

Minutes of the
Board of Trustees of Northern Illinois University
Finance, Audit, Compliance, Facilities and Operations
Committee Meeting
February 16, 2023

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:54 a.m. by Committee Chair Dennis Barsema. This committee meeting was being conducted in person and through videoconferencing communications pursuant to Public Act 101-0640, enacted June 12, 2020, and section 7 of the Illinois Open Meetings Act, allowing for virtual board meetings during a disaster declaration relating to public health concerns. The Chair of the Board determined that an in-person meeting was not practical or prudent because of the disaster. As such, trustees attended this meeting by audio and visual conferencing and not by physical presence.

Recording Secretary Christina Doe conducted a roll call of the Trustees.

Trustee Rita Athas: Present

Trustee John Butler: Present

Trustee Montel Gayles: Present

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Present

Board Chair Eric Wasowicz: Present

Also present: President Lisa Freeman; Committee Liaison and Vice President for Administration and Finance and Chief Financial Officer George Middlemist; Vice President and General Counsel and Board Parliamentarian Bryan Perry; Executive Vice President and Provost Beth Ingram; Vice President for Research and Innovation Partnerships Gerald Blazey; Vice President for Diversity, Equity and Inclusion and Chief Diversity Officer Vernese Edghill-Walden; Vice President for Student Affairs Clint-Michael Reneau; University Advisory Council (UAC) Representatives Felicia Bohanan, Brad Cripe, Ismael Montana, Holly Nicholson, and Karen Whedbee.

VERIFICATION OF QUORUM AND APPROPRIATE NOTICE OF PUBLIC MEETING

General Counsel Bryan Perry indicated the appropriate notification of the meeting has been provided pursuant to the Illinois Open Meetings Act. Mr. Perry also advised that a quorum was present.

MEETING AGENDA APPROVAL

Committee Chair Barsema asked for a motion to approve the meeting agenda. Board Chair Wasowicz so moved, and Trustee Athas seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

Committee Chair Barsema requested a motion to amend the agenda to withdraw Agenda Item 8.c. Fiscal Year 2024 Graduate and Law Tuition Pricing Recommendation and Agenda Item 8.d. Fiscal Year 2024 Undergraduate, Graduate and Law Student Fee Pricing Recommendation, due to Trustee Gayles needing to abstain which would create a lack of quorum. After discussion the amendment was amended to only withdraw items pertaining to the College of Law due to Trustee Gayles' child being a student in the College of Law. The College of Law items will be deferred to the March 23, 2023 Board of Trustees meeting.

Committee Chair Barsema asked for a motion to approve. Board Chair Wasowicz so moved, and Trustee Butler seconded.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

REVIEW AND APPROVAL OF MINUTES OF NOVEMBER 10, 2022

Committee Chair Barsema asked for a motion to approve the minutes of November 10, 2022. Trustee Gayles so moved, and Trustee Butler seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

Committee Chair Barsema welcomed everyone and recognized the University Advisory Committee. Committee Chair Barsema asked if there were any comments. Brad Cripe thanked CFO Middlemist for making himself available to the faculty. Felicia Bohanon commented on the support of the university's recommendation of zero percent increase in tuition. Karen Whedbee commented about the possibility of examining the financial benefit of bringing back services in-house that are currently sourced outside the university as well as greater attention to shared leadership and transparency in regard to Anywhere Printing and especially the deploying of printers.

Committee Chair Barsema welcomed Dr. George Middlemist to Northern Illinois University. Dr. Middlemist comes to NIU from Metropolitan State University of Denver. Dr. Middlemist has over 26 years of experience in various roles including the director of student accounts and business services, director of accounting services, controller, associate vice president/controller, and associate vice president/chief financial officer. Dr. Middlemist also served one year as interim vice president of administration, three years as interim vice president of information technology, and some time as interim athletic director. Dr. Middlemist brings a deep background and deep

appreciation of NIU's mission, vision, and values. NIU is grateful to have Dr. Middlemist join as the Vice President for Administration and Finance and Chief Financial Officer and the board looks forward to getting to know and working with Dr. Middlemist.

The University is moving forward 16 recommendations for approval, excluding the College of Law portion of the two items mentioned earlier, including seven that will go to the Special Meeting which are time sensitive. Committee Chair Barsema, and the Board, appreciate the efforts of university leadership to continue to fully vet these items and think through responsible spending based on fiscal resources and university priorities. Items brought to the Board continue to support university goals and priorities, and that is again what is before the Board today.

PUBLIC COMMENT

Committee Chair Barsema introduced the public comment portion of the meeting. General Counsel Perry stated there were no requests for public comment.

FINANCIAL UPDATE

Committee Chair Barsema asked Vice President and Chief Financial Officer (VPCFO) George Middlemist to present the University Financial Update.

VPCFO Middlemist presented Agenda Item 7.a. Quarterly Financial Summary Fiscal Year 2023 Second Quarter as of December 31, 2022

VPCFO Middlemist invited Andrew Rogers, Assistant Vice President for Budget and Financial Planning, to present item 7.a.

Committee Chair Barsema thanked Assistant Vice President Rogers, and his team, for the update. The board recognized and appreciates the work that goes into these updates.

A brief conversation around reducing the deficit through MAP funding, investing in innovation, increasing enrollment, and continued expense reduction commenced.

VPCFO Middlemist presented Agenda Item 7.b. Periodic Report on Investments for Period Ending December 31, 2022

VPCFO Middlemist invited Shyree Sanan, Associate Vice President for Finance and Treasury Operations, to present item 7.b.

Committee Chair Barsema thanked Associate Vice President Sanan for the update.

UNIVERSITY RECOMMENDATIONS

Committee Chair Barsema asked VPCFO George Middlemist to present the University Recommendations.

VPCFO Middlemist presented Agenda Item 8.a. Fiscal Year 2024 Room and Board Pricing Recommendation

Committee Chair Barsema asked for a motion to approve item 8.a. Board Chair Wasowicz so moved, and Trustee Athas seconded.

Board Chair Wasowicz thanked everyone for keeping the costs for our students down as much as possible and this item shows that commitment.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.b. Fiscal Year 2024 Undergraduate Tuition Pricing Recommendation

Committee Chair Barsema asked for a motion to approve item 8.b. Trustee Gayles so moved, and Board Chair Wasowicz seconded.

Trustee Athas and Committee Chair Barsema thanked everyone for keeping the cost of tuition down for our students which opens the opportunity for many to continue attending and those that are choosing to attend NIU.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.c. Fiscal Year 2024 Graduate and Law Tuition Pricing Recommendation

Committee Chair Barsema asked for a motion to approve item 8.c Graduate Tuition Pricing Recommendation, reminding the board that the Law Tuition Pricing Recommendation would be deferred to the March 23, 2023 Board of Trustees meeting. Board Chair Wasowicz so moved, and Trustee Butler seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion, as amended to include only the Graduate Tuition Pricing Recommendation, was approved.

VPCFO Middlemist presented Agenda Item 8.d. Fiscal Year 2024 Undergraduate, Graduate, and Law Student Fee Pricing Recommendation

Committee Chair Barsema asked for a motion to approve item 8.d. Undergraduate and Graduate Student Fee Pricing Recommendation, reminding the board that the Law Student Fee Pricing

Recommendation would be deferred to the March 23, 2023 Board of Trustees meeting. Board Chair Wasowicz so moved, and Trustee Athas seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion, as amended to include only the Undergraduate and Graduate Student Fee Pricing Recommendation, was approved.

VPCFO Middlemist presented Agenda Item 8.e. Graduation Fee Proposal

General Counsel Perry reminded Committee Chair Barsema that the vote should not include the College of Law Graduation Fee.

Committee Chair Barsema asked for a motion to approve item 8.e. Graduation Fee Proposal will only pertain to undergraduate and graduate students and that the fee for the College of Law will be deferred to the March 23, 2023 Board of Trustees meeting. Trustee Athas so moved, and Trustee Butler seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion, as amended to include only the Graduation Fee for undergraduate and graduate students, was approved.

VPCFO Middlemist presented Agenda Item 8.f. Fiscal Year 2024 Student Health Insurance

Committee Chair Barsema asked for a motion to approve item 8.f. Trustee Gayles so moved, and Board Chair Wasowicz seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.g. EAB Master Service Agreement (MSA)

Committee Chair Barsema asked for a motion to approve item 8.g. Board Chair Wasowicz so moved, and Trustee Butler seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.h. DeKalb Campus Recreation Drive Roadway Repairs Capital Project Approval

Committee Chair Barsema asked for a motion to approve item 8.h. Trustee Gayles so moved, and Trustee Athas seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.i. Holmes Student Center Envelope Repairs Phase I Capital Project Approval

Committee Chair Barsema asked for a motion to approve item 8.i. Trustee Athas so moved, and Trustee Butler seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.j. Stevenson & Grant Residential Complexes Envelope Repairs Phase 2 Capital Project Approval

Committee Chair Barsema asked for a motion to approve item 8.j. Trustee Athas so moved, and Trustee Gayles seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.k. Fiscal Year 2023 Elevator Services Increase G.D. Barri & Associates, Inc.

Committee Chair Barsema asked for a motion to approve item 8.k. Board Chair Wasowicz so moved, and Trustee Athas seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.l. Fiscal Year 2024 through Fiscal Year 2028 Solid Waste Removal and Recycling Services

Committee Chair Barsema asked for a motion to approve item 8.l. Trustee Gayles so moved, and Board Chair Wasowicz seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

It was commented that the recycling efforts fall in line with the sustainability efforts that are taking place on campus and members of that team are working closely with this contract.

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.m. Fiscal Year 2024 Campus Services Consumable Commodities

Committee Chair Barsema asked for a motion to approve item 8.m. Board Chair Wasowicz so moved, and Trustee Athas seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.n. Fiscal Year 2024 Master Agreement Facility Contract Renewals

VPCFO Middlemist requested that this item be withdrawn from the agenda due to a potential conflict of interest. Committee Chair Barsema noted that Trustee Butler has a potential conflict regarding Item 8.n. Fiscal Year 2024 Master Agreement Facility Contract Renewals and this item will be deferred to the March 23, 2023 Board of Trustees meeting.

VPCFO Middlemist presented Agenda Item 8.o. Fiscal Year 2024 Microsoft Enrollment Contract Renewal

Committee Chair Barsema asked for a motion to approve item 8.o. Board Chair Wasowicz so moved, and Trustee Athas seconded.

A brief conversation pertaining to vendor selection followed the item’s presentation.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

VPCFO Middlemist presented Agenda Item 8.p. Campus Printer Lease Program

Committee Chair Barsema asked for a motion to approve item 8.p. Board Chair Wasowicz so moved, and Trustee Athas seconded.

A conversation around adjustments to the existing program followed. The current vendor will remain involved in the copier program, but with new equipment more strategically placed across campus.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

UNIVERSITY REPORTS

Committee Chair Barsema asked VPCFO George Middlemist to present the University Reports.

Information Item 9.a. – Presentation on Facilities and Infrastructure Capital Investment

VPCFO Middlemist introduced John Heckmann, Associate Vice President for Facilities Management and Campus Services to give a presentation as it relates to Information Item 9.b.

Information Item 9.b. – Fiscal Year 2022 Report on Facilities and Infrastructure Capital Investment Activities

Conversation followed around the differences between repair, rehabilitating and modernization. A repair aids in maintaining a facility; rehabilitating a facility can be a change in the color or configuration of space but doesn't necessarily add to the life of a facility; and modernization is a way of configuring to current needs but also catching up with technology. It's often looked at what are the needs to the life of a facility.

Information Item 9.c. – Quarterly Summary Report of Transactions in Excess of \$100,000 for the Period of October 1, 2022 to December 31, 2022

OTHER MATTERS

There were no other matters.

NEXT MEETING DATE

The next meeting of the Finance, Audit, Compliance, Facilities and Operations Committee will be May 11, 2023.

ADJOURNMENT

Committee Chair Barsema asked for a motion to adjourn. Trustee Gayles so moved, and Board Chair Wasowicz seconded.

Committee Chair Barsema asked Ms. Doe to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Absent

Committee Vice Chair Bob Pritchard: Absent

Trustee Tim Moore: Absent

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

Christina Doe
Recording Secretary

In compliance with Illinois Open Meetings Act 5 ILCS 120/1, et seq, a verbatim record of all Northern Illinois University Board of Trustees meetings is maintained by the Board Recording Secretary and is available for review upon request. The minutes contained herein represent a true and accurate summary of the Board proceedings.