorized in 1985 and completed in 1995, he said, and the same thing happened with the Faraday building. We are hoping that in the coming year the legislature will provide the \$4.4 million in funds needed to complete the library build-out, which is essential for library materials and space. There is a project of approximately \$9 million to provide matching funds for the university to build a second facility at Hoffman Estates. The third item is a campus chiller-water project of just over \$7 million that is essential to the campus for providing air conditioning. The current university facilities are obsolete and the refrigerant being used in the chillers is being banned by the federal government. We also are requesting funds for the planning of the Stevens Building renovation. It would be a very good year for us, the President said, if all four of those projects were funded in the coming legislative session.

#### **Agenda Item 9.a.(5) – Fiscal year 2001 Nonappropriated Capital Budget Request**

These funds are used to support bond revenue construction. At the top of the list, was the convocation center, which the Board has already approved, at \$35.8 million. A priority order list of projects was included on page 34 of the Board materials, and all were reviewed by the Finance and Facilities Committee.

#### **Agenda Item 9.a.(6) – Statewide University Athletic Capital Improvement Fund**

A capital improvement fund has been established by the legislature for athletic facilities. There may not be a large amount of money available in the coming year, President La Tourette said, but a program that was authorized in 1995 is now funded as a result of legislative action in the spring of 1999. Ultimately, it is expected that \$4 to \$5 million will be available annually for all the public universities, he said, so we thought it would be appropriate to put in our request as soon as possible.

#### **Agenda Item 9.a.(7) – Chicago Art Gallery Lease Renewal**

The current facility lease at 215 West Superior Street began in 1989. The art gallery actually had another facility across the street, starting in 1984, the President said, so basically we have had a major presence in the art community in what is called the “Soho District” of Chicago since 1984. This is a very

important outreach in the Chicago community for the School of Art as well as for the university.

### **Agenda Item 9.a.(8) – Changes to SURS Early Retirement Without Discount Option (ERO)**

This item established the 15 percent cap on the Early Retirement Option, as recommended by the Academic Affairs Committee and explained by Trustee Boey earlier in that Committee report.

The President recommended all of these action items for approval. Trustee Boey moved that Action Items 9.a.(1) through 9.a.(8) of President's Report No. 20 be approved by the Board, and was seconded by Trustee Skoien. The motion was approved.

Before he summarized the information items, President La Tourette informed the Board of the university's final fall enrollment figures. Undergraduate enrollment is up 569 (3.5 percent) students from last fall. New freshmen went up 111 (3.9 percent). There was a slight decline in new transfers of 44 (-1.9 percent). This is a very good achievement, he said, given the fact that the high school graduating classes across northern Illinois this year, from the city of Chicago and north of Interstate 80 to the Mississippi River, actually went down from the previous year. There are a couple years where enrollment at the high school senior level will go down before it starts up for the year 2006. So, the 12 percent increase that we were expecting between 1996 and the year 2006, the President said, will occur mostly in the 21<sup>st</sup> Century. We are kind of running against the trend with this increase in our freshman class, and we are very pleased that undergraduate enrollment has gone up by 569 students. That probably means that retention has gone up, he said, which is very important for our overall graduation rate. Total enrollment is just under 23,000 at 22,843. This is a good report and one that we have been waiting for because there were some people in the community who did not understand that the university is directly affected by the demographics of our 18- to 21-year-old population. However, the figure that the senior high school class will reach in 2006 will be about the same size as the year 1987, which is less than it was in the early 1980s. So, enrollment is not expected to go back up quite as far as it was in the 1980s.

### **UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES**

#### **Agenda Items 9.b.(1) – 9.b.(6)**

These were all information items that had been discussed by the Board committees at previous meetings. The Board's attention was called to the Fiscal Year 2000 Increment Summary Report on page 55. Guidelines for this salary increment were established by the Board and included a 3 percent increase, which was approved by the legislature and the Governor. An additional 1 percent was provided by the state to help improve our salary competitiveness, President La Tourette said, and the university was required to match that 1 percent by reallocation. That reallocation was rather significant, because it amounted to about \$1.2 million, which helped us reach the 5 percent level. Three groups of employees — Instructional Faculty, Fair Labor Standards Act (FLSA) Exempt Employees and Hourly Civil Service — all received an average 5 percent increase. Faculty received a promotional increase for those people who were being promoted from instructor to assistant professor, assistant

professor to associate professor and associate professor to full professor, so there was an extra .4 percent for that group in accordance with Board promotion policies.

#### **ITEMS DIRECTLY FROM THE PRESIDENT**

##### **Agenda Item 9.c.(1) – Educational Leave w/Partial Pay**

On the basis of recommendations by the Dean of the College of Liberal Arts and Sciences and the Provost, President La Tourette said, I recommending that Professor William McCready be granted an educational leave at half salary for the coming year. Professor McCready will be involved in a very significant project involving public opinion polling techniques. He is a leader in this field not only nationally but internationally. President La Tourette stated that this was only the second educational leave he has recommended probably in the last decade; these requests are looked at very carefully. This is something the university does on a very occasional basis when the return to the university is considered to be larger than the cost of providing that half-year leave with pay.

Trustee Siegel congratulated Dr. McCready saying that it was an honor for him as well as for the university. Trustee Siegel then made a motion to approve the educational leave with partial pay and was seconded by Trustee Vella. The motion was approved.

##### **Agenda Item 9.c.(2) – Summary of Grant and Contract Awards**

The summary of grant and contract awards from Fiscal Year 1999 totaled \$32,233,190, the President said, an increase of 7.5 percent over last year's figure of \$29,947,482. Certainly, then, the grants and contracts are coming in at a much higher level in real terms, he said, because the 7 percent to 8 percent increase is certainly greater than inflation. And this is an increasingly more important source for university operations, he said, when the state is only providing 38 to 39 percent of our budget.

#### **CHAIR'S REPORT NO.15**

##### **Agenda Items 10.a. and 10.b. – Collective Bargaining Agreements**

Chair Moser presented four collective bargaining agreements for Board consideration. They were with the International Union of Operating Engineers, Local 399; General Chauffeurs and Helpers, Teamsters Local 330; the American Federation of State, County and Municipal Employees, Local 963; and the United Brotherhood of Carpenters and Joiners of America, Heartland Regional Council of Carpenters Local Union No. 790. The Chair asked for a motion to approve these four Collective Bargaining Agreements. Trustee Boey so moved, seconded by Trustee Siegel. The motion was approved.

#### **NEXT MEETING DATE**

The next meeting date on the calendar was December 9, 1999 on the DeKalb campus.

## **ADJOURNMENT**

Since there were no Other Matters, Chair Moser asked for a motion to adjourn the meeting. It was moved by Trustee Boey and seconded by Trustee Vella to adjourn the meeting. The motion was approved.

The meeting was adjourned at 2:11 p.m.

Respectfully submitted,

Sharon M. Mimms  
Recording Secretary

**Proposed Agreement with First Illinois Bank of Wilmette, as Trustee for Trust 0513, and DeKalb Christian Education Association, Inc. for Real Property Trade**

Proposed Motion:

The Board of Trustees authorizes a contract with the First Illinois Bank of Wilmette, as Trustee for Trust 0513, and the DeKalb Christian Education Association, Inc., for (1) the trade of 23.46 acres more or less and existing improvements, as described in **Attachment A**, of the approximately 34.65 acres in the Northern Illinois University Sycamore site (formerly the College of Engineering) for equivalently valued parcels of land, as described in **Attachment B**, and existing improvements, known as Mini Storage, located in the West Campus area in DeKalb, Illinois, and (2) a multiyear leaseback of the property described in **Attachment A** to the Seller for four years with provision for early termination of lessee's rights at a liquidated amount not to exceed a prorated amount of \$100,000 per year, all to be approved by the University President in consonance with applicable state law and with appropriate safeguards for the Board of Trustees and the State of Illinois.

## ATTACHMENT A

23.46 acres more or less comprised of the following property currently owned by the Board of Trustees of Northern Illinois University:

### **Legal Description:**

#### Parcel One

THAT PART OF LOT 1002 OF THE ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION OF PART OF SECTIONS 29 AND 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE WEST LINE OF SAID SECTION 29 (SAID WEST LINE ALSO BEING THE WEST LINE OF SAID LOT 1002) THAT IS 863.41 FEET NORTHERLY OF, AS MEASURED ALONG SAID WEST LINE, THE SOUTHWEST CORNER OF SAID SECTION 29; THENCE SOUTHERLY ALONG SAID WEST LINE, 365.65 FEET FOR THE POINT OF BEGINNING; THENCE SOUTHEASTERLY AT AN ANGLE OF 100°5'20" MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 918.92 FEET; THENCE SOUTHERLY AT AN ANGLE OF 90°21'47" MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, 547.21 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID LOT 1002 THAT IS 825.06 FEET SOUTHEASTERLY OF, AS MEASURED ALONG SAID SOUTHERLY LINE, THE SOUTHWEST CORNER OF SAID LOT 1002; THENCE NORTHWESTERLY ALONG SAID SOUTHERLY LINE, AT AN ANGLE OF 89°40'02" MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, 825.06 FEET TO THE SOUTHWEST CORNER OF SAID LOT 1002; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID LOT 1002, AT AN ANGLE OF 100°02'49" MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, 556.22 FEET TO THE POINT OF BEGINNING, ALL IN SYCAMORE TOWNSHIP, DEKALB COUNTY, ILLINOIS.

#### Parcel Two

LOT 1002 OF THE ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "L" OF PLATS, PAGE 4 ON SEPTEMBER 18, 1959, AS DOCUMENT NO. 297485, IN DEKALB COUNTY, ILLINOIS, EXCEPTING THEREFROM THE FOLLOWING: ALL THAT PART OF LOT 1002 LYING NORTH OF A LINE DRAWN FROM A POINT ON THE WEST LINE OF SECTION 29, SAID POINT BEING 863.41 FEET NORTH OF THE SOUTHWEST CORNER OF SECTION 29, TO A POINT ON THE WEST LINE OF LOT 2 OF LOOMIS SECOND ADDITION, THE LAST DESCRIBED POINT BEING 18.07 FEET SOUTHERLY FROM THE NORTHWESTERLY CORNER OF SAID LOT 2 AND EXCEPT THAT PART OF LOT 1002 OF THE ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION OF PART OF SECTION 29 AND 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 1002; THENCE NORTHERLY, ALONG THE EASTERLY LINE OF SAID LOT, 728.49 FEET FOR A POINT OF BEGINNING; THENCE CONTINUING NORTHERLY ALONG SAID EASTERLY LINE, 180.00 FEET; THENCE WESTERLY, AT AN ANGLE OF 93°24'33" MEASURED CLOCKWISE FROM SAID WEST LINE, 1,596.83 FEET TO A POINT ON THE WEST LINE OF SAID SECTION 29 THAT IS 863.41 FEET NORTHERLY OF, AS MEASURED ALONG SAID WEST LINE, THE SOUTHWEST CORNER OF SAID SECTION 29; THENCE SOUTHERLY, AT AN ANGLE OF 79°54'40" MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE ALONG SAID WEST LINE, 365.65 FEET; THENCE SOUTHEASTERLY AT AN ANGLE OF 100°05'20", MEASURED CLOCKWISE FROM SAID WEST LINE, 1,080.00 FEET; THENCE NORTHEASTERLY, AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, 150.00 FEET; THENCE SOUTHEASTERLY, AT AN ANGLE OF 93°44'48", MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, 463.97 FEET TO THE POINT OF BEGINNING, ALL IN SYCAMORE TOWNSHIP, DEKALB COUNTY, ILLINOIS, AND EXCEPT THAT PART OF LOT 1002 OF ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION OF PART OF SECTIONS 29 AND 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE WEST LINE OF SAID SECTION 29 (SAID WEST LINE ALSO BEING THE WEST LINE OF SAID LOT 1002) THAT IS 863.41 FEET NORTHERLY OF, AS MEASURED ALONG SAID WEST LINE, THE SOUTHWEST CORNER OF SAID SECTION 29; THENCE SOUTHERLY ALONG SAID WEST LINE, 365.65 FEET FOR THE POINT OF BEGINNING; THENCE SOUTHEASTERLY AT AN ANGLE OF 100°05'20" MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 918.92 FEET; THENCE SOUTHERLY AT AN ANGLE OF 90°21'47" MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, 547.21 FEET TO A POINT ON

THE SOUTHERLY LINE OF SAID LOT 1002 THAT IS 825.06 FEET SOUTHEASTERLY OF, AS MEASURED ALONG SAID SOUTHERLY LINE, THE SOUTHWEST CORNER OF SAID LOT 1002; THENCE NORTHWESTERLY ALONG SAID SOUTHERLY LINE AT AN ANGLE OF 89°40'02" MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, 825.06 FEET TO THE SOUTHWEST CORNER OF SAID LOT 1002; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID LOT 1002, AT AN ANGLE OF 100°02'49" MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, 556.22 FEET TO THE POINT OF BEGINNING, ALL IN SYCAMORE TOWNSHIP, DEKALB COUNTY, ILLINOIS.

## **ATTACHMENT B**

7.20 acres more or less comprised of the following property currently owned by the First Illinois Bank of Wilmette, as Trustee, for Trust 0513:

Tax Identification Number: 08-21-100-010-0000

Street Address: West Lincoln Highway

City: DeKalb

County: DeKalb

### **Legal Description:**

#### Parcel One

PART OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SECTION 21, TOWNSHIP 40 NORTH, RANGE 4 EAST OF THE THIRD PRINCIPAL MERIDIAN, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE POINT OF INTERSECTION OF THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21 WITH THE CENTERLINE OF A HIGHWAY RUNNING EASTERLY AND WESTERLY THROUGH SAID QUARTER KNOWN AS S.B.I. ROUTE 6; THENCE NORTHWESTERLY ALONG SAID CENTERLINE A DISTANCE OF 390.34 FEET TO A POINT THAT IS 366 FEET (AS MEASURED AT RIGHT ANGLES) WEST OF THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21; THENCE NORTHERLY PARALLEL WITH THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21, A DISTANCE OF 326.37 FEET TO A POINT THAT IS 306 FEET (AS MEASURED AT RIGHT ANGLES) NORTHEASTERLY OF THE CENTERLINE OF SAID S.B.I. ROUTE 6 FOR THE POINT OF BEGINNING; THENCE CONTINUING NORTHERLY PARALLEL WITH THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21 A DISTANCE OF 206.91 FEET; THENCE NORTHWESTERLY PARALLEL WITH SAID CENTERLINE, A DISTANCE OF 635.4 FEET TO A POINT THAT IS 366 FEET (AS MEASURED AT RIGHT ANGLES) EAST OF THE WEST LINE OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 21; THENCE SOUTHERLY PARALLEL WITH THE WEST LINE OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 21, A DISTANCE OF 206.85 FEET; THENCE SOUTHEASTERLY PARALLEL WITH SAID CENTERLINE A DISTANCE OF 635.59 FEET TO THE POINT OF BEGINNING.

#### Parcel Two

PART OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SECTION 21, TOWNSHIP 40 NORTH, RANGE 4, EAST OF THE THIRD PRINCIPAL MERIDIAN, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE POINT OF INTERSECTION OF THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21 WITH THE CENTERLINE OF A HIGHWAY RUNNING EASTERLY AND WESTERLY THROUGH SAID QUARTER SECTION KNOWN AS S.B.I. ROUTE 6; THENCE NORTHWESTERLY ALONG SAID CENTERLINE, A DISTANCE OF 390.34 FEET TO A POINT THAT IS 366 FEET (AS MEASURED AT RIGHT ANGLES) WEST OF THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21 FOR THE POINT OF BEGINNING; THENCE NORTHERLY PARALLEL WITH THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21, A DISTANCE OF 533.28 FEET TO A POINT THAT IS 500 FEET (AS MEASURED AT RIGHT ANGLES) NORTHEASTERLY OF THE CENTERLINE OF SAID S.B.I. ROUTE 6; THENCE NORTHWESTERLY PARALLEL WITH SAID CENTERLINE, A DISTANCE OF 635.4 FEET TO A POINT THAT IS 366 FEET (AS MEASURED AT RIGHT ANGLES) EAST OF THE WEST LINE OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 21; THENCE SOUTHERLY PARALLEL WITH THE WEST LINE OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 21; A DISTANCE OF 533.1 FEET TO THE CENTERLINE OF SAID S.B.I. ROUTE 6; THENCE SOUTHEASTERLY ALONG SAID CENTERLINE, A DISTANCE OF 635.91 FEET TO THE POINT OF BEGINNING; EXCEPTING THEREFROM ANY PART THAT FALLS WITHIN S.B.I. ROUTE NO. 38 AND ALSO EXCEPTING THEREFROM THAT PART DESCRIBED AS FOLLOWS: COMMENCING AT THE POINT OF INTERSECTION OF THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21 WITH THE CENTERLINE OF A HIGHWAY RUNNING EASTERLY AND WESTERLY THROUGH SAID QUARTER KNOWN AS S.B.I. ROUTE 6; THENCE NORTHWESTERLY ALONG SAID CENTERLINE A DISTANCE OF 390.34 FEET TO A POINT THAT IS 366 FEET (AS MEASURED AT RIGHT ANGLES) WEST OF THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21; THENCE NORTHERLY PARALLEL WITH THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21, A DISTANCE OF 326.37 FEET TO A POINT THAT IS 306 FEET (AS MEASURED AT RIGHT ANGLES) NORTHEASTERLY OF THE CENTERLINE OF SAID S.B.I. ROUTE 6 FOR THE POINT OF BEGINNING; THENCE CONTINUING NORTHERLY PARALLEL WITH THE EAST LINE OF THE

NORTHWEST 1/4 OF SAID SECTION 21 A DISTANCE OF 206.91 FEET; THENCE NORTHWESTERLY PARALLEL WITH SAID CENTERLINE A DISTANCE OF 635.4 FEET TO A POINT THAT IS 366 FEET (AS MEASURED AT RIGHT ANGLES) EAST OF THE WEST LINE OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 21; THENCE SOUTHERLY PARALLEL WITH THE WEST LINE OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 21, A DISTANCE OF 206.85 FEET; THENCE SOUTHEASTERLY PARALLEL WITH SAID CENTERLINE, A DISTANCE OF 635.59 FEET TO THE POINT OF BEGINNING, IN DEKALB COUNTY, ILLINOIS.

**BOARD RESOLUTION**

**WHEREAS**, Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

**WHEREAS**, in 1995 Governor Jim Edgar appointed seven voting Trustees by and with the advice and consent of the Senate to serve as a Board without compensation in the exercise of enumerated and implied powers and duties for the best interests of Northern Illinois University and the Great State of Illinois; and

**WHEREAS**, it is fitting and appropriate to give special notice and grateful recognition to three retiring Trustees whose regular terms expired on the third Monday in January 1999, to wit:

**SUSAN E. GRANS  
JAMES W. MYLES  
DAVID W. RAYMOND**

**WHEREAS**, said individual Trustees have demonstrated devotion to, cooperation with and support for the Board, Northern Illinois University and the faculty, staff and student personnel of same; and

**WHEREAS**, the Board of Trustees and Northern Illinois University have received the benefit of the helpful insights of said individual Trustees which have been of special worth; and

**WHEREAS**, the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by these individual Trustees to all of-the above-mentioned interests of this Board.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Board of Trustees of Northern Illinois University, in formal meeting herein assembled, extends its grateful appreciation to and celebration of these individual Trustees for their outstanding and loyal service by bestowing upon each of these individuals the honorary title of Trustee Emeritus.

**BE IT FURTHER RESOLVED** that this **RESOLUTION** be presented to Susan E. Grans, James W. Myles and David W. Raymond and a copy of this document be placed in the official files of this Board as a part of the permanent record of the Great State of Illinois and as a lasting tribute to the performance and accomplishments of these individual Trustees.

Adopted in a regular meeting assembled this **9th** day of **September 1999**.

**NORTHERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES OF**

*George A. Moser, Chair*

Attest: *Manuel "Manny" Sanchez, Secretary*



**PRINTING SERVICES**  
**Paper and Envelope Stock**

**Summary:** Printing Services purchases paper stock used in copiers, duplicators and high-speed printing equipment. Annual estimates include approximately 2,000,000 envelopes and 30,000,00 sheets of paper stock.

**Recommendation:** The university requests Board of Trustees approval to process open orders for FY00 as follows:

*Unisource Incorporated - Addison, Illinois*

<i>Envelope stock</i>	<i>\$ 33,300</i>
<i>Printing papers</i>	<i>150,000</i>
<i>Copier paper</i>	<i>120,000</i>
<i>Contingency</i>	<i><u>61,700</u></i>
<i>Total</i>	<i>Not To Exceed \$365,000</i>

Funding is to be provided by Auxiliary Enterprises and Activities - Printing Services.

**BUSINESS AND INDUSTRY SERVICES LEASE AMENDMENT**

**Summary:** The Northern Illinois University Business and Industry Services (BIS) program currently occupies office, classroom and storage space at 1520 Kensington Road in Oak Brook, under a lease agreement which terminates on March 31, 2000. The BIS program will relocate to NIU-Naperville upon its completion, which is scheduled for June 2000. Given this construction schedule, the university has negotiated to extend the existing lease through June 30, 2000 under the same terms and conditions of the existing lease. The monthly rent for the extension period will be \$12,450 for 5,976 square feet and \$100 for the existing storage space on the lower level of the building. Funding will be provided through existing program revenues.

**Recommendation:** The university requests Board of Trustees approval of the Business and Industry Services lease extension with CarrAmerica Realty Corporation under the stated terms and conditions.

**FISCAL YEAR 2000 INTERNAL BUDGET**

**Summary:** The following Tables 1-4 provide a summary of the total university internal FY00 budget.

**Recommendation:** The university requests Board of Trustees approval of the FY00 Internal Budget as follows:

Table 1  
**Fiscal Year 2000 Internal Budget**  
**Summary of Revenue by Source**  
(\$ in thousands)

	FY99	FY00
<b>Appropriated/Income Fund Revenues</b>		
General Revenue Fund	\$89,204.4	\$89,832.2
Education Assistance Fund <sup>(1)</sup>	12,255.4	16,101.6
<b>Total Appropriated/Income Fund Revenues</b>	<b>\$101,459.8</b>	<b>\$105,933.8</b>
<b>Nonappropriated Revenues <sup>(2)</sup></b>		
University Income Fund	\$47,890.8	\$51,648.8
Revenue Bond Operations	45,736.7	51,403.5
Auxiliary Enterprises	12,774.6	13,157.8
Gifts, Grants and Contracts	21,900.0	22,119.0
Local Funds	26,956.8	27,765.5
<b>Total Nonappropriated Revenues</b>	<b>\$155,258.9</b>	<b>\$166,094.6</b>
<b>Total Anticipated Revenues</b>	<b>\$256,718.7</b>	<b>\$272,028.4</b>

<sup>(1)</sup> Another General Revenue Fund

<sup>(2)</sup> FY00 Estimated

Table 2  
**Fiscal Year 2000 Internal Budget  
 Summary of Use of Funds by Object Class  
 Appropriated and Income Funds**

(\$ in thousands)

Object Classification	General Revenue	Education Assistance	Total
Personal Services	\$75,720.9	\$12,370.7	<b>\$88,091.6</b>
Social Security	408.9		<b>\$408.9</b>
Contractual Services	6,531.3	1,636.5	<b>\$8,167.8</b>
Commodities	1,790.5	170.4	<b>\$1,960.9</b>
Travel	587.0		<b>\$587.0</b>
Automotive Operation	161.1		<b>\$161.1</b>
Equipment/Library Books	2,696.3	1,475.5	<b>\$4,171.8</b>
Telecommunications	802.2		<b>\$802.2</b>
Awards & Grants and Federal Matching Funds	175.7		<b>\$175.7</b>
Repairs, Maintenance and Other Capital Improvements	958.3	448.5	<b>\$1,406.8</b>
<b>TOTAL ALLOCATED</b>	<b>\$89,832.2</b>	<b>\$16,101.6</b>	<b>\$105,933.8</b>

Table 3  
**Budget and Expenditure Comparison**  
**Appropriated Funds**  
**Prior Year/Current Year)**  
(\$ in thousands)

Object Classification	FY99 Budget	Estimated FY99 Expenditures	FY00 Budget	Projected FY00 Expenditures
Personal Services	\$84,298.1	\$84,298.1	\$88,091.6	\$88,091.6
Social Security	382.3	382.3	408.9	408.9
Contractual Services	8,055.5	8,055.5	8,167.8	8,167.8
Commodities	1,948.9	1,948.9	1,960.9	1,960.9
Travel	581.0	581.0	587.0	587.0
Automotive Operation	161.1	161.1	161.1	161.1
Equipment/Library Books	3,598.2	3,598.2	4,171.8	4,171.8
Telecommunications	770.2	770.2	802.2	802.2
Awards & Grants and Federal Matching Funds	625.7	625.7	175.7	175.7
Repairs, Maintenance and Other Capital Improvements	1,038.8	1,038.8	1,406.8	1,406.8
<b>TOTAL</b>	<b>\$101,459.8</b>	<b>\$101,459.8</b>	<b>\$105,933.8</b>	<b>\$105,933.8</b>

Table 4  
**Nonappropriated Internal Budget**  
**(Prior Year/Current Year Comparison)**  
(\$ in thousands)

Object Classification	FY99 Adjusted Budget	Estimated FY99 Expenditures	FY00 Budget*
Personal Services	\$64,780.0	\$65,253.0	69,168.2
Social Security	1,120.0	1,107.0	1,200.0
Contractual Services	37,200.0	37,308.9	39,547.4
Commodities	17,410.0	17,457.3	18,504.7
Travel	2,519.4	2,519.4	2,645.4
Automotive Operation	609.8	609.8	640.3
Equipment/Improvements	8,100.5	8,318.5	9,078.7
Telecommunications	2,400.4	2,419.2	2,612.7
Awards & Grants	10,355.6	10,432.6	10,954.2
Indirect and Other Costs	2,104.2	2,104.2	2,209.4
Debt and Repair Transfers	8,659.0	10,159.0	9,533.5
<b>TOTAL</b>	<b>\$155,258.9</b>	<b>\$157,688.9</b>	<b>166,094.6</b>

\*Estimated

**FISCAL YEAR 2001 APPROPRIATED CAPITAL BUDGET REQUEST**

**Summary:** The Appropriated Capital Budget Request is prepared in the fall prior to the budget year in order to meet the Illinois Board of Higher Education (IBHE) and state capital project review and approval submission dates and other requirements. For example, October 1 is the IBHE's deadline for submission for Fiscal Year 2001 capital requests. The capital budget request consists of two principal categories of capital projects that profile the university's requirements for capital improvement and construction projects in order of priority. The "Regular Capital Projects" category lists major projects that typically exceed an estimated budget of \$1 million or require phasing of planning, construction and equipment appropriations. The "Capital Renewal" category lists repair and renovation projects with estimated budgets in excess of \$100,000 (but less than \$1.5 million), which are not included in the campus permanent improvement operating budget allocation. Requests may include improvements to existing facilities and systems, building additions, infrastructure and site/roadway/utility improvements. The attached tables provide a summary of the FY01 capital request.

**Recommendation:** The university requests Board of Trustees approval of the FY01 Capital Budget Request. The Request will then be submitted to the Illinois Board of Higher Education for consideration and inclusion in the statewide FY01 IBHE capital budget recommendation.

**RECOMMENDED PRIORITY LIST FOR CAPITAL REQUEST - FISCAL YEAR 2001**  
**Summary of Fiscal Year 2001 Higher Education Capital Improvements Projects**

(in thousands of dollars)

Campus Priority	Classification/Project/Budget Category	Total Estimated Project Cost	State Funds			Non-State Funds
			FY01 Request	Prior Year	Future Year	
<b>Regular Capital Projects</b>						
1	Founders Library Basement Build-Out (Remodeling)	\$ 5,353.2	\$ 4,376.7	\$ 976.5	-	-
	(Planning)	457.4	66.9	390.5	-	-
	(Building)	-	-	-	-	-
	(Remodeling)	4,895.8	4,309.8	586.0	-	-
2	Hoffman Estates Education Center (Buildings)	20,001.7	8,685.5	1,314.5	-	10,001.7
	(Planning)	1,314.5	-	1,314.5	-	-
	(Building)	13,687.2	8,685.5	-	-	5,001.7
	(Land)	5,000.0	-	-	-	5,000.0
3	Campus Chilled Water Production and Distribution (Utilities)	8,021.2	7,421.2	-	\$ 600.0	-
4	Stevens Building Renovation	14,602.4	867.6	-	13,734.8	-
	(Planning)	1,085.9	867.6	-	218.3	-
	(Remodeling)	12,966.5	-	-	12,966.5	-
	(Equipment)	550.0	-	-	550.0	-
5	Campus Infrastructure Improvements	6,866.9	6,866.9	-	-	-
	(Site Improvements)	3,285.9	3,285.9	-	-	-
	(Utilities)	3,581.0	3,581.0	-	-	-
6	Montgomery Hall HVAC System Rehabilitation (Utilities)	2,484.9	2,484.9	-	-	-
7	Elevator Rehabilitation and Renovation (Remodeling)	1,400.6	1,400.6	-	-	-
8	Gilbert Hall Renovation	11,375.7	524.7	-	10,851.0	-
	(Remodeling)	10,147.3	-	-	10,147.3	-
	(Equipment)	400.0	-	-	400.0	-
	(Planning)	828.4	524.7	-	303.7	-
9	Wirtz Hall Renovation, Phase II	5,661.2	281.5	-	4,379.7	1,000.0
	(Equipment)	925.0	-	-	925.0	-
	(Planning)	460.0	281.5	-	178.5	-
	(Remodeling)	4,276.2	-	-	3,276.2	1,000.0
10	Reavis and Watson HVAC Upgrades (Remodeling)	2,791.0	2,791.0	-	-	-
11	Campus Public Water Supply Plant & Modifications	6,636.5	6,636.5	-	-	-
		<u>\$ 85,195.3</u>	<u>\$ 42,337.1</u>	<u>\$ 2,291.0</u>	<u>\$ 29,565.5</u>	<u>\$ 11,001.7</u>

Narrative descriptions for these projects can be found on pages 30-32.

**RECOMMENDED PRIORITY LIST FOR CAPITAL REQUEST - FISCAL YEAR 2001**  
**Summary of Fiscal Year 2001 Higher Education Capital Improvements Projects**

(in thousands of dollars)

Campus Priority	Classification/Project/Budget Category	Total Estimated Project Cost	State Funds			Non-State Funds
			FY01 Request	Prior Year	Future Year	
<b>Capital Renewal Projects</b>						
1	Sunken Library Plaza Improvements - Phase I (Remodeling)	\$ 474.5	\$ 474.5	--	--	--
2	Adams Hall Exterior Tuckpointing (Remodeling)	287.0	287.0	--	--	--
3	Gilbert Hall ADA Elevator Installation (Remodeling)	320.0	320.0	--	--	--
4	Fire Alarm Installation (Remodeling)	145.9	145.9	--	--	--
5	Campus Pedestrian Mall - Phase III (Remodeling)	338.0	338.0	--	--	--
	<b>Total Capital Renewal Projects</b>	<b>\$ 1,565.4</b>	<b>\$ 1,565.4</b>	<b>--</b>	<b>--</b>	<b>--</b>

*Narrative descriptions for these projects can be found on page 33.*

## **Summary of Capital Budget Requirement Projects for the Fiscal Year 2001 Budget**

### **1. Founders Library Basement Buildout**

In previous years, Northern Illinois University submitted in the Capital Budget an addition request for the Founders Library. The overriding need for the library is provision for collection and volume shelving space. After investigation into the addition, on and off-campus storage sites, and rental facilities, the renovation of the existing, excavated basement of the library proves to be the most efficient and cost-effective method to pursue. The adaptation of the basement would provide needed space for compact shelving for less active volumes and collections in order to alleviate the space storage in the rest of the facility. Planning Funds were appropriated in FY97.

### **2. Hoffman Estates**

The Hoffman Estates Education Center (HEEC) opened for classes and conferences in the fall of 1992 in order to provide quality, affordable education at a convenient location. The positive enrollment response at the HEEC was immediate and has been escalating annually. As many as eighteen academic offerings cannot be accommodated in the current facility. Additionally, the demand for noncredit training, updating, and conference activities can be expected to increase drastically, given the current trends for continuous workforce training and professional development. The requested facility would be approximately 100,000 square feet with a diverse mix of program spaces to accommodate academic, continuing education, and workforce training and development needs.

### **3. Campus Chilled Water Production & Distribution**

In March of 1991, NIU completed the final phase of a comprehensive study of university utility systems. NIU's consultant, SEGA Associates, of Overland Park, Kansas, provided a comprehensive report on the condition, recommended rehabilitation, and improvement of electrical, steam, domestic water, natural gas, and chilled water distribution systems. Of major importance to the university was that portion of the study dealing with cooling systems. Since NIU does not have a central chilled water production facility, buildings that are centrally air conditioned have their own chilled water systems. These systems are, for the most part, at or near the end of their life expectancies. The cooling towers range from fair to poor condition campus wide. Many of the chillers are inaccessible and cannot be replaced without significant excavation and on-site demolition. Most of the chillers on campus utilize R11 or R12 refrigerant, both of which have not been produced since 1995. The funds requested for the first phase of this project will provide preliminary planning, schematic design, and construction documents for a new chilled water plant and distribution systems, which will serve eleven buildings on East Campus and upgrades to serve Central Campus facilities.

#### **4. Stevens Building Renovation**

The renovation of the Stevens Building will resolve many longstanding problems. The project will provide a new heating, ventilation, and air-conditioning system, new energy efficient lobby windows, a new roof, new ceilings, handicapped accessibility, asbestos abatement, reconfiguration and upgrades of academic spaces, and an addition to the scene shop that will make scene construction safer and more efficient. With the renovation, the useful life of the facility can be extended another 25-30 years. With on-campus space at a premium, this building must be retained as a viable place for academic programs to flourish.

#### **5. Campus Infrastructure Improvements – Campus Roadway Repair/Electrical Distribution Rehabilitation**

Most roadways serving the NIU campus were constructed and are owned by the university, except Lucinda, Normal, Carroll, Locust and Annie Glidden. The majority of road construction coincided with the building surge in the 1950s and 1960s, though much East Campus road construction predates that period. During the 1970s and 1980s, several campus roadways were resurfaced. However, the only significant reconstruction projects that have been completed in recent years are Lucinda Ave, Castle Dr, and a section of Stadium Drive West. Deterioration of campus streets has progressed to the point that maintenance efforts can no longer keep up with the disintegration on a localized basis. In addition to normal freeze/thaw damage, repairs due to construction projects (underground utility replacement, etc.) have led to a patchwork of street surfaces each with seams that let more water penetrate and add to the deterioration. The additional burden of Huskie Bus traffic on university streets has accelerated the deterioration, particularly at bus stop locations.

The second portion of this project is proposed to address three requirements of the university's primary electrical distribution systems. First is replacement of switchgear at the existing Glidden substation which was constructed in 1957, feeds much of central campus, and for which new replacement parts are not available. Second is replacement of underground cables that are twenty or more years old and prime candidates for failure. Third is establishment of new circuits in the system that would reduce load on existing circuits and improve failure recovery capabilities.

#### **6. Montgomery Hall HVAC System Replacement**

Montgomery Hall was constructed in 1967 as a biological sciences research and instructional building. The HVAC chilled water system is the original system designed and installed during construction nearly 30 years ago. Many components such as fans and pumps will surpass their intended useful life in the near future.

The objective of the proposed project is to convert ventilation systems serving laboratory, office and classroom areas from existing constant velocity dual duct to variable air volume (VAV). Major portions of trunk and branch ductwork will be redesigned and replaced. Some fume hoods would be replaced while all hoods would be retrofitted with monitor controls, sash

sensors, alarms and air flow valves. All building controls would be updated. Asbestos abatement in some areas will also be necessary.

#### **7. Elevator Rehabilitation & Renovation**

NIU seeks to rehabilitate passenger elevators across campus. After many years of service, the elevators have become difficult to repair and have extremely high maintenance costs. They provide an unacceptable level of performance, and the problems and breakdowns are appearing more frequently and varied. This project requests funding for labor and material necessary to install controllers, replace generators, SCR drives, and install new hall and car stations for Zulauf, Faraday, Graham, Montgomery, Davis, Swen Parson Halls, and the Health Center.

#### **8. College of Health and Human Sciences - Gilbert Hall Renovation**

The College of Health and Human Sciences was identified in the Space Allocation Study of 1994 as the most under-spaced college on NIU's main campus. In addition, the college occupies space in 12 different buildings for five departments/schools and the college office. The allocation study identifies Gilbert Hall as underutilized housing space that could be converted into the College of Health and Human Sciences facility in order to consolidate some of the dispersed locations. Gilbert Hall, constructed in 1950, was designed as a men's dormitory and contains 49,000 net assignable square feet. Not only the relocation of the college into Gilbert Hall, but the sheer age of the facility requires modification to the systems and interior. Asbestos also needs to be abated from the facility during renovation. Currently, the facility does not have air conditioning, and the electrical and heating systems need to be replaced because they have outlived their life expectancy and are difficult to repair and maintain. This request for funding would address the necessary system replacement, compliance with ADA upgrades, some interior reconfiguration and asbestos abatement to accommodate consolidation of the college in the building.

#### **9. College of Business- Wirtz Hall Renovation**

This project represents Phase II of the total improvements to Wirtz Hall. Phase I included replacement of heating and air conditioning systems as well as roof replacement. This phase will provide improvements for programmatic spaces and building efficiency. The need for an upgraded and remodeled building to house the College of Business is substantiated by the dramatic changes in the type of physical facilities needed by a modern business college to support new learning outcomes and increased interaction with the business community, the lack of appropriate space for the College, and the strategic importance of a business college with strong ties to the business community for the accomplishment of the mission of the university. Plans for the College of Business focus on the consolidation of the entire College into Wirtz Hall which it has shared with another college. The College will be housed in a remodeled, dedicated building that will provide classrooms that facilitate group discussion, laboratories that allow students to refine presentation skills, computer laboratory spaces, faculty and administrative offices, and spaces that facilitate student interaction and

interdisciplinary faculty relationships. This request would provide funding for the planning and design phase of Wirtz Hall Remodeling.

#### **10. Reavis and Watson Halls HVAC Upgrades**

Both Reavis and Watson Halls are classroom/faculty office buildings with identical HVAC systems, which are 35 years old and can be described as forced air dual duct systems (one heat duct/one cooling duct) with units mounted in walls controlling room temperature. Difficulty keeping constant temperature-humidity and airflow has surfaced in both buildings during the last two years stemming from not only the age of the equipment, but also the inaccessibility of it for maintenance purposes. Recessed wall units are completely sealed behind masonry leaving no openings for repair of internal parts. In addition, repair parts for the entire systems are no longer manufactured or available. This project would remove and replace the recessed wall units, dampers, and temperature controls.

#### **11. Campus Public Water Supply Plant and Modifications**

Water is supplied /purchased from the City of DeKalb and is fed through five entry points to the main campus distribution system. Recent requirements to modify the DeKalb system have prompted university staff to examine options on how to adapt the public water supply modifications in order to be cost effective, efficient and forward-looking for the university. Currently, the university is consulting with professional services to undergo a feasibility study with a cost analysis for this project. The results of the feasibility research will shape the program for this project request.

**Summary of Capital Budget Repair and Renovation Projects  
(Capital Renewal)  
for the Fiscal Year 2001 Budget**

**R1 Sunken Library Plaza Improvements – Phase I**

The landscape and sidewalk areas directly north of Founders Memorial Library are deteriorating and underutilized. The Sasaki Master plan of 1988 focused on the Martin Luther King Commons space as a signature area for the campus. The final section of the plaza needs to be integrated into the master plan for the commons. The replacement and improvement of the sunken terrace (northeast corner) as well as the pathway system to the main entrance to the library are the first phase of this project.

**R2 Adams Hall Exterior Tuckpointing**

Several Campus buildings require stone repair, tuckpointing and caulking in order to prevent moisture infiltration and water damage to the interiors. Recently, the interior of Adams Hall was remodeled, updated and repaired in order to accommodate the Graduate School's relocation into the facility. The plaster was repaired on the ceilings, walls and around windowsills where there was considerable water damage. The windowsills and frames need to be caulked and the stone tuckpointed and some areas replaced in order to prevent ruin of the repaired interiors.

**R3 Gilbert Hall ADA Elevator Installation**

The College of Health and Human Sciences was relocated to Gilbert Hall in FY98 in order to consolidate the faculty, college offices and support functions into a "Home" facility. Many programs offered within the college involve instruction about, service to and research on persons with disabilities. This former four-level residence hall was never equipped with an elevator. This project requests funds to install an elevator in the facility to accommodate faculty, students, staff and visitors with disabilities.

**R4 ADA Project - Install Visual Fire Alarms**

During 1993-1994, Pedriana Gustafson, Inc., an architectural and interior design firm, was commissioned by the Capital Development Board to complete an assessment of General Revenue facilities for the purpose of identifying Americans with Disabilities (ADA) compliance needs. Pedriana Gustafson Inc. completed the survey of the campus and identified 372 items. The first 150-158 items are to be addressed through funding made available from the State for the purpose of achieving ADA compliance in 1995. A review of the remaining items unfunded in the compliance plan was completed by NIU staff and compiled into eight projects. The first of these is accessibility signage in 14 facilities, which was requested in FY98. The second project addresses the need for visual fire alarms in 6 of the 26 facilities requiring installation of these devices.

## **R5 Campus Pedestrian Mall – Phase III**

The completion of the Wirtz Quadrangle and the Williston-Adams Corridor on the East Campus together with the new Martin Luther King, Jr. Memorial Commons are major components of the Campus Master Plan strategy to unify the entire campus with a main pedestrian mall. The continuation of this program is the Central Campus Pedestrian Mall which has been divided into three phases and extends unbroken from the west edge of the new King Commons to Annie Glidden Road. Phase III will construct the Mall from University Circle Drive (where Phase II ends) to the intersection of Annie Glidden Road and Stadium Drive. This phase includes the reworking of vehicular and pedestrian intersection points, parking lot reconfiguration, underground utility rerouting or replacement, roadwork, curb & gutters, continuation of the pedestrian mall, direct sidewalk systems, lighting, landscaping, and site amenities.

**FISCAL YEAR 2001 NONAPPROPRIATED CAPITAL BUDGET REQUEST**

**Summary:** The FY01 Nonappropriated Capital Budget consists of two principal categories, both presented in Table C107. Projects with estimated budgets in excess of \$100,000 are listed individually, while projects estimated under \$100,000 are presented in aggregate and categorized to enable tracking for management purposes. The nonappropriated capital budget is developed from requests submitted by department heads and physical plant and facility users. Requests are prioritized and presented for approval and include improvements to existing facilities and systems, building additions, planning for future capital projects, infrastructure, and site/roadway/utility improvements. The attached table and brief descriptions provide a summary of the FY01 Nonappropriated Budget. This is the first time the Nonappropriated Capital Budget has been submitted in tandem with the Appropriated Capital Budget for the same fiscal year. As a result, Board of Trustees approval will be sought for Appropriated and Nonappropriated Capital Budgets for the identical fiscal year, thus providing a more timely and coordinated capital budget process.

**Recommendation:** The university requests Board of Trustees approval of the FY01 Nonappropriated Capital Budget.

Table C107  
**PLANS FOR NONINSTRUCTIONAL CAPITAL IMPROVEMENTS**  
**Fiscal Year 2001**

(in thousands of dollars)

<u>Project Name/Description/Budget Category</u>	<u>Anticipated Source of Funds</u>	<u>Total Project Cost</u>
West Campus - Construction of Convocation Center (Building)	Revenue bond - 2000 Bond Issuance	\$ 35,850.0
West/Central Campus - Phase I of West Heating Plant Expansion and Replacement (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 3,500.0
Holmes Student Center - Freight Elevator Rehabilitation, Deferred Maintenance (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 350.0
Oderkirk Property - Phase I of Visitor Center Complex Development (Remodeling and Rehabilitation)	Revenue Bond - R&R Reserves	\$ 293.0
Douglas Hall - Roof replacement of B-Wing, Deferred Maintenance (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 200.0
Holmes Student Center - Penthouse A/C Replacement, Deferred Maintenance (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 100.0
Neptune Hall - Carpet replacement in Neptune North, Deferred Maintenance (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 100.0
Aggregate Amount Budgeted for Deferred Maintenance Projects Under \$100,000 (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 717.6
Aggregate Amount Budgeted for Remodeling and Rehabilitation Projects Under \$100,000 (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 116.0
Aggregate Amount Budgeted for Planning and Study Projects Under \$100,000 (Planning)	Revenue Bond - R&R Reserves	\$ 30.0

*Narrative descriptions for these projects can be found on pages 36-38.*

## **Plans for Noninstructional Capital Improvements for the Fiscal Year 1999 Budget**

### **1. West Campus – Construction of Convocation Center**

The Board of Trustees of Northern Illinois University has enthusiastically approved the planning and construction of a new multipurpose facility as part of a comprehensive program of campus improvements designed to upgrade and accommodate the needs and space demands of the university, including addressing the critical issues of campus parking, additional recreation space, and Title IX compliance. The 211,000 gross square feet facility will be sited on 47 acres of university-owned vacant land west of Huskie stadium and will be a complex designed to integrate a main events area, an office/meeting room wing, and multipurpose space. The project schedule assumes that the design phase will begin in August 1999, with construction documents completed and distributed by March 1, 2000, allowing two months for bidding, analysis, and awarding contracts. Construction would commence in May 2000, for a projected 20 months. The Convocation Center will be completed in January 2002.

### **2. West/Central Campus – Phase I of West Heating Plant Expansion and Replacement**

Existing buildings in the west and central portions of the campus are served by air conditioning systems that are already beyond their expected service lives. Many of these systems are also electrically inefficient by modern standards and operate with banned CFC refrigerants that are no longer available. Some of the existing equipment is not accessible for replacement and require continuous and seasonal maintenance attention. The Convocation Center will add substantial electrical cooling load and another maintenance location, which will heavily impact NIU's operating and maintenance budget. A deregulated electrical utility environment is expected to bring higher "Real Time Pricing" rate costs when the hottest weather would demand the most from all air conditioning equipment. Phase I of this project proposes to begin consolidating all chilled water capacity production at the existing West Heating Plant. Eventually, two large and efficient air conditioning chillers will be added. All evaporative cooling towers will be replaced with larger capacity equipment and two chilled water storage tanks will be included to the north of the plant to avoid higher summer peak electrical rates and take advantage of lower off-peak electrical rate costs. In addition, piping will be extended to Stevenson Towers and the new Convocation Center. Additional cooling capacity can be built on with storage incurring no additional electrical load. The existing west campus piping would allow for enough additional cooling capacity to serve another building the same size as the Convocation Center on the new property.

### **3. Holmes Student Center – Freight Elevator Rehabilitation, Deferred Maintenance**

In order to be ADA compliant on accessing areas in the building, an elevator must be provided that can be activated by physically challenged persons and that will access the basement of the Holmes Student Center. There

have been numerous plans for the past eight years related to providing a way that physically challenged persons could access this area. Retrofitting one of the current freight elevators would be the most cost-efficient and best method to use. The scope of work to be performed would be to change the entire cab of the current freight elevator, install doors, controls, and new lighting. New cables and a lift system will be added. Access to this elevator would be through a wall outside the west entrance of the Duke Ellington Ballroom. An opening would be made that would allow a physically challenged person to call the elevator and proceed to the basement.

**4. Oderkirk Property – Visitor Center Complex – Phase I**

The purpose of a Visitor's Center at Northern Illinois University is to welcome guests to the campus, give directions and assist visitors. It would also consist of key offices whose clients generally consist of off-campus people. The Oderkirk Property is suggested because of its proximity to the southern edge of campus, its immediate access to Annie Glidden Road, and its close location to the main arterials. Phase I of this project would include complete renovation of interior and exterior areas; the addition of furniture, fixtures and equipment; landscaping, enhanced lighting, and improvement of walkways and driveways.

**5. Douglas Hall – Roof Replacement of B-Wing, Deferred Maintenance**

The roof on Douglas Hall has not been replaced for over 16 years. A number of major leaks have developed from the old age of the roof and cannot be effectively repaired. The wings have been prioritized by degree of leakage and reported damage from heavy rainstorms. The roof replacement for the B-Wing is the next priority. The size of the roof is 8,075 square feet. The scope of work will be to design, to prepare construction documents, and to perform a survey of the roof and related areas. It will include labor, material and equipment to remove the existing roof and insulation, to perform testing for asbestos, to replace insulation and to construct a new roof.

**6. Holmes Student Center – Penthouse A/C Replacement, Deferred Maintenance**

The air-conditioning unit on top of Holmes Student Center is used for cooling the sky Room and several of the floors beneath it. This unit is over 25 years old and requires continuous maintenance attention. The scope of work to be performed is disconnection and removal of the old unit and installation of a new condensing unit with more efficient chiller barrels. This project requires the use of a helicopter to transport the A/C units to and from the roof of Holmes Student Center.

**7. Neptune Hall – Carpet Replacement in Neptune North, Deferred Maintenance**

The carpet in Neptune North has stains, patches, and worn areas that are beyond repair throughout all floors. Some sections of the carpeting have bunched up resulting in safety hazards and inaccessibility for persons with disabilities. The University seeks to replace existing carpeting on all student floors including the floor lounges in Neptune North.

**8. Aggregate Amount Budgeted for Deferred Maintenance projects under \$100,000**

A number of deferred maintenance projects under \$100,000 per project have been identified internally by departments responsible for areas within their respective facilities. Rotation painting, fire alarm system updates, door replacements, plumbing rotation, elevator rehabilitation, roof replacement, and office rooms and lobby renovations are among the deferred maintenance projects. With the completion of these projects and the continuation of deferred maintenance projects in the future, the facilities will continue to be well maintained, which will reduce the rate of deterioration and prolong their life. In addition, aesthetically pleasing areas are less likely to be vandalized and will encourage members of the University community to take pride in their surroundings.

**9. Aggregate Amount Budgeted for Remodeling and Rehabilitation projects under \$100,000**

A number of remodeling and rehabilitation projects under \$100,000 per project have been identified internally by departments responsible for areas within their respective facilities. Installing office space, creating storage areas, renovating guestrooms and other offices, and upgrading of security systems are among the remodeling and rehabilitation projects. Due to the continued aging of NIU facilities, remodeling, rehabilitation and modernization are needed to ensure that the facilities will continue to serve the University community in the future. The proposed projects ensure that a number of University goals are met, including: (a) to ensure that the facilities are well-maintained; (b) to ensure the safety of the University community; (c) to ensure compliance to ADA requirements; (d) to ensure that the NIU facilities provide an environment that is attractive to students; (e) to ensure that NIU staff can effectively and efficiently serve the needs of the students; and (f) to ensure that the facilities are configured in the most optimal manner compatible with today's technology and with the University community's functional needs.

**10. Aggregate Amount Budgeted for Planning and Study projects under \$100,000**

A planning and study project under \$100,000 has been identified within the Residence Halls. Neptune Hall has a large population of students with disabilities and every effort should be made to accommodate their needs. The scope of the work would include (1) identifying the needs and problems, (2) defining the scope of the program, (3) identifying alternative solutions to meet the needs of the users, (4) designing and writing specifications, and, (5) creating project budget estimates and time schedules.

**STATEWIDE UNIVERSITY ATHLETIC CAPITAL IMPROVEMENT FUND**

**Summary:** In 1995 the state legislature established a University Capital Athletic Improvement Fund (UCAIF) which was sponsored by Senator Stan Weaver. It was intended to offer a source of funds for university athletic capital needs. The fund was established with only one significant parameter, no revenues from the fund may be used to pay debt service on a capital facility. Until recently the Capital Athletic Improvement Fund has remained unfunded, however, the legislature approved funding for this program through a provision in the gaming legislation requiring that a fixed percent of the Rosemont riverboat revenues be deposited annually in the University Capital Athletic Improvement Fund. It is anticipated that \$4 to \$5 million will be generated annually, although due to the partial year for revenue collection, this initial year will be lower. The UCAIF program will be administered through the Board of Higher Education. Universities have been given the opportunity to request capital funds from this program. Such requests will be outside the regular capital budget request.

Following is the recommended list of athletic capital projects identified by the university for Fiscal Year 2001.

1. Outdoor Track Construction	\$ 486,000
2. Soccer Field Lighting	350,000
3. Huskie Stadium Artificial Surface Replacement	<u>\$1,300,000</u>
Total Request	\$2,136,000

**Recommendation:** The university requests Board of Trustees approval of the University Capital Athletic Improvement Fund Request.

**SUMMARY OF FISCAL YEAR 2000 UNIVERSITY CAPITAL ATHLETIC IMPROVEMENT FUND**

(in thousands of dollars)

<b>Campus Priority</b>	<b>Classification/Project Category</b>	<b>State Funds</b>			<b>Non-State Funds</b>
		<b>Total Estimated Project Cost</b>	<b>FY01 Request</b>	<b>Prior Year</b>	
1	Outdoor Track Construction <i>(Planning, Construction)</i>	\$ 534.6 <i>(534.6)</i>	\$ 534.6 <i>(534.6)</i>	\$ -- --	\$ -- --
2	Soccer Field Lighting <i>(Planning, Construction)</i>	\$ 350.0 <i>(350.0)</i>	\$ 350.0 <i>(350.0)</i>	\$ --	\$ --
3	Huskie Stadium Artificial Surface Replacement <i>(Renovation)</i>	1,300.0	1,300.0	\$ --	\$ --
	<b>Total Athletic Capital Projects</b>	<b>\$ 2,184.6</b>	<b>\$ 2,184.6</b>	<b>\$ --</b>	<b>\$ --</b>

*Narrative descriptions for these projects can be found on page 41.*

## **Summary of University Capital Athletic Improvement Fund Request for the Fiscal Year 2001 Budget**

### **1. Outdoor Track Construction**

The construction of a track is necessary to accommodate the NIU women's track program, which will be reinstated in FY01. The existing track has deteriorated beyond repair and patching. This outdoor facility will replace the old track just north of the Huskie Stadium. The project will require site layout for track and field event areas, excavation and demolition of existing track, base development, asphalt and track mat lining installation, as well as storm water and basin design.

### **2. Soccer Field Lighting**

The addition of field lights to the competition soccer field will allow NIU to substantially increase attendance at men's and women's intercollegiate soccer events by providing more marketable game times. Practice schedules will be easier to manage and allow both gender teams to practice on the competition field rather than alternating locations. It will also provide NIU with an opportunity to host major Illinois High School Association events such as the boys' and girls' state championships.

### **3. Huskie Stadium Artificial Surface Replacement**

The existing Astroturf in the Huskie Stadium has reached the end of its life expectancy. Intercollegiate Athletics Department personnel have been researching state-of-the-art options that would satisfy the university's basic needs based on the current demands of the facility. One artificial turf feature that would be installed is inlaid field markings in order to eliminate the expense of annual field painting. The Huskie Stadium is used not only by athletics for competition and practice by many sports, but also by summer conferences, such as major Midwest band competitions. The increasing utilization of the artificial surface at Huskie Stadium behooves the university to insure a maintained surface for safety.

### **CHICAGO ART GALLERY LEASE RENEWAL**

**Summary:** In 1989 the College of Visual and Performing Arts established a presence in the Chicago art community by virtue of leasing 5,000 square feet at 215 West Superior Street. This high profile space affords university faculty and graduate students opportunities to exhibit their works in a prime location of the Chicago art district. The gallery is frequently used by members of the university for functions relative to recruitment, public relations and alumni relations. During the renovation of Altgeld Hall the Chicago gallery will serve as the primary exhibit space and museum for the university. The gallery also shows contemporary work of artists from the Northern Illinois region. Gallery programming receives significant funding from the Illinois Arts Council. Exhibits at the NIU Chicago art gallery are regularly reviewed by professional critics in Chicago publications as well as national and international art magazines.

The current lease agreement terminated on July 31, 1999 and the university has negotiated to extend the existing lease through July 31, 2001 under the same terms and conditions of the existing lease. Monthly rent for the first year of the extension period is \$6,116 per month and \$6,574 per month for the second year. Funding will be provided through general revenue funds.

**Recommendation:** The university requests Board of Trustees approval of the Art Gallery extension with River North Limited Partnership No. 2 under the stated terms and conditions.

**CHANGES TO SURS EARLY RETIREMENT WITHOUT DISCOUNT OPTION  
(ERO)**

A recent decision of the Illinois Fourth Appellate District Court of Appeals in the case of *Mattis v. SURS* has significantly altered interpretations related to the State Universities Retirement System "Early Retirement Without Discount" Option (ERO) program. The ERO program has been in existence since 1981. Since that time it had been the longstanding SURS interpretation that the employee and employer ERO contributions applied only to fund a waiver of the one-half percent per month reduction that exists under the Rule #1 (general formula) provisions of the Illinois Pension Code for retirement under the SURS at an age of less than 60 years. Given the fact that these contributions merely resulted in elimination of a reduction for early retirement and did not provide for an increase in benefits other than those associated with a normal retirement at age 60, a relatively small number of employees have participated in the ERO program.

A nonrefundable 20 percent contribution of the highest annual full-time salary rate per year that the employee is less than age 60 is required of the universities in cases where employees elect ERO participation. Accordingly, this contribution can range from 20 percent (in the case of an eligible 59 year old) to 100 percent (in the case of an eligible 55 year old). These university payments are in addition to the already significant sick leave and vacation payout costs that are associated with most resignations. The employees must make contributions of seven percent of the highest annual salary per year that the employee is less than age 60 or has less than 35 years service, whichever is less.

The petitioner in *Mattis* asserted that the combined value of the employer and employee ERO contributions should be considered within the account value for purposes of the Rule #2 (Money Purchase) calculation and compared to the Rule #1 amount. While it had been widely presumed that these payments were merely "penalty-elimination" payments made to remove early retirement reductions, the final *Mattis* case decision in effect modified that SURS interpretation. The court held that the combined contributions should be considered in the account value for purposes of the Money Purchase calculation and comparison. Consequently, under the new interpretations provided by the legal system overseeing appealable SURS actions, some ERO participants could see an increase to their annuity calculated under the Money Purchase calculation.

The court has provided no final decision as to precisely how annuity calculations under the new interpretation must be performed. However, it seems clear that the *Mattis* decision will almost certainly increase the likelihood that there will be a higher rate of employee participation in the ERO. While eligibility for the ERO and the specific amount of increase in calculated pension benefits resulting from ERO participation will vary considerably among individual participants (initial

model calculations have even shown that it is possible to have no additional enhancement from the Mattis decision), it is obvious that employees will perceive the possibility of a significant new benefit.

The potential implications of the Mattis decision are severe with respect to university staff and budgetary resources between now and expiration of the current ERO authorization in September 2002. These factors, combined with the high degree of uncertainty regarding the final outcome of pending court decisions and SURS policies regarding ERO participation, have required the university to develop a set of SURS ERO participation procedures for FY00. These procedures would incorporate a 15 percent fiscal year limitation on participation among the group of eligible employees as authorized by Section 15-136.2 of the Illinois Pension Code and recommended to the state universities by the SURS. Eligible employees will receive detailed information from Human Resource Services regarding procedures and retirement counseling protocols that will apply to ERO participation during FY00.

The expertise and service provided to Northern Illinois University by its faculty and staff is critically important. The Mattis case and resulting reinterpretations have the potential to create a very uncertain situation for employees within this affected group. Given that there are a number of factors which are relevant to an employee's consideration of retirement, including career plans, personal and family considerations, the viability of other opportunities, level of retirement benefit and long-term individual goals and plans, employees will be advised to seek as much information as possible to come to a careful and well-considered decision concerning retirement. The university is committed to providing the best and most timely information possible to assist employees with this most critical decision.

The President reviewed these issues with both the outgoing and incoming chairs of the Board of Trustees in late June and has also discussed them with the steering committee of the University Council. Additionally, Human Resource Services staff have met or are scheduled to meet with the senates of each of the colleges, the Operating Staff Council and the Supportive Professional Staff Council. The university will provide updated information to the Trustees as it becomes available.

**Recommendation:** The university requests that the Board of Trustees approve implementation of the 15% fiscal year limitation on ERO participation in accordance with Section 15-136.2 of the Illinois Pension Code.

### **EDUCATIONAL LEAVE WITH PARTIAL PAY**

**Summary:** Board of Trustees *Regulations* (Section II.D.8.e.) provide for the granting of educational leaves with or without pay for faculty or staff who have opportunities for professional activity that will enhance their expertise and return benefits to their units and to the university. The Board has delegated the authority to approve educational leaves to the President; educational leaves with pay require the approval of the Board.

Dr. William C. McCready, director of the Public Opinion Laboratory, has been invited by InterSurvey, a new company working in conjunction with Stanford University, to help design and implement new web-based polling technology which Dr. McCready believes will change the profession. This invitation testifies to Dr. McCready's prominence in the field and promises to increase his expertise. As a result of his involvement in the project, NIU's Public Opinion Laboratory will have the opportunity to serve as a beta test site for the new technology.

The Dean of the College of Liberal Arts and Sciences and the Provost agree that the benefits to Professor McCready, the Public Opinion Laboratory, the College and University justify the granting of an educational leave. Because of staffing transitions in the Public Opinion Laboratory and current activities in the College of Liberal Arts and Sciences, the Dean has arranged with Professor McCready to be available on a half-time basis during academic year 1999-2000 to provide oversight for the work of the Public Opinion Laboratory and for other college service. For continuing with his university responsibilities, the Dean proposes to pay Professor McCready half of his salary for the academic year. The Provost and the President have concurred with this plan.

**Recommendation:** The university recommends approval of an educational leave at half salary for William C. McCready.

# **Chair's Report**

## **No. 15**

*September 9, 1999*

## **COLLECTIVE BARGAINING AGREEMENTS**

The following collective bargaining agreements have been ratified by the bargaining units and are being submitted for approval by the Board of Trustees.

- 1) *Bargaining Unit:* International Union of Operating Engineers, Local 399, representing approximately 35 Heating Plant employees at the DeKalb campus.

*Scope of Negotiations:* Full Contract Reopener

*Tentative Agreement for Board Action:* A successor agreement extending through June 30, 2002. Terms and conditions are consistent with University policies and guidelines.

- 2) *Bargaining Unit:* General Chauffeurs and Helpers, Teamsters Loca 330, representing approximately 7 vehicle operator/mechanics and automotive mechanics at the DeKalb campus.

*Scope of Negotiations:* Wage Reopener

*Tentative Agreement for Board Action:* Wage settlement extending through June 30, 2000. Terms and conditions are consistent with University policies and guidelines.

**COLLECTIVE BARGAINING AGREEMENTS**

The following collective bargaining agreements have been ratified by the bargaining units and are being submitted for approval by the Board of Trustees.

- 1) *Bargaining Unit:* American Federation of State, County, and Municipal Employees, Local 963, representing approximately 320 building service and food service employees at both the DeKalb and Lorado Taft campus.

*Scope of Negotiations:* Full Contract Reopener

*Tentative Agreement for Board Action:* A successor agreement extending through June 30, 2003. Terms and conditions are consistent with University policies and guidelines.

- 2) *Bargaining Unit:* United Brotherhood of Carpenters and Joiners of America, Heartland Regional Council of Carpenters Local Union No. 790, representing approximately 16 carpenters at the DeKalb campus.

*Scope of Negotiations:* Full Contract Reopener

*Tentative Agreement for Board Action:* A successor agreement extending through June 30, 2002. Terms and conditions are consistent with University policies and guidelines.

**Special Meeting  
of the  
Board of Trustees  
of  
Northern Illinois University**

*September 17, 1999*

Minutes of the  
Special Meeting of the  
**BOARD OF TRUSTEES**  
**OF NORTHERN ILLINOIS UNIVERSITY**  
September 17, 1999

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chair George Moser at 12:05 p.m. in the First Floor Board Room of Northern Illinois University's Hoffman Estates Education Center. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce, Myron Siegel, Gary Skoien, Barbara Vella and Chair Moser. Trustee Manuel Sanchez was teleconferenced in during the meeting. Not present was Student Trustee Andrew Anderson. Also present were Board Parliamentarian Kenneth Davidson and President John La Tourette. With a quorum present, the meeting proceeded.

**VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING**

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

**MEETING AGENDA APPROVAL**

Trustee Boey made a motion to approve the agenda and was seconded by Trustee Siegel. The motion was approved.

**EXECUTIVE SESSION**

Chair Moser asked for a motion to close the public meeting to conduct an Executive Session to discuss the following subjects authorized by the *Illinois Open Meetings Act*, as applicable: personnel matters as generally described under §2(c)(1) and §2(c)(3) of the *Open Meetings Act*, and executive session minute matters as generally described under §2(c)(21) of the *Open Meetings Act*. Trustee Boey so moved, seconded by Trustee Skoien. A roll call vote of the Trustees to recess to Executive Session was unanimous.

**BOARD OF TRUSTEES MEETING RECONVENED**

Chair Moser reconvened the public meeting of the Board of Trustees at 12:57 a.m.

There being no Other Matters, Chair Moser asked for a motion to adjourn the meeting. Trustee Skoien so moved, seconded by Trustee Siegel. The motion was approved.

The meeting was adjourned at 12:58 p.m.

Respectfully submitted,

Sharon M. Mimms  
Recording Secretary

# **President's Report**

## **No. 21**

*December 10, 1999*

No item in this report for release prior to 11:30 a.m. Friday, December 10, 1999.

**A G E N D A**

**BOARD OF TRUSTEES  
of  
NORTHERN ILLINOIS UNIVERSITY  
11:30 a.m. – Friday – December 10, 1999  
Clara Sperling Sky Room**

11:30 a.m. Call to Order, Roll Call, Notice Verification, Recess to Executive Session  
12:00 noon Executive Session and Lunch - University Suite  
1:30 p.m. Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval ..... *Action*.....i
4. Review and Approval of Minutes of September 9, 1999 and  
September 17, 1999..... *Action*... 1 & 13
5. Chair's Comments/Announcements
6. Reports of Board Committees and Board Liaisons
  - a. Executive Committee
  - b. Academic Affairs, Student Affairs and Personnel Committee
  - c. Finance, Facilities and Operations Committee
  - d. Legislation, Audit and External Affairs Committee
  - e. Illinois Board of Higher Education
  - f. University Civil Service Merit Board
  - g. Northern Illinois University Foundation
7. Executive Session
8. President's Report No. 21
  - a. University Recommendations Forwarded by the Board Committees
    - (1) Division of Continuing Education Educational Services ..... *Action*.....
    - (2) Fiscal Year 2001 Tuition Recommendations ..... *Action*.....
    - (3) Investment and Cash Management Policy..... *Action*.....
    - (4) Request for a New Research and Public Service Center... *Action*.....
    - (5) Request by the City of DeKalb for New Easements  
and a Revision to a Current Lease Agreement ..... *Action*.....
  - b. University Reports Forwarded from the Board Committees
    - (1) Periodic Summary Report of Transactions in  
Excess of \$100,000 ..... *Information*.....

- (2) Semiannual Progress Report of Active Capital  
Projects With a Budget Over \$100,000..... *Information*.....
- (3) Annual Report of Cash and Investments ..... *Information*.....
- (4) The Illinois Commitment and 1999 Results Report.... *Information*.....
- (5) National Collegiate Athletic Association Division I  
Athletics Certification ..... *Information*.....
- (6) Legislative Report ..... *Information*
- c. Items Directly from the President
  - (1) Honorary Degree ..... *Action*.....
  - (2) Summary of Grant and Contract Awards ..... *Information*.....
- 9. Chair's Report No. 16
  - a. Executive Session Minutes Release ..... *Action*
  - b. Potential Board of Trustees Meeting Dates for the  
Year 2000 ..... *Action*
  - c. Collective Bargaining Agreement..... *Action*
  - d. Board of Trustees Awards..... *Action*
- 10. Other Matters
- 11. Next Meeting Date
- 12. Adjournment

Minutes of the  
**BOARD OF TRUSTEES**  
**OF NORTHERN ILLINOIS UNIVERSITY**  
December 10, 1999

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chair George Moser at 11:45 a.m. in the Clara Sperling Sky Room of Holmes Student Center at Northern Illinois University. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce, Manuel Sanchez, Myron Siegel, Gary Skoien and Barbara Giorgi Vella, Student Trustee Nolan Davis and Chair George Moser. Also present were Board Parliamentarian Kenneth Davidson and President John La Tourette. With a quorum present, the meeting proceeded.

**VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING**

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

**MEETING AGENDA APPROVAL**

Chair Moser announced that Agenda Item 6.g., Northern Illinois University Foundation, would be moved to 6.a. and Presidential Search would be added as Agenda Item 6.b. Also, all "Action" items were to be moved ahead of the "Information" items. He then asked for a motion to approve the agenda as amended. It was moved by Trustee Siegel to approve the agenda as amended and seconded by Student Trustee Davis. The motion was approved.

**REVIEW AND APPROVAL OF MINUTES**

It was moved by Trustee Boey and seconded by Trustee Skoien to approve the minutes of the September 9, 1999 meeting. The motion was approved.

It was moved by Trustee Siegel and seconded by Trustee Vella to approve the minutes of the September 17, 1999 meeting. The motion was approved.

**CHAIR'S COMMENTS/ANNOUNCEMENTS**

Chair Moser recognized the University Advisory Committee (UAC) Representatives — Jim Norris, Sue Ouellette, Jim Lockard, Rich Becker, Judy Burgess, and Dan Gebo — and welcomed those who were present at the meeting.

During the Chair's Report under Item 9.d., Chair Moser said, I have one of the more pleasant tasks that fall to the Chair of the Board. A year ago the Board of Trustees instituted two very special awards — the *Jim Edgar Award for Excellence in Higher Education*, named for our former governor and intended to

recognize individuals who have made a significant and lasting positive impact on higher education in Illinois. Also, the *Mike O'Malley Award for Excellence in Higher Education*, which was named for the Hoffman Estates mayor, Michael O'Malley, and intended to honor individuals who have contributed to making higher education more accessible to the public especially in the suburban areas. The Board will be asked to consider the nominations of two very strong and deserving individuals for these prestigious honors at this meeting, with presentations to be made at a later date, if approved.

## REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

### **Northern Illinois University Foundation**

Mr. John Castle, a member of the NIU Foundation Executive Committee and chair of the Development Committee gave the Foundation report.

This is my last year on the Foundation, he said, and this is a nice way to go out. I have never been at a Trustees meeting before, so this is very interesting to me. My purpose today is to give a Foundation report, but also to take the opportunity to talk just a little bit about its mission, its structure, its responsibilities, its accomplishments and the directions in which it is going. The Foundation was founded about 50 years ago. It was originally organized to secure and manage private gift support for Northern Illinois University; and, today, it acts as the entry point for gifts of all kinds — property, cash, etc. — coming into the university. Funds are accepted by the Foundation on behalf of the university and managed by the Foundation thereafter.

At present, total Foundation assets are approximately \$24 million. These assets are managed professionally by the Common Fund, which is a not-for-profit corporation managing funds for educational institutions in the U.S., and Wayne Hummer Investments, which is a very well known regional firm in Chicago. The Foundation receives and manages all contributions made in any form. Contributions can be either restricted or unrestricted; but all funds, directly or indirectly, go to promote and support the educational mission of this university. That includes all departments and every activity of the university, such as contributions made to the Athletic Department, library, etc. The Foundation, by the way, is an extremely interesting point from which to witness the activities of this university, which are so diverse and carried on at such a high level. It is a fascinating thing to see, Mr. Castle said, and I have become aware over the years of the contributions this university makes through its students to the state of Illinois and, most immediately, to this economy.

To give you some idea of the fundraising efforts that are currently underway, just under 16,000 donors contributed about \$5.4 million to the Foundation in fiscal 1998. In fiscal 1999, the number of donors moved up to nearly 18,000, who contributed just over \$6.6 million. Current annual fund contributions, which are primarily generated by direct mail and by our Telefund efforts, Mr. Castle continued, are running 33 percent ahead of last year, and we are 24 percent ahead in the number of donors. The number of donors is really important because, going back not too many years, the Foundation and the

university generally had a difficult time identifying its alumni and, particularly, identifying those who might be most helpful to the university. Those days are behind us now, and both the Alumni Association and the Foundation together are developing a list to make those contacts and bring more alumni back into the fold.

Day to day operations of the Foundation are managed by its president, Mallory Simpson. She in turn reports to Mike Malone, Vice President for Development. The Foundation board has traditional oversight responsibilities. Mallory and Mike are supported by two very experienced development professionals — Alberta Solfisberg, who came from Aurora University, and John Bass, who came from Benedictine recently and has expertise in the area of charitable gift annuities and similar planned giving activities. Mr. Bass introduced to the Foundation and to NIU the charitable gift annuity program, Mr. Castle said, the first major planned giving program we have embarked upon. The Board received a copy of a brochure on the Foundation's charitable gift annuities with a description of the program. The program was put together and approved in record time. Mr. Bass told me that he is booking the first charitable annuity, an \$11,000 gift, just the start of some very good things that will be happening.

The Foundation Board of Directors has four working committees — development, leadership, grants and finance — as well as an executive committee. The committees are very active and meet regularly. Board members are elected for three-year staggered terms. When the Foundation started 50 years ago, the board tended to consist of local people, frequently alumni, but not always. The local flavor persisted until a few years ago when a concerted effort was made to expand the membership beyond this immediate area by reaching out to alumni wherever they might be. As a result, we now have board members from as far away as Pittsburgh and Washington, D.C., as well as the Chicago, Naperville, Rockford and DeKalb-Sycamore areas.

The Foundation will be adding another director and recently received a commitment from Gary Watson, who will join the board next year. Gary is a good example of what we are trying to do to develop the board, Mr. Castle said. Gary Watson graduated from Northern Illinois University in 1967 and is currently president of the Newspaper Division of the Gannett Company, Inc. The Newspaper Division publishes 74 newspapers, including *USA Today* and *USA Weekend*, in the United States as well as overseas. Gannett is the largest domestic media company in the U.S. Gary, who now lives in Washington, is originally from Rockford and continues to be very active there. He has been on the board of AMCORE for many years and was previously publisher of the *Rockford-Star*. He is a great addition to the Foundation board, Mr. Castle said, and there are others like him coming on. Men and women like Gary can be extremely helpful to us, both regionally and nationally.

The Foundation is a separate, 501-C not-for-profit legal entity. The Foundation and the university work closely together and rely on each other for services and support. The university contracts with the Foundation for particular services. The Foundation is responsible to the Illinois General

Assembly through the Illinois Legislative Audit Commission, which monitors all university foundations in the state. The Foundation is audited annually by the Illinois Auditor General, acting on behalf of the Legislative Audit Commission. The Foundation is charged by the Legislative Audit Commission not to engage in activities which will directly or indirectly result in the expenditure of general fund tax dollars. The Foundation is always cognizant of the General Assembly's view that the Foundation not be used to do things through the backdoor that the General Assembly would not let the university do. We have participated in the acquisition of land for the university, and we have helped with buildings. WNIU now is housed in a very modern facility, which we played a strong role in obtaining for them. We have been very instrumental in the development of innovative academic programs at all levels. We work very closely with the President's Office, the deans and the various departments when we receive money that is committed to them. We work very closely with the Board of Trustees, and we are very cognizant of our need to act responsibly towards your objectives as well as the objectives of the president of the university, the faculty and the students.

As chairman of the Development Committee, Mr. Castle said, I cannot leave without making a solicitation. The Foundation board members are all contributors to the Foundation at a minimum level of \$1,000 and above. We have implemented that successfully and invite the Board of Trustees to join us. On a personal note, Mr. Castle said, I have worked in development for a number of years with a lot of people in different capacities. Specifically, I have chaired committees in development for Philips Andover in Massachusetts, for Princeton University and for the Marwin Foundation in Chicago. I have been involved with various museums in Chicago. Most recently, I have become involved in development at the Chicago Historical Society. The development staff we have at Northern today, with Mallory, Mike, Alberta and John, and the people who support them, in my experience, is truly major league. Northern has come light years with its development program in three years; and you can look to this program in the future for very strong financial support. I thank you for the opportunity to be here today to make this report, Mr. Castle concluded.

John, you are a good friend of the university, Chair Moser said, and we all want to thank you for your hard work and dedication over the many years.

I would like to publicly thank John for all the years of support to the university, President La Tourette said. I think he is an outstanding citizen of DeKalb, and I know he takes his responsibilities in making this a better community and a better university very seriously.

### **Presidential Search**

The university's consultant from Korn/Ferry, Bill Funk, recently made a statement that NIU is unique in that he has never seen a 22-member presidential search committee or seen so many working well together. It is a challenge, Trustee Boey said, but it is a great committee.

Trustee Boey went on to say that the 22-member committee includes fellow Trustee Manny Sanchez and co-chair Jim Norris. No one really understood what it meant to start a search process for an NIU president because we have not had to do that for so long, he said. For the last three months, the committee has spent an inordinate amount of time on the search. We now know what it means to mount this kind of search. Time is needed, not just for committee meetings, but to go into a special office to read all the candidate materials because it cannot be removed from that office. There is also the nondisclosure responsibility and the late meetings. The last meeting, on December 8, ended at 11:00 p.m. It is a complex process, and I cannot say enough about the commitment to that process by our membership.

Because the quality of the candidates has been tremendous, and because six new applications came in at the last meeting, Trustee Boey said, we felt we had to call one more meeting before taking the next step. So, the committee will meet again on Wednesday, December 15. After that meeting, we will have a list that we will contact and ask for permission to do reference checks, background checks and look at other information. The committee members will be involved in the reference calling, background checks, etc. From that group will come a list of candidates that will be invited to a neutral site in Chicago for face-to-face interviews in January. From that session will come the short list of candidates that the committee will present to the Board of Trustees for their interviews and selection. Presumably, Trustee Boey said, the Board will invite the short list candidates to the campus in order to meet them and allow the campus to meet them. Do not forget, Trustee Boey said, we are looking at the candidates, but they are also looking at us. The search committee is on schedule and hopes to present its candidate list to the Board, in the first quarter of 2000.

### **Executive Committee**

There was no report from the Executive Committee.

### **Academic Affairs and Student Affairs**

Chair Boey gave the report for the Academic Affairs, Student Affairs and Personnel Committee, which met on November 11 following a morning meeting of the Finance, Facilities and Operations Committee. More and more, because of synergies involved in some common items, Chair Boey said, the two committees are holding their meetings on the same date in order to allow the members to come together on common issues. During the November 11 meeting, Academic Affairs, Student Affairs and Personnel Committee took action on a request for a new research and public service center to be called the Center for Child Welfare and Education. The proposed center will provide training for students preparing to be teachers and for teachers in dealing with students in the custody of the Department of Children and Family Services (DCFS). These children often have been neglected or abused and have unique needs that schools must know how to address. The center is funded by grants from DCFS. The Committee endorsed the proposal and recommends that the Board approve it today. The Committee also received an update on the progress of the Mattis case, which is connected to the SURS Early Retirement Option and controversies about the calculation of benefits. The university has provided counseling to a large number of faculty and staff affected by the changes in that ERO option. There is still no court decision on exactly how the new formulas will

work for calculating retirement benefits and how they are to be applied. The Committee also heard an explanation of the new results report required of all universities annually by the IBHE. The university's plans to address each of the six goals of the Illinois Commitment in the coming year or two were included in the meeting materials. We now have a good grasp on this major new accountability initiative, Chair Boey said, and are impressed with the thoroughness of the university's response. Finally, the Committee heard a report from the athletic director and the faculty chair of a self-study committee that is readying the university for an NCAA Division I athletic certification visit. It seemed clear from the presentation that intercollegiate athletics programs at the Division I level are scrutinized as carefully as are academic programs and other units. We can be very confident of the quality of our program and its conformity to national standards.

### **Finance, Facilities and Operations Committee**

The Finance, Facilities and Operations Committee met on November 11, the same day the Academic Affairs, Student Affairs and Personnel Committee met. Chair Sanchez said he agreed that there are synergies between the two committees. He hoped that practice would continue. The Finance Committee received university reports on capital projects and various financial reports, such as the annual report on cash and investments, periodic summary report of transactions in excess of \$100,000, update of Fiscal Year 2001 budget request and report on tuition and fee waivers for Fiscal Year 1999. Action items approved by the committee at the November meeting included Fiscal Year 2000 tuition rates and the investment and cash management policy. Each of these and other items addressed by the Finance, Facilities and Operations Committee are included in the President's Report for Board of Trustees approval at this meeting.

### **Legislation, Audit and External Affairs Committee**

The Legislation, Audit and External Affairs Committee met preceding this Board of Trustees meeting. Issues discussed included Public Act No. 91-0627, which dealt with procurement reform, Chair Siegel reported, and I gave a special thank you to Senator Rauschenberger, Speaker Madigan and Representative Shoenberg for helping put that procurement reform through. This amendment to the Illinois Procurement Act will make it a little easier for Northern Illinois University to deal with instructional contracts in its BIS program. Also discussed was the Mattis case and its current status, the combination of NIU efforts to inform and counsel employees regarding new developments in the ERO program resulting from the Mattis decision, and passage of that legislation. The Committee also discussed the IBHE budget, which was received on Wednesday, and which appears to penalize NIU because we have had an increase in enrollment and, therefore, an increase in our income fund, Chair Siegel said. We have now had a decrease in our general revenue appropriation to give us a five percent overall increase. That is an item that needs to be addressed. Also discussed was the teacher certification program. If a university does not comply with the certification requirements of the Higher Education Amendments of 1998, it could be fined up to \$25,000. The Legislation Committee will hold a meeting sometime before the April 7, 2000 deadline to check on the status of that matter. The Higher Education Reporting Relief Act issue was also reviewed. NIU ended up taking the lead in a joint task force created with the IRS. Chair Siegel offered

special thanks to Kathy Swanson and Kathe Shinham for Northern's involvement in this reporting issue. We also went over the gender equity waivers in intercollegiate athletics, he said, and it appears that the university was on the correct side of the Title IX gender equity waivers issue by increasing opportunities for women and not reducing men's opportunities in intercollegiate athletics. The Committee learned that federal legislation would have assessed punitive damages against those institutions whose student financial aid systems were not Y2K compliant by December 20. It was reported that NIU had made the Department of Education's "Honor Roll." Chair Siegel gave a special thank you to the Financial Aid Office and to Walter Czerniak and John Tuecke in Computing for all the hard work they put in to make sure NIU was in compliance. It is clear to me that as we have increased our efforts in the legislation and government affairs area that we have gotten back multiple returns, Chair Siegel concluded, and I hope we can expand on those efforts next year.

Teacher certification is handled through the Academic Affairs division of the university under Provost Lynne Waldeland's direction. Chair Boey stated that he and Trustee Siegel had briefly discussed the teacher certification issue before the meeting, and suggested that they coordinate any in-depth hearings on the subject between the LAEA and AASAP Committees.

### **Illinois Board of Higher Education**

President La Tourette stated that the IBHE met in October, and both Trustee Boey and Trustee Siegel attended to address any questions that might have been raised about the approval of NIU's convocation center. That proposal was approved by the IBHE, and bonds have been issued to begin the project. We were very fortunate that the bonds were issued on the day before the Federal Reserve raised the interest and discount rate, the President said, so the university bond rate is at 5.88 percent. Construction should commence sometime this spring.

As already mentioned by Trustee Siegel, at the Legislation Committee meeting there was a discussion about the Income Fund and the way it is treated by the Board of Higher Education. The President said he would share with the Board two personal letters he sent to the Keith Sanders, Executive Director of the Board of Higher Education, about this issue. It appears that the Board of Higher Education is still trying to blend the Income Fund into General Revenue support from the state as they did before the Income Fund legislation was passed. Some schools are now adjusting their Income Fund allocations downward for some technical reason, or they are trying to catch up with an enrollment decline they have had in the past, or they are in a current enrollment decline. Those schools tended to receive higher General Revenue support in this set of recommendations. Because NIU is in a good position, having finally worked off an enrollment decline from several years ago, President La Tourette said, we are carrying over a million dollars as a result of the improved enrollment that Trustee Siegel mentioned. We seem to have been penalized by receiving a lower General Revenue increase because we are in good shape with our Income Fund. So, the question is whether or not there are any incentives for managing your Income Fund well. Rather than being penalized, it seems that one should receive a reward of some sort for an enrollment increase or at least be treated neutrally. The Board of Higher Education has to be challenged on what the

boundaries are for university control of its Income Fund given the Income Fund legislation passed a few years ago. Moreover, what does it mean if institutions are bailed out, in a sense, because their enrollment goes down and their Income Fund goes down. We handled a very large decline in our Income Fund when our enrollment declined several years ago. We didn't ask for any help from the IBHE. We managed to control that on our own. And now we're reaping the benefits of our enrollments coming back up again, and we're generating more income than we anticipated. It seems the IBHE is saying that if an institution is managing its income fund well, that means it has more income, therefore, they can give it less state support. I think this issue has to be raised at the highest level, President La Tourette said, and as you will see from the two letters, I have been very pointed in my remarks to Dr. Sanders about this position.

### **University Civil Service Merit Board**

There was no report from the Civil Service Merit Board.

### **EXECUTIVE SESSION**

Chair Moser asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: Property matters as generally described under §2(c)(5) and §2(c)(6) of the Open Meetings Act. Also, Executive Session Minutes matters as generally described under §2(c)(21) of the Open Meetings Act; investment and matters as generally described under §2(c)(7) of the Open Meetings Act. Trustee Sanchez so moved, seconded by Trustee Boey. A roll call vote of the Trustees was unanimous to recess to Executive Session.

### **BOARD OF TRUSTEES MEETING RECONVENED**

Chair Moser reconvened the public meeting of the Board of Trustees at 1:40 p.m.

Trustee Siegel made a motion to approve the following six items as a single action item:

Agenda Item 8.a.(1) – Division of Continuing Education Educational Services

Agenda Item 8.a.(2) – Fiscal Year 2001 Tuition Recommendations

Agenda Item 8.a.(3) – Investment and Cash Management Policy

Agenda Item 8.a.(4) – Request for a New Research and Public Service

Center

Agenda Item 9.a. – Executive Session Minutes Release

Agenda Item 9.c. – Collective Bargaining Agreement

Trustee Sanchez seconded the motion. The motion was approved.

**UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES**

**Agenda Item 8.a.(5) – Request by the City of DeKalb for New Easements and a Revision to a Current Lease Agreement**

This request from the City of DeKalb was for new easements and the revision of a current lease agreement to address the problem it is currently facing with improvements to its water system. In order to address the concerns of the City as well as those of the university, President La Tourette said, the recommendation reads as follows: In furtherance of the public interests of the Board of Trustees of Northern Illinois University and with due consideration for the public interest of the City of DeKalb, the university requests (1) authority to negotiate terms and conditions of an intergovernmental agreement with the City of DeKalb concerning a lease amendment, water rate stipulations and water line easements, and (2) delegation of authority to the President to execute such intergovernmental agreement after approval of the Chair of the Board of Trustees and the Chair of the Board's committee on Finance, Facilities and Operations. Chair Siegel asked that the motion be amended in part (2) to read that the President seek approval from either the Board of Trustees or the Executive Committee. Chair Siegel moved the motion as amended, seconded by Trustee Boey. The motion was approved.

Chair Moser asked the Board members if anyone had any questions on or wanted to discuss any of the information items numbered 8.b.(1) through 8.b.(6). No one had any questions on these items.

**Agenda Item 8.c.(1) — Honorary Degree**

This is the recommendation directly from President La Tourette to the Board that an honorary degree be awarded to J. Dennis Hastert, Speaker of the U.S. House of Representatives, who is also a Northern Illinois University alumnus. The honorary degree would be a Doctor of Laws (LL.D.). This degree was recommended following the campus process for such degrees being recommended by faculty and other members of the university. Such a recommendation goes through the university committee chaired by the Dean of the Graduate School, Dr. Jerrold Zar, then to the university President and the Faculty Senate. All of these various approval levels were cleared through consultation. President La Tourette said that several months ago the Board had indicated it would be receptive to such a degree if it met all university procedural requirements. Because we must have public action on awarding the degree prior to commencement on Sunday, the President said, Board approval is requested. Trustee Boey moved to approve the awarding of an honorary degree to J. Dennis Hastert. Trustee Sanchez asked the record to show that all of the Trustees seconded that motion. The motion was approved.

Regardless of your politics or how you feel about Mr. Hastert, President La Tourette commented, he is an excellent representative of the university and is testimony to the fact that someone from a humble background in the Midwest can attend a public university and rise to the level of the third ranking person in the United States.

**Agenda Item 9.b. — Potential Board of Trustees Meeting Dates for the Year 2000**

Chair Moser announced that the January and the April meetings had been combined into one meeting, which will be on Friday, February 18, at 9:00 a.m. in Hoffman Estates. The other meetings are scheduled for Thursday, June 15, in DeKalb at 9:00 a.m.; September 21 at 9:00 a.m. in DeKalb; and Thursday, December 7, at 9:00 a.m. in Hoffman Estates. Trustee Boey moved to approve that meeting schedule, seconded by Trustee Vella. The motion was approved.

**Agenda Item 9.c. – Collective Bargaining**

Trustee Vella asked for more information on the collective bargaining agreement between the university and the Fraternal Order of Police Labor Council representing police telecommunicators at the DeKalb campus.

President La Tourette explained that each June, the Board sets up a series of guidelines for the administration of salary increases for all employees; but when agreements have been negotiated for employees represented by a collective bargaining agreement, they are brought back to the Board for approval. Legal Counsel Ken Davidson offered the further explanation that there was a division between the commissioned officers and the telecommunication workers in that unit. There was a split in the jurisdiction between the Educational Labor Relations Board and the State Labor Relations Board. The commissioned officers are now under the jurisdiction of the State Labor Relations Board, and the telecommunicators are now under the jurisdiction of the Educational Labor Relations Board. President La Tourette said he would have Associate Vice President Cunningham contact Trustee Vella to give her further details of the contract.

**Agenda Item 9.d. – Board of Trustees Awards**

I have the distinct pleasure, Chair Moser stated, of bringing forward the nominations of two very special individuals for the Board of Trustees' *Jim Edgar* and *Mike O'Malley Awards*.

Chair Moser said he would be hard pressed to find a more deserving nominee for the *Jim Edgar Award for Excellence in Higher Education* than Dr. Norman Jenkins, retiring president of Kishwaukee College in nearby Malta. Dr. Jenkins has served that institution for 32 years, serving 22 years as president. He is widely identified as the driving force that created a college from a cornfield making Kishwaukee College a vital and robust institution. It was noted that he turned that same intense focus toward developing a strong and enduring friendship with Northern Illinois University. A familiar and respected man in his community as well as in Illinois postsecondary education, Dr. Jenkins has created a profound and lasting, positive impact on higher education. I am extremely honored to present his name to the Board for consideration as the recipient of the 1999-2000 Jim Edgar Award for Excellence in Higher Education, Chair Moser said. He then asked for a motion to accept Dr. Jenkins' nomination. Trustee Boey so moved, seconded by Trustee Sanchez. The motion was approved.

The candidate proposed for the *Mike O'Malley Award* was Naperville Mayor George Pradel. Mayor Pradel was an early and enthusiastic supporter of our plans to build a regional site in Naperville, Chair Moser said, and was extremely helpful in guiding us through the intricacies of zoning and approval processes necessary to make that site a reality. More than a strong administrative ally, Mayor Pradel has even more personal connections to NIU. As the mayor recently noted in announcements related to the facility: "With Northern's arrival, higher education will be more accessible, and the facility that is going to be built is first class. Northern has had a great influence on the city and on my life. My son is a graduate of Northern." This type of personal connection to the institution has proven extremely valuable as we expand to provide needed educational services to the western suburban region. I take great pleasure in presenting Mayor George Pradel for consideration as the recipient of the 1999-2000 *Mike O'Malley Award for Excellence in Higher Education*, Chair Moser said. He then asked for a motion to accept Mayor Pradel's nomination. Trustee Siegel so moved, seconded by Student Trustee Davis. The motion was approved.

Chair Moser announced that the formal award presentations would be made at the first Board meeting in 2000.

#### **NEXT MEETING DATE**

The next meeting date was set for Friday, February 18, at 9:00 a.m. in Hoffman Estates.

#### **ADJOURNMENT**

There being no Other Matters, Chair Moser asked for a motion to adjourn. It was moved by Trustee Sanchez and seconded by Student Trustee Davis to adjourn the meeting. The motion was approved. The meeting was adjourned at 2:01 p.m.

Respectfully submitted,

Sharon M. Mimms  
Recording Secretary

**DIVISION OF CONTINUING EDUCATION  
Educational Services**

**Summary:** The Department of Children and Family Services (DCFS) contracts with the university's Division of Continuing Education to train DCFS staff and associated personnel in new policies and procedures and to provide required continuing education services. The cost of these programs is initially paid by the university and then reimbursed by DCFS, including an administrative fee for services provided by the university.

Initial open orders were established for upcoming programs. Additional information on the size and scope of such programs is now available resulting in the need to revise the original open order requests. These revisions are presented for Board approval.

**Recommendation:** The university requests Board of Trustees approval for change orders for FY00 as follows:

Wyndham Northwest - Itasca, IL	Original Amount	\$160,000
Increase Requested		<u>190,000</u>
New Order Total		\$350,000
Hickory Ridge Conference Center - Lisle, IL	Original Amount	\$160,000
Increase Requested		<u>190,000</u>
New Order Total		\$350,000
Hyatt Regency - Oak Brook, IL	Original Amount	\$230,000
Increase Requested		<u>120,000</u>
New Order Total		\$350,000
Holiday Inn-O'Hare - Rosemont, IL	Original Amount	\$150,000
Increase Requested		<u>150,000</u>
New Order Total		\$300,000
Radisson Hotel-O'Hare - Rosemont, IL	Original Amount	\$ 25,000
Increase Requested		<u>275,000</u>
New Order Total		\$300,000

Funding: Sponsored Projects

## **FISCAL YEAR 2001 TUITION RECOMMENDATIONS**

**Summary:** After careful consideration of all factors pertaining to tuition rates, including university priorities and needs, the current and anticipated rates of inflation and indications regarding the Illinois Board of Higher Education Fiscal Year 2001 Budget recommendation, the university recommended the following increases to the Finance, Facilities and Operations Committee.

### 1. Undergraduate Tuition Increase

Based on the success of the FY99 tuition schedule in encouraging student registration above 12 hours, a further adjustment of the tuition schedule is recommended to achieve a weighted average increase of 3.3 percent, imposing a constraint of a maximum increase of 3 percent for students taking a full course load (15-16 credit hours per semester). The distribution of this weighted increase is summarized in the following table.

### 2. Graduate Tuition Increase and College of Law Tuition Increase

Under the specific factors outlined above, it is recommended that graduate tuition and College of Law tuition each be increased at the 3.3% level.

### 3. Summer Tuition Rates

The university recommends the following summer tuition rates consistent with the proposed Fiscal Year 2001 rates:

Undergraduate: \$114 per credit hour up to 12 hours; no additional charge beyond 12 hours

Graduate: \$130 per credit hour up to 12 hours; no additional charge beyond 12 hours

**Recommendation:** The Finance, Facilities and Operations Committee endorsed the Fiscal Year 2001 tuition increases as presented and the university now recommends approval of the full Board.

## FISCAL YEAR 2000 TUITION SCHEDULE

<b>Hours Taken</b>	<b>Current Tuition Rate</b>	<b>New Tuition Rate</b>	<b>\$ Increase</b>	<b>% Increase</b>
1-5	\$113	\$118	\$5	4.42
6-8	\$112	\$117	\$5	4.46
9-11	\$111	\$116	\$5	4.50
12	\$110	\$114	\$4	3.64
13	\$108	\$112	\$4	3.70
14	\$105	\$109	\$4	3.81
15	\$102	\$105	\$3	3.00
16+	\$100	\$103	\$3	3.00

## **INVESTMENT AND CASH MANAGEMENT POLICY**

**Summary:** The previous governing board of Northern Illinois University, the Board of Regents, included in their regulations the rules governing the investment of funds by regency universities. These governance documents were updated in 1991 to allow universities to invest funds in any instrument permitted by law for the investment of public funds unless otherwise restricted by a bond or other legal covenant. It was within this framework that the NIU investment policy was developed. The policy was approved by president La Tourette in August 1992. The NIU investment committee has since pursued investment strategies in accordance with this policy.

In 1997 the policy was updated to reflect the new administrative structure of the university. These changes included the establishment of the Board of Trustees to replace the board of Regents, as well as the realignment of duties and positions within the Division of Finance and Facilities.

The allowable investments per university policy mirror those specified in State statute. In general terms, these investments include instruments issued by the U.S. Government, federal agencies, high grade commercial paper, bank deposits, investment pools created under the State Treasurer's Act, and selected money market mutual funds.

Funds that have traditionally been invested by the University include locally generated revenues, self-insurance funds, construction project funds, and university reserve funds. Since 1996, state universities also retain and invest tuition and fees.

The NIU Investment Committee monitors compliance with the investment policy and reviews all investment holdings. In accordance with the Regulations of the Board of Trustees, the committee annually prepares a report to the Board.

The Illinois Public Funds Investment Act (30 ILCS 235), effective July 31, 1998, requires that university governing boards officially adopt and approve the University Investment and Cash Management Policy by January 1, 2000. As a result, the University Investment and Cash Management Policy is submitted for Board approval.

**Recommendation:** The university has discussed the Investment and Cash Management Policy with the Finance, Facilities and Operations Committee and now requests Board of Trustees approval.

NORTHERN ILLINOIS UNIVERSITY  
**INVESTMENT AND CASH MANAGEMENT POLICY**

I. Goals

Pursuant to Board of Trustees policy and Board Treasurer function, it shall be the policy of Northern Illinois University to manage the University's cash and investments for the use and benefit of the University in a manner that will:

- A. Preserve and maintain the real purchasing power of the principal.
- B. Maintain consistency with State law, rules and regulations, bond indentures and Board of Trustees policy.
- C. Produce a yield which, when compared to the current marketplace, would be described as acceptable by conservative investment managers.
- D. Assure an optimal flow of cash to meet university obligations.

II. Investment Philosophy

Consistent with cash flow needs, the investment portfolio shall be managed with prudent judgment and care. In accordance with this policy and exercising due diligence, the investment portfolio shall be managed with the intention of obtaining the highest possible net return, balancing reasonable growth and yield with acceptable risk and recognizing diversity with respect to individual instrument type and/or instrument duration.

III. Advisors

The University at its discretion may utilize the services of external advisors to assist in the management of investments. The choice of advisors and the amount of funds to be invested shall be determined by the Investment Committee appointed by the President. This committee shall include, but not be limited to, the Senior Vice President for Finance and Facilities; the Associate Vice President for Finance and Facilities; and the Director of Treasury Operations (nonvoting). The committee will normally meet at least two times each calendar year.

IV. Limitations

Consistent with State Law and Board of Trustees Policy:

- A. Foreign investments are prohibited.
- B. Collateralization of Accounts.

Whenever such funds retained by a State University or the Board of Trustees in its own treasury are deposited with a bank or savings and loan association and the amount of the deposit exceeds the amount of

federal deposit insurance coverage, a bond or pledged securities shall be obtained. The State Finance Act limits the types of securities the State Treasurer may accept for amounts not insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation. The market value of the bond or pledged securities shall at all times be equal to or greater than the uninsured portion of the deposit. (30 ILCS 105/6a-1a)

- C. The Associate Vice President, Finance and Facilities, may specify terms and conditions that are more restrictive than those of this policy, with authorization from the Investment Committee.

## V. Corporate Employment Practices

All investments of the University portfolio must comply with the policy of the University and the State of Illinois regarding the social and employment practices of corporations. In addition, the University will not knowingly initiate an investment in any company known to practice racial discrimination. If such practices are confirmed, the University will divest itself from such investments in the shortest prudent time.

## VI. Marketability

Consistent with State Law and Board of Trustees Policy, securities purchased by the University may be listed on the New York, American or other exchange or may be unlisted and traded over-the-counter provided that all securities purchased shall be readily marketable and meet the guidelines below.

## VII. Authorized Investments

### A. Board of Trustees

#### 1. Regulations

The Board of Trustees *Regulations* §V.D.3. allow the combining of funds of the same category or classification in a single account with an authorized depository as long as the University's books and records reflect the amount in each fund so deposited and the charges against each fund.

Any amount of such deposits in excess of the amount reasonably necessary to meet the anticipated expenses of such funds may be invested in any investments permitted by the laws of the State of Illinois for the investment of public funds unless otherwise restricted by a bond or other legal covenant.

In the event of a conflict between the regulations and the requirements of specific bond resolutions, the latter shall govern.

## 2. Bond Funds and Other Debt Instruments

The Resolutions authorizing the issuance of revenue bonds and other debt instruments place restrictions on the investment of these funds. The maturity of investments purchased should not exceed the time such funds will be required for expenditure. The investments are limited to those permitted under the State of Illinois Public Funds Investment Act.

## 3. University Guidelines

The investment of funds and the related accounting thereof shall comply with the Legislative Audit Commission's *University Guidelines* 1982, as amended 1997.

## B. State of Illinois - Investment of Public Funds

1. The State of Illinois authorizes investments in instruments guaranteed by the full faith and credit of the United States of America as to principal and interest.
2. The State of Illinois authorizes investments in bonds, notes, debentures, or other similar obligations of the United States of America or its agencies. (Refer to Attachment I)

For the purpose of defining permitted investments, the term "agencies of the United States of America" include:

- a. federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 (12 U.S.C 2001 et seq.) and Acts amendatory thereto;
  - b. federal home loan banks and the federal home loan mortgage corporation; and
  - c. any other agency created by Act of Congress.
3. The State of Illinois authorizes investments in interest-bearing savings accounts, certificates of deposit or time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
  4. The state of Illinois authorizes investments in short-term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if
    - a. such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature not later than 180 days from the date of purchase,

- b. such purchases do not exceed 10% of the corporation's outstanding obligations, and
  - c. no more than one-third of the public agency's funds may be invested in short-term obligations of corporations.
5. The State of Illinois authorizes investments in money market mutual funds registered under the Investment Company Act of 1940, as from time to time amended. The portfolio is limited to those obligations described in VII.B.1 and 2 above and to agreements to repurchase such obligations.
6. The State of Illinois authorizes investments only in banks which are insured by the Federal Deposit Insurance Corporation.
7. The State of Illinois authorizes investments in short-term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings and loan associations which are incorporated under the laws of Illinois or any other state or under the laws of the United States.
- a. Investments may be made only in those savings and loan associations which are insured by the Federal Savings and Loan Insurance Corporation.
  - b. Securities may be purchased at the offering or market price at the time of purchase.
  - c. Securities shall mature or be redeemable on a date or dates prior to the time when invested funds will be required for expenditure by the University.
8. The State of Illinois authorizes investment of funds with a credit union chartered under the laws of the State of Illinois or the United States, provided the principal office of the credit union must be located within the State of Illinois and the investments must be in accounts which are insured by applicable law.
9. The State of Illinois authorizes investment of funds in a Public Treasurers' Investment Pool created under Section 17 of the State Treasurer's Act, 15 ILCS 505/17.
- Any public agency may also invest any public funds in a fund managed, operated and administered by a bank.
10. Except for repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986 and subject to the provisions of said Act and the regulations issued thereunder, the State of Illinois does not permit public agencies to purchase or invest in instruments which constitute repurchase agreements, and no financial institution may enter into such an

agreement with or on behalf of any public agency unless the instruments and the transaction meet the following requirements:

- a. The securities, unless registered or inscribed in the name of the public agency, are purchased through banks or trust companies authorized to do business in the State of Illinois.
- b. An authorized public employee or officer, after ascertaining which firm will give the most favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, which acts for the public agency in connection with repurchase agreements involving the investment of funds by the public agency. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements. To the extent the Treasurer acts in this capacity, he/she is hereby authorized to pass through to such public agencies any charges assessed by the Federal Reserve Bank.
- c. A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to the public agency on the records of the custodial bank and the transaction must be confirmed in writing to the public agency by the custodial bank.
- d. Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.
- e. The security interest must be perfected.
- f. The public agency enters into a written master repurchase agreement which outlines the basic responsibilities and liabilities of both buyer and seller.
- g. Agreements shall be for periods of 330 days or less.
- h. The authorized public employee or officer of the public agency informs the custodial bank in writing of the maturity details of the repurchase agreement.
- i. The custodial bank must take delivery of and maintain the securities in its custody for the account of the public agency and confirm the transaction in writing to the public agency. The Custodial Undertaking shall provide that the custodian takes possession of the securities exclusively for the public agency; that the securities are free of any claims against the trading

partner; and any claims by the custodian are subordinate to the public agency's claims to rights to those securities.

- j. The obligations purchased by a public agency may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the public agency, public employee or officer authorized to make such investments.
- k. The custodial bank shall be liable to the public agency for any monetary loss suffered by the public agency due to the failure of the custodial bank to take and maintain possession of such securities.

#### VIII. Management of Cash and Investments

- A. Except as provided herein, the Director of Treasury Operations, under the direction of the Associate Vice President, Finance and Facilities, or the Investment Committee, shall be authorized to develop procedures necessary to administer the Investment and Cash Management Policy on behalf of the University.
- B. The Director of Treasury Operations will establish written operational procedures and will develop internal controls appropriate to address loss prevention measures and regulate the activities of subordinate university staff.

#### IX. Disbursements and Transfers

Assigned employees may be delegated authority to initiate appropriate transfers of university investment assets and funds provided suitable safeguards and security considerations are followed in conducting such transactions. Where insurance coverage limits are insufficient to protect the university in such transactions, there shall be a requirement for three designated individuals to initiate, authorize and confirm authority for execution of such transactions.

#### X. Accountability and Reporting

- A. The Associate Vice President, Finance and Facilities, shall be accountable to the Investment Committee for implementing this policy.
- B. The Associate Vice President, Finance and Facilities, shall make reports on the status of investments and cash management to the Committee at intervals established by the Investment Committee.
- C. The Associate Vice President, Finance and Facilities, will review investment data with the Treasurer of the Board of Trustees at intervals established by the Investment Committee.
- D. The Investment Committee will report quarterly to the Board of Trustees and the University President concerning the status and results of

investment activity. The reports shall include information regarding securities held in the portfolio detailing instrument type, purchase price, maturity date, yield to be earned and market value as of the report date.

#### XI. Ethics and Conflicts of Interest

University employees and officers involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall make written disclosure in a timely manner to the designated university attorney of any material personal or family interests in financial institutions that conduct business within the university's service area, and they shall further disclose any large personal financial/investment positions that could be related to the individual's performance of duties for the university, particularly with regard to the timing of personal purchases, sales or loans. Individuals shall not participate in nor substantially benefit from university transactions that relate to situations where there would be a conflict of interest.

#### XII. Adoption and/or Modification of Investment Policy

- A. The Investment and Cash Management Policy and revisions shall be approved by the Northern Illinois University Board of Trustees.
- B. The Investment and Cash Management Policy shall be made available upon request to the general public.

## ATTACHMENT I

This listing includes several of the permissible government agencies:

FHLB	Federal Home Loan Bank
FNMA	Federal National Mortgage Association (Fannie Mae)
FHLMC	Federal Home Loan Mortgage Corporation (Freddie Mac)
FFCB	Federal Farm Credit Bank
SLMA	Student Loan Marketing Association (Sallie Mae)
GNMA	Government National Mortgage Association (Ginnie Mae)
FAMC	Federal Agricultural Mortgage Corporation (Farmer Mac)

## **REQUEST FOR A NEW RESEARCH AND PUBLIC SERVICE CENTER**

Along with new programs and subdivisions of existing programs, new centers and institutes require the approval of the Board of Trustees and the IBHE. This request was endorsed by the Academic Affairs, Student Affairs and Personnel Committee after receiving the approval of the department, the college and the Academic Planning Council, and the concurrence of the Provost.

### **Center for Child Welfare and Education**

Description: The proposed center will provide training to students, both undergraduate and graduate, and to teachers and social welfare professionals in the unique learning and service needs of abused and neglected children in the custody of the Illinois Department of Children and Family Services (DCFS). The proposed center will also provide consultation services and workshops to school, DCFS and community professionals on the common problems these children encounter in educational settings. In cooperation with DCFS, the proposed center will make recommendations and assist in developing and implementing new protocols and policies to reduce the negative impact of some current practices on the educational outcomes of these children. Personnel in the proposed center will conduct research on the challenges that abused and neglected children face in becoming educated and on the characteristics of the persons, agencies and systems that impact on their educational progress and outcomes. The proposed center will serve as a repository for data that can support instruction as well as student and faculty research. The creation of this center will also foster collaborative efforts with the NIU Center for the Study of Family Violence and Sexual Assault on research topics of mutual interest. The work of this proposed center will assist the university in fulfilling its mission to contribute to the betterment of society, to serve as a resource for the development of new knowledge and to meet regional needs. In addition, the proposed center will contribute to the fulfillment of the goals of the Illinois Commitment by providing opportunities for internship placements for pre-service teachers and professional development for classroom teachers and social welfare professionals, and increasing the educational achievements of students from underrepresented groups.

Rationale: When university faculty have a focused area of expertise for which there is a clear public need, the university sometimes creates a center or institute in order to organize and foster that expertise. The structure of the proposed center will support organized training and community service activities, collaborative research, educational experiences for pre-service teachers, in-service training for school and child welfare professionals, and consultation services for policy development within DCFS. Its creation will increase opportunities at NIU for securing external funding for research focusing on children with special needs. Dr. Sharon Freagon, who would serve as the director of the proposed center, has a long history of external funding in the area

of child welfare. During her 22 years as a faculty member in the NIU College of Education, she has received more than \$7,380,000 in grants from federal and state sources. Professor Freagon is currently the director of three state grants, all of which focus on improving the educational experiences of children with special needs. In addition, she is the author of journal articles and book chapters on inclusion services for children with severe disabilities. She has served on the Executive Board of the International Association for Persons with Disabilities and chaired the DCFS Educational Task Force. Dr. Freagon has assembled an expert team of professional personnel to assist in the training, consultation, research and policy development activities of the center.

In a letter of support for the proposed center Jess McDonald, Director of the Illinois Department of Children and Family Services, notes that the 45,000 children in protective custody of DCFS come with numerous developmental and educational issues that put them at a severe disadvantage in comparison to other children. Mr. McDonald further states that the collaborative efforts to create the proposed center have his strongest support and meet a dire need for such a resource in the state of Illinois.

Cost: The proposed center will be funded by the Illinois Department of Children and Family Services for \$13,391,402 over five years. The College of Education will provide office/laboratory space in Graham Hall, \$8,000 in computer hardware and software, and support one FTE graduate assistant through the internal reallocation of \$17,568 annually for five years. No new state resources are requested for the creation or operation of this center.

**Recommendation:** The university requests Board of Trustees approval for the proposed Center for Child Welfare and Education.

**REQUEST BY THE CITY OF DEKALB FOR NEW EASEMENTS  
AND A REVISION TO A CURRENT LEASE AGREEMENT**

As a result of a 1997 consent decree, the City of DeKalb is required to substantially improve the city's public water system. Specifically, the required improvements must satisfy a mandate that the city's water system meet acceptable radium levels. The improvements will be completed in two phases and are expected to cost approximately \$15 million. Phase II of the construction involves adjustment to current leases and additional easements on NIU property. Specifically, the City has requested the following:

- 1) A revision to an existing 99-year lease for the property located at Route 38 and Stadium Drive. This lease revision would allow the construction of a water treatment facility at that location.
- 2) An easement for the transmission lines from a new well site (Nelson Road) along Route 38 to the new water treatment plant.
- 3) An easement from the proposed treatment plant to NIU's sanitary line running west to east from the Human Resource Building.

In an effort to respond to the City's request, the university has requested that the City provide more detailed information regarding the specifics of the proposed water system plan, possible impacts of the plan on NIU, a delineation of anticipated rate structures, and a more definitive response regarding related partnerships and agreements between the university and the City. While some information has been received, there are several key areas for which the detail remains forthcoming. Given the remaining schedule of Board of Trustees meetings and the need for the City to receive a commitment on these land issues in order to meet state and federal low-interest loan application deadlines, the university recommends that the Board delegate this authorization to the President with the concurrence of the Chair of the Board and the Chair of the Finance, Facilities and Operations Committee.

**Recommendation:** In furtherance of the public interests of the Board of Trustees of Northern Illinois University and with due consideration for the public interests of the City of DeKalb, the University requests (1) authority to negotiate terms and conditions of an intergovernmental agreement with the City of DeKalb concerning a lease amendment, water rate stipulations and water line easements, and (2) delegation of authority to the President to execute such intergovernmental agreement after approval of the Chair of the Board of Trustees and the Chair of the Board's Committee on Finance, Facilities and Operations.

**HONORARY DEGREE**

In accordance with Board of Trustees policy and university procedures for the awarding of honorary degrees, approval of the honorary degree of Doctor of Science (Sc.D.) is recommended for presentation to:

*Herbert C. Brown, Ph.D.*

## **EXECUTIVE SESSION MINUTES RELEASE**

**Summary:** The Illinois Open Meetings Act, as amended, requires public bodies to review minutes of their executive sessions on a semiannual basis and determine what parts of such minutes they should make available to the public because they no longer require confidential treatment. Accordingly, this item is proposed for complying with this legal requirement by taking action upon the duly approved Executive Session Minutes of January, 1996 through September, 1999 of either the full Board of Trustees or committees of the Board which have not previously been released from confidentiality.

Upon review and advice of the Board's Parliamentarian and University Counsel for Governance, Risk Management and Equity Services, the following sections of executive session minutes for the relevant period are proffered for release from confidentiality:

### **June 17, 1999 – Executive Session of the NIU Board of Trustees**

1. Review and Approval of Minutes of Previous Executive Session – January 14, 1999
- 2.a. Property Matters
3. Personnel Matters
  - a. New appointments with tenure
  - b. Evaluation of University Employee

### **September 9, 1999 – Executive Session of the NIU Board of Trustees**

1. Personnel Matter
2. Review and Approval of Minutes of Previous Executive Session – June 17, 1999

### **September 17, 1999 – Executive Session of the NIU Board of Trustees**

1. Review and Approval of Minutes of Previous Executive Session – September 9, 1999
2. Personnel Matter

**Recommendation:** The Chair recommends that the Board approve the release from confidentiality of the specified sections of executive session minutes as reviewed and advised above. Those sections, if any, which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in approximately six months.

**POTENTIAL BOARD OF TRUSTEES  
MEETING DATES FOR THE YEAR 2000**

Following the pattern of meeting dates for previous years and input from Board members, the following choices are offered for consideration by the Board.

January 20	(3 <sup>rd</sup> Thursday)
April 20	(3 <sup>rd</sup> Thursday)
June 15	(3 <sup>rd</sup> Thursday)
September 21	(3 <sup>rd</sup> Thursday)
December 7	(1 <sup>st</sup> Thursday)

The Board of Trustees *Bylaws* state that the Board should have at least one meeting per quarter.

**COLLECTIVE BARGAINING AGREEMENT**

The following collective bargaining agreement has been ratified by the bargaining unit and is being submitted for approval by the Board of Trustees.

*Bargaining Unit:* Illinois Fraternal Order of Police Labor Council representing approximately 5 Police Telecommunicators at the DeKalb campus.

*Scope of Negotiations:* Full Contract Negotiations

*Tentative Agreement for Board Action:* Approval of initial agreement extending through June 30, 2002. Terms and conditions are consistent with University policies and guidelines.

## BOARD OF TRUSTEES AWARDS

In 1998, the Board of Trustees established two awards to recognize individuals who have made significant contributions to higher education in Illinois and the suburbs of Chicago.

The ***Jim Edgar Award for Excellence in Higher Education***, named after its first recipient, Governor Jim Edgar (1991-1999), recognizes individuals who "have made significant contributions to and have had a lasting positive impact on public higher education in Illinois."

The ***Mike O'Malley Award for Excellence in Higher Education***, named after its first recipient, Hoffman Estates Mayor Mike O'Malley, honors individuals who have contributed to "making higher education more accessible to the public," especially in the suburbs of Chicago.

**Recommendation:** The Chair recommends:

**Norm Jenkins**, retiring president of Kishwaukee Community College, receive the Board of Trustees ***Jim Edgar Award for Excellence in Higher Education***.

President Jenkins has served Kishwaukee college, located in nearby Malta, with distinction for 32 years – 22 years as president. He was the driving force to create a college from a cornfield and has been a good friend of Northern Illinois University and all of public higher education in Illinois.

**George Pradel**, Mayor of Naperville, receive the Board of Trustees ***Mike O'Malley Award for Excellence in Higher Education***.

Mayor Pradel was an early and enthusiastic supporter of Northern Illinois University's plans to build a regional site in Naperville and helped guide the university through the zoning and approval process to construct an attractive and highly functional facility. He is a forceful and articulate advocate of higher education in general and Northern Illinois University in particular.

These awards will be presented at a future meeting of the Board of Trustees.

**Special Teleconference Meeting  
of the  
Board of Trustees  
of  
Northern Illinois University**

*February 3, 2000*

No item in this report for release prior to 9:30 a.m. Thursday, February 3, 2000.

**A G E N D A**

**Special Teleconference Meeting of the  
BOARD OF TRUSTEES  
of  
NORTHERN ILLINOIS UNIVERSITY  
9:30 a.m. – Thursday – February 3, 2000  
Lowden Hall – Room 304**

1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval ..... *Action.....i*
4. Chair's Comments/Announcements
5. University Recommendations
  - a. Request by the City of DeKalb for New Easements and a Revision to a Current Lease Agreement ..... *Action ....97*
  - b. Recreation Center - Gymnasium Floor Replacement Capital Project Approval ..... *Action ....99*
  - c. Stevens Building - Various Renovation/Remodeling Projects.. *Action .. 100*
  - d. Purchase of Furniture, Fixtures and Equipment for NIU-Naperville ..... *Action .. 101*
  - e. Division of Continuing Education Educational Services - Amendment ..... *Action .. 102*
6. Chair's Item
  - a. Executive Session Motion Regarding Presidential Search ..... *Action*
7. Other Matters
8. Next Meeting Date
9. Adjournment

Minutes of the  
**Special Teleconference Meeting of the  
BOARD OF TRUSTEES  
OF NORTHERN ILLINOIS UNIVERSITY**  
February 3, 2000

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Vice Chair Myron Siegel at 9:32 a.m. in Room 304 of Lowden Hall at Northern Illinois University. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Myron Siegel, Gary Skoien and Barbara Giorgi Vella and Student Trustee Nolan Davis. Not present were Trustees Jeremiah Joyce, George Moser and Manuel Sanchez. Also present were Board Parliamentarian Kenneth Davidson and President John La Tourette. With a quorum present, the meeting proceeded.

**VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING**

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Kenneth Davidson.

**AGENDA APPROVAL**

Vice Chair Siegel announced that this would be handled as a consent agenda. He asked for a motion to approve the agenda as presented with the modification that Agenda Items 5.a., 5.b., 5.c., 5.d. and 5.e. would be considered as consent agenda items. Trustee Boey so moved, seconded by Trustee Skoien. The motion was approved.

**Agenda Item 5.a. – Request by the City of DeKalb for New Easements and a Revision to a Current Lease Agreement**

Vice Chair Siegel stated that he had a conversation with Dr. Williams regarding concerns he had. The university maintains its right to drill a well for water if necessary. Trustee Vella said that she had also talked to Dr. Williams and was comfortable with all of the terms of the agreements. She did note that Board approval of the City's request was contingent on the City of DeKalb acquiring a low interest loan, and, if they did not, the item would be brought back to the Board.

**Approval of Consent Agenda Items**

Dr. Williams asked that the record reflect the fact that the source of funds for the purchase of furniture, fixtures and equipment for NIU-Naperville, Agenda Item 5.d., would come from residual construction funds, interest earnings from construction funds, local funds and from some appropriated equipment funds. No additional funding was requested. Vice Chair Siegel asked for a motion to

approve action Items 5.a., 5.b., 5.c., 5.d. and 5.e. Student Trustee Davis so moved, seconded by Trustee Vella. The motion was approved.

#### **CHAIR'S ITEMS**

##### **Agenda Item 6.a. - Executive Session Motion Regarding the Presidential Search**

Trustee Skoien made the following motion: In the interest of due confidentiality for the Presidential Search process and the legitimate privacy interests of our prospective candidates, I move to conduct closed executive session meetings by the Board of Trustees to discuss the following subjects authorized by the Open Meetings Act: Personnel Matters as generally described under §2(c)(1) and (3) of the Open Meetings Act, and Executive Session Minutes as generally described under §2(c)(21) of the Open Meetings Act and continue them on a reconvened basis from time to time until appropriate return to open session. Trustee Boey seconded. A roll call vote of the Trustees to accept the Executive Session Motion Regarding the Presidential Search was unanimous.

#### **NEXT MEETING DATE**

The next meeting date of the full Board is scheduled for Thursday, March 23.

Vice Chair Siegel asked for a motion to adjourn. Trustee Skoien so moved, seconded by Trustee Vella. The motion was approved.

The meeting was adjourned at 9:38 a.m.

Respectfully submitted,

Sharon M. Mimms  
Recording Secretary

**REQUEST BY THE CITY OF DeKALB FOR NEW EASEMENTS  
AND A REVISION TO A CURRENT LEASE AGREEMENT**

As a result of a 1997 consent decree, the City of DeKalb is required to substantially improve the city's public water system. Specifically, the required improvements must satisfy a mandate that the city's water system meet acceptable radium levels. The improvements will be completed in two phases and are expected to cost several million dollars. Phase II of the construction involves adjustment to current leases and additional easements on NIU property. Specifically, the City has requested the following:

- 1) A revision to an existing 99-year lease for the property located at Route 38 and Stadium Drive. This lease revision would allow the construction of a water treatment facility at that location, and an extension of the lease until January 31, 2098.
- 2) An easement for the transmission lines from a new well site (Nelson Road) along Route 38 to the new water treatment plant.
- 3) An easement from the proposed treatment plant to NIU's sanitary line running west to east from the Human Resource Building.

In an effort to respond to the City's request, the university requested that the City provide more detailed information regarding the specifics of the proposed water system plan, possible impacts of the plan on NIU, a delineation of anticipated rate structures, and a more definitive response regarding related partnerships and agreements between the university and the City. While some information had been received, there were key areas for which the detail remains forthcoming or acceptability unsettled.

Given these circumstances, this matter was presented to the Board of Trustees at its December meeting. The Board in response to the City's request then authorized negotiation of terms and conditions of an Intergovernmental Agreement with the City of DeKalb to be brought back to the Board of Trustees for approval. Given the need for the City to receive a certifiable commitment on these land issues from relevant land owners in order to meet state and federal low-interest loan application deadlines, the university has proceeded with the task and now recommends that the Board approve an Intergovernmental Agreement with the City of DeKalb that will preserve and protect the Board's current and future legal and financial interests as well as cooperate fully with the City by providing the requested authorizations .

**Recommendation:** Contingent and specifically conditioned upon award of a low interest loan of approximately Ten Million Dollars by the Illinois Environmental Protection Agency pursuant to the City of DeKalb's application for water supply project #L171614, in furtherance of the public interests of the Board of Trustees of Northern Illinois University and with due consideration for the public interests

of the City of DeKalb and the members of the DeKalb community, the University requests approval of an Intergovernmental Agreement negotiated and deemed acceptable by designated legal counsel for the Board and the Board's Treasurer, providing appropriate (a) Water Main and Sanitary Sewer Easements, and (b) Lease Amendments, pertaining to relevant real property of the Board of Trustees more specifically identified in such Intergovernmental Agreement.

**RECREATION CENTER - GYMNASIUM FLOOR REPLACEMENT  
Capital Project Approval**

**Summary:** The Recreation Center was constructed in 1983 and filled the demand for recreation space on campus. As usage increased, an addition to the building was constructed in 1996. The original building houses six playing courts surrounded by a running/walking track. The entire floor is covered with a 17-year-old turf-like carpet atop concrete. After 17 years of year-round usage, the carpet is worn through in some areas, and torn and patched in others. The carpet has also been claimed to be the cause of several accidents resulting in injury and will continue to be a liability in the future. The Office of Campus Recreation has determined that the playing surface is no longer repairable and is in need of replacement.

A total of 48,500 square feet of new flooring will be installed. The project will include the installation of an engineered subfloor system to create user comfort, safety and performance for basketball, tennis, volleyball, running/walking, badminton and other activities held in this area throughout the year, such as cheerleading camps and job fairs. A hardwood floor will be installed for three playing courts and a synthetic polyurethane surface installed on the remaining three playing courts. The track and surrounding areas will be the same synthetic surface with a different texture. The entire floor area will be raised approximately 1-1/4" to 1-3/4" and will be level. All exits and transition areas will be tapered according to ADA standards.

This project was identified as priority five in the fiscal year 2000 Nonappropriated Capital Improvements budget approved by the Board of Trustees at the June 17, 1999 meeting. Funding will be provided from existing Revenue Bond Repair and Replacement Reserves. The schedule of completion calls for bidding in the spring of 2000 and completion of work before summer cheerleading camps, which begin in June 2000.

**Recommendation:** The University requests Board of Trustees authorization to establish a total budget of \$566,000 for replacement of flooring in the Recreation Center. NIU Architectural Staff will prepare plans and specifications. The University further requests approval to seek and accept bids, execute construction contracts and issue work orders as necessary to complete the floor replacement project within the approved budget.

**STEVENS BUILDING - VARIOUS RENOVATION/REMODELING PROJECTS  
Capital Project Approval**

**Summary:** The Stevens Building was constructed in 1959 and accommodates the School of Theatre and Dance and the Department of Anthropology. The Theatre and Dance programs have experienced a tremendous growth in both undergraduate and graduate enrollments during the past five years. Inadequate and deteriorating space has hindered students from receiving the full quality professional training and education available through the department. The Anthropology program has faced similar demands and a subsequent shortage of adequate space to serve their needs as well. As a result, a major renovation project for the building has been submitted for fiscal year 2001. The project scope includes additional space, roof replacement, HVAC, mechanical and electrical upgrades, and handicapped accessibility. Based on the #4 priority assigned to this project, and a budget of nearly \$16 million, funding for fiscal year 2001 is unlikely. Therefore, the institution is faced with providing various renovation and remodeling projects which are necessary to address functional program space as well as health and safety concerns.

This project request will involve critical areas and issues that need to be addressed expeditiously in order to assist with the instructional and programmatic needs of the department in the interim period. Some of the items included in this request are hallway and classroom lighting upgrades, replacement of ceiling tiles, blinds and student chairs in classrooms, repair/replacement of original theatre seating from 1959 and remodeling of classroom/lab/storage spaces to accommodate current needs.

**Recommendation:** The University requests Board of Trustees authorization to establish a total budget of \$500,000 for various renovation/remodeling projects in the Stevens Building. The University further requests approval to seek and accept bids, execute construction contracts and issue work orders as necessary to complete these projects within the assigned budget.

**PURCHASE OF FURNITURE, FIXTURES AND EQUIPMENT  
FOR NIU-NAPERVILLE**

**Summary:** The NIU-Naperville facility is scheduled to open for fall 2000 classes. The furniture, fixtures and equipment (FF&E) for the building will include high quality, state-of-the-art, adaptable furnishings designed to meet the changing demands of an education center. Today's facilities require flexible, technically advanced, and comfortable environments for a multitude of activities. Classrooms, offices, lounge spaces, meeting rooms, and multifunction areas require furniture, audio-visual, and technical equipment in order to adequately serve the varied needs of users. An estimated budget of \$1.55 million has been established from an outline of necessary FF&E for the facility.

**Recommendation:** The university requests approval to establish a budget of \$1.55 million in order to purchase furniture, fixtures and equipment for the new NIU-Naperville facility.

**DIVISION OF CONTINUING EDUCATION  
Educational Services - Amendment**

**Summary:** The Department of Children and Family Services (DCFS) and Department of Human Services (DHS) contract with the university's Division of Continuing Education to train their staffs and associated personnel in new policies and procedures and to provide required continuing education services. The cost of these programs is initially paid by the university and then reimbursed by DCFS and DHS, including administrative fees for services provided by the university.

The university has recently been notified that DCFS and DHS desire to expand their program offerings and modify the scope and the anticipated number of participants. As a result the university now seeks Board of Trustees authorization to accommodate these additions within the DCFS/DHS schedule.

**Recommendation:** The university requests Board of Trustees approval for increasing the FY00 authorization as follows:

<u>Crown Plaza - Springfield, IL</u>	
Original approval amount	\$ 40,000
Amendment amount	<u>560,000</u>
Total	\$ 600,000

Funding: Sponsored Projects  
Institutional - Local Funds

# **President's Report**

## **No. 22**

*March 23, 2000*

No item in this report for release prior to 11:30 a.m. Thursday, March 23, 2000.

**A G E N D A**

**BOARD OF TRUSTEES  
of  
NORTHERN ILLINOIS UNIVERSITY  
11:30 a.m. – Thursday – March 23, 2000  
Clara Sperling Sky Room**

11:30 a.m. Call to Order, Roll Call, Notice Verification, Recess to Executive Session  
12:00 a.m. Executive Session and Lunch - University Suite  
1:30 p.m. Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval ..... *Action* ..... i
4. Review and Approval of Minutes of December 10, 1999 ..... *Action* ..... 1
5. Chair's Comments/Announcements
6. Reports of Board Committees and Board Liaisons
  - a. Executive Committee
  - b. Academic Affairs, Student Affairs and Personnel Committee
  - c. Finance, Facilities and Operations Committee
  - d. Legislation, Audit and External Affairs Committee
  - e. Illinois Board of Higher Education
  - f. University Civil Service Merit Board
  - g. Northern Illinois University Foundation
7. Executive Session
8. President's Report No. 22
  - a. University Recommendations Forwarded by the Board Committees
    - (1) Campus Child Care Center Furniture, Fixtures and Equipment ..... *Action*. 114
    - (2) Fiscal Year 2001 Student Fee Recommendations ..... *Action*. 115
    - (3) Fiscal Year 2001 Room and Board Rate Recommendations . *Action*. 120
    - (4) Fiscal Year 2001 Off-Campus M.B.A. Delivery Fee ..... *Action*. 122
    - (5) Fiscal Year 2001 NIU Foundation Professional Services Contract ..... *Action*. 123

- (6) Fiscal Year 2001 Athletic Sports Camp Housing and Meal Expenditure ..... Action. 124
- (7) Depository Account ..... Action. 125
- (8) Document Services Copier and Controller System Fiscal Year 2001 Contract Renewal ..... Action. 126
- (9) Student Accident and Sickness Insurance Fiscal Year 2001 Contract Renewal ..... Action. 127
- (10) Huskie Bus Contract Fiscal Year 2001 Contract Renewal ..... Action. 128
- (11) International Programs Division Contracts Renewal ..... Action. 129
- (12) Fiscal Year 2001 Salary Increment Allocation Guidelines ..... Action. 130
- (13) Recommendations for Faculty Promotions, Tenure and Promotions with Tenure for 2000-01 ..... Action. 132
- (14) Recommendations for Faculty and Supportive Professional Staff Sabbatical Leaves for the 2000-01 Academic Year ..... Action. 134
- (15) Request for New Minors ..... Action. 137
- (16) Request for Degree Authority at an Off-Campus Site ..... Action. 139
- b. University Reports Forwarded from the Board Committees
  - (1) Visitor's Center Renovation – Phase I ..... Information
  - (2) Major Capital construction Project Updates
  - (3) Altgeld Hall Renovation Update ..... Information
  - (4) Campus Child Care Center Construction Project ..... Information
  - (5) Northern Illinois University-Naperville Construction Project ..... Information
  - (6) Fiscal Year 2001 Operations and Grants Budget Recommendation Update ..... Information
- c. Items Directly from the President
  - (1) Summary of Grant and Contract Awards..... Information
- 9. Other Matters
- 10. Next Meeting Date
- 11. Adjournment

Minutes of the  
**BOARD OF TRUSTEES**  
**OF NORTHERN ILLINOIS UNIVERSITY**  
March 23, 2000

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chair George Moser at 11:35 a.m. in the Clara Sperling Sky Room of Holmes Student Center at Northern Illinois University. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce, Myron Siegel, Gary Skoien and Barbara Giorgi Vella, Student Trustee Nolan Davis and Chair Moser. Trustee Manuel Sanchez entered the meeting in progress. Also present were Board Parliamentarian Kenneth Davidson and President John La Tourette. With a quorum present, the meeting proceeded.

**VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING**

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

**MEETING AGENDA APPROVAL**

Chair Moser announced that under Agenda Item 6, Reports of Board Committees and Board Liaisons, Agenda Item 6.g., Northern Illinois University Foundation, would be moved to 6.a.; Presidential Search would be added as Agenda Item 6.b.; and all the other items under Agenda Item 6 were to be renumbered accordingly. Trustee Siegel asked that the agenda be corrected to indicate that the Board would reconvene in the Clara Sperling Sky Room at 1:30 p.m. and that the agenda be modified to make items 8.a.(1) through 8.a.(16) a single consent agenda action item. It was then moved by Trustee Boey to approve the agenda as amended and seconded by Trustee Davis. The motion was approved.

**REVIEW AND APPROVAL OF MINUTES**

It was moved by Trustee Siegel and seconded by Student Trustee Davis to approve the minutes of the December 10, 1999 meeting. The motion was approved.

**CHAIR'S COMMENTS/ANNOUNCEMENTS**

Chair Moser said he would reserve his comments until after the Executive Session.

**REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS**

**Executive Committee**

There was no report from the Executive Committee.

## **Academic Affairs, Student Affairs and Personnel Committee**

Committee Chair Boey reported that the Academic Affairs, Student Affairs and Personnel Committee met on Thursday, March 2. Personnel matters normally brought to the Committee at the March meeting included recommendations for tenure and promotion and sabbaticals. The Committee also endorsed the university's Fiscal Year 2001 salary increment guidelines and requests for a new minor in community health and an interdisciplinary minor in environmental management systems. We were impressed with the fact that the interdisciplinary minor will involve the collaboration of 12 different departments in three colleges, he said. The university also presented a request for off-campus degree authority for the M.S. in Education in Instructional Technology in Lake County and in DuPage County. Finally, the university made its annual report to comply with the law requiring that public universities ensure the oral English proficiency of those who provide classroom instruction. The university reported only three formal complaints for the 1998-99 academic year, all of which had been resolved.

## **Legislation, Audit and External Affairs Committee**

Committee Chair Siegel reported that the Legislation, Audit and External Affairs Committee had not met since the last Board Meeting. He did, however, report that a memo had been distributed to the Committee with an update on the status of the FY99 Financial and Compliance Audit, which contained five nonrepeat findings. A copy of the report was given to the Board.

## **Illinois Board of Higher Education**

President La Tourette reported that the last meeting of the Illinois Board of Higher Education was held in Chicago at the School of the Art Institute on Michigan Avenue on Tuesday, February 1. At that meeting, the Board of Higher Education supported the transfer of responsibility for adult education from the State Board of Education to the Illinois Community College Board. Legislation supporting that transfer was on Third Reading as of March 22 and is expected to pass when it is called for a vote.

Also, a report was given on the development of a center in Lake County, the President continued. It was noted that the developer who was promoting a site in Lakehurst at Lakehurst Shopping Mall, had not complied with requests from the Board of Higher Education to answer a series of questions. The IBHE continued this item to its April 4 meeting for a final determination on its status. NIU will continue to follow this very closely, he said, because we have a significant number of students on campus from Lake County, and we have had a long experience in Lake County offering a number of master's degrees.

Another issue addressed at that meeting was a report on faculty and staff salaries. It was noted that over a two-year period, average faculty salaries at Illinois public universities increased 7.8 percent, a calculation which includes both continuing and new faculty. We cannot tell from this figure exactly what the increment was for continuing faculty because the average was influenced by the hiring of new faculty. It was also noted that the public universities in Illinois are now at 95.1 percent of the average of their peer institutions. Each university has a set of peer institutions against which its salaries and other compensation are measured, President La Tourette explained. In NIU's case, the set includes

approximately 40 institutions including Auburn University, the University of West Virginia and such schools in the Mid-America Conference as Akron, Kent State, Miami of Ohio and others. These peer groups have been developed on the basis of over 200 different factors that gauge similarities among institutions. The 95.1 percent peer group average for all institutions means we are about five percent below the national average in Illinois measured against all the peer institutions that are examined for the nine public universities. The figure for Northern Illinois University is 96.4 percent, a little higher than the state average relative to our peer group. This is an important figure, the President said, and it is also an important target. The Board of Higher Education has established a target of raising us to a hundred percent of the average of our peer groups. Last year we had a special increment beyond a base increment of three percent. A one percent additional fund was established by the State for critical faculty and staff salary increases. The university had to match that one percent to bring the total average to five percent. However, the State Senate has insisted that those funds beyond the three percent be administered on a selective basis to retain and/or recruit highly qualified faculty and staff. At the Senate meeting, which Trustee Siegel and President La Tourette attended, we reported that about 30 percent of NIU's faculty shared in that special increment last year. The same guidelines are being emphasized for the pending package, which replicates last year's package of a three percent increase plus the one percent additional fund established by the State, which has to be matched by the university. There is a great deal of emphasis on selectivity to recognize the people who are contributing the most to the university's teaching and research missions.

The President added one other factor to put the critical importance of the salary increment in context. Over the last ten years, faculty salaries at public universities have eroded relative to the salaries at private universities throughout the nation. In 1990 public universities offered, on the average, 91 percent of the salaries at private universities. That has fallen now according to the director of a research institute at Cornell. He just reported at the ACE (American Council on Education) meeting this week that this figure has dropped to 81 percent. So, not only are Illinois public institutions below the national average in general for faculty salaries, but they have lost ground compared to the private sector, which raises some real concern about our ability to compete for quality faculty and to offer quality programs in the future. So this plan is very important for the university in terms of raising our salaries, President La Tourette concluded, and raising them in a way that encourages a high level of performance on the part of our faculty.

### **University Civil Service Merit Board**

There was no report from the Civil Service Merit Board.

### **Northern Illinois University Foundation**

Mr. Malone updated the Board of Trustees on the year-to-date activity of the Foundation. Gifts to the Foundation are up 46 percent over last year, which was a record year. Cash gifts, which were a particular focus for us this year, are up 72 percent, he said.

The College of Education received a \$400,000 pledge by an anonymous donor to match gifts to their School/University Partnership Program that would bring NIU

faculty and students into community schools to work with teachers in the field. This \$400,000 pledge was to be matched by gifts over 24 months. Over \$500,000 was raised in 13 months. The donor very generously agreed to match that higher number, Mr. Malone said, and we have recently received a stock transfer that cashed out at \$520,000, which brings the total on the School/University Partnership campaign to over a million dollars in just about half the time agreed to by the donor and the university. We are now working with the match donor to see if he will indeed extend that match through the 24 months, because there are some outstanding gifts and pledges to be counted. The Telefund operation is up 27 percent over last year. The number of donors is up 21 percent with the average gift size up 14 percent. We are still in an acquisition phase, he said, which will, in the next year or two, start to shift focus to upgrade the gift size. Matching gifts are up 72 percent over last year. Not all the gifts come in at \$50 and \$100. Recently a \$3,000 gift to the School of Art came in on the basis of a phone call. So, the Telefund, in addition to acquiring new dollars and building up a tradition of giving, sometimes uncovers major gift prospects, and often, major gift prospects grow out of a Telefund solicitation. Overall, direct support for colleges and departments from endowed funds and restricted gifts is up one million dollars per year compared to four years ago. In other words, Mr. Malone said, there are a million more dollars directly available to department chairs and college deans from private giving this year than were available four years ago.

### **Finance, Facilities and Operations Committee**

Committee Chair Manuel Sanchez reported that the Finance, Facilities and Operations Committee met on March 2. The Committee received information items and reports concerning Fiscal Year 2001 operations and grant budget recommendations, reports on investments and various capital projects. Items that were to be presented for Committee action were annual contract renewals for the NIU Foundation professional services, copying equipment, student accident and sickness insurance, and Huskie Buses; authorization of expenditures for foreign studies programs, athletic sports camps and campus childcare furniture, fixtures and equipment; depository account approval for the Continuing Education Program; FY01 salary increment allocation guidelines; and, FY01 student fee and room and board recommendations. The fee increases have been held to an average increase of 4.11 percent when the previously approved bond fees are excluded. However, due to the lack of a committee quorum on March 2, all of these items were presented as information items only. They were thoroughly reviewed by the Committee members in attendance and were included in the President's Report for approval by the full Board. Committee Chair Sanchez added that it was noted at the Committee meeting that they had not taken up the student fee and room and board recommendations because the usual protocol of meeting with the student leadership prior to any recommendation had not been followed. Subsequently, that meeting was held, and Chair Sanchez reported that it was a very productive and effective one.

Chair Moser announced that NIU anthropology professor Dan Gebo had made national and international headlines by discovering man's smallest ancestor. The Board of Trustees would like to recognize Professor Gebo, the Chair said, and tell him that we are very proud of his accomplishments. There was a substantial article entitled "Linking Man to a Monkey" in *Time Magazine*. Professor Gebo

also serves on the University Advisory Committee and is assigned to the Academic Affairs Committee.

### **EXECUTIVE SESSION**

Chair Moser asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: Property matters as generally described under §2(c)(1) and §2(c)(3), legal and risk management matters as generally described under §2(c)(11) and §2(c)(12) of the Open Meetings Act. Trustee Vella so moved, seconded by Trustee Skoien. A roll call vote of the Trustees was unanimous to recess to Executive Session.

### **BOARD OF TRUSTEES MEETING RECONVENED**

Chair Moser reconvened the public meeting of the Board of Trustees at 1:20 p.m.

The Chair recognized former Northern Illinois University president William Monat.

As you all know, Chair Moser said, we have just spent time in Executive Session where we have discussed a personnel matter of great importance. The Chair went on to make the following comments.

I believe we have reached a consensus on this matter and are now prepared to bring it forward for public discussion and a vote. I am referring, of course, to the Board's selection of a new president for NIU. As a founding member of this Board, I can say with confidence that this is the single most important decision we have had before us since our inception. John La Tourette's 14-year tenure as president is nearly unprecedented. Not only has John's presidency been a long one, but he has presided over the greatest period of growth and change in the institution's 100-year history. Board members are called Trustees because we hold the future of this university in trust for future generations. We take that responsibility very seriously. As we looked at NIU's place in the larger landscape of higher education, we came to the consensus that NIU's next leader must be a dynamic and externally focused agent of change. At the same time, we have agreed that Northern's next chief executive must be someone whose chief concern is always students. I am pleased to say that I believe we have found just such a person. John G. Peters is provost and chief operating officer at the University of Tennessee-Knoxville. He is an extremely dynamic individual whose accomplishments run the gamut from increased student scholarship support to the acquisition of multimillion dollar private gifts. Students at UT call Dr. Peters the students' provost and bemoan his departure in the pages of their student newspaper. He impressed every member of this Board with his intelligence, commitment and energy. And we believe he will take this institution to new heights in the years ahead. I now look to my fellow Trustees for a motion to nominate Dr. John Peters as the next president of Northern Illinois University.

Mr. Chair, Vice Chair Siegel said, I am pleased to report that Dr. John Peters, has accepted the offer extended to him. Dr. Peters will commence his service to NIU as its next president on or before June 1. The term of the agreement is three years, his salary will be \$215,000, and he will receive normal fringe benefits. Members of the Board of Trustees, it gives me great pleasure to move for the approval of Dr. John Peters as the next president of Northern Illinois University. The motion was seconded by Student Trustee Nolan Davis.

"At this moment," Trustee Boey commented, "I don't know who's happier, the new president or me." It has been a wild six-month ride along with my fellow Trustee Manny Sanchez and co-chair Jim Norris. I think I would be remiss if I did not offer some kudos to certain groups of people. First of all the search process brought us John Peters, and I am very proud of that. I want to thank the 22-member search committee, some of whom are here today, for a lot of hours, a lot of sweat, a lot of reading, a lot of midnight meetings that were sometimes hard to explain to our spouses. And above all, during the visit of the four candidates to campus, there were many volunteers — professors, staff and students — who really put in a lot of work to make that whole three week schedule an immense success. All we heard from the four candidates was what a wonderful setup it was and what a wonderful trip they all had. And above all, Trustee Boey said, all the preparation of those who really helped to give the Board of Trustees the summary of the information from all of the campus interviews. Miraculously, all the summaries showed up only a few days after the final candidate was here. A special thank you to all those people who played a part in giving Northern Illinois this tremendous image of a university, which is about to move to the next level with the presidency of Dr. John Peters.

Trustee Vella stated that she concurred with the Chair's remarks. I would also like to say that I am very excited about our future, she said, and I am proud of our decision. It is my pleasure to speak in favor of this motion, Trustee Sanchez said, and to concur with my fellow Trustees. It indeed has been a rather trying process. But sometimes unless you pay the piper, you do not end up with the goods. In this case, the piper was paid a lot of unbelievable sweat equity that has gone into this process, and we have ended up with the gem of all gems. I am thrilled to support this motion and look forward to Dr. Peters' leadership as our next president.

Mr. Boey just said that he did not know whether he was more excited or the new president was more excited, President La Tourette said. I can tell him with certainty that the old president is the most excited. I would also like to commend all those who have been involved in the search process. These are always very trying times with twists and turns, and a lot of work that has to go into it. I think everyone has worked very hard to find the best possible candidates for this institution, and I am very pleased that John Peters is being selected. It is now my role to provide as much support for him as possible during this transition — to bring the staff together, to inform him of what issues he will have to face and to help him face them as quickly as possible. I thank the Board and congratulate them on their decision. I think this is the best decision for the future of the university in the 21st Century.

Chair Moser then asked for unanimous consent on the motion.

Trustee Siegel asked that the motion be amended to state that the Board approve the appointment of Dr. John Peters by unanimous consent. There were no objections to the motion. With that revision, Chair Moser said, we have approved the nomination of Dr. John Peters as the new president of Northern Illinois University with the unanimous consent of the Board of Trustees. Thank you my fellow Trustees.

At this time, I would like to thank all the members of the search committee who spent so many long hours in pursuit of this goal, the Chair said. Your time was very well spent and the result reflects your dedication and loyalty, specifically, Manny Sanchez and Bob Boey and Dr. Jim Norris, who headed up the committee.

Chair Moser went on to make the following comments:

John Peters will bring many strengths to his new position as president of Northern Illinois University, but he is quick to credit much of his success to the intelligence and grace of his wife, Barbara. John was the overwhelming choice of every group who met with the final candidates, but Barbara received as much credit and support from people who met her. She will be a wonderful, very involved first lady for Northern. She confided in me that Chicago is her favorite city in the whole world, and I think that had something to do with John's great interest in Northern Illinois University. They are transplanted Midwesterners coming up from Knoxville, Tennessee, and they are delighted, in a sense, to be coming home. My thanks on behalf of the entire Board to all the faculty, staff and students who participated in one way or another in the search process. Dr. and Mrs. Peters will be arriving on campus for a special welcome and reception on Monday, March 27, at 4:00 p.m. here in the Sky Room. I invite everyone to come out and meet the new Northern Illinois University president and first lady, Chair Moser said.

## **PRESIDENT'S REPORT NO. 21**

### **UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES**

Trustee Siegel made a motion to approve action items 8.a.(1) through 8.a.(16) in conformity with the previous modification of the agenda for consent agenda items.

- Agenda Item 8.a.(1) – Campus Child Care Center Furniture, Fixtures and Equipment
- Agenda Item 8.a.(2) – Fiscal Year 2001 Student Fee Recommendations
- Agenda Item 8.a.(3) – Fiscal Year 2001 Room and Board Rate Recommendations
- Agenda Item 8.a.(4) – Fiscal Year 2001 Off-Campus M.B.A. Delivery Fee
- Agenda Item 8.a.(5) – Fiscal Year 2001 NIU Foundation Professional Services Contract
- Agenda Item 8.a.(6) – Fiscal Year 2001 Athletic Sports Camp Housing and Meal Expenditure
- Agenda Item 8.a.(7) – Depository Account

- Agenda Item 8.a.(8) – Document Services Copier and Controller System Fiscal Year 2001 Contract Renewal
- Agenda Item 8.a.(9) – Student Accident and Sickness Insurance Fiscal Year 2001 Contract Renewal
- Agenda Item 8.a.(10) – Huskie Bus Contract Fiscal Year 2001 Contract Renewal
- Agenda Item 8.a.(11) – International Programs Division Contracts Renewal
- Agenda Item 8.a.(12) – Fiscal Year 2001 Salary Increment Allocation Guidelines
- Agenda Item 8.a.(13) – Recommendations for Faculty Promotions, Tenure and Promotions with Tenure for 2000-01
- Agenda Item 8.a.(14) – Recommendations for Faculty and Supportive Professional Staff Sabbatical Leaves for the 2000-01 Academic Year
- Agenda Item 8.a.(15) – Request for New Minors
- Agenda Item 8.a.(16) – Request for Degree Authority at an Off-Campus Site

Trustee Skoien seconded the motion. The motion was approved.

#### **UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES**

There were no questions on information items 8.b.(1) through 8.c.

#### **OTHER MATTERS**

Trustee Siegel noted that an NIU faculty member, Dr. Clark Neher, former director of Southeast Asian Studies would be retiring this year and leading an expedition to Vietnam in August for anyone who might be interested.

#### **NEXT MEETING DATE**

Chair Moser announced that the next meeting of the Board of Trustees would be held on June 15.

#### **ADJOURNMENT**

There being no Other Matters, Chair Moser asked for a motion to adjourn. It was moved by Trustee Sanchez and seconded by Trustee Siegel to adjourn the meeting. The motion was approved. The meeting was adjourned at 1:32 p.m.

Respectfully submitted,

Sharon M. Mimms  
Recording Secretary

**CAMPUS CHILD CARE CENTER**  
**Furniture, Fixtures and Equipment**

**Summary:** The Campus Child Care Center is scheduled for substantial completion in May 2000 and occupancy in June 2000. The approximately 18,000 square foot building will include care opportunities for up to 200 children from infancy through school age. The facility will include 10 classrooms, multifunction rooms, infant rooms, a kitchen, a meeting room, a resource center and offices as well as an outside play area. The Campus Child Care Center will require attractive and durable furnishings throughout the facility in order to provide a safe learning environment for the children. Items for dramatic play, fine and large motor skill development, audiovisual equipment and computers will provide state-of-the-art educational tools for the newest generation of NIU learners. The total estimated budget to equip and furnish the interior and exterior components of the Campus Child Care Center is set at \$268,000. An initial allocation for furniture, fixtures and equipment (FF&E) of \$128,000 was included in the project budget; however, after a review of the total equipment needs for the full operation of the facility, it is necessary to increase the furnishings allocation to \$268,000. The additional funds will be generated through unused project contingency and university internal funds.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval to establish a budget of \$268,000 in order to purchase furniture, fixtures and equipment for the Campus Child Care Center.

## **FISCAL YEAR 2001 STUDENT FEE RECOMMENDATIONS**

**Summary:** The university has several activities, programs, services and operations that are supported to various degrees by the assessment of student fees. The following table provides a summary of proposed FY01 rates resulting from recommendations received and evaluated by the President. These recommendations are developed through a representative process involving subcommittees (consisting of student representatives and staff) for each major fee category. The subcommittees are responsible for evaluating and subsequently developing the fee recommendation forwarded to the President. While the aggregate increase reflected in the table is 8.16%, this includes increases totaling \$2.46 in the Bond Facilities Fees that were approved by the Board in 1997 and 1999. Excluding these preapproved Bond Series fees, the increases recommended for approval represent a maximum average of 4.11%. The executive summary is provided to detail each fee area and the recommended fee rate.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of the recommended FY01 student fee rate, an average increase of 4.11%, and the incorporation of previously approved Bond fees.

**FISCAL YEAR 2001 FEE RECOMMENDATIONS  
PER CREDIT HOUR COSTS  
(Including Preapproved Fees)**

FEE	CURRENT FEE		RECOM'D. INCREASE/ DECREASE Per Credit Hour	PROPOSED FEE		PERCENT Increase/ Decrease
	Per Credit Hour	@ 12 Credit Hours or More		Per Credit Hour	@ 12 Credit Hours or More	
<b>ACTIVITY</b>						
Undergraduate	3.06	36.72	0.09	3.15	37.80	2.94%
Graduate	1.31	15.72	0.04	1.35	16.20	3.05%
Professional	1.98	23.76	0.06	2.04	24.48	3.03%
<b>ATHLETICS</b>	<b>9.69</b>	<b>116.28</b>	<b>0.48</b>	<b>10.17</b>	<b>122.04</b>	<b>5.0%</b>
<b>BOND REVENUE</b>	<b>18.43</b>	<b>221.16</b>	<b>2.72*</b>	<b>21.15</b>	<b>253.80</b>	<b>14.76%</b>
Bond Facilities	12.89	154.68	0.26	13.15	157.80	2.02%
West Campus	3.04	36.48	0.96	4.00	48.00	31.58%
Convocation Center	2.50	30.00	1.50	4.00	48.00	60.00%
<b>BUS</b>	<b>4.92</b>	<b>59.04</b>	<b>0</b>	<b>4.92</b>	<b>59.04</b>	<b>0</b>
<b>HEALTH INSURANCE</b> (Full-Time Students Only)	<b>0.00</b>	<b>142.90</b>	<b>0.99</b>	<b>0.00</b>	<b>154.73</b>	<b>8.28%</b>
<b>HEALTH SERVICE</b>	<b>6.45</b>	<b>77.40</b>	<b>0.17</b>	<b>6.62</b>	<b>79.44</b>	<b>2.64%</b>
<b>GRANTS-IN-AID</b>	<b>0.35</b>	<b>4.20</b>	<b>0.08</b>	<b>.43</b>	<b>5.16</b>	<b>22.86%</b>
<b>STUDENT-TO-STUDENT GRANT</b>	<b>0.375</b>	<b>4.50</b>	<b>0</b>	<b>0.375</b>	<b>4.50</b>	<b>0</b>
<b>LAW</b>	<b>1.76</b>	<b>21.12</b>	<b>0</b>	<b>1.76</b>	<b>21.12</b>	<b>0</b>
<b>GRADUATE COLLOQUIUM</b>	<b>1.63</b>	<b>19.56</b>	<b>0</b>	<b>1.63</b>	<b>19.56</b>	<b>0</b>
<b>TOTAL IF REGISTERED FOR 12 OR MORE SEMESTER CREDIT HOURS</b>						
		1997-98 Per Semester			1998-99 Per Semester	Percent Increase/ Decrease
UNDERGRADUATE		662.20			716.51	\$54.31 8.20%
GRADUATE		656.26			709.97	\$53.71 8.18%
PROFESSIONAL		665.86			719.81	\$53.95 8.10%

\*This amount includes a \$2.46 per credit hour increase previously approved by the Board as part of the 1996 Bond Series which supports West Campus improvements (\$0.96) and the 1999 Bond Series which supports the convocation center (\$1.50).

## FY01 STUDENT FEE RATES Executive Summary

Recommended fee increases apply to undergraduate, graduate and professional students. This distinction has been noted in those instances where fees differ between the groups. Health Insurance and Student-to-Student Grants are flat fees; all other fees are assessed at a per credit hour rate through the first 12 credit hours. The Health Insurance Fee is assessed to all students enrolled in nine or more semester hours, but is refundable upon proof of comparable health insurance. References to annual fee increases assume enrollment in at least 12 credit hours per semester and enrollment for the academic year – that is, during both the fall and spring semesters, but not summer session.

### Activity Fee

The Student Association recommends allocations from collected Activity Fees which are used to support student organizations, activities and programs including concerts, films, speakers, recreation programs, etc. The fees collected from undergraduate, graduate and professional students vary. The recommendation to increase the Activity Fee is as follows:

Undergraduate: An increase of \$0.09 (2.94%), from \$3.06 to \$3.15 per credit hour, is recommended. This represents an annual increase of \$2.16.

Graduate: An increase of \$0.04 (3.05%), from \$1.31 to \$1.35 per credit hour, is recommended. This represents an annual increase of \$0.96.

Professional: An increase of \$0.06 (3.03%), from \$1.98 to \$2.04 per credit hour, is recommended. This represents an annual increase of \$1.44.

**The cumulative recommended Activity Fee increase (all three levels) is 3.01%.**

### Athletic Fee

Intercollegiate Athletics maintains seventeen sports (8 men's and 9 women's) at the NCAA Division I-A level. The Athletic Fee is the primary source of fiscal support for Intercollegiate Athletics. In order to address anticipated increases, primarily 3.0% in general costs, 5.0% in salary increments and an estimated 3.0% to 5.0% increase in grants-in-aid value (which includes projected increases in room and board rates), **an Athletic Fee increase of \$0.48 (from \$9.69 to \$10.17) per credit hour, 5.0%, is recommended.**

### Revenue Bond Fees

Revenue Bond Fees are used to support facilities and operations that have been established through the issue of revenue bonds. The recommended FY01 bond fee rates, along with prudent budget management, would provide for a 5.0% salary increase and an increase of up to 3.0% for utilities and other related operating costs. Included in these fees are the 1996 Bond Series and the 1999 Bond Series fees. The 1996 Bond Series (West Campus Improvements) bond fee structure was established in 1997 and initiated in FY98 at an initial rate of \$1.50 per credit hour. The approved structure provided a specific schedule for 1996 Bond Series fees through calendar year 2022; therefore, an increase of

\$0.96 (scheduled increase of \$1.00 less additional \$0.04 received in FY00), from \$3.04 to \$4.00 per credit hour, is included in the overall bond fee package. The 1999 Bond Series (convocation center) bond fee structure was established in 1999 and initiated in FY00 at an initial rate of \$2.50 per credit hour. The approved structure provided a specific schedule for 1999 Bond Series fees through FY03; therefore, an increase of \$1.50, from \$2.50 to \$4.00, per credit hour is also included in the overall bond fee package. **The FY01 recommended bond fee package is an increase of \$2.72, from \$18.43 to \$21.15, per credit hour, a 14.76% increase.**

Holmes Student Center – The fee is currently \$7.42 per credit hour. No increase is recommended.

Recreation Center – An increase of \$0.14 (4.68%), from \$2.99 to \$3.13 per credit hour is recommended.

Field House and Stadium – An increase of \$0.12 (4.84%), from \$2.48 to \$2.60 per credit hour is recommended.

FY96 Bond Series (West Campus Improvements) – The previously approved fee increase of \$1.00 less the additional \$0.04 received in FY00, from \$3.04 to \$4.00 (31.58%), per credit hour is included.

FY99 Bond Series (Convocation Center) – The previously approved fee increase of \$1.50, from \$2.50 to \$4.00 (60.00%), per credit hour is included.

### **Student Bus Service Fee**

The Bus Fee supports the university's Huskie Line bus and Freedom Mobile paratransit services. All fee-paying students are eligible to utilize Huskie buses without being charged fares. Currently, the Bus Fee is \$4.92 per semester credit hour for the academic year and \$1.64 per semester credit hour for the summer session. **The Bus Fee Review Committee recommends no increase in the bus fee for either the academic year or summer session.**

### **Health Insurance Fee**

The student health insurance plan provides comprehensive medical insurance for students and their dependents. The Health Insurance fee is a flat fee, which provides coverage for all students registered for nine or more credit hours of on-campus instruction, unless proof of comparable health insurance coverage is provided. The Chickering Group has been the vendor for the health insurance plan from FY97 through FY00 and has offered to renew its plan for a fifth year at the rate of \$154.73 per semester. It should be noted that spring semester enrollment in the plan includes summer coverage regardless of whether the student is registered for summer session instruction. This coverage assures year-round health insurance coverage for participating students. **The Student Health Insurance Fee Review Committee is recommending continuation with The Chickering Group and an \$11.83 per semester increase in the Health Insurance Fee. In addition, the Committee also recommends the addition of a \$100 deductible for hospital emergency room care and elimination of the optional six or twelve month continuation coverage for participants who do not continue their enrollment at the university.**

### **Health Service Fee**

The Health Service Fee supports the University Health Service, which provides comprehensive ambulatory health care and health education for students while the university is in session. **The Health Fee Review Committee is recommending a \$0.17 increase from \$6.45 to \$6.62 per semester credit hour.** This 2.64% increase is needed primarily to support annual salary increases and equipment purchases.

### **Grants-in-Aid Fee**

The Grants-in-Aid Fee supports the University Scholar and Academic Finalist Awards Program, a scholarship-based financial aid program. It is the only major academically focused scholarship program available at Northern Illinois University for outstanding incoming new freshmen and community college transfers. **The Student Financial Aid Office is recommending an increase of \$0.08 (22.86%), from \$0.35 to \$0.43 per credit hour.**

### **Student-to-Student Grant**

Revenue collected from the Student-to-Student Grant Fee is matched by the State of Illinois and supports a need-based financial aid program for economically disadvantaged students. The fee is assessed only to undergraduate students registered for twelve or more credit hours of on-campus instruction and is refundable upon request. **The fee is presently at the ISAC statutory maximum of \$4.50 per semester. Therefore, the Student Financial Aid Office is not recommending an increase of this fee.**

### **Law Fee**

The Law Fee supports activities of the Student Bar Association and is assessed to College of Law students only. **The fee is currently \$1.76 per credit hour. The College of Law is not recommending an increase.**

### **Graduate Colloquium Fee**

The Graduate Colloquium Fee supports programs offered as part of the Graduate Colloquium Services. It is assessed to graduate students only. **Currently, the Graduate Colloquium Fee is \$1.63 per credit hour. No increase is recommended.**

## FISCAL YEAR 2001 ROOM AND BOARD RATE RECOMMENDATIONS

**Summary:** The collection of room and board from students living in university residence halls supports Student Housing and Dining Services operations and related Revenue Bond obligations. Room and board recommendations for FY01 address anticipated salary increases, increased Physical Plant and utility costs, payments to the equipment and maintenance reserves, increased debt service payments for residence hall improvements, and employment costs associated with the recent opening of two renovated towers in the Stevenson Complex. Room and board rate recommendations do not reflect any significant program changes. **The Room and Board Rate Review Committee is recommending an overall average 4.02% increase, which applies to all residence halls assuming purchase of the minimum board plan buy-in. The Committee is also recommending an average 9.125% increase in University Apartment rates with no required board plan buy-in.**

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of the recommended FY01 room and board rates and University Apartment rates as presented.

## FY01 RESIDENCE HALL ROOM AND BOARD RATES

Room and board fees provide funds to support the operation of campus residence halls. Increases recommended are required to offset various cost increases and to support new features and services designed to enhance resident satisfaction and retention. Recommended room rates reflect an increase of 5.19% for each residence hall. With the combination package of the increased room and board rates (using the minimum Dining Dollars Plan), the overall average increase is 4.02%. Beginning in FY01, a new dining plan will be introduced to provide more dining flexibility to the students. This new plan, in effect, will eliminate the 14-Plus and 10-Plus meal plans previously offered.

<u>Residence Hall</u>	<u>FY00</u>	<u>FY01</u>	<u>\$ Increase</u>	<u>% Change</u>
Grant Double	\$1,115	\$1,171	56	5.02
Grant Single	1,812	1,975	163	9.00
Stevenson Double	1,179	1,238	59	5.00
Stevenson Single	1,858	2,025	167	8.99
Stevenson Suite w/o Bathroom	1,762	1,762	0	---
Stevenson Suite w/Bathroom	1,866	1,922	56	3.00
Low Rise Double – Neptune	1,098	1,175	77	7.01
Low Rise Double – Lincoln/Douglas	1,098	1,153	55	5.00
Low Rise Single	1,794	1,955	161	8.97
Low Rise Triple	1,070	1,124	54	5.05
Low Rise Suite	1,666	1,666	0	---
Apartments				
Small Studio (per month)	350	382	32	9.14
Large Studio (per month)	384	419	35	9.11
Winter Break Fee	100	100	---	---
Spring Break Fee	30	30	---	---
On-Line Charge	48	48	---	---
Board Rates				
Dining Dollar Plan – Platinum	0	1,280	---	---
19 Plus (19 Meals plus \$100)	1,093	0	---	---
14 Plus (14 Meals plus \$75)	944	0	---	---
10 Plus (10 Meals plus \$200)	944	0	---	---
Dining Dollar Plan – Gold (minimum)*	944	960	16	1.69

\*Formerly the A La Carte Plan

**FISCAL YEAR 2001 OFF-CAMPUS M.B.A. DELIVERY FEE**

**Summary:** The university charges delivery fees that are higher than its standard off-campus course delivery fees for those programs that are especially expensive to deliver at off-campus locations. These fees are paid in lieu of the fees paid by on-campus students. Historically, higher delivery fees have been charged for the MBA program, but these fees are increasingly inadequate in light of rising costs associated with the program. An increase in the MBA program off-campus course delivery fee is recommended to accommodate the factors listed below. Even with this increase, in comparison with programs offered by other institutions, Northern's tuition and fee costs are well below the market.

1. Increasing costs due to the purchase of new computer hardware and software to provide students with up-to-date technology.
2. Additional costs for the rental of classroom space at off-campus sites.
3. Higher promotional and advertising costs to effectively compete with other programs in the Northern Illinois University region.
4. Increase in the costs of video-conferencing for course delivery to give students more flexibility in taking courses.
5. Increases in the cost of MBA programs and events, faculty and academic instruction and administrative support.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university recommends that the MBA Off-Campus Course Delivery Fee be increased from \$150 to \$175 per credit hour. All other Off-Campus Course Delivery Fees will remain at their current levels.

**FISCAL YEAR 2001 NIU FOUNDATION  
PROFESSIONAL SERVICES CONTRACT**

**Summary:** The Northern Illinois University Foundation contract supports the fundraising services and activities provided by the Foundation on behalf of the university. This contractual agreement is in accordance with the Legislative Audit Commission Guidelines. The contract amount will be offset by the Foundation payment to the university for personal services, fringe benefits, facilities and program expenditures to meet the contract obligations.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of a renewal order for the FY01 contract for the Northern Illinois University Foundation in the amount of \$380,000.

**FISCAL YEAR 2001 ATHLETIC SPORTS CAMP  
HOUSING AND MEAL EXPENDITURE**

**Summary:** Intercollegiate Athletics operates summer sports and cheerleader camps for participants up to 18 years of age. Some campers are provided housing and meals, while others commute and receive only meal services. The camps, which are very popular among high schools in Illinois, are entirely self-funded from fees charged campers for services provided.

Camps offered include football, baseball, basketball, soccer, golf, softball, swimming, volleyball and wrestling. Camps are also offered in athletic training and cheerleading. These camps begin the first week of June and are offered at various times throughout the summer, ending the third week of August.

These summer programs have been successful, and it is anticipated that attendance this summer will equal or exceed that of last year. This year the Athletic Department will again utilize university residence halls, dining services, recreational facilities and meeting rooms. The approval for FY00 was \$480,000.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of an expenditure for FY01 as follows:

*Student Housing and Dining Services..... Not to exceed \$560,000*

Funding: Institutional - Sales and Service Activities

## **DEPOSITORY ACCOUNT**

**Summary:** Northern Illinois University requests approval to open a depository account with LNB National Bank in DeKalb, Illinois. The new account will be used as a depository for funds received in conjunction with the NIU Continuing Education program.

The establishment of an account with LNB National Bank will provide the university with a remote depository account for NIU funds received by Continuing Education. The main offices of Continuing Education are located in the same downtown DeKalb building as LNB National Bank. The request for a new depository relationship is viewed as a convenience in making daily university deposits and will strengthen internal controls by eliminating the need to transport checks and cash to the main campus for depositing with the university Bursar's Office.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests Board of Trustees approval of LNB National Bank in DeKalb, Illinois as a designated depository, with authorized signature granted to Senior Vice President Eddie Williams, Associate Vice President Kathe Shinham and Director of Treasury Operations Tamara Farley.

**DOCUMENT SERVICES COPIER AND CONTROLLER SYSTEM  
FISCAL YEAR 2001 CONTRACT RENEWAL**

**Summary:** The Document Services Department provides leased copying equipment located in the libraries and other public-access areas of the university that operate with control mechanisms. Proposals were requested for the campus copier/copy-card controller system with pricing based on an all-inclusive per-copy cost, including all equipment, toner and full maintenance. The contract covers approximately 220 copiers. FY99 was approved on June 18, 1998 and FY00 on April 22, 1999, with two additional renewal years remaining. Based on the prevailing contract price of \$.0278 per copy, the university requests approval to renew this contract.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of a renewal order for FY01 as follows:

*Gordon Flesch Co. - Geneva, IL ..... \$650,000*

Funding: Institutional - Sales and Service Activities

**STUDENT ACCIDENT AND SICKNESS INSURANCE  
FISCAL YEAR 2001 CONTRACT RENEWAL**

**Summary:** The University Health Service provides group health insurance to students and their families. Student fees fund these services. Students may opt out of this coverage with proof of other insurance. The rate for student coverage per school year was \$278 for FY98, \$280.50 for FY99, and was \$285.80 for FY00. The rate for FY01 is included in the FY01 Fee Recommendations. As part of the renewal process, the broker proposes a rate, considering claims history, trends and any changes in policy terms. The Student Insurance Committee negotiates the final rate with the broker.

Original approval of the four-year contract was given for FY97 on April 17, 1996. Subsequent approval for FY98 was given April 27, 1997; FY99 approval was given April 14, 1998; and FY00 on April 22, 1999. FY01 is the final year of the four-year contract.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of a renewal order for FY01 as follows:

*The Chickering Group, Inc. – Cambridge, MA ..... Not to exceed \$4,000,000*

Funding: Institutional - Sales and Service Activities

**HUSKIE BUS CONTRACT  
FISCAL YEAR 2001 CONTRACT RENEWAL**

**Summary:** The Student Association Mass Transit Board oversees the operation of a campus busing system that provides bus services on campus and to residential and business areas of DeKalb and Sycamore. This bus service is utilized by students, faculty and staff; and, with the use of a paratransit vehicle, it also provides service to riders with disabilities. The system operates eleven buses and one paratransit vehicle. The bus fee rate is included in the FY01 Fee Recommendations. Bus service is available to the public at a fare of \$0.50 per ride or by purchase of a monthly pass.

The Board of Trustees approved the original four-year contract for FY97 on April 17, 1996; for FY98 on April 24, 1997; for FY99 on February 19, 1998; and for FY00 on April 22, 1999. The original bid included options for four one-year renewals, this being the fourth year. The contingency includes fuel costs, escalation funds and a summer additive factor.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of a renewal order for FY01 as follows:

<u>ACT/VANCOM of Illinois - Oakbrook Terrace, IL</u>	
Renewal Amount	\$1,873,533
Approximate 5% Contingency	<u>86,467</u>
Total.....	\$1,960,000

Funding: Institutional - Sales and Service Activities

**INTERNATIONAL PROGRAMS DIVISION  
CONTRACTS RENEWAL**

**Summary:** Northern Illinois University's International Programs Division is given an annual authorization for expenditures for foreign study programs. All expenditures are made from payments received from the approximately 800 students expected to enroll in these programs. Costs include travel, overseas instructional and administrative services, room and board, and local tuition. Expenditures never exceed revenues. Once program enrollments are determined, payments are made immediately to secure and guarantee registration, accommodations and other program-related costs.

Due to the many variables, including actual number of enrollees in each program, and program choices and currency fluctuations, the amount of authorization needed for specific programs is unpredictable. This limits the university's ability to request such authorizations for specific programs and groups in a timely manner. Overall, the university does not expect the program level to fluctuate significantly from FY00. All funds and disbursements remain subject to university accounting controls and management.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 and forwarded to the Board of Trustees for approval. The university requests approval of expenditures for FY01 as follows:

*Various Vendors..... Not to Exceed \$3,000,000*

Funding: Institutional - Sales and Service Activities

## **FISCAL YEAR 2001 SALARY INCREMENT ALLOCATION GUIDELINES**

**Summary:** In accordance with Board Regulation II.C.2.a., annual salary increment guidelines are approved by the Board of Trustees. The approval of annual salary increment guidelines authorizes distribution of a comprehensive annual increment, made effective at the beginning of the fiscal year. Following completion of the fiscal year salary adjustment process, increment totals are verified and provided to the Board of Trustees in summary form in conjunction with the annual review and approval of internal budgets

Subject to final legislative approval and gubernatorial authorization of the NIU appropriation bill recommended by the IBHE, the FY01 salary increment guidelines will involve two separate components. First, a 3% merit increment will be implemented. Second, an additional 2% pool relating to the retention of critical faculty and staff will be allocated separately, based on preapproved methods documented by the Colleges and Divisions and approved at the Vice Presidential level.

For purposes of administering and verifying the FY01 increment, the percentage specifications will pertain to three independent employment categories, comprising salary pools, within which total adjustments will be made consistent with the FY01 increment guidelines. These categories are as follows:

1. Hourly Civil Service:
  - 3.0% average merit increment
  - 2.0% increment allocated on the basis of exceptional long-term merit and position responsibilities
2. Supportive Professional Staff/Exempt Civil Service:
  - 3.0% average merit increment
  - 1.5% increment allocated on the basis of exceptional long-term merit and position responsibilities
  - .5% increment allocated for critical retention and market equity issues
3. Regular Faculty:
  - 3.0% average merit increment
  - 1.5% increment allocated on the basis of exceptional long-term merit
  - .5% increment allocated for critical retention and market equity issues

Graduate assistant positions will be incremented in FY01 according to guidelines established by the Provost. Employees on temporary contracts who are

reappointed during FY01 may receive salary increases in conjunction with the reappointment subject to the availability of funds.

The effective dates for FY01 salary incrementations will be July 1 for administrative, professional, civil service and faculty employees who are appointed on a 12-month basis. For regular faculty, the incrementation date will be at the beginning of the contract period or August 16. The FY01 increment guidelines pertain to nonnegotiated faculty and staff.

**Recommendation:** This request was discussed by the Finance, Facilities and Operations Committee in a meeting on March 2 with action deferred to the Academic Affairs, Student Affairs and Personnel Committee since the item appeared on that agenda as well. The AASAP Committee endorsed the recommendations, which are now forwarded to the Board of Trustees for approval. The university recommends approval of the FY01 salary increment guidelines subject to the approval of the FY01 NIU appropriation as recommended by the Illinois Board of Higher Education.

**RECOMMENDATIONS FOR FACULTY PROMOTIONS, TENURE  
AND PROMOTIONS WITH TENURE FOR 2000-01**

The following individuals are being recommended by the President for promotion, promotion with tenure, and tenure only. An asterisk (\*) denotes tenure along with promotion.

**PROMOTIONS AND PROMOTIONS WITH TENURE**

<b>Name</b>	<b>Department/School</b>
<b><u>From Associate Professor to Professor</u></b>	
Cearlock, Dianne M.	Allied Health Professions
Corwin, James V.	Psychology
Fairfield, John C.	Music
Gordon, Geoffrey L.	Marketing
Jones, Dorothy E.	University Libraries
Kim, Gyu C.	Operations Management & Information Systems
Krmenec, Andrew J.	Geography
Onyuksel, Ibrahim	Computer Science
Parrish, J. Michael	Biological Sciences
Rintala, Janet A.	Kinesiology & Physical Education
Rollman, Charlotte J.	Art
Torok, Andrew G.	Educational Technology, Research & Assessment
Woo, Peng-Yung	Electrical Engineering
Zheng, Chong	Chemistry & Biochemistry

**From Assistant Professor to Associate Professor**

*Andrew, Anita M.	History
*Brown, Paula E.	Management
*Ciesla, James R.	Allied Health Professions
*Elish-Piper, Laurie A.	Literacy, Intercultural & Language Education
*Grall, Debra L.	Art
*Holland, Kitty L.	Mathematical Sciences
*Isabel, Jeanne M.	Allied Health Professions
*Kolb, Michael J.	Anthropology
*Li, Lan	Family, Consumer & Nutrition Sciences
*Marchewka, Jack T.	Operations Management & Information Systems
*Mini, Susan M.	Physics
*Munk, Dennis D.	Teacher Education
*Neuman, George A.	Psychology
*Parker, Christopher P.	Psychology
*Prawitz, Aimee	Family, Consumer & Nutrition Sciences
*Rabak-Wagener, Judith	Kinesiology & Physical Education
*Sells, James N.	Counseling, Adult & Health Education

*Sheehan-Holt, Janet K.	Educational Technology, Research & Assessment
*Smith, Pamela A.	Accountancy
*Sunderlin, Lee S.	Chemistry & Biochemistry
*Win, May Kyi	University Libraries

**TENURE ONLY**

Blaschak, M. J.	Allied Health Professions
McAlister, Donald B.	Mathematical Sciences
Windelborn, Augden F.	Physics
Wooten, Ronnie	Music

**Note:** One personnel case remains under consideration. Depending on the outcome, it may be brought to the Committee at a later date.

**Recommendation:** The university requests Board of Trustees approval of the university's 2000-01 tenure and promotion decisions.

**RECOMMENDATIONS FOR FACULTY AND SUPPORTIVE PROFESSIONAL  
STAFF SABBATICAL LEAVES FOR THE 2000-01 ACADEMIC YEAR**

The following individuals are being recommended by the President for sabbatical leave. The President is authorized to replace an individual who subsequently declines the leave with an individual from an approved ranked alternate list. The President may also approve a request by an individual to change the period of the leave from one semester to another within the academic year.

<b><u>FACULTY MEMBER</u></b>	<b><u>DEPARTMENT/SCHOOL</u></b>	<b><u>SEMESTER</u></b>
<b><u>College of Business</u></b>		
Jensen, Gerald R.	Finance	Fall 2000
Schoenbachler, Denise D.	Marketing	Spring 2001
Smith, Pamela A.	Accountancy	Fall 2000
<b><u>College of Education</u></b>		
Alter, Gloria T.	Teacher Education	Fall 2000 & Spring 2001
Carger, Chris L.	Literacy, Intercultural & Lang. Educ.	Spring 2001
Deitz, Diane E.D.	Teacher Education	Spring 2001
Roth, Gene L.	Counseling, Adult & Health Education	Fall 2000
Shumow, Lee	Educational & Psychological Found.	Fall 2000 & Spring 2001
Struyk, Lydia Ruth	Educational Techn., Research & Assessment	Fall 2000
Switzky, Harvey	Educational & Psychological Foundations	Spring 2001
<b><u>College of Engineering &amp; Engineering Technology</u></b>		
Abdel-Motaleb, Ibrahim	Electrical Engineering	Spring 2001
Kuo, Sen M.	Electrical Engineering	Fall 2000
Oucheriah, Said	Technology	Fall 2000
<b><u>College of Health &amp; Human Sciences</u></b>		
Fang, Shi-Ruei Sherry	Fam., Consumer & Nutrition Sci.ences	Fall 2000
Miller, Sharon M.	Coll. of Health & Human Sciences	Summers 2000 & 2001
Umoren, Josephine	Family, Consumer & Nutrition Sciences	Fall 2000
<b><u>College of Law</u></b>		
Alfini, James J.	College of Law	Fall 2000
Taylor, David H.	College of Law	Spring 2001

<b><u>FACULTY MEMBER</u></b>	<b><u>DEPARTMENT/SCHOOL</u></b>	<b><u>SEMESTER</u></b>
<b><u>College of Liberal Arts &amp; Sciences</u></b>		
Ammar, Gregory S.	Mathematical Sciences	Fall 2000 & Spring 2001
Birberick, Anne L.	Foreign Languages & Literatures	Fall 2000
Booth, Colin J.	Geology	Fall 2000
Buller, David J.	Philosophy	Fall 2000
Cappell, Charles L.	Sociology	Spring 2001
Field, Bruce E.	History	Fall 2000
Gabris, Gerald T.	Political Science/Public Administration	Spring 2001
Gebo, Daniel L.	Anthropology	Spring 2001
Haliczer, Stephen	History	Fall 2000
Hosmane, Balakrishna	Mathematical Sciences/Statistics	Spring 2001
Kern, Stephen	History	Spring 2001
King, Dwight Y.	Political Science	Spring 2001
Kong, Qingkai	Mathematical Sciences	Spring 2001
Levin, Amy	Women's Studies	Summers 2000 & 2001
Lovejoy, M. Christine	Psychology	Fall 2000 & Spring 2001
Mazzola, Michael L.	Foreign Languages & Literatures	Spring 2001
Najjar, Orayb A.	Communication	Fall 2000
Necas, Jindrich	Mathematical Sciences	Fall 2000
Thomas, Jim	Sociology	Fall 2000
Vanysek, Petr	Chemistry	Fall 2000 & Spring 2001
Zheng, Chong	Chemistry	Fall 2000 & Spring 2001

**College of Visual & Performing Arts**

Bauer, Paul D.	Music	Summers 2000 & 2001
Factor, Yale	Art	Fall 2000
Holly, Richard	Music	Summers 2000 & 2001
McClellan, Terrance L.	Theatre & Dance	Fall 2000 & Spring 2001
Ponzo, Mark	Music	Spring 2001

**University Libraries**

Titus, Elizabeth A.	University Libraries	Summers 2000 & 2001
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**Supportive Professional Staff**

Gajanayake, Jaya	Provost/International Training Office	Fall 2000 & Spring 2001
Mitchell, Leroy	Provost/CHANCE	Fall 2000
Payne, Anna Beth	Student Services/Counseling & Student Dev.	Fall 2000 & Spring 2001
Strohm, Mary A.	Student Services/Health Service	Fall 2000 & Spring 2001

**Alternates** (In Ranked Order)

Ducat, Craig R.	Political Science	Fall 2000
Knapp, John V.	English	Fall 2000
Hudson, James	Philosophy	Fall 2000
Larson, Mary S.	Communication	Spring 2001
Beachy, John A.	Mathematical Sciences	Fall 2000 & Spring 2001
Kamenitsa, Lynn	Political Science	Fall 2000
Zollman, Alan	Mathematical Sciences	Spring 2001
Koenig, Heidi O.	Political Science/Public Administration	Fall 2000
Butler, Francis	Foreign Languages & Literatures	Spring 2001
Rocheleau, Bruce	Political Science/Public Administration	Spring 2001
Michael, Colette V.	Foreign Languages & Literatures	Fall 2000
Hashemian, Reza	Electrical Engineering	Spring 2001
Lonergan, David	University Libraries	Summers 2000 & 2001

**Recommendation:** The university requests Board of Trustees approval of the university's decisions to grant the above sabbatical leaves for 2000-01.

## **REQUEST FOR NEW MINORS**

New programs and the subdivisions of existing programs, including minors, require the approval of the Board of Trustees. Under the new state procedures created to streamline the processes for the development of academic programs, the approval of a minor by the NIU governing board will be reported to the IBHE in the university's annual listing of program changes in June 2000. This request is brought to the Academic Affairs, Student Affairs, and Personnel Committee after receiving the approval of the departments, colleges and the Undergraduate Coordinating Council, and the concurrence of the Provost.

### **Minor in Community Health**

Description: The proposed Minor in Community Health is an 18-semester-hour sequence of courses designed for students in the social, behavioral, and physical sciences, education, or other fields who wish to understand the basic principles, methods, and practices of community health. Students enrolled in the minor will be required to take 12 semester hours of course work in the ecology of health, health promotion, epidemiology, and the principles of public health program organization. In addition, students will elect 6 semester hours from courses in medical terminology, elements of environmental health, economic issues in public health, community health research, or principles of health planning. The Community Health Program within the School of Allied Health Professions will administer the minor.

Rationale: For more than a decade, many students from other majors have expressed the desire to take courses from the Community Health Program to gain expertise in areas related to public or community health. In most instances, it has been recommended that students enroll in elective courses in the community health major to meet their learning needs. The availability of a minor will provide students with formal recognition of study in the area of community health. An official transcript notation of having completed this sequence of course work will benefit them in seeking employment or in pursuing further study.

Costs: No additional funding is required to implement this minor.

### **Interdisciplinary Minor in Environmental Management Systems**

Description: The proposed Interdisciplinary Minor in Environmental Management Systems builds on 25 existing courses in 12 departments in the College of Business, the College of Engineering and Engineering Technology, and the College of Liberal Arts and Sciences. The minor will require the completion of 25-26 semester hours of specified course work. Three courses in chemistry, public policy, and environmental science (ten semester hours) will comprise the core of the minor. Elective courses will provide a multidisciplinary combination of basic environmental training from the perspectives of business, engineering, natural sciences and public policy. Students will elect nine to ten semester hours

of course work in two of these areas which must be outside their major. In the senior year, students will complete six semester hours of capstone requirements in environmental management systems. The proposed minor will be administered through the Social Science Research Institute. Advisors in each of the three colleges have been designated to assist students in meeting the requirements of the minor.

**Rationale:** Environmental management systems is a fast-growing field that incorporates elements of business, engineering, natural sciences, and public policy disciplines to implement locally-based, applied environmental planning to prevent pollution and to mitigate other environmental problems. An interdisciplinary approach to environmental problems can address the multiple agendas of environmental interest groups, governmental regulatory agencies, and businesses. This proposed minor was developed in consultation with officials of the Illinois Environmental Protection Agency (EPA) who confirmed the need for innovative undergraduate preparation for students to pursue careers in the area of environmental management systems. The proposed minor will provide students with the opportunity to study new methods for monitoring and reducing environmental hazards from a broad perspective, which should enhance their professional career opportunities.

**Costs:** No additional funding is required to implement this minor.

**Recommendation:** The university recommends Board of Trustees approval of the Minor in Community Health and the Interdisciplinary Minor in Environmental Management Systems.

## **REQUEST FOR DEGREE AUTHORITY AT AN OFF-CAMPUS SITE**

The university seeks approval from the Board of Trustees before forwarding requests for off-campus degree authority for academic programs to the IBHE. The IBHE now uses the boundaries of the regional consortia created for off-campus planning and telecommunications delivery purposes to define the area for degree authority.

### **M.S.Ed. in Instructional Technology in Region 1 (North Suburban) and Region 3 (West Suburban)**

Description: The M.S.Ed. in Instructional Technology is a 39-semester hour master's degree designed to prepare students to integrate current and emerging technologies into classroom instruction, distance education, and curricula in academic institutions and other learning organizations. The program includes general requirements in research and educational foundations, courses in instructional technology, and electives. Students design actual projects and participate in experiences in the field under the supervision of practicing professionals who serve as preceptors. These projects and experiences provide opportunities for solving real-world problems in instructional technology. Students completing the degree at these off-campus locations in Lake County and DuPage County will be held to the same academic standards as students who complete the degree on campus. The Department of Educational Research, Technology and Assessment in the College of Education will administer the program.

Rationale: Regional and state demands for personnel with skills in instructional technology are high. In FY99, the Department of Educational Research, Technology and Assessment received more than 400 position announcements in the field of instructional technology; approximately 20 percent of those positions required advanced education and training. The programs for Lake County (Region 1) and DuPage County (Region 3) are designed for individuals who, for the most part, are already employed in the fields of education or training and development within the region. Virtually all of these individuals will continue with their current employment or seek enhanced opportunities within the region. Course work in this program will also prepare students to obtain endorsement as school library media professionals or a media specialist certificate. Two or three courses will be offered in both regions each semester, enabling students to continue full-time employment while earning the master's degree in approximately three years.

Costs: No new state resources are required to deliver this degree off campus. Tuition and delivery fees will fund the program.

Recommendation: The university recommends Board of Trustees approval of this request for off-campus degree authority for the M.S.Ed. in Instructional Technology in Region 1 (North Suburban) and Region 3 (West Suburban).

# **President's Report**

**No. 23**

*June 15, 2000*

No item in this report for release prior to 11:30 a.m. Thursday, June 15, 2000.

**A G E N D A**

**BOARD OF TRUSTEES  
of  
NORTHERN ILLINOIS UNIVERSITY  
11:30 a.m. – Thursday – June 15, 2000  
Clara Sperling Sky Room**

- 11:15 a.m. Swearing-in of new Student Trustee
- 11:30 a.m. Call to Order, Roll Call, Notice Verification, Recess to Executive Session
- 12:00 a.m. Executive Session and Lunch - University Suite
- 1:30 p.m. Reconvene Board of Trustees Meeting – Clara Sperling Sky Room

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-  —
- 1. Call to Order and Roll Call
  - 2. Verification of Appropriate Notification of Public Meeting
  - 3. Meeting Agenda Approval ..... *Action*.....i
  - 4. Review and Approval of Minutes of February 3, 2000  
and March 23, 2000 ..... *Action*.....1
  - 4a. Nomination and Slate of Officers for Fiscal Year 2001  
Board of Trustees..... *Action*
  - 5. Chair's Comments/Announcements
  - 6. Reports of Board Committees and Board Liaisons
    - a. Executive Committee
    - b. Academic Affairs, Student Affairs and Personnel Committee
    - c. Finance, Facilities and Operations Committee
    - d. Legislation, Audit and External Affairs Committee
    - e. Illinois Board of Higher Education
    - f. University Civil Service Merit Board
    - g. Northern Illinois University Foundation
  - 7. Executive Session
  - 8. President's Report No. 23
    - a. University Recommendations Forwarded by the Board Committees
      - (1) Fiscal Year 2002 Budget Guidelines..... *Action* ..163
      - (2) Division of Continuing Education - TeenReach  
Training Program ..... *Action* ..165
      - (3) Information Technology Services - Switched  
Local Access Network Equipment ..... *Action* ..166

- (4) Materials Distribution Center - Fiscal Year 2001  
Renewal Order.....*Action* ..167
- (5) *Northern Star* - Fiscal Year 2001 Contract Renewal.....*Action* ..168
- (6) Neptune East Roof Replacement-Capital Project  
Approval.....*Action* ..169
- (7) Douglas Hall Roof Replacement - Capital Project  
Approval.....*Action* ..170
- (8) College Avenue Bridge Repair - Capital Project  
Approval.....*Action* ..171
- (9) West Campus Chilled Water Production and  
Distribution - Capital Project Approval .....*Action* ..172
- (10) Requests for New Specializations Within Degree  
Programs .....*Action* ..174
- (11) Request for Degree Authority at Off-Campus Sites .....*Action* ..177
- (12) Request to Delete Existing Emphasis .....*Action* ..177
- (13) Correction of Tenure and Promotion Department .....*Action* ..178
- b. University Reports Forwarded from the Board Committees
  - (1) Periodic Summary Report of Transactions in  
Excess of \$100,000 ..... *Information*
  - (2) Periodic Report on Investments.....*Information*
  - (3) University Banking Services .....*Information*
  - (4) Fiscal Year 2001 Appropriated Budget Update.....*Information*
  - (5) FY99 Financial and Compliance Audit Report .....*Information*
  - (6) Cash Operations and Management Plan -  
Internal Audit Department.....*Information*
  - (7) 1999-2000 Program Review Summary.....*Information*
  - (8) Zeke Giorgi Legal Clinic.....*Information*
  - (9) NCAA Certification Progress Report.....*Information*
- c. Items Directly from the President
  - (1) Summary of Grant and Contract Awards .....*Information*
- 9. Chair's Report No. 17
  - a. Amendment to the Northern Illinois University Constitution .....*Action* ..180
  - b. Resolution - John E. La Tourette .....*Action* ..181
  - c. Executive Session Minutes Release .....*Action* ..183
  - d. Resolution - Nolan L. Davis .....*Action* ..184
- 10. Other Matters
- 11. Next Meeting Date
- 12. Adjournment

Minutes of the  
**BOARD OF TRUSTEES**  
**OF NORTHERN ILLINOIS UNIVERSITY**  
June 15, 2000

I am delighted to have the privilege of welcoming our new student trustee, James Barr, Chair Moser said. James has served in the Student Association for several years. He is a political science/public administration student here at NIU, and very active in both government and politics.

We are delighted to have you join the Board this year, Jim. Your service in student government has provided you with a depth of knowledge, which will be a tremendous asset to the Board. This board takes the opinions and counsel of the student trustee very seriously, and I want you to know I am looking forward to working with you next year. Chair Moser then swore in James Barr, whose appointment will be effective July 1, 2000, as follows:

*Mr. James Barr, do you solemnly swear that you will support the Constitution of the United States, the Constitution of the State of Illinois and the laws thereof, and that you will faithfully discharge the duties of Trustee for the Board of Trustees of Northern Illinois University to the best of your ability?*

*James Barr: I do.*

Mr. Barr made the following statement:

Thank you Mr. Chair and members of the Board. Thank you President Peters, members of the university faculty and staff here today. There are many individuals I should thank today, but I will limit myself to a select few. First, an individual who cannot be here due to orientation, our new president of the Student Association, Mr. Ken Getty, for his vision in appointing me to this position. With his fellow executives and their staff, the S.A. is sure to reach new heights. I would also like to thank several of the previous student trustees for their guidance and friendship over the last four years. It has been a very distinct pleasure to know each of them over those four years: David Marquez, Steven Kovacs, Joseph Sosnowski and certainly, most significantly today and over the last four years, Mr. Nolan Davis for his guidance and friendship. Thank you, Nolan.

Having taken an active role in the university governance process for the last four years, I have had the opportunity to become acquainted with a great many of the university's staff. Almost without exception, these university officials have been dedicated, hardworking and very honorable. Although I do not have the time today to mention all of them, I must share the experiences I have had with at least one of them. When I entered Northern four years ago, I thought the days of my having a role model were over. I was wrong. Mr. President, Mr. Chair, this individual has taught me about ethical behavior and, more significantly, dedication to an institution based on principle. Today, she is formally known as our Assistant Provost for Student

Services. However, to a great many students, and especially all of our student leaders, she is known simply as Micki. Thank you, Micki.

I would be remiss not to mention a few of my friends and family. First, Mr. Jeff Holtz is here with us today. Jeff has been by my side for over eight years in a great many endeavors both here at Northern and in high school, and I am very grateful for his friendship. Thank you, Jeff. My freshman year I had the opportunity to meet a very special individual, Michael LaPidus. Since that time, we have been roommates for a very long time, three years. We have also been members of Sigma Phi Epsilon fraternity together, officers of Model Illinois Government, Student Association officials, local government candidates, and although I have been slightly more effective in that area, I had the benefit of running unopposed, where Michael had very real competition. We have also shared in our Catholic faith. Michael thank you for your lessons in life about loyalty and about strength in the face of adversity; it has meant very much to me. I need to also mention Bob Comstock, my high school broadcasting teacher, my grandfather, James O'Connel, neither of them is here today. Along with Micki, they have been my role models in life and mentors, and I am very appreciative towards them. Lastly, I wish to thank two very special people, who have given me more love and support than any individual rightly deserves. Thank you Mom and Dad — my parents, Carney and Patrice Barr.

On a personal note, one year ago I never imagined I would be here with you today. I had just lost an election and was convinced my service to the university had concluded. That is why it gives me such pleasure to become a member of a Board that I know personally has done so much to further the mission of the university in the last four years.

Our university community faces a great many challenges in the year ahead. The composition of the student body is changing. The cost of higher education is rising. The number of social outlets for our students is shrinking. And, we are experiencing the effects of a new and dynamic economy. With each of these challenges comes an opportunity, and it gives me pleasure at this time to say that I concur with our new leader, President Peters, that we can be the leading regional university in the nation. I also agree with Provost Waldeland that to reach our potential, we must integrate technology in our classrooms, and we each need to realize a true and very definite commitment to diversity in our faculty, in our staff and in our students. Like many students, Northern is not just my "home away from home"; it is my home. The university community has quickly become my personal community. The lesson I wish to carry to the students is that we each have much to take pride in here at Northern, whether it is our public administration division, our theatre arts program or our nationally-recognized accountancy major. Northern is a dynamic institution, and it is an exciting time to be your next student trustee. Thank you very much, and good day to each of you.

I have had the pleasure of knowing Jim for the last three or four years now, Trustee Boey remarked. Knowing you, you fit right in with the good fortune we have had in a long line of student trustees that have been so good to this Board, the Nolan Davis's and the Joe Sosnowski's, etc. And as I said to your parents

earlier in congratulating them, we too have the same high expectations of you as they have, and we are looking forward to your participation. Congratulations.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chair George Moser at 11:32 a.m. in the Clara Sperling Sky Room of Holmes Student Center at Northern Illinois University. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce, Myron Siegel, Gary Skoien and Barbara Giorgi Vella, Student Trustee Nolan Davis and Chair Moser. Trustee Manuel Sanchez entered the meeting in progress. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

**VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING**

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

**MEETING AGENDA APPROVAL**

Chair Moser suggested that a Consent Agenda be created to immediately precede the beginning of the President's Report and move Agenda Items 8.a.(4), 8.a.(5), 8.a.(6), 8.a.(7), 8.a.(8), 8.a.(12) and 8.a.(13) to the Consent Agenda. Second, an item labeled "4a., Board Officers for Fiscal Year 2001," was to be added. Also added to the Chair's Report were items 9.(c) Release of Executive Session Minutes and 9.(d)., a resolution honoring Nolan Davis' contribution to the Board. The Chair then asked for a motion to approve the agenda as amended. Trustee Siegel so moved, seconded by Trustee Boey. The motion was approved.

**REVIEW AND APPROVAL OF MINUTES**

It was moved by Trustee Skoien and seconded by Trustee Vella to approve the minutes of the February 3, 2000 Board of Trustees Special Teleconference Meeting and the March 23, 2000 Board of Trustees meeting. The motion was approved.

**NOMINATION OF OFFICERS FOR FISCAL YEAR 2001 BOARD OF TRUSTEES**

Chair Moser asked for a motion to nominate the Board Officers for the year 2001. Trustee Siegel made a motion to elect the following slate of officers by acclamation:

- Chair ..... George Moser
- Vice Chair ..... Manny Sanchez
- Secretary..... Myron Siegel
- Fourth Member of the Executive Committee ..... Bob Boey
- Civil Service Merit Commission..... Jeremiah Joyce

The above-named officers were elected by acclamation of the Board.

It is with great pleasure, Chair Moser said, that I welcome Dr. John Peters to the President's chair. I look forward to working with you to make Northern Illinois University the best regional institution in the nation, which you have committed yourself to do. We have done so many things together already, I am sure that is going to be an easily achievable goal. As you get settled over the summer, I want you to know that I am fully committed to assisting you in any way possible in your efforts to develop your vision for NIU, the Chair said, a vision that is shared by the Board of Trustees, and we welcome you to the university.

President Peters thanked Chair Moser. I do not think any individual or family could have been more accepted and welcomed to a broad region and community than I have been, and Barbara and my son, Russell, whom you will be meeting in August. In my two weeks on the job, I have traveled over a thousand miles in this region. I have been to Rockford four times, to Hoffman Estates four times, to Naperville once and Chicago twice. I've also been to Governors State. I have had two hundred annuitants to the residence. I was lonely, you see, so, I brought two hundred of my closest friends over. I can just tell you that this institution is in fine shape, the President said. It has a great governing board, a great faculty, a great student body and a great state. And I am very lucky and proud to be here.

Chair Moser recognized the University Advisory Committee (UAC) representatives: Dr. Dan Griffiths, Dr. Sue Ouellette, Dr. James Lockard, Dr. Rich Becker and Ms. Judy Burgess.

Dr. Griffiths took the opportunity to also thank the Board for appointing John Peters as the new president. His academic and administrative background and accomplishments speak for themselves. In addition, Dr. Griffiths said, from my brief conversations with him and his work as Chair of the Provost Search Committee, I believe he will be a superb fit for NIU, and I welcome him. I also wish to thank the Board for its attempts to address an increase in the salary level of faculty and staff, since it is necessary to have more competitive salaries in order to retain quality faculty and staff.

Later in the agenda, Chair Moser said, we will properly salute our outgoing student trustee, Nolan Davis, but, as a point of personal privilege, I wanted to extend my personal thanks and best wishes to you, Nolan, in your future endeavors. This is Nolan's last meeting as a Student Trustee. Nolan has become a personal friend of mine, the Chair said, and I know of everyone on the Board here. Nolan you have been a terrific leader and representative to this Board, and one of the smartest guys I know. Your involvement and presence in the Presidential Search process has been very professional, and your advice and counsel have been much appreciated. As you know, Dr. Peters was frequently labeled "the students' provost" at the University of Tennessee. So, his presence at the helm of NIU is an example of this Board's commitment to the students and a testimony to the importance of your thoughts and leadership during the search process. Thank you, Nolan for your contribution to this Board. You will be missed by everyone and especially by myself, the Chair said.

Nolan, I know it has been a wonderful experience for you, Trustee Boey said, especially having gone through the discussions on the presidential search. That probably will prepare you for many years to come for some of the actions on the boards of corporations on which you, I am sure, will be serving. There is no question in my mind that success is yours. You only have to reach for it. You have been a great trustee for us, he said. Thank you for all the help you have given us, and personally, too.

Nolan, it has been wonderful, almost coming on a year, Trustee Siegel said. You came on in some difficult circumstances at a difficult time, and you made a big impression on the Board. Good luck and thank you.

Chair Moser welcomed James Barr, the new student trustee. James, we look forward to a good year. You have a tough act to follow; however, I know you are up to the task. Your reputation precedes you. Jim will take office officially on July 1, the Chair said, and will join us at the Board table at the September Board meeting.

Chair Moser made the following comments:

I would just like to make a couple of comments of appreciation, and thank my fellow Trustees at this time for the vote of confidence that they have shown to me and the entire Board. I am humbled by the expression of trust that you have made with this vote this morning, and I vow to uphold that trust throughout the coming year. We have had quite a year. When I first took up this position twelve months ago, I knew we faced a number of challenges. I could have never guessed the fast track we were on and how significant the ensuing year would be in the life of this university. Twelve months ago I outlined a series of actions that I thought we needed to take or get underway in the coming year. With few exceptions, I am proud to say that we have made major progress in these important areas. First and foremost, of course, is our selection of a new president. I know John Peters is getting a little tired of these public accolades, but I know I speak for all of my fellow Board members when I say we are extremely pleased to have such a well-respected leader at the helm of NIU as we enter the new century. Of all the prescribed duties of a Board of Trustees, none is more important than the hiring of the university president. I think we can all feel a great sense of accomplishment on that score and I know there are a lot of Board members, like our fellow Trustee, Manny Sanchez, who worked very hard on the Presidential Search Committee with Trustee Bob Boey. I know myself, it has been a difficult year in many ways, but also very rewarding, and I think we have accomplished a lot.

At this time last year, we pledged to get our Naperville facility up and running by fall of the year 2000, and we have actually exceeded that goal. The first classes are already being offered at NIU-Naperville. Our new Naperville director has been hired and the grand opening for that facility is scheduled for early this fall. Talk about fast track. That is impressive by any measure. Being in the development business, I know what I am talking about, and I have seen these kinds of projects that have not gone that well. This one is going extremely well. A plan to

unify the identities of our regional sites is well underway now, as well, and interest in an NIU brand is on the upswing as we increase our physical presence in these key areas. This year we finally secured \$4.5 million in funding to complete our library basement buildout project. That has been on our priority list since our inception as a Board, and I think it is an excellent example of the persistence that is sometimes needed to get these projects funded. No rundown on this past year would be complete without some mention of our convocation center project. All of you know how much work went into the planning and approval process for that facility. But I think few people really understand how much work has been accomplished during that time. Since the approval was finalized, contracts have been signed, plans have been completed and the groundbreaking is about to take place. This is one of the most exciting projects that we have dealt with as a Board.

On the political front, our relations in Springfield and Washington and with municipal governments throughout our region have never been better, thanks to stepped-up efforts in our Government Relations and Community Relations areas. This was a key area we identified last year, and I am pleased to report that our progress in these areas has been substantial. We have seen a number of economic programs garner national attention. Outstanding students and faculty have been profiled and interviewed in media across the country and around the world. We know that these are strong messages about the quality of an NIU education. We are glad to see the continued emphasis in this area. Our new Center for Diversity Resources is up and running now with a full-time director and a number of full- and part-time staff. This Board has made diversity issues a priority, and we are pleased to see that a number of new initiatives in that area are well underway, including a comprehensive study of programs and services available to one of our fastest growing student populations, Asian Americans.

I certainly could go on at great length about our accomplishments over the past year, but suffice it to say we have been on a very busy and very productive track. Each new step we take enlarges the vista and lets us see even more of what is possible. I would like to mention several areas in which I think we need to concentrate our efforts over the coming year. First and foremost, we must continue to pursue the highest possible academic quality and access to our programs. That means obtaining funds to attract and retain the best faculty and students at NIU. There is no single answer to this challenge. It is going to require a concentrated effort to reach public officials, private donors and corporate partners to tell the NIU story. That effort has made steady improvement over the past year, and we as a Board must do everything we can to continue our support of these efforts. Secondly, we must take advantage of every connection we currently have with the key opinion leaders and decision-makers. We have more than 160,000 NIU alumni, and more than three-quarters of them live in Illinois. Most of those are here in the Chicagoland area. We need a political action ambassador's program that makes use of our considerable alumni strength in support of key issues affecting the life and health of Northern Illinois University.

Third, we need to continue our progress on a comprehensive plan for the West Campus. The special development authority we obtained for our undeveloped acreage on West Campus provides nearly limitless opportunities for innovative public/private partnership ventures. Finally, we need to enhance our role as a catalyst for change and positive development in our region. We have long said that NIU is defined by this vibrant region. We certainly have many initiatives underway and that illustrates the regional leadership position the university has. Over the next twelve months, and under the leadership of Dr. Peters, I hope we can begin to bring that overriding message into greater focus. We want to concentrate more of our outreach efforts on those projects, which uplift and unify the voices of leadership in our region.

In any event, I thank you, fellow Trustees, for your continuing support and for all of you who have gathered here today. I ask you to continue to provide your wise counsel and support as we deal with the challenges of the year ahead.

Thank you for your leadership, Trustee Sanchez said, and we look forward to continuing this challenge under your leadership as our Chair.

## **REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS**

### **Executive Committee**

There was no report from the Executive Committee.

### **Academic Affairs, Student Affairs and Personnel Committee**

Without being redundant, Committee Chair Robert Boey said, let me simply welcome Dr. John Peters. We look forward to working hand in hand with you for many years to come.

The Committee Chair reported that the Academic Affairs, Student Affairs and Personnel Committee met at the NIU-Rockford facility on June 2. Because we were meeting on her home grounds, he said, I asked Barbara Vella, the vice chair of the committee, to chair the meeting. The Committee reviewed requests for new specializations within current degree programs, new off-campus degree authority for two programs, a request to delete an emphasis in an undergraduate program and the correction of the tenure location for a faculty member. We also endorsed an amendment to the NIU Constitution. These items will be presented for Board approval later in the meeting. We also heard an update on this year's program reviews and on the NCAA certification process. Dean LeRoy Pernel of the college of Law presented plans for the Zeke Giorgi Legal Clinic to be located in Rockford. It will provide NIU third-year law students with valuable, practical experience.

### **Finance, Facilities and Operations Committee**

It was similarly our privilege, Committee Chair Manuel Sanchez reported, to host the meeting at NIU-Rockford. Also, we were privileged to hold the first post-Peters regime, if you will, formal Trustee Committee meeting, he said, and it was our honor to do that.

With the help of Dr. Williams, the Finance, Facilities and Operations Committee received informational items and reports concerning transactions in excess of \$100,000 for the period January 1 through March 31, 2000; investments for the period July 1, 1999 through March 31, 2000; university banking services; Fiscal Year 2001 appropriated budget update; the active capital projects with a budget in excess of \$100,000; Altgeld Hall renovation project; and a report on NIU-Naperville. Items presented to the Committee for action included the following: Fiscal Year 2002 budget guidelines; contracts and purchases for services and materials, including local access network equipment and Continuing Education TeenReach Training Program; printing services for the *Northern Star*; commodities items for the campus Materials Distribution Center; Neptune East and Douglas Hall roof replacement projects; the College Avenue bridge repair project; and the West Campus chilled water production and distribution project. These and other items addressed by the Finance, Facilities and Operations Committee are included in the President's Report, the Committee Chair stated, which President Peters will present for Board of Trustees approval at today's meeting.

### **Legislation, Audit and External Affairs Committee**

Committee Chair Myron Siegel reported that the Legislation, Audit and External Affairs Committee met at NIU-Hoffman Estates on June 5. Committee Liaison Kathy Buettner gave reports regarding the university's FY01 operating and capital budgets; a five percent increase in the operations budget for FY01; and a separate line item of \$495,000 for the creation of a legal aid clinic in Rockford to be named after Zeke Giorgi, the late state representative from Rockford and the father of our own NIU Trustee, Barbara Giorgi Vella. This legal aid clinic will be set up by the College of Law as a practicum experience for those students who receive their Rule 711 licenses. For the second year in a row, the university operational budget was passed by the General Assembly in lump-sum format. The general assembly focused entirely on deferred maintenance and compensation issues during their annual appropriation hearings. I am pleased to report, the Committee Chair said, that this budget is one of the best higher education has received in the last two decades from the state.

The university received \$4.5 million in capital funding to build out the Founders Library basement. Substantive legislation related to public higher education was somewhat limited this year due to the condensed nature of the session, the Committee Chair said. This Board's priority legislation, Senate Bill 1589, which eliminates the sunset provisions in gender equity waivers for intercollegiate athletics was signed into law by the Governor and is effective immediately. The Senate resolution that encourages state research-based universities to expand their roles in teaching, research and public service to include economic development also passed. A similar resolution is pending in the House. Legislation to establish predictable and consistent expectations with respect to ERO participation is currently awaiting the Governor's signature. With respect to the annual university audit, the FY99 Financial and Compliance Audit conducted by the Office of the Auditor General, reported five findings, none of which were repeat findings. Considering the university's accounting office has overseen the conversion of the new finance system over the last fiscal year, the findings are relatively minor and have been addressed. Two of the findings were present in

most university audits. Of the larger institutions in the state, Northern lead with the fewest number of audit findings, he said, and I have a commitment that we will drive this number down. The Committee heard a report outlining new internal audit guidelines for cash operations and management and concurred with the addition of an internal auditor for FY01.

At the federal level, the Department of Education developed a revised timetable for institutional reporting on teacher education programs requiring institutions to report by April 7, 2001 to the State Board of Education. Just recently, the IRS has issued proposed regulations on the 1098T reporting requirement, in connection with the HOPE and Lifetime Learning Credits. This is an item that both Kathy Buettner and Kathe Shinham have pushed very hard for the university. The proposed regulations indicate that institutions are not required to report information on individuals who will claim the student as a dependent, and no information reporting is required for noncredit and nonresident alien students. This notice is going to be published in the *Federal Register* on Friday, June 16, Committee Chair Siegel said, and we will see where that goes. But it seems to have gone in the way we wanted it to go. Special thanks to Kathy Buettner and Kathe Shinham for all of their work and efforts on this matter.

### **Illinois Board of Higher Education**

On June 6, President Peters said, I attended my first meeting of the Illinois Higher Board of Education held at Governors State. I had the privilege of meeting other chancellors and presidents, the committee members and their staff. Many items were discussed, but I will highlight three action items and one information item that are of direct and significant interest to NIU. The first was an action for the Board to endorse the Prairie State Achievement Examination, a high school senior examination mandated by the State Board of Education. The Illinois Board of Higher Education asked the public universities to consider the composite score from the Prairie State Achievement Examinations in their admissions. President Peters asked Provost Waldeland to conduct an examination of this test to see if NIU can reasonably use this test in admissions. One of the reasons for that is, he said, that if it was part of a university's admissions decision, it would motivate high school students to take the test seriously.

Under its authority, the IBHE granted a Certificate of Approval and Authorization to grant degrees in Illinois to Cardean University. Cardean University is a wholly owned subsidiary of UNext.com, a private for-profit, limited liability corporation established in 1997. They have been given authorization to deliver a master of business administration course, a master of science in information management and a master of science in information technology. The delivery is basically on line and through guided individual self-study. Cardean collaborates with five major universities to develop course content and establish outcome measures. Those include Carnegie Mellon, University of Chicago, London School of Economics, Stanford and Colorado. They will operate at 500 Lake Cook Road in Deerfield, President Peters said, and I understand that their tuition will be basically 20 percent of what would be paid on campus at one of those prestigious institutions.

A third action item directly relevant to NIU, he continued, was the appointment of the public board members for the newly established University Center of Lake County. On May 11, the IBHE decided that the main facility of the new University Center of Lake County would be located at the College of Lake County in Grayslake with a satellite in Waukegan. Their mission is to deliver low-cost, convenient, high-quality, upper-division and graduate education to local residents. This initiative builds upon the 11 public and private institutions that are part of the multi-university center, and NIU is one of those. This new entity will not grant degrees. The member institutions will grant the degrees. But the new entity will promote and support the students, the President said. It will give them a home base. The expectation is that there will be between 3,000 and 5,000 students at the center within five years. The funding is blended funding from the state, the county and the federal government. The state has provided \$11 million in capital funds this year and \$500,000 in operating funds. Lake County has provided \$3 million worth of land and \$3 million in capital. The federal government has provided \$2.8 million in funds, \$3 million is to be raised privately, and there is another million dollars in operating funds to be considered by the state. The board members were elected and appointed. Hereafter, the board will replenish its own membership. Of the representatives from the institutions, President Peters said, I am pleased to announce that Janet Lessner from our Division of Continuing Studies will be our liaison. I have directed the Provost and Anne Kaplan to do a feasibility study on the programs NIU can deliver to the market and how we can cooperate to make this a success.

Finally, as an information item on the Fiscal Year 2002 budget guidelines, the IBHE will entertain proposals for a strategic initiative for developing and completing baccalaureate completion programs. The concern grows out of the need for junior college attendees to complete their four-year baccalaureate. Several million dollars will be set aside, and proposals will be favorably looked upon that satisfy high occupational and student demand areas such as computing, information technology, mathematics and science in the education field, and special education. Proposals are to be designed in cooperation with community colleges or educational consortia, and are to reach place- and time-bound students. They are to employ Internet-based strategies. I have asked Provost Waldeland to do an analysis so that we can put in a proposal and help with this initiative, President Peters concluded.

### **University Civil Service Merit Board**

There was no report from the Civil Service Merit Board.

### **Northern Illinois University Foundation**

NIU Foundation Liaison Robert Boey deferred to Foundation President Mallory Simpson for the report on Foundation activities. President Peters attended his first Foundation Board meeting yesterday and was welcomed as an ex-officio member. He recently also met with the executive committee, she said, and is knee deep in working with us on a major gift solicitation. We are delighted with this level of activity already in the development area. In fact, in Lowden Hall this week, there was a sometimes loud celebration because we have already surpassed two major milestones. The annual telefund program exceeded the million dollar mark in pledges to date this fiscal year, which is tremendous success thanks to the leadership of Bob Heuermann and Bill Lambert. The other

major milestone, Ms. Simpson said, was "blowing by" \$10 million in gifts for the first time in Northern's history. There were several notable gifts that contributed to that success, the largest of which was the Hoffman Estates land gift, thanks to Dr. Eddie Williams. Also, the university received a significant gift-in-kind from the Sony Corporation. We set an aggressive goal for increasing cash gifts this year, she said, and I am happy to report that we have already exceeded that goal by 26 percent. We are charging hard and expect to end the year near \$12 million. The impact on colleges because of this successful year has been pretty dramatic as well. The giving to the College of Business has more than doubled this year; giving to the College of Education has quadrupled; and, just through the Telefund alone, gifts through annual fund gifts to Visual and Performing Arts are up 30 percent.

We have launched a new program this year, which is really resurrecting a tradition that had been abandoned for a time. Working with Lee McCauley and the Alumni Association and her staff and their new Student Alumni Association, Ms. Simpson went on to say, we have launched a senior challenge program about which we are very excited. Spring graduates have all been solicited and the participation rate is excellent at 51 percent. They have pledged \$51,000. We are delighted to be able to have those seniors responding that way and starting the habit of giving right off the bat. Also, at yesterday's Foundation Board meeting, she said, I demoed an extensive new development in the Foundation web site that was masterminded and managed by Jennice O'Brien in Public Affairs and designed by Jeff Straum in the Publications area. I hope you will have a chance to look at it. It links from the NIU main homepage and also from the new Alumni Association portal. A comprehensive new donor recognition program was also approved at the meeting. It will recognize and thank donors for their gifts annually, lifetime giving and bequest intentions, and there is also a special program of recognition for young alumni. This recognition program will provide many opportunities for increased involvement with the university, which we hope then will lead to increased giving as well. That program will launch on October 20 at the donor recognition program.

Lastly, I had the pleasure of announcing two major new gifts to the Foundation Board. The first is a new \$150,000 gift to the College of Education for the School University Partnership Program as part of the challenge you have heard about during the last year. And the second is a phenomenal new gift from a phenomenal new first-time donor — an \$875,000 gift to the College of Business. The great thing about this gift is that this individual wants to be involved with the university in a variety of ways. This is just the start of a long-term relationship, and we expect many more significant gifts to come from this.

## **EXECUTIVE SESSION**

Chair Moser asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act, as applicable: Personnel matters as generally described under §2(c)(1) and §2(c)(3) of the Open Meetings Act, also legal and risk management matters as generally described under §2(c)(11) and §2(c)(12) of the Open Meetings Act. Trustee Sanchez so moved, seconded by Trustee Skoien. A roll call vote of the Trustees was unanimous to recess to Executive Session.

## **BOARD OF TRUSTEES MEETING RECONVENED**

Chair Moser reconvened the public meeting of the Board of Trustees at approximately 1:55 p.m.

## **CONSENT AGENDA APPROVAL**

Trustee Sanchez made a motion to approve the following action items in conformity with the previous modification of the agenda for consent agenda items.

- Agenda Item 8.a.(4) – Materials Distribution Center - Fiscal Year 2001 Renewal Order
- Agenda Item 8.a.(5) – Northern Star Fiscal Year 2001 Contract Renewal
- Agenda Item 8.a.(6) – Neptune East Roof Replacement - Capital Project Approval
- Agenda Item 8.a.(7) – Douglas Hall Roof Replacement - Capital Project Approval
- Agenda Item 8.a.(8) – College Avenue Bridge Repair - Capital Project Approval
- Agenda Item 8.a.(12) – Request to Delete Existing Emphasis
- Agenda Item 8.a.(13) – Correction of Tenure and Promotion Department

Trustee Siegel seconded the motion. The motion was approved.

## **PRESIDENT'S REPORT NO. 22**

### **UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES**

#### **Agenda Item 8.a.(1) - Fiscal Year 2002 Budget Guidelines**

The most significant aspect of these guidelines, President Peters, is a request for a six percent faculty and staff salary increase, which is part of our plan to be competitive. It also included price and library increases, \$5 million in program priorities and requests, and \$3.45 million for nonacademic program improvements and infrastructure and computing systems. Chair Moser asked for a motion to approve the FY02 Budget Guidelines. Trustee Sanchez so moved, seconded by Trustee Skoien. The motion was approved.

#### **Agenda Item 8.a.(2) - Division of Continuing Education - TeenReach Training Program**

In cooperation with the Illinois Department of Human Services, NIU's Division of Continuing Education is contracting to operate a training program for staff of the TeenReach Program, which utilizes a curriculum of the National Institute of Out-of-Time School and the Chicago MOST Program. This is a program that is intended to address the problems related to children who are left alone. All of the funding comes from the Illinois Department of Human Services, President Peters said, and I urge Board approval of this item. The Chair asked for a motion to approve the TeenReach Training Program through the Division of Continuing Education. Trustee Siegel so moved, seconded by Trustee Boey.

### **Agenda Item 8.a.(3) - Information Technology Services - Switched Local Access Network (LAN) Equipment**

We have expanded our network significantly, President Peters said, moving from over 200 nodes to over 4,000, serving over 7,000 PC's. We need to improve our broad band services and our technological and electronic support to Naperville, Rockford and Hoffman Estates. Approval was requested to expend \$1.59 million over the next two years to upgrade NIU's LAN service equipment. Trustee Boey so moved, seconded by Trustee Siegel. The motion was approved.

### **Agenda Item 8.a.(9) - West Campus Chilled Water Production and Distribution - Capital Project Approval**

The Finance Committee viewed a very detailed PowerPoint presentation on the university's plan to deliver chilled water to the West Campus. In conjunction with this, Dr. Peters said, we have a program from the Capital Development Board to reduce R-12 and R-11 refrigerants. The university requested authorization to establish a total budget of \$2,204,900 for this phase of its chilled water production and distribution. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

### **Agenda Item 8.a.(10) - Requests for New Specializations Within Degree Programs**

Specializations exist within existing approved degrees, President Peters, explained. They do not require IBHE approval. They do require Board approval and reporting to the IBHE. This is a request to develop a Specialization in Health Services Management and a second Specialization in Health Promotion within the Master of Public Health. The health service management specialization deals with the issues of managed care, and the specialization in health promotion deals with healthy lifestyle issues. These are two very important programs for which there is demand. They will be implemented with existing resources. They have all the appropriate academic approvals from the department through the Provost. A request was also made to add the Specialization in Orientation and Mobility within the master's Special Education program in the Department of Education. This specialization is designed specifically to prepare students for national certification from the Association of Education and Rehabilitation of the Blind and Visually Impaired. There is a great demand for individuals trained as orientation and mobility specialists. I am proud to say that NIU is one of only five universities in the nation that offers course work in both of these specialties, Dr. Peters said. The final specialization requested was the Specialization in Bioinformatics within the M.S. in Biological Sciences. Given the explosion of mapping information from the human genome project, President Peters said, this specialization will train individuals in the use of computer techniques and modelings to analyze a great amount of data, which will then help us organize, compare and analyze these sequences and help us characterize the functions of genes. The university requested Board of Trustees approval for the Specialization in Health Services Management and the Specialization in Health Promotion within the Master of Public Health, the Specialization in Orientation and Mobility within the Master's in Special Education, and the Specialization in Bioinformatics within the M.S. in Biological Sciences. Chair Moser asked for a motion to approve these specializations. Trustee Siegel so moved, seconded by Trustee Skoien. The motion was approved.

### **Agenda Item 8.a.(11) - Request for Degree Authority at Off-Campus Sites**

The Illinois Board of Higher Education now uses boundaries of ten regional consortia created for off-campus planning and telecommunication delivery purposes, Dr. Peters explained. Board approval was sought to deliver an Ed.D. in Instructional Technology in Region 10, which is Chicago, and an M.S. in Management Information Systems in Region 3 in Naperville. After Board approval, these programs will have to be forwarded for IBHE approval. The Ed.D. in Instructional Technology is designed for faculty who are already in community colleges, administrators and other educators who need this degree for technology planning purposes. NIU faculty will deliver the courses on-site. The M.S. in Management information Systems will be delivered at night in Naperville to individuals who work during the day. The university requested authority to offer these off-campus degrees. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

### **UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES**

Before you is a series of reports that have been reviewed by the Board Committees. I want to compliment the staff for putting together what I consider to be outstanding reports for information items, Dr. Peters said. I will not comment on them unless there are questions. However, there are two items I would like to point out. One is the Zeke Giorgi Legal Clinic, Agenda Item 8.b.(8). Through the action of Speaker Madigan and Rep. Scott, we are establishing, through our Law School, a legal clinic in Rockford in the name of the late Rep. Zeke Giorgi, Trustee Vella's father. I would just like to thank everyone who brought this together, Trustee Vella said, particularly Kathy Buettner down in Springfield, and Speaker Madigan and all the people who worked on this. Again, on behalf of my family, I would like to say thank you to everyone. President Peters said that Dean Pernell, who is working on this project, reported that the university would receive \$495,000 dollars the first year. The state has committed to funding the clinic for three years.

In regard to Agenda Item 8.b.(9), NCAA Certification Progress Report, the President reported that an outstanding NCAA self-study had been prepared, and the NCAA Certification Team would arrive on campus on Monday, June 19.

### **ITEM DIRECTLY FROM THE PRESIDENT**

President Peters introduced Regina Girdauskas, who was recently appointed Director of NIU-Naperville. Ms. Girdauskas comes to Northern from Benedictine University in Lisle, where she directed the Institute for Management and taught organizational behavior, financial administration, budgeting and management accounting at the graduate level. Prior to that, she worked in the private sector, first for Container Corporation and later for George Court Company and Austin Fabricators. Moreover, he said, Ms. Girdauskas has lived in Naperville for 26 years. We believe her knowledge of the western suburban region will be especially helpful as we begin to put greater emphasis on the many ways that Northern can help serve that area.

### **Agenda Item 8.c.(1) - Summary of Grant and Contract Awards**

Finally, I just want to report on four awards that our faculty have received in the area of grants and contracts that pleased me greatly, President Peters said, because they represent a diversity of extramural funding. One of the things that Northern will be doing in the next few years is increasing its level of sponsored program activity. In Geography, funding was received from the Intergraph Corporation and went to Philip Young and Andrew Krmeneč for the "Intergraph Center of Excellence," which provides training in geographical information. The center will be very important for the university and will also provide services to local governments and other entities. In Physics, through the auspices of the University of Chicago, the President reported, Professor Clyde Kimball, who is one of our outstanding faculty members, has received an award of over \$400,000 for his research in materials characterization. He will be doing his research using the Photon Source at the Argonne National Laboratory. The third grant, which goes to Sharon Freagon in the Department of Teacher Education, comes to the university through the Illinois Department of Children and Family Services for an educational access project, a longstanding program. The award is for over one million dollars, Dr. Peters said, and the funds will be used to provide advice and consultation to the Department of Children and Family Services about the education and special education of children and youth who are in the care and custody of the department. The final grant comes from the National Science Foundation, and it goes to Professors Xueshu Song and Radha Balamuralikrishna, in our Department of Technology in the College of Engineering and Engineering Technology, for the establishment of a "Virtual Laboratory for Training Machine-Tool Building and Maintenance Technicians via the Internet." That grant is for one-half million dollars, and the funds will be used to develop and test a virtual training laboratory for machine tool building and maintenance technicians via the internet in order to enhance learning efficiency and improve laboratory safety by minimizing environmental hazards.

### **CHAIR'S REPORT NO. 17**

#### **Agenda Item 9.a. - Amendment to the Northern Illinois University *Constitution***

Chair Moser stated that this amendment to the University *Constitution* stems from administrative changes at the university that affect the voting membership of the University Council. The amendment was reviewed by the Academic Affairs, Student Affairs and Personnel Committee at its meeting on June 2. The Director of the University Libraries is now a dean and, as a dean, has been given a vote in University Council matters. The *Constitution* still referred to the Vice President for Student Affairs, a position that has not existed at the university for several years. Language referring to that as a voting position has been struck. However, the Associate Provost for Student Services has been written into the bylaws of the *Constitution* as having a permanent ex officio role. The Chair asked for a motion to approve this amendment to Article II of the University Constitution. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved.

## **Agenda Item 9.b. - Resolution - John E. La Tourette**

This resolution honors Former President John E. La Tourette for his years of service to Northern Illinois University. Since this Board has publicly expressed its appreciation to Dr. La Tourette several times, Chair Moser said, I request the resolution be entered in the Board's record and the minutes of this meeting, to properly honor Dr. La Tourette. The Board of Trustees bestows the honorary title of President Emeritus on Dr. La Tourette. The resolution reads as follows:

### **RESOLUTION**

**WHEREAS** Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

**WHEREAS** in 1979 John E. La Tourette came to Northern Illinois University as provost and vice president for academic affairs, serving in that position as the university's chief academic Officer, John E. La Tourette was named as Northern Illinois University's 10<sup>th</sup> president in May, 1986 by the Board of Regents for the Regency Universities System; and

**WHEREAS** he has served faithfully in that capacity since that time and has become the longest sitting public university president in Illinois; and

**WHEREAS** given the scope and long tenure of John E. La Tourette's service to Northern Illinois University, it is fitting and appropriate to give special notice and appropriate recognition to John E. La Tourette who is retiring from the NIU presidency on May 26, 2000; and

**WHEREAS** said John E. La Tourette has demonstrated devotion to, cooperation with and support for the Northern Illinois University community; and

**WHEREAS** the Board of Trustees and Northern Illinois University have received the advantage of John E. La Tourette's efforts evidenced by a doubling of its land holdings; an aggressive expansion of the presence of the University throughout its region with the establishment of satellite campuses in Rockford, Hoffman Estates, and Naperville; the creation of several new construction projects at the DeKalb campus (Engineering Building, Faraday Hall West, the Campus Life Building, and most recently, a Convocation Center); the establishment of the College of Engineering and Engineering Technology and the addition of more than a dozen new academic programs; and

**WHEREAS** The Board of Trustees wishes to officially express its appreciation and gratitude for John E. La Tourette's many far-reaching contributions to Northern Illinois University.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of Northern Illinois University in formal meeting herein assembled,

extends its grateful appreciation to and celebration of John E. La Tourette for his outstanding and loyal service by bestowing upon Dr. La Tourette the honorary title of President Emeritus.

**BE IT FURTHER RESOLVED** that this **RESOLUTION** be presented to Dr. La Tourette and a copy of this document be placed in the official files of the Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the fruitful accomplishments of John E. La Tourette.

Adopted in a regular meeting assembled this **15th** day of **June, 2000**.

**NORTHERN ILLINOIS UNIVERSITY**

*George A. Moser, Chair*

*Attest: Manuel "Manny" Sanchez, Secretary*



The Chair asked for a motion to approve this resolution. Trustee Boey so moved, seconded by Trustee Skoien. The motion was approved.

**Agenda Item 9.c. - Release of Executive Session Minutes**

The Illinois Open Meetings Act requires public bodies to review the minutes of their executive sessions on a semiannual basis and determine what parts of the minutes they should make available to the public because they no longer require confidential treatment. Upon review and advice of the Board's Parliamentarian, who is also the University Counsel for Governance, Risk Management and Equity Services, Chair Moser said, I recommend that the Board approve release from confidentiality the specified sections of the executive session minutes listed in your Board report, which will be placed in the minutes of this meeting. Those sections which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in six months.

The following sections of executive session minutes for the relevant period are proffered for release from confidentiality:

June 6, 1999 - Executive Session of the NIU Board of Trustees

3. Property Matters
  - c. Mini-Storage Property Acquisition

January 23, 1997 - Executive Session of the NIU Board of Trustees

1. Property Matters
  - b. City of Sycamore/former College of Engineering site contract negotiations

December 10, 1998 - Executive Session of the NIU Board of Trustees

5. Personnel Matter

December 10, 1999 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Executive Session Minutes
2. Real Property Matters
  - a. Easements and Lease Amendment - City of DeKalb
  - b. Update on other acquisitions - Mini-Storage

Chair Moser asked for a motion to approve this release of executive session minutes. Student Trustee Davis so moved, seconded by Trustee Siegel. The motion was approved.

#### **Agenda Item 9.d. - Resolution - Nolan L. Davis**

This resolution honors Nolan L. Davis, the Board's outgoing Student Trustee. I want to personally thank you again, Nolan, for your leadership and outstanding service to this Board of Trustees, Chair Moser said. You have been a valued member of this Board and an excellent representative for the students. Their viewpoints have been heard because of your insight and perspective. You have the distinction of being the only Student Trustee on the NIU Board who has ever served on the Board during a Presidential Search, the Chair said, and you did an outstanding job. On behalf of my colleagues, I request a motion to approve this resolution honoring Nolan Davis and his contribution to the Board and bestowing upon him the honorary title of Student Trustee Emeritus. Trustee Siegel so moved, seconded by Trustee Sanchez. The motion was approved. Chair Moser presented the following resolution to Student Trustee Davis.

#### **RESOLUTION**

**WHEREAS**, Nolan L. Davis was selected by his constituents at Northern Illinois University to represent their interests and has faithfully served the Board of Trustees of Northern Illinois University as its sixth Student Trustee; and

**WHEREAS**, in said position, Mr. Davis capably discharged those duties and responsibilities while at the same time keeping in the mind the interests of all of the people of the State of Illinois in addition to the wellbeing of Northern Illinois University; and

**WHEREAS**, Mr. Davis has demonstrated devotion to, cooperation with, and support for the Board, Northern Illinois University, and the faculty, staff and student personnel of same; and

**WHEREAS**, the Board of Trustees and Northern Illinois University have received the benefit of his helpful insights which have been of special worth; and

**WHEREAS**, the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by Mr. Davis to all of the above-mentioned interests of this Board,

**NOW THEREFORE LET IT BE RESOLVED** that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, extends its grateful appreciation to Mr. Nolan L. Davis for his outstanding and loyal service.

**BE IT FURTHER RESOLVED** that this **RESOLUTION** be presented to Mr. Davis and a copy of this document be placed in the official files of this Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the performance and accomplishments of Mr. Nolan Davis.

Adopted in a regular meeting assembled this **15th** day of **June, 2000**.

**NORTHERN ILLINOIS UNIVERSITY**

*George A. Moser, Chair*  
*Attest: Manuel "Manny" Sanchez, Secretary*



Student Trustee Davis made the following comments:

It is a wonderful honor to be recognized by the Board this way and to be finishing up a year of service on the Board of Trustees. As I am sure you all know, I came in a little bit late to the Board and missed the very beginning of this year. I was wondering, since I did not come in at the right time and through the normal process, whether or not I would, essentially, be shut out and never really get to participate. I hear war stories from student trustees at other universities who actually are there from the very beginning and still get shut out. I have been very glad that this Board has not done that. This Board has welcomed me from the very beginning, and the university community has welcomed me into this position. The morning after I was confirmed by the Student Senate, I began receiving calls from people urging me to see things their way. And, I have been more than willing to talk to anyone and to learn everything I can. The only thing that has been more valuable than the amount of learning I have done this past year is working with topnotch people. There is nothing more exciting than working on something truly important with people of the caliber we have on this Board. These people are the movers and the shakers in the state, the kinds of people who make everything happen that happens in this state. It has been a wonderful pleasure.

I wanted to mention Micki Emmett, and, fortunately, she is still here. When I came to Northern, I did not get very actively involved because I wanted to make sure I survived graduate school first. So, I did not get to meet Micki quite as early as I should have. But from the very first time I met her until now, she has been one of the people who has guided me, helped me and given me more advice and more knowledge than you could imagine. Another person who has really helped me is the first administrator I met at Northern. I began working with him and working on various projects at the Center for Black Studies. There is an atmosphere on this campus of inclusion and of friendship that is very rare at many universities. I worked at the University of Chicago for a semester, and that is a university where there are pockets all over campus, and the people in that pocket are fully accepted. The people from the other pockets, might not ever be accepted. But Northern is not like that. And there is one place on campus that actually goes out looking for people and invites them in to participate, and that is the Center for Black Studies. That is how they found me, and that is how I became involved on campus. I would like to thank Dr. Zike for his leadership in the Center for Black Studies and for all that he has been to me in my career. Thank you all.

Thank you Nolan, Chair Moser said, we really did not deserve those kind comments. But I'll tell you, it has been a pleasure working with you. You have been fantastic. You know that each and everyone of the Board members are behind you in whatever you do in the future. Thank you again.

We are going to miss you, Nolan, Trustee Siegel said. Thanks for all your help this year on the Board — a lot of great insights, difficult times, lots of excitement and action. Trustee Siegel asked Micki Emmett and Admasu Zike to stand and be recognized. Thank you both for bringing us Nolan, getting him and some of the other Student Trustees involved. We are looking forward to Mr. Barr coming on in a couple of weeks. Thank you both for your involvement, Trustee Siegel said.

#### **NEXT MEETING DATE**

The next regular Board meeting is scheduled for September 21, 2000 at the DeKalb campus.\* One adjustment we would like to make, Chair Moser announced, is that that Board meeting will start at 9:00 a.m. so that, hopefully, we will be completed by noon. That may work better for everyone here.

#### **ADJOURNMENT**

There being no Other Matters, Chair Moser asked for a motion to adjourn. It was moved by Trustee Siegel and seconded by Trustee Sanchez to adjourn the meeting. The motion was approved. The meeting was adjourned at 2:20 p.m.

Respectfully submitted,

Sharon M. Mimms  
Recording Secretary

*\*Subsequently moved to NIU-Naperville.*

## FISCAL YEAR 2002 BUDGET GUIDELINES

**Summary:** Each year the university prepares and submits to the state a budget request that establishes salary, price and program needs for the coming fiscal year. The budget request, by state statute, is submitted to the Illinois Board of Higher Education (IBHE) for review, revisions and inclusion in the IBHE Higher Education Operating Budget recommendation to the State Legislature and the Governor. To ensure the timely preparation and submission of the university's FY02 budget request to the IBHE, salary, price and programmatic levels need to be approved by the Board in early summer. In establishing the FY02 requests, the university recommends the following guidelines endorsed by the Finance, Facilities and Operations Committee be approved by the Board of Trustees for its budget development:

1. 6% Faculty and Staff Salary Increase: To continue the program begun in FY99 of addressing salary competitiveness and market catch-up of salaries provided to university faculty and staff. The 6% translates to a "4+1+1" plan (4% merit and 2% to recruit and retain critical faculty and staff).
2. 5% General Price Increase: To meet the increased cost of goods and services provided to the university.
3. 5% Fire Protection Increase: To cover projected cost increases for local fire protection services.
4. 10% Library/Technology Increase: To continue meeting the unique increases for library and technology materials and equipment.
5. \$300,000 Medicare Increase: To provide sufficient funds to meet mandated contributions for Medicare.
6. \$5,000,000 in Program Priorities Requests: Continue programmatic efforts to enhance and strengthen academic and university commitments in undergraduate education, technology, distance education, diversity, expansion of on- and off-campus programs, and assessment and faculty development.
7. \$3,450,000 in Non-Academic Program Improvements: The university will continue its requests for the establishment of an adequate funding base for deferred maintenance and the replacement of core computer systems which provide critical management and operational data. These two programs are urgently needed to maintain the university's physical and financial base.

**Comparison of Budgetary Guidelines  
(\$ in thousands)**

	----- Fiscal Year 2001 -----			Fiscal Year 2002
	BOT	IBHE/ Governor		BOT
	<u>Guidelines</u>	<u>Recommendation</u>	<u>Appropriation</u>	<u>Recommended Guidelines</u>
Salary Increase	5.5% <sup>(1)</sup>	3.0%	3.0%	6.0%
General Price Increase	4.0%	0.0%	0.0%	5.0%
Fire Protection	5.0%	0.0%	0.0%	5.0%
Library/Tech Increase	10.0%	5.0%	5.0%	10.0%
Utility Increase	3.0%	0.0%	0.0%	5.0%
Medicare Increase	\$450.0	3.0%	3.0%	\$300.0
Sick Leave Increase	5.5%	0.0%	0.0%	5.5%
Program Priorities	\$4,800.0	\$4,135.2 <sup>(2)</sup>	\$4,135.2 <sup>(2)</sup>	\$5,000.0
Deferred Maintenance	\$1,500.0	\$243.5	\$243.5	\$1,500.0
Computer Systems	\$1,950.0	\$0.0	\$0.0	\$1,950.0

<sup>(1)</sup> Includes 2% funds for faculty/staff salary enhancements

<sup>(2)</sup> The university is required to match 1% (\$1,160.0) for faculty/staff salary enhancements through internal reallocations.

**DIVISION OF CONTINUING EDUCATION  
TeenReach Training Program**

**Summary:** The Illinois Department of Human Services (IDHS) is contracting with the Division of Continuing Education to operate a training program for staff of the TeenReach Program utilizing the curriculum developed by the National Institute on Out-of-School Time (NIOST) and the Chicago MOST Initiative. This program is intended to address the problems related to children who are left alone for extended periods and to provide expanded quality and quantity of options available to families during their childrens' out-of-school time. This will be a two-year program and all costs incurred will be reimbursed by IDHS. Intent to award the contract as a sole source was advertised in the *Illinois Public Higher Education Procurement Bulletin*.

**Recommendation:** The university requests Board of Trustees approval of an order for the TeenReach Training Program in the Division of Continuing Education as follows:

*Chicago MOST Initiative - Chicago, IL ..... Not to exceed \$300,000*

**INFORMATION TECHNOLOGY SERVICES  
SWITCHED LOCAL ACCESS NETWORK EQUIPMENT**

**Summary:** The current NIU data network (NIUnet) was designed around technology originally installed in 1993. Since that time, the network has grown from 200 nodes to over 4,000 nodes supporting 7,000 PC's and 200 servers. Given the rapid growth and current network demands, the network needs to be redesigned and upgraded to support current data and voice traffic, to provide capacity for future growth and to improve overall reliability of the network. As a part of this project, components will be added to provide redundancy, whereby if one component fails, another takes over for mission critical network operations of the university.

The upgrade will be implemented over two years with the first phase replacing core network switches on the DeKalb campus, installing new equipment to support the new Naperville campus and upgrading the support for NIU's other remote campuses. The second phase will upgrade the remaining network switches on campus and increase the network's capacity from 0.16 gigabits to 8.0 gigabits. This should provide sufficient capacity for the next five to ten years.

Funding for this project will be from the Information Technology Services Annual Additions and Replacement Budget of \$200,000 to \$300,000 per year, which will supplement funds already on deposit in the equipment reserve account.

**Recommendation:** The university requests Board of Trustees approval for Information Technology Services local access network equipment improvements as follows:

<i>Phase I (FY01)</i> .....	<i>\$ 989,408.35</i>
<i>Phase II (FY02)</i> .....	<i>456,750.00</i>
<i>Contingency</i> .....	<i>151,920.83</i>
<i>Total</i> .....	<i>\$1,598,079.18</i>

**MATERIALS DISTRIBUTION CENTER  
Fiscal Year 2001 Renewal Order**

**Summary:** The Material Distribution Center provides miscellaneous commodities, parts, and supplies to building maintenance, heating plant, janitorial services and other shops for use in repair, maintenance, and remodeling projects throughout the year. This requires a wide range of supplies, from miscellaneous building supplies and materials to heating and air conditioning components, which are purchased from these vendors. The cost of the commodities is charged to projects or other appropriate cost centers as they are used.

**Recommendation:** The university requests Board of Trustees approval of Materials Distribution Center renewal orders for FY01 as follows:

*Ferguson Thrall, Loves Park, IL ..... Not to exceed \$275,000*

*Columbia Pipe & Supply, Aurora, IL ..... Not to exceed \$275,000*

**NORTHERN STAR  
FISCAL YEAR 2001 CONTRACT RENEWAL**

**Summary:** The *Northern Star* is a student-run newspaper employing approximately 150 students. Annually they produce 154 issues, averaging 15,000 copies each, Monday through Friday. The service area for the paper includes the campus community as well as the DeKalb and Sycamore areas. Student employees gain practical experience performing all the writing, editing, photography set-up, management, and advertising sales. Advertising revenue is approximately \$800,000 per year, and covers the cost of printing.

This is the second year of a three-year contract for printing the newspaper. The base contract amount is calculated using the number of issues and estimated size of each issue.

**Recommendation:** The university asks the Board of Trustees to approve an order for the FY01 *Northern Star* contract renewal as follows:

Castle Printech, DeKalb, IL

Order Amount.....	\$280,000
Contingency.....	<u>50,000</u>
Total - Not to exceed .....	\$330,000

**NEPTUNE EAST ROOF REPLACEMENT**  
**Capital Project Approval**

**Summary:** The roof on Neptune East is the original 1960 built-up roof and has far outlived its useful life. Leakage has resulted in the closing of several rooms on the top floor of the building. Several major repairs have been made to address the worst leakage problems, allowing the use of previously closed rooms. These repairs have not totally prevented leakage in the study lounge on the top floor of the building. Building insulation under the roofing materials has been saturated and is deteriorating due to water damage.

To remedy these problems, all roofing materials must be removed to the concrete roof deck. New roofing insulation will be installed to replace the deteriorated insulation now in place. New roofing materials will be installed over the insulation and new flashing will be installed around the perimeter of the building and at all penetrations of the roof. In addition to the four-story residential wings of Neptune East, a one-story office wing for Student Housing and Dining Services will receive a new roof. Approximately 23,100 square feet of roof will be replaced.

**Recommendation:** The University requests Board of Trustees authorization to establish a total budget of \$562,200 for replacement of the Neptune East roof. The University has initiated the Qualifications-Based Selection (QBS) process for selection of an architect to prepare plans and specifications for bidding and provide construction observation. The University further requests approval to seek and take bids, execute construction contracts and issue work orders as necessary to complete the roof replacement project.

**DOUGLAS HALL ROOF REPLACEMENT**  
**Capital Project Approval**

**Summary:** The roof on the four wings of Douglas Hall was installed in 1984 as fully-adhered, single-ply roofing membrane. The wings of the building house student residents and several top-floor rooms have experienced repeated leakage. Several major repairs have been made to address the worst leakage problems, allowing the use of previously closed residential rooms. These repairs have not been able to totally prevent leakage because shifting insulation under the membrane has resulted in ripped membrane. Concrete pavers have been added to hold the membrane in place and prevent billowing. In addition, the roof surface has insufficient slope to properly drain the roof. Water accumulates in ponds and contributes to membrane deterioration and leakage.

To remedy leakage problems, all roofing materials must be removed to expose the concrete roof deck. New roofing insulation will be installed to replace the deteriorated insulation and increase slope to prevent ponding. New roofing materials will be installed over the insulation and new flashing will be installed around the perimeter of the building and at all penetrations of the roof. Approximately 34,000 square feet of roof will be replaced.

**Recommendation:** The University requests Board of Trustees authorization to establish a total budget of \$661,700 for replacement of the roofs on all four wings of Douglas Hall. The University has initiated the Qualifications-Based Selection (QBS) process for selection of an architect to prepare plans and specifications for bidding and provide construction observation. The University further requests approval to seek and take bids, execute construction contracts and issue work orders as necessary to complete the floor replacement project.

**COLLEGE AVENUE BRIDGE REPAIR**  
**Capital Project Approval**

**Summary:** The College Avenue bridge over the Kishwaukee River was constructed in 1962 under the authority of the Teacher's College Board for Northern Illinois University. The university owns the land on both sides of the Kishwaukee River at College Avenue and the bridge serves as an essential component in pedestrian and vehicular access to the East Campus. Periodic safety inspections are required by the Illinois Department of Transportation (IDOT) for compliance with the National Bridge Inspection Standards (NBIS) for privately owned bridges. The most recent inspection, in 1996, detected progressive deterioration on the bridge deck, a broken traffic railing, misaligned bearings on piers and abutments, deterioration of traffic parapets and potential streambed erosion near abutments.

The university seeks to enter into a contract for engineering services to rehabilitate the bridge and protect bridge abutments and piers consistent with NBIS standards. Street and sidewalk surfaces will be removed and replaced where deteriorated. The reinforcement bar will be cleaned and sealed before concrete patching is applied to affected areas. The misaligned bearings will be repositioned. The broken traffic railing will be repaired or replaced. To remedy erosion problems around abutments and piers, erosion control measures will be implemented.

**Recommendation:** The University requests Board of Trustees authorization to establish a total budget of \$412,500 for repair of the College Avenue Bridge. The University has initiated the Qualifications-Based Selection (QBS) process for selection of an engineer to prepare plans and specifications for bidding and provide construction observation. The University further requests approval to seek and take bids, execute construction contracts and issue work orders as necessary to complete the repair project.

**WEST CAMPUS CHILLED WATER PRODUCTION AND DISTRIBUTION**  
**Capital Project Approval**

**Summary:** The university long-range goal of central chilled water production and distribution is intended to reduce both energy and maintenance costs. Long-term savings from this technique were summarized in the 1995 KJWW Engineering Chiller Plant Study. Based on the KJWW study, the university has submitted a request for capital appropriation to create an east campus chiller plant and distribution to eleven buildings. This first appropriated phase of production and distribution for the campus remains unfunded.

Similar efforts in 1997 were the basis for the Grumman-Butkus Associates study focusing on campus chilled water production and distribution from the west plant. Consolidation of chilled water production in the west plant and distribution of chilled water from that plant form the basis for long-term energy usage reduction. This first revenue bond phase will provide chilled water distribution to an existing central campus chilled water loop, install cooling tower equipment of sufficient capacity to accept additional chillers, and upgrade electrical service for the west plant.

Coinciding with this project is a Capital Development Board (CDB) statewide CFC-reduction project. A total of \$7.5 million has been appropriated to replace chillers which utilize R-11 and R-12 refrigerants at the NIU campus. This funding has been earmarked to replace chillers on a ton-for-ton basis. The university anticipates installation of new chillers at the west plant as replacement for R-11 chillers to be decommissioned at Gabel Hall and Zulauf Hall. Completion of the chilled water line from the west plant to Gabel Hall will allow for efficient placement of chillers at the west plant to provide chilled water for all facilities west of Watson Creek.

Approximately 2,200 linear feet of 18-inch chilled water piping will be installed from the west plant to the Student Recreation Center, Evans Field House and to the central campus loop which serves the new Campus Child Care Center. Appropriate valves will be installed to isolate buildings and key sections of the chilled water loop. A new 5,000-ton cooling tower will be installed to provide heat rejection for all chillers placed at the west plant. Upgraded electrical service from the Glidden North substation will complete the work to be done in this phase. The results will be basis for (1) chiller replacement and relocation at the west plant, (2) chilled water distribution to the residence hall complexes and central campus, (3) long-term energy savings resulting from consolidation and (4) flexibility in chilled water production and distribution.

**Recommendation:** The University requests Board of Trustees authorization to establish a total budget of \$2,204,900 for this phase of chilled water production and distribution. The University has initiated the Qualifications-Based Selection (QBS) process for selection of an engineer to prepare plans and specifications

for bidding and to provide construction observation. The University further requests approval to seek and take bids, execute construction contracts and issue work orders as necessary to complete the project.

## **REQUESTS FOR NEW SPECIALIZATIONS WITHIN DEGREE PROGRAMS**

New subdivisions of existing graduate programs are called specializations. They require the approval of the Board of Trustees. If the board approves the addition of new specializations, the university will report them in the Annual Listing of Changes sent to the IBHE each June. These requests come to the Academic Affairs, Student Affairs and Personnel Committee after receiving approval from curriculum committees at the department, college, and university level and the concurrence of the Provost.

### **Specialization in Health Services Management and Specialization in Health Promotion (within the Master of Public Health)**

*Description:* The School of Allied Health Professions in the College of Health and Human Sciences seeks approval to offer two specializations in its Master of Public Health degree program. Currently the program does not include specializations. All students in the major complete 25-31 semester hours of core course work and then choose 15 additional hours of course work with a generalist focus, a focus in health services management, or a focus in health promotion to meet the degree requirements. The creation of these formal specializations will replace the focus in health services management and the focus in health promotion.

The Specialization in Health Services Management will enable students to examine the structure, processes and outcomes of health care services for individuals and populations. In today's managed care environment, professionals are needed to study health care systems and their financial management, health care reform, and health care policy. Health services managers work in a variety of settings, including hospitals, clinics, long-term care, public health departments, health insurance companies, and managed care organizations.

The Specialization in Health Promotion will provide students with the opportunity to analyze the design, conduct and evaluation of programs that help people choose healthful lifestyles; make more efficient use of health services; and adopt self-care practices that affect their health. It is increasingly recognized that health promotion plays a critical role in the delivery of health services in settings that include schools and colleges, communities, health care facilities, and businesses. Health promotion specialists are employed as patient educators, health education teachers, trainers, community organizers, and health program managers.

*Rationale:* Public health is a well-established field with five nationally recognized core areas or specialties. Programs in public health typically offer selected specializations in the field based on occupational demand in their service region, faculty expertise and departmental resources. These proposed specializations

are a good fit with regional needs and the program's strengths. Students will benefit from having completed one of these specializations because the health services job market increasingly emphasizes specialized knowledge and skills within the field of public health.

Costs: The proposed specializations use existing courses taught by the school's current faculty. They require no new resources, and the school can accommodate any additional students who may select the major because of the availability of these specializations.

### **Specialization in Orientation and Mobility (within the M.S.Ed. in Special Education)**

Description: The Department of Teacher Education in the College of Education seeks approval to offer a Specialization in Orientation and Mobility within the M.S.Ed. in Special Education. This specialization is designed specifically to prepare persons for national certification from the Association for Education and Rehabilitation of the Blind and Visually Impaired as orientation and mobility specialists. Students electing this specialization complete 15 semester hours of core course work in special education and research methodology, and 21 additional hours from specified courses in orientation and mobility, including an internship. The specialization is designed to provide essential training in ocular conditions and their functional implications, low vision assessment, literary Braille, basic orientation and mobility techniques, advanced mobility techniques for independent travel, and collaboration and consultation skills that are critical for providing safe and appropriate training to visually impaired and blind children and adults.

Rationale: Since 1985, students at NIU have been able to elect a Specialization in Blind Rehabilitation within the M.S.Ed. in Special Education. Depending upon the course work students selected within this specialization, they could prepare for certification as rehabilitation teachers by the Association for Education and Rehabilitation of the Blind and Visually Impaired (AER) or a separate AER national certification as orientation and mobility specialists. While a common core is required to provide a foundation of knowledge and skills for working with individuals who are blind or visually impaired, these two specialties have distinct course work and practica, qualify students for distinct national certifications, and lead to employment in fields with distinct job titles and job descriptions. NIU is one of only five universities in the nation that offers course work in both of these specialties. The new Specialization in Orientation and Mobility meets the needs of students by differentiating their educational preparation from that of rehabilitation teachers and eliminates confusion with regard to certification and employment.

Costs: No additional resources are necessary to implement this specialization.

### **Specialization in Bioinformatics (within the M.S. in Biological Sciences)**

Description: The Department of Biological Sciences within the College of Liberal Arts and Sciences seeks approval to offer a Specialization in Bioinformatics. A minimum of 30 semester hours of course work, including 8 hours of core courses in general biological chemistry and biostatistical analysis; 16 hours in bioinformatics, programming for bioinformatics, recombinant DNA laboratory

techniques, and molecular biology or genetics; and 6-7 hours of electives, are required for this specialization in the M.S. degree.

Bioinformatics involves the application of computer technology to biology in order to understand the base sequence of DNA and other information that is emerging from biological research endeavors like the Human Genome Project. In addition to the Human Genome Project, which will determine the entire 3 billion base sequence of the human genome over the next several years, more than 30 bacterial genomes have been sequenced, and numerous other sequencing projects are underway. Organizing, comparing, and analyzing these sequences are increasingly important to the development and application of new knowledge about the patterns, structures, and processes of living organisms.

*Rationale:* The proposed Specialization in Bioinformatics is designed to educate students as scientists who have the knowledge and skills necessary for work in this emerging field. These scientists are needed in both industrial and academic research centers. Several corporations in the biotechnology field have expressed interest in the creation of this specialization and have agreed to serve as sponsors and advisors for it. Currently, no state university in Illinois has an academic offering in bioinformatics. NIU has strong programs in biology, computer science and chemistry that will support this specialization.

*Costs:* No new resources are needed to implement this specialization.

***Recommendation:*** The university requests Board of Trustees approval of the Specialization in Health Services Management and Specialization in Health Promotion (within the Master of Public Health), the Specialization in Orientation and Mobility (within the M.S.Ed. in Special Education), and the Specialization in Bioinformatics (within the M.S. in Biological Sciences).

### **REQUEST TO DELETE EXISTING EMPHASIS**

Public university governing boards have the final authority to delete academic programs or subdivisions of programs, such as emphases in undergraduate programs. This request was endorsed by the Academic Affairs, Student Affairs and Personnel Committee of the Board of Trustees after receiving approval from curriculum committees at the school, college and university levels and the concurrence of the Provost.

#### **Emphasis 3 in Kinesiology and Physical Education/K-12 and 6-12 Teacher Certification/Dance Education (within the B.S.Ed. in Physical Education)**

Description: The Department of Physical Education offers a B.S.Ed. in Physical Education degree program with emphases in several subfields of physical education:

- Emphasis 1: General physical education/6-12 teacher certification
- Emphasis 2: General physical education/K-12 and 6-12 teacher certification,
- Emphasis 3: Physical education/K-12 and 6-12 teacher certification/dance education

After careful study, the department has decided to delete Emphasis 3: physical education/K-12 and 6-12 teacher certification/dance education. Only seven students remain in the emphasis. Of these, three students will graduate in May 2000, and arrangements have been made for the remaining four students to finish their required courses and clinical and student teaching experiences.

Rationale: In Emphasis 3 the department tried to provide adequate preparation in both dance education and physical education but determined that, in the best interest of the students, the department should offer the course work for dance education within the minor in Dance Education. This approach will allow students to be better prepared in their major area and enable them to add dance to their teaching endorsement. In addition, students with a teaching certification in another discipline, such as theater or elementary education, can also add the endorsement to their certification and be better prepared to teach in the dance area.

Costs: No cost savings will be realized from this deletion because the courses associated with this emphasis also contribute to the major in Physical Education and to the minor in Dance Education.

Recommendation: The university recommends that the Board of Trustees approve this request for the deletion of Emphasis 3 in Kinesiology and Physical Education/K-12 and 6-12 Teacher Certification/Dance Education (within the B.S.Ed. in Physical Education).

**CORRECTION OF TENURE AND PROMOTION DEPARTMENT**

Judith Rabak-Wagener, tenure and promotion to associate professor.

From: Department of Kinesiology and Physical Education

To: Department of Counseling, Adult and Health Education

Note: The materials for the March 23, 2000, Board of Trustees meeting at which tenure and promotion recommendations were approved for Dr. Rabak-Wagener listed her in the wrong department.

**Recommendation:** The university recommends Board of Trustees approval of the location of the tenure of Professor Rabak-Wagener in the Department of Counseling, Adult and Health Education.

# **Chair's Report No. 17**

*June 15, 2000*

## AMENDMENT TO THE NORTHERN ILLINOIS UNIVERSITY CONSTITUTION

At its January 13, 2000 meeting, the University Council approved, by more than the required two-thirds majority, amendments to the *Constitution*, Articles 2.41 and 2.42, that would make the Dean of the University Libraries a voting member of the University Council. Additionally, the Council voted to remove the position of Vice President for Student Affairs from the membership of the University Council because that position was eliminated in 1996 when the role of the vice president for student affairs was assumed by the Associate Provost for Student Services. In recognition of the position of the Associate Provost for Student Services, the Council voted to amend the *Bylaws* (Article 1.2) to specifically include the Associate Provost for Student Services as one of the additional representatives of the university administration who shall serve on the University Council, in keeping with Article 2.42 of the *Constitution*.

The proposed amendments to the *Constitution* were, as required by Article 10, then voted on by the faculty in a referendum held in April 2000. The amendments were approved by a vote of 209 to 16.

The final step in the amendment procedure is approval of the proposed amendment by the Board of Trustees. The changes indicated below will bring the *Constitution* into line with the current administrative organization.

### 2.4 Representation of the University Administration

2.41 The university administration shall be represented on the University Council by the president of the university, by the executive vice president and provost, ~~by the vice president for student affairs~~, by the dean of each of the degree-granting colleges, of the Graduate School, and of the University Libraries, and by such other university officers as may be specified in the *Bylaws*. These members shall be entitled to participate in the deliberations of the University Council and to vote.

2.42 There shall be such additional representatives of the university administration who shall serve ~~ex-officio~~ on the University Council with the right to participate in the deliberations of the University Council, but not to vote on matters coming before the University Council, as may be specified in the *Bylaws*.

**Recommendation:** The university recommends Board of Trustees approval of the changes to Article 2 of the *Constitution* described above.

**RESOLUTION - JOHN E. LA TOURETTE**

**WHEREAS** Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

**WHEREAS** in 1979 John E. La Tourette came to Northern Illinois University as provost and vice president for academic affairs, serving in that position as the university's chief academic Officer, John E. La Tourette was named as Northern Illinois University's 10<sup>th</sup> president in May, 1986 by the Board of Regents for the Regency Universities System; and

**WHEREAS** he has served faithfully in that capacity since that time and has become the longest sitting public university president in Illinois; and

**WHEREAS** given the scope and long tenure of John E. La Tourette's service to Northern Illinois University, it is fitting and appropriate to give special notice and appropriate recognition to John E. La Tourette who is retiring from the NIU presidency on May 26, 2000; and

**WHEREAS** said John E. La Tourette has demonstrated devotion to, cooperation with and support for the Northern Illinois University community; and

**WHEREAS** the Board of Trustees and Northern Illinois University have received the advantage of John E. La Tourette's efforts evidenced by a doubling of its land holdings; an aggressive expansion of the presence of the University throughout its region with the establishment of satellite campuses in Rockford, Hoffman Estates, and Naperville; the creation of several new construction projects at the DeKalb campus (Engineering Building, Faraday Hall West, the Campus Life Building, and most recently, a Convocation Center); the establishment of the College of Engineering and Engineering Technology and the addition of more than a dozen new academic programs; and

**WHEREAS** The Board of Trustees wishes to officially express its appreciation and gratitude for John E. La Tourette's many far-reaching contributions to Northern Illinois University.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, extends its grateful appreciation to and celebration of John E. La Tourette for his outstanding and loyal service by bestowing upon Dr. La Tourette the honorary title of President Emeritus.

**BE IT FURTHER RESOLVED** that this **RESOLUTION** be presented to Dr. La Tourette and a copy of this document be placed in the official files of the Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the fruitful accomplishments of John E. La Tourette.

Adopted in a regular meeting assembled this **15th** day of **June, 2000**.

**NORTHERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES OF**

Attest: *Manuel "Manny" Sanchez, Secretary*  
*George A. Moser, Chair*



## EXECUTIVE SESSION MINUTES RELEASE

**Summary:** The Illinois Open Meetings Act, as amended, requires public bodies to review minutes of their executive sessions on a semiannual basis and determine what parts of such minutes they should make available to the public because they no longer require confidential treatment. Accordingly, this item is proposed for complying with this legal requirement by taking action upon the duly approved Executive Session Minutes of January, 1996 through June, 2000 of either the full Board of Trustees or committees of the Board which have not previously been released from confidentiality.

Upon review and advice of the Board's Parliamentarian and University Counsel for Governance, Risk Management and Equity Services, the following sections of executive session minutes for the relevant period are proffered for release from confidentiality:

### June 6, 1996 - Executive Session of the NIU Board of Trustees

3. Property Matters
  - c. Mini-Storage Property Acquisition

### January 23, 1997 - Executive Session of the NIU Board of Trustees

1. Property Matters
  - b. City of Sycamore/former College of Engineering site contract negotiations

### December 10, 1998 - Executive Session of the NIU Board of Trustees

5. Personnel matter

### December 10, 1999 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Executive Session Minutes
2. Real Property Matters
  - a. Easements and Lease Amendment - City of DeKalb
  - b. Update on Other Acquisitions - Mini-Storage

**Recommendation:** The Chair recommends that the Board approve the release from confidentiality of the specified sections of executive session minutes as reviewed and advised above. Those sections, if any, which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in approximately six months.

**RESOLUTION - NOLAN L. DAVIS**

**WHEREAS** Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

**WHEREAS** Nolan Lavell Davis was selected by his constituents at Northern Illinois University to represent their interests and has faithfully served the Board of Trustees of Northern Illinois University as its sixth Student Trustee; and

**WHEREAS** in said position, Mr. Davis capably discharged those duties and responsibilities while at the same time keeping in mind the interests of all of the people of the State of Illinois in addition to the well-being of Northern Illinois University; and

**WHEREAS** the service of Mr. Davis as the first Student Trustee of the new millennium demonstrated devotion to, cooperation with, and support for the Board, Northern Illinois University, and the faculty, staff and students of same; and

**WHEREAS** the Board of Trustees and Northern Illinois University have received the benefit of his helpful insights which have been of special worth; and

**WHEREAS** the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by Mr. Davis to all of the above-mentioned interests of this Board,

**NOW THEREFORE LET IT BE RESOLVED** that the Board of Trustees of Northern Illinois University, in formal meeting herein assembled, extends its grateful appreciation to Mr. Nolan Lavell Davis for his outstanding and loyal service and bestows upon him the honorary title of Student Trustee Emeritus.

**BE IT FURTHER RESOLVED** that this **RESOLUTION** be presented to Mr. Davis and a copy of this document be placed in the official files of this Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the performance and accomplishments of Mr. Nolan Lavell Davis.

Adopted in a regular meeting assembled this **15th** day of **June, 2000**.

**NORTHERN ILLINOIS UNIVERSITY**  
**BOARD OF TRUSTEES OF**

Attest: *Manuel "Manny" Sanchez, Secretary*  
*George A. Moser, Chair*

