



Meeting
of the
Board of Trustees

March 8, 2018

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – March 8, 2018
Board of Trustees Room
315 Altgeld Hall**



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 - c. Finance, Audit, Compliance, Facilities, and Operations Committee (FACFO)
 - d. Research and Innovation, Legal and Legislative Affairs Committee (RILLA)
 - e. Illinois Board of Higher Education
 - f. Universities Civil Service Merit Board
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*Individuals wishing to make an appearance before the Board should consult the [Bylaws of the Board of Trustees of Northern Illinois University, Article II, Section 4 – Appearances before the Board](#). Appearance request forms will be

available in the Board Room the day of the meeting. For more information contact Kathleen Carey, kjahns@niu.edu
Recording Secretary to the Board of Trustees, Altgeld Hall 300, DeKalb, IL 60115, 815-753-1273.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Kathleen Carey, (815)753-1273, as soon as possible.

Minutes of the
NIU Board of Trustees
Of Northern Illinois University
Special Meeting
October 19, 2017

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:04 a.m. by Chair Coleman in the Board of Trustees Room, 315 Altgeld Hall. Recording Secretary Kathleen Carey conducted a roll call. Members present were Trustees Dennis Barsema, Robert Boey, John Butler, Giuseppe LaGioia, Tim Struthers, Eric Wasowicz and Board Chair Wheeler Coleman. Members absent Trustees Veronica Herrero. Also present: Acting President Lisa Freeman, Chief of Staff and Board Liaison Matt Streb, Acting General Counsel Greg Brady, Acting Vice President and Provost Chris McCord, Acting Chief Financial Officer Larry Pinkelton, Vice President of Enrollment Management, Marketing and Communication Sol Jenson, and UAC Representatives Linda Saborio, Cathy Doederlein, Barbara Andree, and Alex Gelman.

2. VERIFICATION OF QUORUM AND APPROPRIATE NOTICE OF PUBLIC MEETING

General Counsel Brady indicated the appropriate notification of the meeting has been provided pursuant to the Illinois Open Meetings Act. Mr. Brady also advised that a quorum was present.

3. MEETING AGENDA APPROVAL

Chair Coleman asked for a motion to approve the meeting agenda. Trustee Boey so moved and Trustee LaGioia seconded. The motion was approved.

4. REVIEW AND APPROVAL OF MINUTES OF JUNE 15, 2017; JUNE 28, 2017; AUGUST 17, 2017

Chair Coleman asked for a motion to approve the minutes from the regular meeting of June 15, 2017. Trustee Barsema so moved and Trustee Butler seconded. The motion passed.

Chair Coleman asked for a motion to approve the minutes from the special meeting of June 28, 2017. Trustee Barsema so moved and Trustee Butler seconded. The motion passed.

Chair Coleman asked for a motion to approve the minutes from the special meeting of August 17, 2017. Trustee Barsema so moved and Trustee Butler seconded. The motion passed.

5. CHAIR'S COMMENTS/ANNOUNCEMENTS

Chair Coleman began by introducing members of the University Advisory Council, Linda Saborio, Cathy Doederlein, Barbara Andree, and Alex Gelman.

Cathy Doederlein commented, I could not let this opportunity pass without expressing my thanks to the university for its quick response earlier this week. There was a discovery of postings found on our campus from an organization outside of our institution identified by the Southern Poverty Law Center as a hate group. I had seen some comments and concerns expressed about this on social media and almost as quickly as I was seeing the initial expressions of concern, I was seeing members of our campus community respond to those concerns and address the issue. Thank you to the staff involved in that swift response and thank you to the president for the release of her message on Tuesday night to help insure our community knew what was going on and knew of resources available to address concerns. Also in light of recent events in the news and the extent to which the Me Too hashtag has been a stark reminder

of the number of people directly impacted and victimized by sexual harassment and acts of sexual assault and violence. I thank the members of the NIU community and the DeKalb community as a whole for their participation in last night's Take Back the Night event. It is important that we continue to bring light to this terrible issue so we are able to replace Me Too with No More. In regard to one of today's main topics of the proposed salary increment, I do want to thank President Freeman and other university leadership for their active efforts to look for ways to provide some type of long overdue salary increase. I also thank the Board for its time in considering this proposal. We know that the current provisions do not include all university employees as those represented by a union or other legally recognized collective bargaining representative will receive a negotiated increment pursuant to the specific provisions of applicable existing collective bargaining or other future negotiated agreements. We know this will affect many within faculty and operating staff and are hopeful the university and those bargaining units can come to a swift and positive agreement for our very hardworking colleagues in these groups. Another impacted constituency is our supportive professional staff colleagues and temporary classifications for less than three years. We realize that it is quite common for universities salary increase programs to not include an increment for any type of temporary employees so we appreciate those over three years being considered for it. That said, as we have already previously had the opportunity to discuss with members of Human Resources and the Cabinet, we know of some within this SPS temporary classification who are not paid from grants or other temporary sources of funding and should therefore be considered for a shift to permanent classification. We urge that this ongoing issue be reviewed in the context of this increment to make sure those people are accurately classified and fairly compensated

Barbara Andre began, I'm am the president of the Operating Staff Council. We operating staff also agree wholeheartedly with what Cathy was mentioning about the various actions that have taken place on campus and how they're being handled in a very professional way. I would like to read an open letter that was sent. It was crafted by the Operating Staff Council and was sent to the following people as an open letter regarding the 3% wage increase. On October 11, 2017 open letter to Acting President Dr. Lisa Freeman, the Board of Trustees, NIU Administration and the campus leadership of AFSME, IBEW, IAHFIAW, IUBAC, IUOP, IUPAT, MAPSMART, Teamster's, UA, UBCJA, UFA and UPI; meaning all of the unions, the bargaining unit that represent employees at NIU. "The Operating Staff Council representing Civil Service employees at Northern Illinois University would like to express our appreciation for the time and effort spent on attempting to remedy a year's long draught in across the board wage increases for our constituents. Acting President Freeman's comments on August 14th an announcement on September 20th were great steps forward. However, we are disappointed that most of our constituents will be excluded because they are in collective bargaining units. There is precedence for employers to offer wage adjustments or other benefits to those groups. We are asking that NIU administration and union leadership work together to seek a resolution before the October 19th Board of Trustees meeting an agreement to apply the 3% wage increase to our bargaining unit employees as the bargaining units see fit who are currently excluded can still be achieved and we respectfully ask that this go forward. Again, thank you for your concern and commitment to all of the employees at NIU. We know you will do your best. You will do the best you can for us and encourage you to investigate how equality can be accomplished. We are here to support our students, faculty, fellow staff, and the administration as we move forward to achieve great things in our future. Respectfully, Operating Staff Council." Thank you for the opportunity to share that with everyone.

Alex Gelman added, I, ever the optimist, prefer to think that the 3% increase will take place. It will affect everybody it needs to affect and soon be behind us as an accomplishment. But in the time honored tradition of what has he done for me lately, I would encourage all not to forget the issue of compression and find a way for that to be the next hurdle for us to find to overcome. I'm personally aware of a number of associate professors, that would be people who have played by the rules, did all the work that was expected of them in order to achieve a promotion and tenure and because of compression their salaries are equal to and sometimes lower than those first year assistant professors who've come to join this university. Somehow this suggests that what they've accomplished has been disrewarded. I understand the reasons behind it, but making certain that that's a priority and one of the highest priorities is once the 3% increase has been accomplished I think would make a great difference on campus. Thank you.

Chair Coleman thanked everyone for their comments and continued, at this point in time normally the chair would make a few comments and I am going to defer my comments for now other than to say good morning to everybody and welcome to our board meeting. It's great to look out and to see so many people here and listening and have interest to the topics that we're about to discuss today. At this point, I would like to yield my comments, my formal comments, to the president to make a few opening statements.

President Freeman began, thank you to all of the trustees for agreeing to hold this special meeting and thank you to all the members of the university community who turned out to take advantage of this forum to express their opinions. When I accepted the acting president position I did so knowing that addressing our employee's compensation would be a top priority and I knew that it wouldn't be easy because our financial situation remains challenging meaning that this priority would push other priorities down the list. There are complexities of having multiple classifications of employees some of which currently are in open contracts and that this requires we navigate specific pathways for each. Despite any challenges though, our employees are worth it and investing in them is not only right, but it's important and essential for our university's future. Working with members of NIU's leadership team we met, we set goals, we established eligibility, and analyzed both the financial and legal implications. We concluded with the recommendation of an increment program that provides 3% for eligible employees and I asked the Board of Trustees to hold today's special meeting to review and approve the increment guidelines. For those employees who are represented by a labor organization, I have deep respect for your right to be in a union and for the process that it entails. That means wages, hours, and working conditions become subject to negotiations when a collective bargaining unit and its exclusive representation is properly established under the law. In regards to this increment program it means that we will work with each collective bargaining unit to follow the negotiation process. NIU has been in negotiation with many of our collective bargaining units and it's a matter of public record that NIU has presented increment agreements that parallel today's increment guidelines. Progress is being made. Some have resulted in closed contracts within the past few weeks, others remain in negotiations. Today's action is a first step. As shared in the State of the University Address we know that there are longer term issues that need to be addressed including pay compression and inequity. I just want to be clear; NIU is committed to bargaining in good faith and remains committed to all of our employees. I look forward to our consideration of the matter under agenda item 7.a.1.

6. PUBLIC COMMENT

Acting General Counsel Brady indicated that there were four requests for public comment.

Derek Van Buer: Today I want to talk about NIU's reply to a request for review with a public access counselor which looks at Open Meeting Act violations and FOIA requests that have been denied. Tom O'Grady wrote the reply and in it he wrote, "Mr. Van Buer uses the contract with Oracle as a red heron wherein totally disregarding the contractual obligations the university has with the Foundation, the contract with Oracle does not change ownership of the Foundation's records to the University. In essence Mr. Van Buer would like the university to reach into the PeopleSoft system and turn over information in records owned by the Foundation that would be similar to the university raiding the Foundation offices or any other private entity and going through their private records merely because they are stored on the university property." This is not true. The university has a contract with Oracle, right, and I talked about it the last board meeting. Regarding the use of PeopleSoft system Mr. Van Buer has emailed his concerns over the Oracle contract to the General Counsel's office several times. The contract is between the university and Oracle. Nothing in the contract changes the fact that the Foundation is a separate entity. The next two slides are from the Legislation, Audit, External Affairs Committee dated March 6, 2017. Back then, I don't know if a lot of you remember, but Napster was a very popular program. They were discussing the Recording Industry Association of America going after 13 universities, one being NIU. The thing I want to show at the bottom is that the board was very concerned about being a contributory infringer. Because again software programs are copyrighted such as the Oracle contract between

Northern and Oracle which restricts Northern's use of the program. The next slide, because again NIU is a big generator of IP, they have an intellectual property policy. The only thing I wanted to show on that again you can see that literary works pamphlets and computer programs are under copyright. So again, knowledge and Northern wants to protect it. The next slide is the last slide and it's the IT Department's copyright and file sharing policy. What I want to just highlight in that is the civil and criminal penalties associated with copyright infringement. So what Mr. O'Grady is arguing is the Northern Illinois can write a contract between it and NIU Foundation grant an access to a copyright program to use anyway they want. That is totally not true. They have to abide by the conditions that they received using the copyright program. So this is the position that they presented to the Attorney General's office. My reply is due today. It's going to go out after this meeting. I have about 9 pages on copyright, access, who has access to the information, the whole procurement department does. Eighty-four percent of the people who have access to the information don't work in any form, are not assigned to the Foundation. So if they are doing things that are pertinent only to the Foundation, that is clearly copyright infringement. The state should not reward, and they usually don't reward that behavior. Thank you.

Chair Coleman thanked Mr. Van Buer for his comments and noted that the university would not comment since we are in legal procedures with the Attorney General's Office.

Sara Dorner: Good morning. This is such a beautiful room, I've never been in here. I've been a staff representative for employees of NIU for three years and I've never been in this room. This is a beautiful room, a beautiful building, and I think we all agree we have a beautiful campus here at NIU right? We do, we do, and we appreciate the swiftness that administration took taking down flyers from a hate group; and we appreciate the way they've tried to uphold our campus and uphold NIU. It's really a treasure to our state. I grew up in Rockford, Illinois and NIU was always a treasure to us. For those of you that don't know me, my name is Sara Dorner and I am a union representative with the American Federation of State, County and Municipal Employees, AFSCME, Council 31. In particular I represent the building service workers, housing and dining, and health services employees of AFSCME Local 963 and the administrative professional, paraprofessional and clerical support staff with AFSCME Local 1890. And while I did come today to discuss the 3% increase with you, I also wanted to give you the Board of Trustees people who genuinely care about the state of our university and the future of higher education of Illinois, insight as to the agreement that we have been working on with Local 1890 for almost two years. As when that agreement is signed, your name will be on the cover. It will say this is a collective bargaining agreement between AFSCME Local 1890 and the NIU Board of Trustees. It's being done in your name. A lot of people think that workers form a union solely for wages. It's a common misconception. Well wages are critical especially for this Local 1890 who has not seen a wage increase in over seven years. In fact the average wage increase with a 3% raise would be 44 cents an hour. It's not much, but it's a start. But a lot of people think that people form unions to get money. It's a big misconception. People actually form unions to have a voice and that's something that people have not felt, at least not the employees that I represent at NIU for a very long time. Our unit Local 1890 is predominately female. So we're very excited about the first female president of NIU. But, as a predominately female unit support staff, we felt consistently disrespected. Let the secretary's bargain at night. We bargain at 5:30 if we often start late. We end at midnight many times; ten, eleven. Just send one guy to bargain with the secretaries, management has no team. They send one guy by himself. Now he brings an assistant. The proposals are often confusing. The university has bargained regressively. We've filed charges and we await a complaint. In fact today NIU is supposed to issue their plan for implementing their response to the labor board's issuance of a ruling that the university did not bargain in good faith over parking. A common misconception is that this is normal. An initial contract takes two years, this is normal. Well I would like you to know please I have bargained several initial agreements and this is not normal. Breaking the law should never be normal. And in Illinois Educational Labor Relations Act is the law. More importantly, day in and day out our voices are consistently disregarded. When it comes to layoffs I have sat at the table with NIU representatives who have said we tried everything, we looked into every possibility, we tried everything we could to prevent these layoffs. But you didn't ask the employees. You didn't ask the people who do the work day in and day out, hey what do you think we could do? How do you think we could save this job? How do you think we could serve the students? We know what's good for the secretaries. That's how we felt. We know what's good for the

janitors, team cleaning. That's how we felt. People form unions to have a voice and be at the table and we need to be heard. Now in regard to the 35 increase, after the announcement on September 20th we did have negotiations with Local 963 and we did ask the employer representative about the 3% increase and we were told that the university is not ready to discuss it. As far as Local 1890 goes, we did sign off on increases for fiscal year 2019. When I say we signed off both me and the employer representatives signed a tentative agreement agreeing to the fiscal year 2018 increases and we believe, I came here today to ask you, to implore you, to please implement these increases at the same time we do campus wide. There's no need to wait for an entire collective bargaining agreement. We have done our part. We have come to sessions at night, like I said we bargained until midnight, we have done everything we can to bargain a fair agreement and we have not asked for anything more than what other people have, what other agreements with NIU have. So as we work to get an initial collective bargaining agreement that will have your names on it, we ask that you please as a sign of good faith, as a sign that you listen and care about the employees, as a sign that you recognize and stand by what you said about dire need of wage increases. Please implement these wage increases in December the same time as you do everyone else campus wide. Let's move forward together; let's fight these attacks on higher education in Illinois and in our country together. Thank you.

Chair Coleman thanked Ms. Dorner for her comments and noted the university is in negotiations and therefore will not comment at this time.

Virginia Naples: Good morning everyone and thank you all for giving me an opportunity to speak. I hope that what I'm going to say will not result in the messenger being murdered because I'm going to present a message that people will probably not enjoy hearing. I'm starting off with a headline from the Northern Star February 4, 2016 and there were two headline areas there. The free tuition initiative fails. You may recall that they wanted to have 6,000 students attend each of the six home football games and were unable to achieve that. If each student had been present for each of the complete games, they would have been entered into a lottery and there would have been one semester of free tuition awarded. That number was not achieved and the free tuition semester was not awarded. I understand there was some other award provided, but I don't know the details on that. If I can go to my next slide. And so those were the requirements and the problem is that many of our students do not live here seven days a week. The traditional method of having students come to a university is to come in the fall semester and probably not go home until Thanksgiving. Unfortunately that has never been the case at NIU. We are both a commuter school and a suitcase campus. However that is something that we can embrace, but it does mean that our students have different needs and different interests. And no matter how cool our campus is, we cannot compete with the entire greater Chicago area because students have many areas of interest that they can indulge on weekends and they can get to go home and they can get to see their students or see their families. Many of our students because of the cost of higher education work and they have to work on weekends because they want to attend classes at least Monday through Thursday and the problem is that if they can't do that, they can't have a job that is located conveniently in DeKalb. There are just not enough jobs available for university students. So they wherever they can get work and so they often go home. Just as an example of the tuition burden, it has been climbing tremendously, and up until recently we had approximately 5,700 of our students that were dependent upon MAP grants. So that is an awful lot of financial burden for them to assume. Many of them are the first time that a student from a family has attended a four-year university. And one of the other things that is a problem that I'm going to get to is that there is nearly \$1,000 a year in athletic fees and this leads to the perception the high tuition and the high fees leads to the perception and it's only a perception it's not a reality, but that is what the world sees is that NIU is not a good value for the dollar spent. And that is what is driving, in part at least, the great decrease we have seen in enrollment. When the newspaper headline I showed you was put out, they said that was the first time in 34 years the enrollment at NIU had been less than 20,000 students. I understand we're somewhere around 17,000 and we're trying to turn that around, but we have yet achieved that. This is the other headline that I want to point out. The total NIU budget was listed as \$48.3 million in the article. It's actually \$483 million. They put decimal point in the wrong place and that excluded about \$100 million in reserves. The reserves have been growing over the last ten years or so. They are not necessarily where we would like to have them, but we do have some reserves available. It's not a good idea to expend your reserves entirely or to a great extent. Chicago State

University is a good example of those kinds of problems. One of the things that this presentation showed however was that 21% is spent on instruction. And what I also want to point out is we have a mismatch in our mission because what is happening is that nearly 7% of that total budget is also spent on athletics and that is not sustainable. That was something that was put into the presentation by Dr. Howard Bunsu who was the author of this particular graph. If you look at these areas, and I don't know exactly in which of these categories the \$7 million approximately, not 7 - \$29 million approximately or 7% of the budget is, but it is a higher amount than most of the little categories here. So what NIU I'm asking to do and I'm hoping the Board of Trustees will see that they need to alter our direction and refocus on the academic mission. All of us need to work together and we have had that beautifully pointed out by several of the previous speakers. We are a community and the financial priorities need to align with the core mission. It's one of the things that I took away from the program prioritization process that perhaps other people didn't think of. People were looking at what programs are cut or to be reduced or eliminated and what I saw that it pointed out the strengths of a wide variety of both our academic and administrative programs. Those need to be supported and applauded and they also need to be given the wherewithal they need to be able to move forward in a positive manner. One of the things I mentioned before and I have mentioned this previously, is that regardless of what we do we are under intense scrutiny in the eyes of the public and what we need to do is to convince the public that we are heading this university in the correct direction. One of the things that I think would be very well received by the public is that we are refocusing on the employees who are a true resource for this university and so I'm asking for the United Faculty Alliance which is the tenure and tenure track faculty. I'm the president of that organization. I care about all of the fellow unions, but this is my particular constituency and of present we are not included in the 3% raise. The faculty haven't had a raise for approximately 10 years with a few minor exceptions and so I'm asking and I'm counting on the Board of Trustees to move forward with great speed to award this 3% raise. It's not where we need to be, but it is a wonderful start and it will send the right message and it will send the right message to the public which is what we also want to do because it is the public that determines whether their children are going to be students at NIU. Thank you for the opportunity to speak to you.

Chair Coleman responded, Dr. Naples thank you for your comments today. I have to say, I had a chance to read the article in the Northern Star and there was a lot of data that was incorrect and that's unfortunate. We also need to realize that athletics plays a major role in most universities. We've got our core mission and we're going to hold true to our core mission, but we also believe that athletics plays a major role in our university and our community. I will tell you that we're going to move forward in terms of carrying out the true mission of the university and the reality is that we still have to make some tough financial decisions. Giving 3% increase also means that we've got to find ways to reduce costs to accommodate those increases. Also, the \$100 million in reserves is an incorrect figure. We need to protect those reserves because we don't want to be a Chicago State or a Northeastern that had to issue furloughs to their employee base. This university made a decision that we're going to find a way to give raises, but we also know that we've got to make reductions in other places. So we're not through the tough times.

David Valentiner: Thank you for letting me talk today. My name is David Valentiner. I'm a faculty in the Psychology Department. This is my second Board of Trustee Meeting. I'm in my 22nd year of service at NIU. I'm a full professor in the Department of Psychology. I have some comments, some notes that I made, but I just wanted to say a few things about this information that's available about NIU finances. One of my colleagues recently told me he went to the web page of the Chronicle of Higher Education and there he found a database that he was able to query and found taking a look at all the MAC schools that the NIU subsidy to the athletic program is far and away the highest in our congress. Not even close, we're an outlier. So if there is misinformation out there I think you should consider contacting the Chronicle of Higher Education and correcting that and also making that other information available; the information we have is that there is a \$100 million reserve and although you didn't specify what the reserve is, there is no transparency and the information we have is what we have to go with. I came to speak about compensation. In 2014/15 the salary data that I was able to access showed that full professors in the Department of Psychology are underpaid relative to the industry standard to the tune of \$30,000. My wife is also a professor in the department which means that in 2014/15 we would have had

an additional \$60,000 of income if NIU was paying the industry standard. My wife and I we have four kids. You may know one of these. Sarah was born without a right hand. She was adopted into our family when she was four. She plays the violin and she's featured in a video that Doug Baker would often show to the community when he was doing fundraisers and such. She had a prosthetic made by Dr. Sciammarella's lab, 3D printing lab, thank you to Dr. Sciammarella in the Engineering Department as in other departments I'm sure that those faculty are also grossly underpaid. I value his contribution. My two oldest children are in college. We have tried to live frugally. Saved for their college. I drive a 1998 Subaru Legacy. We don't take expensive family vacations. We live in a home that's nice, but it's relatively modest by faculty by university professor standards. We saved aggressively as aggressively as we could for their college. We spent down the college savings we had for my two oldest. We've exhausted most of our savings. We've dipped into retirement accounts. We're taking out student loans. We have two more coming up. Remember Sarah she plays the violin and her younger sister, they're coming up through high school. I don't know how we will pay for their college. This morning I stopped and I was talking to a custodian in our department, Josh, and I reminded him that a few weeks ago when I was coming into the building, I come in around 7:15, I like to get the good parking and he likes to clean the floor before there's a lot of people around. And one day I was coming in and he was cleaning the floor and I was half apologizing as I was coming in and he kind of waived me off. He said no, no problem he said something to the effect of that's why I clean the floor, that's why I do it. And so this morning I reminded him of that and he said, I told him that I was touched by that, I thought it showed a presence of mind and he said floors are made for walking. Reserves are made to protect the university mission in times of crisis. We've had two years of a hurricane. It's a rainy day fund that protects nothing. Or if it protects something I'm afraid to think of what it protects. Is it protecting the university mission or is it just some kind of crazy bookkeeping hobby, a very expensive one? I urge you to not protect the athletic subsidy at the expense of the university mission. The university faculty we're the ones who make the secret sauce that makes this whole thing work. We are at the core of the mission and I ask you to look up from the spreadsheets, look up from the floor, do not protect the reserves at the expense of the mission.

Chair Coleman responded, thank you for your comments. I will say that we've heard some great comments this morning. You know I also would like to tell you that this Board of Trustees and the administration is doing all we can to be transparent and to make sure that we spend the resources for the university appropriately. We will continue to carry that out as one of our core duties. We will look into our administrative spend. That is something that we've been doing. There's additional information that we'll continue to look at. One thing is for certain is that this university has a ton of great people working for us that have made sacrifices such as yourself and your wife. Sarah we know the university have a ton of great people from secretaries to janitors that want to be here at NIU and they've made a decision to work for us. The university has been through several years of tough times. We started program prioritization out of an effort to say let's understand where's our spending, where are we getting additional value, where do we need to invest, and where do we need to compress. We will continue to look at opportunities to make sure that we're spending our money appropriately and that we're taking care of our people as best as we can. We cannot make up in one year, seven years of salary compression. It won't happen and it can't happen. But what we can do is make a good faith attempt to try to take care of our great employees of this university and we're going attempt to do that.

7. PRESIDENT'S REPORT 118

Chair Coleman asked Acting President Lisa Freeman to present item 7.a.1, the fiscal year 2018 salary incremental allocation guidelines.

Items Directly from the President

Agenda Item 7.a.(1) Fiscal Year 2018 Salary Increment Allocation Guidelines

Acting President Freeman began, this is an internally funded plan to provide increments for fiscal '18 to faculty and staff despite our resource constrained environment in accordance with board regulation

2.c.2.a. Annual salary increment guidelines are approved by the Board of Trustees. The recommendation from the university is that the university recommends approval of the fiscal '18 salary increment guidelines effective November 16, 2017.

Chair Coleman asked for a motion. Trustee Boey so moved and Trustee Wasowicz seconded the motion.

Trustee Barsema commented, I think that we have gone through multiple years of a storm financially and believe me as a new trustee I think I can speak on all of the trustees we have a very precise view of the impact that it's had on everybody on this campus including all of those in this room. We have empathy and sympathy for it. This is one step in what we hope will be many steps. The reserves are very important to us. You will be very upset with us if we sit here three years from now and we have no money left to run the university if the state gets back to where it was before. If anybody in this room feels that we will have a state budget next year, you're optimism may be a little misplaced. You know I think we're at risk of getting right back where we were before. So it's a fine balancing act that we have between maintaining enough reserves for the university so that we can continue to function given where this state might be or where we might continue to go. At the same time, looking to reward the people, all of the people on this campus, who make us the great university that we are. And trust me when I say that the Board of Trustees has great empathy and great insight into that and that is when we do talk that is the main topic. As I said, this is one step. It's the first step. It's a great step and I applaud Dr. Freeman and the cabinet for doing this and I'm in full support of it.

Chair Coleman added, early on when Dr. Freeman became our Acting President, the two of us sat down and we had a conversation about employees and employee salaries. At the time, I want everyone to realize that our budget for fiscal year 2018 was already approved and they had no raises in there. Dr. Freeman and I talked about this and we walked away from that conversation saying we have to find a way to put raises into our budget. We've got to find a way. I happy today that we've got this proposal in front of us to attempt to provide up to a 3% raise for our employees. We leave it up to the administration to do whatever negotiations they need to do and to implement this in the best way they see fit. But I think today is a great day because we've decided to go back, to fix our 2018 budget or to adjust our 2018 budget to accommodate raises.

Chair Coleman called for a vote to approve the motion. The motion was approved.

Agenda Item 7.a.(2) Collective Bargaining Agreement

Acting President Freeman continued, as we've heard a number of times this morning, salary increases and other terms, conditions of employment for bargaining unit members are subject to negotiation with the final agreement submitted for approval to the Board of Trustees. Agenda item 7.a.2. is a collective bargaining agreement that was reached between the university and the International Union of Operating Engineers Chapter 399 representing approximately 40 employees in the classifications of Assistant Chief Operating Engineer, Lead Plant Stationary Engineer, Stationary Fireman and Stationary Fireman Helper. The university's recommendation is that the terms and conditions of the achieved agreement are consistent with university policies and guidelines. The university recommends approval of this collective bargaining agreement by means of the president's report to the Board of Trustees for approval at its meeting today October 19, 2017.

Chair Coleman asked for a motion to approve. Trustee Boey so moved and Trustee Barsema seconded. The motion was approved.

Agenda Item 7.a.(3) FY19 Out-of-State Tuition Recommendations

Acting President Freeman continued, next agenda item is 7.a.3 fiscal 19 out-of-state tuition recommendations. This item presents recommendations to revise the university's tuition structure specifically recommending approval of a rate structure that sets out-of-state tuition for domestic students at the equivalent of the in-state tuition rate, sets an international tuition rate equivalent to two times the

in-state rate effectively preserving the out-of-state rate for international students. Sets an international rate equivalent to one and a half times the in-state rate for students enrolled in partner institutions or sponsored by a government agency through which NIU has an agreement to deliver academic programs at the university and eliminates the Midwest regional rate which has become irrelevant. The recommendations were developed with the goals of increasing access and addressing affordability concerns of non-resident and international partner institutions which will enhance the institution's enrollment and national reputation without negatively impacting the enrollment of Illinois residents. The recommendations do not propose at this time the actual tuition rates for fiscal '19. Those will be proposed in the December 2017 meeting of the Board of Trustees. Rather today we're proposing to change the overall rate structure. We're doing this today so that the new structure can be brought forward to recruit out-of-state students during the height of the recruiting season. So in summary, the university's recommendation is that the Board of Trustees approve the recommended fiscal '19 new domestic tuition structures which eliminate out-of-state tuition rates as well as reducing tuition rates for certain international students via strategic partnerships as described in this item. This change would include all new and returning students beginning with the fall 2018 term and I know we have in the audience today our Vice President for Enrollment Management Marketing and Communications Sol Jensen and Acting Executive Vice President and Provost Chris McCord and both of them are available to answer questions from the Board if there are any.

Chair Coleman asked for a motion to approve the fiscal year '19 out-of-state tuition recommendation. Trustee Wasowicz so moved and Trustee Barsema seconded.

Trustee Barsema commented this is something long before I became a trustee that I've been asking us to look at and to do. We've been playing with one hand tied behind our back for a long time with other universities coming into our state and stealing our students with a like program. To get a student to come to NIU from out of our state they would have to pay at least 40% more if not 100% more than what an in-state student would pay. This is something that I'm fully, fully in support of. We've talked a lot about here this morning cuts and reserves and everything else and like everybody in this room and on this board who has ran companies, you can't cut your way out of a problem. You need to make budget cuts where you need to make them and you need to be fiscally responsible, but you cannot cut your way out of a problem. You've got to look at new sources of revenue. You've got to look at new sources of income. To me this is one of those programs where this is now going to allow us to look at new sources of income. I am confident that Sol will develop the marketing programs to go after students from outside of our state and get them to come to our great university and take advantage of the great programs that we have here that those students should have access to and haven't because of the increase that they've had to pay. This is a great program to help us as a university to level the playing field, the competitive playing field that we have with other universities, not only in the states that surround us, but anywhere in the country and I'm just very, very pleased to have this. So thank you to Dr. Freeman. Sol thank you and to the rest of the senior cabinet that made this happen. Thank you very much.

Trustee Butler added, I want to say thank you also for the work that went into developing the recommendation. Two things I want to point out about it. First is I really appreciate the detail of the item itself. This is the kind of presentation that I would hope for in just about every case when we're about to make what is a relatively controversial and in prior years would have been a very difficult decision. I think and the second point I would make is we're making this decision in the context of a kind of unprecedented state fiscal environment in which we have had to think differently about our obligations as a board and as a university to properly position the university in a competitive context. This is a very difficult decision and it's a decision that's difficult because it goes against some basic principles about state subsidized higher education. We might take some heat for this. We might have to defend this when we talk with law makers and people who allocate state funds to higher education and to Northern. Similar to that is the action we just took. We also may take heat for that. These are two significantly difficult steps that we're taking but I think and they're also steps that would have been unlikely in years past. I've been on this board for ten years. I can't believe that I'm saying that. You know what that's like to be on the board for a while I suspect, but I'm almost the senior member of the board, but this would be an action that I would not imagine us taking in prior years. I think this is testament to the situation we're in,

the context we're in, and the different way this particular board views that challenge and I hope people understand that these are bold moves. They may seem intuitively simple, of course you would do this, but they're tough moves for a lot of reasons and I'm grateful to see them and I appreciate the work that went behind them.

Trustee Wasowicz commented, I echo everybody's comments here and I would say to add on to that that I feel like we've been playing with one hand tied behind our back and I heard a statement here when I first came on to the board that if we ever got our act together that people in Indiana and Wisconsin and Iowa would be upset because we'd been easy pickings. So this is a first step toward doing that. The payback on this is pretty quick. I'm also was pretty surprised that the state universities that already have something like this in place.

Sol Jensen added, currently in the state, Western Illinois, Eastern Illinois, Illinois State University and then Southern Illinois Carbondale and Southern Illinois Edwardsville all have programs like this currently. We did a lot of data analysis and literally for the last few weeks we've done considerable analysis on that. We really wanted to make sure that what we were bringing forward was not just something that again seemed intuitive but we actually put data analysis behind that and we want to look at how many additional new students will we need to enroll at a lower rate to offset the loss of the revenue that's currently in so that's in your packet so you have that information. We do feel like we're confident that we can make up that ground by certain marketing plans and additional recruitment to out-of-state students. We feel that there are many benefits to the state of Illinois as well in addition to Illinois residents who would be attending NIU.

Trustee Barsema asked, will this apply to existing out-of-state students beginning in the fall of '18?

Sol Jensen responded, this would apply to returning students from out-of-state.

The motion was called for a vote and approved.

Agenda Item 7.a.(4) Founders Library – Café Renovation – Capital Project and Franchise Agreement Approval

Acting President Freeman presented Agenda item 7.a., the Founders Library, café renovation, capital project and franchise agreement approval. We've heard a number of times this morning that we can't expect to cut our way out of our financial situation, that we need to explore opportunities for revenue growth and we've also heard about the efforts that the university has but in trying to become more efficient and to continue to be very student centered. And when we've surveyed our students about food on campus what we've heard from them is a desire for a mix of national and unique local food brands across our campus and to have these options integrated into the dining plan. The item here revitalizing the existing café area in Founders Memorial Library with a national brand franchise is an important step towards those ends helping us to enhance the environment in the library and also to improve retail food options in the center of campus. In addition, establishing this upgraded food options in this point in time will provide an important dining alternative for the entire campus as the existing food operations in the Holmes Student Center cease during the renovation phase that's anticipated to begin around May 2018. To summarize, the recommendation is that the Board of Trustees approve the request for authority to #1, execute renovation efforts for a total initial capital investment not to exceed \$467,500 and 2, enter into a franchise agreement with a selected firm for a term not to exceed ten years where the overall magnitude of this agreement will depend on the actual sales volume.

Chair Coleman asked for a motion to approve. Trustee Boey so moved and Trustee Wasowicz seconded.

Trustee Barsema added, I understand the cost in terms of the build out and the other fees that go along with that. I do believe we have a return on investment analysis as well in terms of recouping this investment and how long it's going to take us to recoup this investment and then going forward can somebody comment on that?

Larry Pinkelton responded, based on our pro forma analysis we predict that the payback will be between four and five years. Understanding of course that the firm that we're currently looking at is not officially under contract.

Trustee Barsema continued, I understand that's a pro forma. So once we get to the point where – and I think the analysis that I saw was as you say somewhere between four and five years, once we get to that point then on a percentage basis what is the return on investment on an annual basis? I know relative dollars you don't want to commit to likely, but in terms of the revenues that we take in are we going to be returning 10%, 15% in terms of profit on the top line?

Larry Pinkelton responded, the estimate is about 15%.

Trustee Barsema commented, that's pretty good for food franchise. That's really good. Good. Thank you.

The motion was called for a vote and approved.

Agenda Item 7.a.(5) NIU Presidential Priorities – Fiscal Year 2018

Acting President Freeman continued, our next agenda item is 7.a.5 currently titled NIU Presidential Priorities Fiscal Year 2018 and I'm going to ask that the Chair of the Board of Trustees present this item.

Chair Coleman asked for a motion to approve the change the title of the action to NIU Presidential Goals Fiscal Year 2018.

Trustee Wasowicz so moved and Trustee Barsema seconded. The motion was approved.

Acting President Freeman began, it's actually my pleasure to talk about the process that the Board and I have been engaged in to set presidential goals that are in alignment with the priorities with the Board of Trustees and reflective of the institutional mission. Since I was appointed as acting president, we've been having conversations about what would form the basis of the board's expectations for me and what would form the basis of my annual evaluation and the goals that are listed in this item reflect those discussion. We're still finalizing the specific metrics and indicators of success deliverables that will signify the expectations and outcomes associated with these goals and those will actually be posted with these goals on the president's office website after the metrics are approved at the November Committee Meeting and a subsequent board meeting that day. The recommendation from the university is that the Board of Trustees approves the 2018 Presidential Goals so that the approved goals can be posted online linked to the NIU president's office homepage. And the reason for us taking these goals forward today was because the Board is also presenting their priorities today and we thought it would be important for the university community to see how the president's goals cascade from the Board's priorities and to make you understand what will be expected of me and how I will be evaluated in the position of acting president.

Chair Coleman asked for a motion. Trustee Boey so moved and Trustee Barsema seconded.

Chair Coleman commented, when I first joined the board five and a half years ago, we didn't have presidential goals and Trustee Butler and a few other trustees that chaired the university when we hired Dr. Baker we started implementing annual goals. It was a process and what you're seeing in front of you is kind of a refined process where we try to clearly articulate the goals for the president, for the university, and what you will see later on is also some of the priorities that we started with. I want to go through the six goals quickly so you can hear them. But I am really, really excited about the energy and the effort that each trustee went through to help us craft these goals working with Dr. Freeman and I would call this a divide and achieve kind of work where we assigned different goals to a pair of trustees to work with Dr. Freeman to really identify the measurements that's going to be associated with these goals. Goal number one is to grow our student enrollment and success. That's a top priority for the

university. Enhance fiscal sustainability of NIU. If we don't keep our financials in order there will be no NIU. Implement program prioritization. This was great work that was started a couple years ago. We've got to continue it. We've got to complete this effort. We've got to engage in phase 2 of program prioritization. Foster an organization of culture that is ethical and accountable. Increasing transparency in all the processes that we engage in. Increase capacity of research innovation in regional engagement. Enhance student experience. So those are goals we're excited about. We will be posting those goals as Dr. Freeman mentioned on the website. We will be monitoring those goals every quarter. Dr. Freeman will speak to the goals as it relates to the executive committee and so we're really excited about it. At year end when we assess and Dr. Freeman and her performance, we will post those results online for the campus to see.

Chair Coleman called for a vote on the motion. The motion was approved.

8. CHAIR'S REPORT 83

Agenda Item 8.a. NIU Board of Trustees Priorities – Fiscal Year 2018

Trustee Coleman noted the last item on the agenda is 8.a. NIU Board of Trustees priorities for fiscal year 2018. The priorities for the Board of Trustees have not been formally published before that I am aware of. As you know there's a lot of things that the university is engaged in. Each one of our priorities have been assigned to a trustee that is over a committee and their number one focus is to make sure that these priorities are addressed as we have our monthly, quarterly committee meetings. I want to quickly go over those priorities and then I will seek a motion to approve them. Priority number one, develop and execute a thoughtful and a strategic presidential search. Some of this activity has taken place as it relates as it related to shared governance in getting input. From there, clearly this priority will carry over based on the decision we made to not conduct a search until the summer/fall or 2018. But this is a top priority to make sure that we have a very thoughtful and strategic presidential search. Grow our student enrollment and enhance student success. That's a two part - we don't want to just increase enrollment and not have student success. We want our students to graduate. We want our students to become meaningful members of society and contribute to the local economy. Another priority for the board is distinguishing NIU among the Illinois public universities by advancing our mission and this is a top priority for the Board of Trustees. Achieve a stronger more self-sustainable financial model by supporting the university efforts to generate more revenue and to become "less dependent on the state". We have to plan. At some point we may find ourselves in the situation where the state is not providing the appropriate funds for us and therefore we have to find a way to make sure that we're still viable. Priority number five is foster a culture of operational, fiscal, and ethical excellence. In doing so we believe that we've got to create a university level compliance program, hire an ethics officer to help us implement that make sure it is part of our DNA. Those are the high level priorities for the board. Those priorities were used to help us shape and craft the presidential goals and from this point forward what we intend to do is use the priorities as our guidepost as we oversee and run the university; and then at the same time leverage and measure the presidential goals accordingly.

At this point, can I get a motion to accept the board priorities as stated. Trustee Struthers so moved and Trustee Barsema seconded. The motion was approved.

9. OTHER MATTERS

No other matters were discussed.

10. NEXT MEETING

Board of Trustees Meeting December 7, 2017. Board Committee Meetings will be November 16.

11. CLOSED SESSION

Chair Coleman asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act, as amended: personnel matters as generally described under sections 2(c)(1)(2)(3) and (21) of the Open Meetings Act; collective bargaining matters as generally described under section 2(c)(2) of the Open Meetings Act; litigation and risk management matters as generally described under sections 2(c)(11) and (12) of the Open Meetings Act; and closed session minutes matters as generally described under section 2(c)(21) of the Open Meetings Act. Trustee Wasowicz so moved, seconded by Trustee Barsema. A roll call vote of the Trustees to recess to Closed Session was as follows:

Trustee Robert Boey: yes	Trustee John Butler: yes
Trustee Veronica Herrero: absent	Trustee Giuseppe LaGioia: yes
Trustee Tim Struthers: yes	Trustee Eric Wasowicz: yes
Vice Chair Dennis Barsema: yes	Board Chair Wheeler Coleman: yes

The meeting is now closed and will re-open at the conclusion of the closed session. The Board adjourned for closed session at 10:27 a.m.

The Board of Trustees of Northern Illinois University reconvened on October 19, 2017, at 2:28 p.m. Chair Coleman announced they were reconvening after the closed session and asked for a roll call.

Present: Trustees John Butler, Giuseppe LaGioia, Tim Struthers, Eric Wasowicz, Board Chair Wheeler Coleman. Absent: Trustees Dennis Barsema, Robert Boey, and Veronica Herrero.

12. ADJOURNMENT

Chair Coleman asked for a motion to adjourn. Trustee Struthers so moved and Trustee Wasowicz seconded. The motion was approved. Meeting adjourned at 2:30 p.m.

Respectfully submitted,

Kathleen Carey
Recording Secretary

In compliance with Illinois Open Meetings Act 5 ILCS 120/1, et seq, a verbatim record of all Northern Illinois University Board of Trustees meetings is maintained by the Board Recording Secretary and is available for review upon request. The minutes contained herein represent a true and accurate summary of the Board proceedings.

Minutes of the
**NIU Board of Trustees
Of Northern Illinois University
Special Meeting
November 16, 2017**

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:05 p.m. by Chair Coleman in the Board of Trustees Room, 315 Altgeld Hall. Recording Secretary Kathleen Carey conducted a roll call. Members present were Trustees Dennis Barsema, Robert Boey, John Butler, Giuseppe LaGioia, Tim Struthers, Eric Wasowicz, Board Chair Wheeler Coleman. Trustee members absent Trustee Veronica Herrero. University representatives present included Acting President Lisa Freeman, Chief of Staff and Board Liaison Matt Streb, Acting General Counsel Greg Brady, Acting Executive Vice President and Provost Chris McCord, Acting Chief Financial Officer Larry Pinkelton, and Associate Vice President for Facilities Management John Heckmann.

2. VERIFICATION OF QUORUM AND APPROPRIATE NOTICE OF PUBLIC MEETING

General Counsel Brady indicated the appropriate notification of the meeting has been provided pursuant to the Illinois Open Meetings Act. Mr. Brady also advised that a quorum was present.

3. MEETING AGENDA APPROVAL

Chair Coleman asked for a motion to approve the meeting agenda. Trustee Barsema so moved and Trustee LaGioia seconded. The motion was approved.

4. CHAIR'S COMMENTS/ANNOUNCEMENTS

No comments or announcements were made.

5. PUBLIC COMMENT

There were no public comments.

6. PRESIDENT'S REPORT 119

Items Directly from the President

Agenda Item 6.a.(1) Appointment of Vice President of Administration and Finance and CFO

Acting President Freeman began, 6.a.1 is appointment of the Vice President for Administration and Finance and Chief Financial Officer. The university's recommendation based on the endorsement by the Academic Affairs, Student Affairs and Personnel Committee is that Sarah McGill be appointed to the position of Vice President of Administration and Finance and CFO effective January 1, 2018 and we're asking for Board of Trustees approval on that item.

Chair Coleman asked for a motion to approve. Trustee Wasowicz so moved and Trustee Boey seconded. The motion was approved.

Agenda Item 6.a.(2) United Faculty Alliance Memorandum of Understanding

Acting President Freeman continued, Item 6.a.2 is the United Faculty Alliance our tenure line faculty collective bargaining unit. We've reached a memorandum of understanding. The terms were described previously today. The terms and conditions of this agreement are consistent with the university policies and guidelines. The university recommends approval of this memorandum of understanding by the Board of Trustees.

Chair Coleman asked for a motion to approve. Trustee Butler so moved and Trustee Wasowicz seconded. The motion was approved.

Agenda Item 6.a.(3) Presidential Goal Metrics

Acting President Freeman presented the next item as 6.a.3 is the presidential goal metrics that were discussed in depth earlier today and referred to a number of times. The Executive Committee endorse the presidential goal metrics and ask that I forward it to the Board of Trustees for approval at this meeting.

Chair Coleman asked for a motion to approve. Trustee Boey so moved and Trustee Barsema seconded. The motion was approved.

Agenda Item 6.a.(4) Presidential Search Planning Committee

Acting President Freeman presented Item 6.a.4 which also comes from the Executive Committee who approved the proposed planning committee for the upcoming presidential search and forwarded the item to the board for full approval at this meeting.

Chair Coleman added Trustee Barsema will chair the committee and asked for a motion to approve. Trustee Butler so moved and Trustee LaGioia seconded. The motion was approved.

Agenda Item 6.a.(5) Naperville Out-Lease with American Institute for Research

Acting President Freeman continued, agenda item 6.1.5 the Naperville out-lease with the American Institute for research a long time tenant. The university requests Board of Trustees authorization first to extend the current lease terms until a new lease can be negotiated, and second to enter into a new multi-year lease agreement with AIR accommodating their revised requirements lease terms to be negotiated consistent with market conditions.

Chair Coleman asked for a motion to approve. Trustee Butler so moved and Trustee Barsema seconded. The motion was approved.

Agenda Item 6.a.(6) Collective Bargaining Agreement

Acting President Freeman continued, the final agenda item 6.a.6 approval of the collective bargaining agreement with ASME Local 963 representing 23 employees in NIUs Health Services Department. The terms and conditions of this agreement are consistent with university policies and guidelines and the university recommends approval of this memorandum that's been forwarded by the President on recommendation of the AASAP Committee.

Chair Coleman asked for a motion to approve. Trustee Butler so moved and Trustee Wasowicz seconded. The motion was approved.

7. OTHER MATTERS

No other matters were discussed.

8. NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for December 7, 2017.

9. CLOSED SESSION

Chair Coleman asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act, as amended: Property Matters As Generally Described Under Sections 2(C)(5) And (6) Of The Open Meetings Act; Collective Bargaining Matters as Generally Described Under Section 2(C)(2) of The Open Meetings Act; Litigation And Risk Management Matters As Generally Described Under Sections 2(C)(11) And (12) Of The Open Meetings Act; Matters Pertaining To Safety/Security Procedures As Generally Described Under Sections 2(C)(8) Of The Open Meetings Act; Closed Session Minutes Matters As Generally Described Under Section 2(C)(21) Of The Open Meetings Act.

Trustee Boey so moved, seconded by Trustee LaGioia. A roll call vote of the Trustees to recess to Closed Session was as follows:

Trustee Robert Boey: yes	Trustee John Butler: yes
Trustee Veronica Herrero: absent	Trustee Giuseppe LaGioia: yes
Trustee Tim Struthers: yes	Trustee Eric Wasowicz: yes
Vice Chair Dennis Barsema: yes	Board Chair Wheeler Coleman: yes

The meeting is now closed and will re-open at the conclusion of the closed session. The Board adjourned for closed session at 3:15 p.m.

The Board of Trustees of Northern Illinois University reconvened on November 16, 2017, at 4:10 p.m. Chair Coleman announced they were reconvening after the closed session and asked for a roll call.

Present: Trustees Dennis Barsema, Robert Boey, Giuseppe LaGioia, Tim Struthers, Eric Wasowicz, Board Chair Wheeler Coleman

Absent: Trustee John Butler and Veronica Herrero

10. ADJOURNMENT

Chair Coleman asked for a motion to adjourn. Trustee Wasowicz so moved and Trustee Barsema seconded. The motion was approved. Meeting adjourned at 4:12 p.m.

Respectfully submitted,

Kathleen Carey
Recording Secretary

In compliance with Illinois Open Meetings Act 5 ILCS 120/1, et seq, a verbatim record of all Northern Illinois University Board of Trustees meetings is maintained by the Board Recording Secretary and is available for review upon request. The minutes contained herein represent a true and accurate summary of the Board proceedings.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

a. Executive Committee

The Executive Committee of the Board of Trustees met on February 15, 2018. The committee discussed and approved a membership change of two members for Presidential Search Planning Committee due to individual conflicts of the original appointees. The committee also heard an update report on the presidential goals by President Lisa Freeman.

b. Academic Affairs, Student Affairs and Personnel Committee (AASAP)

The Academic Affairs, Student Affairs and Personnel Committee met on February 15, 2018. The Committee discussed and approved seventeen items including; recommendations for faculty and supportive professional staff sabbatical leaves for the 2018-2019 academic year; request for deletion of specialization in Spanish; request for the deletion of degree programs in German and Spanish; request for new emphases in German Studies and Spanish & Hispanic Studies; request for deletion of emphases within German and within Spanish; request for a new minor in World Languages and Cultures; request for deletion of minors in Chinese Studies, French, German, Italian, Japanese Studies, Russian and Spanish; request for a deletion of degree program in General Studies within the College of Engineering and Engineering Technology; request for deletion of specialization in Early Childhood Special Education; request for a new minor in Special Education Foundations; request for new minors in Sport Management and Sport Sales; request for a new Degree program, B.S. in Sports Management; request for a new minor in Social Change Leadership; request for a new specializations in Clinical Mental Health Counseling and in School Counseling; requests for three new degree programs, M.S. in Digital Marketing, M.S. in Health Sciences, Ph.D. in Computer Science. Additionally, the committee received two informational items; the Annual Report on the Outcomes of Sabbatical Leaves and a presentation on sabbatical leaves.

c. Finance, Audit, Compliance, Facilities, and Operations Committee (FACFO)

The Finance, Audit, Compliance, Facilities and Operations Committee met on February 15, 2018. The committee approved a total of 16 action items including 4 items for the Division of Information Technology (DoIT) – FY19 Campus Copier Program Contract renewal, FY19 Printing Paper Open Order Contract Renewal, FY19 Infrastructure Applications Microsoft Enrollment Contract Renewal, and the Wi-Fi Network Expansion Project. They also approved the FY19 Student Health Insurance and an item for FY19 International Programs Division Expenditures. Two Capital Project Approval items for the Convocation Center were approved – Update the Nelson Suite and Replace Video Board/Scoreboard. Five additional annual items were also approved – FY19 Master Agreement Facility Contract Renewals, FY19 Transportation Services Motor Fuels, FY19 Materials Management Commodities Open Orders, FY19 Campus Mail Services and Integrated Media Technologies-Postage, and FY19-20 Solid Waste Removal and Recycling Services. The Appointment of Treasurer and Treasury Operations Signatory Authorization items were also approved as well as a Commercial Card Services item. Additionally, the committee received 6 information items, which included the Periodic Report on Investments, the Quarterly Financial Summary Report for the second quarter of FY18, the Quarterly Summary Report of Transactions in Excess of \$100,000, and an updated Investment and Cash Management Policy. Brief presentations were given on the Clery Report and a Facilities Update.

d. Research and Innovation, Legal and Legislative Affairs Committee (RILLA)

The Research and Innovation, Legal and Legislative Affairs Committee was briefed on state affairs by Board Liaison and Chief of Staff to the President Matthew Streb. The Committee received written reports by Director Anna Quider on Federal Relations and by Assistant Vice President Dara Little on Sponsored Programs. Vice President Blazey reviewed the strategy to support university scholarship and discussed goals, impacts, and metrics. The Board gave voice approval for a modest, 25% increase in research, scholarship, and artistry as measured by metrics appropriate for disciplines such as grant activity; peer reviewed papers, citations, and books; and student engagement.

e. Illinois Board of Higher Education

The State of Illinois Board of Higher Education (IBHE) met on February 6, 2018 at dual locations connected by audio and visual telecommunications at the University of Illinois at Chicago and the IBHE office in Springfield.

Actions taken at the Board meeting included consideration and approval of the Fiscal Year 2019 higher education budget recommendations for operations, grants and capital improvements.

The Board also considered and approved the appointment of a hearing officer pertaining to the potential revocation of operating and degree granting authority of an independent institution, Morthland College. Morthland College is a private, not –for-profit institution founded in 2009 and given granted operating authority in October, 2010. IBHE staff concluded that Morthland College and its degree programs do not meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement The Academic Degree Act (110 ILCS 1010) and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure and therefore requested the appointment of a hearing officer in this case.

Lastly, the Board approved an additional expansion grant award for fiscal year 2018 under the nursing school grant program administered by the IBHE.

There were no instruction, service or research units proposed by NIU on the agenda.

The next meeting of the IBHE is scheduled for March 13, 2018.

f. Universities Civil Service Merit Board

No report at this time.

g. Northern Illinois University Foundation

Fundraising: Through the first seven months of the year, fundraising is just under halfway to the goal of \$17.5 million, with \$7.1 million raised. The overall fundraising focus continues to be scholarships, though staff – in partnership with Deans – are also working in a focused fashion to increase unrestricted and discretionary dollars as well. To help in fundraising endeavors, the Foundation has engaged a communications firm (Tom, Dick and Harry) to help underpin messaging and aggressively promote fundraising for scholarships. The communication framework will be ready to implement in May. The Foundation has set a working goal of \$50 million in scholarships (over the next 3 years), which will become part of a comprehensive campaign goal once NIU's permanent president is in place. We believe this is the proper strategy based on what NIU needs most, and keeps momentum high while a presidential search is underway.

To focus on the need for scholarship support and also to prepare for an eventual university-wide campaign, the Foundation continues its efforts to aggressively engage alumni, donors and friends locally and throughout the country with “Blitz” activities. Several alumni have hosted very productive cultivation events in their homes locally (30 attendees on the average). Additionally, staff will travel to Phoenix, Washington, D.C., Denver and Los Angeles in the coming weeks/months, hosting cultivation events in those cities for both large and small groups.

Collaborative fundraising efforts are also underway between the NIU Foundation and DREAM Action, focusing on the opportunities to support DACA students at NIU. Leadership of the NIU Foundation (Catherine Squires) and the NIU Office of Academic Diversity, Equity and Inclusion (Dr. Vernese Edgehill-Walden) met with representatives of the Latino Resource Center and DREAM Action, and the group is developing a case for support and as well as a targeted fundraising plan to dramatically increase the private dollars available to support DACA students.

Staff development: As of March 1, 2018, and for the first time, all seven colleges have assigned, full time, Directors of Advancement. The Colleges of Health and Human Sciences and Law have their first-ever gift officers, and staff have also been hired to focus on fundraising within the Midwest Region, home to NIU's largest alumni constituency.

h. Northern Illinois University Alumni Association

Programs: April is National Volunteer Month, and the alumni association will formally launch **NIU Nexus**, the alumni volunteer hub for the University and our alumni. NIU Nexus will be the central location where alumni can come to find out about volunteer opportunities, and faculty and staff can visit to secure volunteers. NIU Nexus will be critical to the efforts of the alumni association to engage alumni, will provide a valuable resource to the University, and will be a real asset for major gift cultivation.

Our alumni travel program is strong, with eight trips in FY18. So far we have hosted 108 alumni travelers on trips this fiscal year. The travel program is not only a revenue driver for the alumni association, but also a fertile cultivation ground for volunteers and prospects, and a valuable touchpoint for engaged alumni.

The Rockford Alumni Club is now full in the alumni association fold. We have been working with the leadership of the group and have a full engagement plan for this important area that will feature a mix of events, volunteer opportunities, and communications.

Advocacy: The advocacy committee of the NIUAA has executed a soft launch of the NIUAA advocacy program. The advocacy agenda was developed in close conjunction with Matt Streb and NIU, and the alumni association is fully dedicated to advancing the University's agenda. In addition to all Illinois-based board members being asked to contact their state legislators to introduce themselves and NIU priorities, the alumni association and foundation participated in an Illinois Public Universities Higher Education Reception in Springfield on February 28. This was a joint effort with advancement divisions, foundations, and alumni associations of each public higher education institution in the state.

The full advocacy program will be launched to all alumni in late Spring.

Communications: There is a full communication team in place with the alumni association as of early November. This new team has focused on evaluating existing communications, benchmarking vs ourselves and other institutions, and staying on point with strategic messages. There is a strong data-driven approach to evaluating efficacy. Planning is also underway to bring back Northern Now as a digital-only publication this summer.

Events: Events continue to be a major engagement avenue for reaching our alumni. We have events coming up in the following markets: Phoenix, Rockford, DC, Denver, San Francisco, LA.

We also have our Experience NIU event series, which features an art exhibit, choral concert, alumni lecture, and a visit from a sci-fi author.

The NIUAA Alumni Awards will be a luncheon this year and will take place on Friday, March 23rd. On Thursday, March 22nd, our Distinguished Alumnus Award, Andrew Traver '85, will present our

first Distinguished Alumnus Lecture. Andrew is the Director of NCIS, and will share a lecture made up of anecdotes and life-lessons. This is aimed at students, area residents, and alumni.

i. Northern Illinois Research Foundation

The Audit Committee and Board of Directors of the Northern Illinois Research Foundation held their quarterly meeting December 12, 2017. The Audit Committee reviewed the final FY17 audited financial statement, discussed the NIRF and EIGERlab quarterly reports, and discussed preparations for FY18 audit firm engagement. The Board received an update from EIGERlab staff and was introduced to Dr. Bart Sharp, who will be serving as co-coach for the NIRF-Experiential Learning Center project that was selected last meeting. The Audit Committee and the NIU Office of Innovation both gave the Board quarterly reports. Dr. Donald Peterson, Dean of the College of Engineering and Engineering Technology and NIRF Board of Directors member, provided the Board a summary of his vision and initiatives for his College.

FISCAL YEAR 2019 STUDENT HEALTH INSURANCE

Summary: The University provides group health insurance, funded solely by student health insurance fees, to students. Such fees are paid by students and submitted directly to the group health insurance carrier. Students may waive their participation in this plan if they have proof of other comparable health insurance. We will be utilizing renewal option two out of five on RFP # CAB11122015, which was originally awarded on April 29, 2016. The renewal award will be advertised in the *Illinois Procurement Bulletin*.

Background: Total premiums collected by NIU on behalf of students have decreased due to declining enrollment. This approval better aligns the anticipated distribution amount to the student health insurance provider with the anticipated student participation level. Following is summary information from previous years.

	Original Purchase Order Requested Amount	Actual Amount Paid to Insurance Provider	Number of Students Enrolled in Student Health Insurance	Semester Premium
FY19	\$ 8,000,000	-	-	\$ 1,179
FY18 *	\$ 12,500,000	\$ 3,301,437	6,437	\$ 1,039
FY17	\$ 12,500,000	\$ 6,336,402	7,227	\$ 991
FY16	\$ 12,500,000	\$ 7,399,535	7,385	\$ 1,041
FY15 **	\$ 7,700,000	\$ 11,680,490	11,379	\$ 774
FY14	\$ 7,700,000	\$ 4,325,790	14,159	\$ 530

**The information reported is for fall and winter; Spring and summer will be reported later in the year.*

***In FY15, Blue Cross Blue Shield raised the premium by 29% which necessitated increasing the PO amount mid-year from \$7.7M to \$12.5M.*

Funding: Agency Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the president forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

Aetna Life Insurance Co. – Hartford, CT \$ 8,000,000

Amount Approved for FY18: \$12,500,000

FISCAL YEAR 2019 INTERNATIONAL PROGRAMS DIVISION EXPENDITURES

Summary: Northern Illinois University's International Programs Division is given an annual authorization for expenditures for foreign study programs. All expenditures are made from payments received from the approximately 400 students expected to enroll in these programs. Costs include travel, overseas instructional and administrative services, room and board, and local tuition. Expenditures never exceed revenues. Once program enrollments are determined, payments are made immediately to secure and guarantee registration, accommodations, and other program-related costs.

Background: Due to the many variables, including actual number of enrollees in each program, program choices, and currency fluctuations, the amount of authorization needed for specific programs is unpredictable. Consequently, aggregate expenditure authority is requested within which the International Programs Division can secure specific program and group arrangements. Under this authority, specific transactions will be processed in accordance with the Procurement Code and internal approval procedures. Overall, the University does not expect the program level to fluctuate significantly from FY18. All funds and disbursements remain subject to University accounting controls and management.

Funding: Institutional – Local Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the president forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

Various Vendors.....NTE \$3,000,000

Amount Requested in FY18: \$3,000,000

**FISCAL YEAR 2019 DOIT – INTEGRATED MEDIA TECHNOLOGIES
CAMPUS COPIER PROGRAM CONTRACT RENEWAL**

Summary: The Division of Information Technology (DoIT) – Integrated Media Technologies program requests permission to issue an order for renewal of the campus copier program consisting of approximately 405 copiers of various configurations. The annual volume of copies is approximately 12 million. This program is provided under a rental agreement based on a flat rate per copy charge, which includes all equipment, toner, and maintenance. Machines are operated with a campus copier card controller system. Peripheral devices, such as fax boards and networking cards, are included in the contract. This is the sixth year of nine, one-year renewal options based on a proposal opened December 2, 2011. The renewal award will be advertised in the *Illinois Procurement Bulletin*.

Background: DoIT has outsourced the copier management program to avoid having a fixed staffing level and fixed asset base in an area of technology that has shifting use patterns. Leasing the copiers and expertise allows NIU to continue to enforce market pricing without regard to our declining use of print. As compared to FY16, DoIT has negotiated rates that are between 9% and 37% lower for monochrome printing and 50% lower for color printing. These savings, combined with removing over 1400 individual printers and the resulting 40% decrease in individual printing volume, have helped NIU reduce the total cost of printing by an estimated \$1.05M per year. Savings in this contract reflect a portion of those total cost reductions.

Funding: Institutional – Local Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the president forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

Gordon Flesch Co. – Geneva, IL.....\$ 880,000

Amount Approved for FY18: \$975,000

**FISCAL YEAR 2019 DOIT – INTEGRATED MEDIA TECHNOLOGIES
PRINTING PAPER OPEN ORDER CONTRACT RENEWAL**

Summary: The Division of Information Technology – Integrated Media Technologies requests permission to issue an open order for purchases of various printing papers, envelopes and supplies on an as-needed basis for the period July 1, 2018 - June 30, 2019, for campus resale. DoIT-IMT will purchase stocks of paper to support its own internal printing operations, the managed copier program on campus, and the thousands of individual printers in offices throughout the campus. Pricing will be based on industry market pricing for each quarter. This is the fourth of nine, one-year renewal options based on a bid opened on May 15, 2014. The renewal award will be advertised on the *Illinois Procurement Bulletin*.

Background: This open order contract provides pricing which is lower than the Illinois Public Higher Education Cooperative pricing we use as a benchmark and lower than bulk purchases of standard copier paper through other suppliers. The actual expenditure amounts shown below are decreasing due to large scale reductions in the amount of printing happening on campus. The trends influencing this decline are a general move toward electronic communication and a campus move away from individual printers.

Funding: Institutional – Local Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the President forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

Lindenmeyr Munroe – Carol Stream, IL\$ 250,000

Amount Approved for FY18: \$500,000

Agenda Item 8.a.5.
March 8, 2018

Action

**FISCAL YEAR 2019 DOIT INFRASTRUCTURE APPLICATIONS
MICROSOFT ENROLLMENT CONTRACT RENEWAL**

Summary: The Division of Information Technology Infrastructure Applications requests permission to issue an order for the Fiscal Year 2019 Renewal of Microsoft Enrollment for Education Solutions software for resale during the license period July 1, 2018 – June 30, 2019. This is fifth of nine, one-year renewal options based on RFP #KMC138285, which was originally awarded on June 6, 2013. The renewal award will be advertised in the *Illinois Procurement Bulletin*.

Funding: Institutional – Local Funds, 41 UC34085

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the President forward it by means of the President’s Report to the Board of Trustees for approval at its meeting on March 8, 2018.

ScholarBuys – Carpentersville, IL.....\$ 400,000

Amount requested in FY18: \$400

**Agenda Item 8.a.6.
March 8, 2018**

Action

**CONVOCATION CENTER – UPDATE NELSON SUITE
CAPITAL PROJECT APPROVAL**

Summary: Northern Illinois University Foundation received a significant donor gift directed to Intercollegiate Athletics for the update and renovation of the “Nelson Suite” located in the Convocation Center main arena. The renovation will include new lighting, seating, flooring material, and lounge/food service area. The Nelson Suite will be available for NIU fans to rent for various athletic games and events when not being used by the donor.

Funding: Foundation – Local Funds: \$275,000

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request to proceed with a project that includes work orders, all necessary contracts with consultants, contractors, and suppliers as necessary to complete the work and ask that the President forward it by means of the President’s Report to the Board of Trustees for approval at its meeting on March 8, 2018.

**CONVOCATION CENTER – REPLACE VIDEO BOARD/SCOREBOARD
CAPITAL PROJECT APPROVAL**

Summary: The video display board and the scoreboard in the main arena of the Convocation Center are used during all events hosted in the facility. In total, the Convocation Center hosts approximately 215,000 visitors per year, who each spend an average of almost three hours per event at the Center. The video display board and the scoreboard are essential to provide a quality experience to hosts and visitors and serves as a critical element of enhancing the potential revenue generation from attendance and advertising sponsorships. The boards are original components from the construction of the Center in 2002 and have exceeded their expected life. The technology is obsolete resulting in poor video quality which lessens the experience of visitors to events. The age of the system creates a need for frequent repair and maintenance which is increasingly difficult since replacement parts are no longer in production and unavailable from the manufacturer. The system is at high risk of unexpected and prolonged failure.

Background: The video board/scoreboard system was previously scheduled for replacement when the Huskie Stadium video board and scoreboard were replaced in 2012. However, budget constraints at the time required a reduction of the scope, removing the Convocation Center system replacement from the project. A subsequent project for the Convocation system was introduced and approved by the Board in FY15 but not executed due to competing priorities and overall cash flow concerns.

As the system has become more obsolete and difficult to repair, the risk to events from a malfunctioning or non-functioning system has become more significant. In FY17, there were 31 community events including 19 high school graduation ceremonies, 23 NIU-centric events including current and prospective students, and 54 athletic events. These non-athletic events range from STEMfest, Destination Imagination, Career fairs, and local and state High School Competitions to University Commencement and Open Houses, and national caliber concerts and entertainment events.

The financial implications from a failed system could amount to \$100K annually as events are lost to other venues and loss of advertising sponsorships. Additionally, there would be a reputation impact to the University should the Center not be able to provide expected audio/visual quality. A new system would likely drive the ability to increase revenue from events and advertising sponsorships by potentially \$100K annually.

The proposed new system will include a replacement for the centerhung ring of video boards, endwall video boards, and exterior marquee boards. The system will be based on current LED and high definition technology that is expected to provide a 10+ year useful life. The new boards will be of 4MM resolution which is the current industry standard for quality as arena video systems are being updated. Compared to existing 16MM quality this upgrade will provide a significant improvement in the visual clarity and quality of images. The size of the video display of the boards would also more than double and allow for closed captioning. The corresponding sponsorship boards would be dynamic rather than the current static signage allowing for more sponsorship displays and improved options to attract more sponsors during events. System controls would also be updated to conform current industry standards.

The University will be entering into a five-year lease agreement with annual payments of approximately \$254k.

Funding: Institutional – Auxiliary Reserves and Department Funds: \$1,270,000

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request to proceed with a project that includes work orders, all necessary contracts with consultants, contractors, and suppliers as necessary to complete the work and ask that the president forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

FISCAL YEAR 2019 MASTER AGREEMENT FACILITY CONTRACT RENEWALS

Summary: Master agreements for labor and materials supporting facility repairs/improvements are required to be established or renewed for Fiscal Year 2019 for various contractors. These agreements provide an important streamlined contractual mechanism to engage companies effectively and efficiently as facility requirements emerge. The amounts listed below are not to exceed (NTE) limits for FY19. The amounts below are not an obligation, but service as an upper limit for the amount of work to be requested under these agreements. Services will be requested on an as-needed basis throughout the FY19 period. The renewal awards will be advertised on the *Illinois Procurement Bulletin*.

Background: In past practices, multiple open order agreements were established with the same company when there were common services required by various departments/cost centers. In FY18, an initiative was begun to consolidate open order agreements and create one master agreement for an individual company. The resulting master agreements eliminated confusion and paperwork associated with managing multiple agreements for one company. The NTE limits were increased to ensure sufficient capacity existed to accomplish requirements previously handled by the multiple agreements.

For FY18, approval was granted for 13 agreements with a NTE limit >\$250K for a total of \$6.97M. Additionally, other agreements were executed for <\$250K each with the companies annotated with an asterisk below for a total authority of \$2.3M. For FY19, open order agreements are planned to be consolidated into master agreements for the below listed companies with NTE limits determined through an evaluation of past use and assessment of potential future requirements. The total NTE authority for these agreements is desired to be raised from the FY18 level of \$9.27M to the requested \$13.175M to allow sufficient capacity and flexibility in selecting contractors for appropriate types of work. While the option renewals are at various stages of a nine-year total term, these agreements are used to solicit cost proposals for specific work tasks and compete with cost proposals from other interested companies to establish price reasonableness for each facility task/project.

Funding: Institutional – Local Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorse this request and ask that the president forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

New award:

New mechanical services agreement \$ 550,000

Renewals:

Advanced Boiler Control Services – Crown Point, IL \$ 450,000 *
Ballard Companies, Inc. – Rockford, IL \$ 800,000
Carnow Conibear & Associates, LTD – Chicago, IL \$ 600,000 *
Cooling Land Concepts, LLC – Cherry Valley, IL \$ 700,000 *
Curran Contracting, Inc. – DeKalb, IL \$ 425,000
EDE Corp – Chicago, IL \$ 700,000 *
Elliott & Wood, Inc. – DeKalb, IL \$ 750,000
G.D. Barri & Assoc. Inc. – Peoria, AZ \$ 325,000
Hygieneering, Inc. – Willowbrook, IL \$ 600,000
Independent Mechanical Ind, Inc. – Chicago, IL \$ 400,000 *
Kelso Burnett Co. – Rockford, IL \$ 300,000 *
Mid Valley Concrete Co. – Sandwich, IL \$ 300,000
Ringland Johnson, Inc. – Cherry Valley, IL \$ 550,000 *
Rush Power Systems, LLC – Kirkland, IL \$ 450,000
Schoening Painting & Decorating, Inc. – Rockford, IL \$ 550,000 *
Sprinkmann Sons Corp. – Milwaukee, WI \$ 700,000 *
Sterling Commercial Roofing, Inc. – Sterling, IL \$ 500,000
Swedberg Electric – Sycamore, IL \$ 800,000
Tecnica Environmental Services, Inc. – Lemont, IL \$ 725,000
True North Consultants, Inc. – Naperville, IL \$ 600,000 *
Virgil Cook – DeKalb, IL \$ 800,000
Weaver Construction – Sycamore, IL \$ 600,000

Total \$13,175,000

*Agreements that were <\$250K in value for FY18.

Amount Approved for FY18: \$9,265,000

- \$6,965,000 for agreements >\$250K each
- \$2,300,000 for agreements <\$250K each

FISCAL YEAR 2019 TRANSPORTATION SERVICES MOTOR FUELS

Summary: Various fuel types including 10% ethanol blended regular non-leaded gasoline, 2% soy ultra-low sulfur biodiesel, and 11% soy ultra-low sulfur biodiesel are required to support vehicle and equipment operations for FY19. Under Illinois Compiled Statute, 110 ILCS 65/5, universities are required to purchase ethanol blended gasoline. The ethanol and soy blends increase the demand for Illinois grown farm products and these fuels use renewable energy components. An invitation for bid is being prepared and will be published to the *Illinois Procurement Bulletin*.

Funding: Institutional – Local Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the President forward it by means of the President’s Report to the Board of Trustees for approval at its meeting on March 8, 2018.

Vendor(s) to be determined \$ 370,000

Amount Approved for FY18: \$500,000

**FISCAL YEAR 2019 MATERIALS MANAGEMENT
COMMODITIES OPEN ORDERS**

Summary: Commodity purchases are required to support the operations of various campus departments for FY19 that commonly include materials for janitorial, office, computer, and printer supplies. These open order agreements are exempt from advertising on the *Illinois Procurement Bulletin* because the vendors are pre-approved IPHEC vendors.

Funding: Institutional – Local Funds

Recommendation: The University recommends that the Finance, Audit, Compliance, Facilities and Operations Committee endorse this request and ask that the President forward it by means of the President’s Report to the Board of Trustees for approval at its meeting on March 8, 2018.

<u>Office Depot Max, Inc. – Itasca, IL</u>	\$ 500,000
<u>Supplyworks – Rockford, IL</u>	\$ 300,000
<i>Total</i>	\$ 800,000

Amount Approved for FY18: \$850,000

Agenda Item 8.a.11.
March 8, 2018

Action

**FISCAL YEAR 2019 CAMPUS MAIL SERVICES AND
INTEGRATED MEDIA TECHNOLOGIES – POSTAGE**

Summary: The departments of Campus Mail Services and Integrated Media Technologies request approval to purchase postage for campus mailing needs for the period July 1, 2018 through June 30, 2019. Postage will be used for standard and bulk mailing requirements. These orders are exempt from the Illinois Procurement Code according to 30 ILCS 500/1-10 (b) (1).

Funding: Institutional - Local Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the President forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

<u>U.S. Postal Service – Pittsburgh, PA</u>	<u>\$ 350,000</u>
<u>Postmaster – DeKalb, IL</u>	<u>\$ 450,000</u>
<i>Total</i>	<i>\$ 800,000</i>

Amount Approved for FY18: \$900,000

**FISCAL YEAR 2019-2020
SOLID WASTE REMOVAL AND RECYCLING SERVICES**

Summary: The existing contract for refuse and recycling expires June 30, 2018. A new contract solicitation will be advertised on the *Illinois Procurement Bulletin* and will be requesting proposals from interested companies to provide services beginning July 1, 2018.

Background: The solicitation is structured with an initial two-year performance period followed by three, one-year optional renewals. Due to the requirement to provide approximately 175 refuse and recycling containers for the various campus collection points, the initial term was set at two years to provide potential contractors with a reasonable opportunity to spread this start-up cost. The contract is also being structured with fixed services for known requirements and the option for ordering additional services at set rates for irregular support. The estimate for the entire contract with optional periods is \$2,500,000, based on an annual not to exceed (NTE) amount of \$500,000. The final NTE amount will be determined after proposals are evaluated. Approval is sought for award of the potential five-year contract and the commitment for the initial two-year term. Subsequent board approval will be requested when ready to exercise option period extensions.

Funding: Institutional – Local Funds

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the President forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

Vendor to be determined - Term FY19-20 \$ 1,000,000

Amount Approved for FY18: \$420,000

**Agenda Item 8.a.13.
March 8, 2018**

Action

**DIVISION OF ADMINISTRATION AND FINANCE
COMMERCIAL CARD SERVICES**

Summary: The Division of Administration and Finance requests permission to enter into an agreement to utilize a commercial card program administered by JP Morgan Chase and Company to support the University's P-Card program. This payment mechanism complements the process of creating a purchase order and is a more efficient option to pay for specific purchases as outlined in university policy. Because no purchase order is issued, approval to utilize the IPHEC (Illinois Public Higher Education Cooperative) vendor is requested for the period April 1, 2018 – December 31, 2022, with an option to renew for an additional five-year period. This agreement is exempt from advertising on the *Illinois Procurement Bulletin* because the vendor is a pre-approved IPHEC vendor (IPHEC RFP #R087176)

Background: Current analysis of P-card purchase volume suggests an increase to the rebate paid to NIU by approximately \$20k on a full year basis. Historically, total rebates paid have ranged from \$100k to \$125k.

Recommendation: The Finance, Audit, Compliance, Facilities and Operations Committee endorsed this request and ask that the President forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

JP Morgan Chase and Company – New York, NY

**RECOMMENDATIONS FOR FACULTY AND SUPPORTIVE PROFESSIONAL STAFF
SABBATICAL LEAVES FOR THE 2018-2019 ACADEMIC YEAR**

<u>Faculty Member</u>	<u>Department/School</u>	<u>Time Period</u>
COLLEGE OF BUSINESS		
Dzuranin, Ann	Accountancy	Spring 2019
Sullivan, Ursula	Marketing	Spring 2019
Zhou, Lei	Finance	Fall 2018
COLLEGE OF EDUCATION		
Daniel, Mayra	Curriculum and Instruction	Fall 2018
Johnson, Jesse	Special and Early Education	Fall 2018
Shimizu, Hidetada	Leadership, Educational Psychology and Foundations	Spring 2019
Wasonga, Teresa	Leadership, Educational Psychology and Foundations	Fall 2018
COLLEGE OF ENGINEERING & ENGINEERING TECHNOLOGY		
Pohlman, Nicholas	Mechanical Engineering	Fall 2018
COLLEGE OF HEALTH & HUMAN SCIENCES		
Mayer, Jamie	Allied Health and Communicative Disorders	Spring 2019
Olson, Janet	Allied Health and Communicative Disorders	Fall 2018
COLLEGE OF LAW		
Jones, Robert	Law	Spring 2019
COLLEGE OF LIBERAL ARTS & SCIENCES		
Anderson, Evan	Economics	Fall 2018 – Spring 2019
Arnold, Stanley	History	Fall 2018
Bah, Abu	Sociology	Fall 2018
Barber, Larissa	Psychology	Spring 2019
Barber, Nicholas	Biological Sciences	Spring 2019*
Bennardo, Giovanni	Anthropology	Spring 2019
Cheng, Meg	Economics	Spring 2019
Deskis, Susan	English	Fall 2018
Dodd, Justin	Geology and Environmental Geosciences	Spring 2019
Eads, Michael	Physics	Spring 2019
Engel, Mylan	Philosophy	Fall 2018
Farrell, Sean	History	Fall 2018

<u>Faculty Member</u>	<u>Department/School</u>	<u>Time Period</u>
Freedman, Reva	Computer Science	Fall 2018 – Spring 2019
Henningsen, Mary Lynn	Communication	Spring 2019
Hua, Lei	Statistics	Fall 2018*
Krishtal, Ilya	Mathematical Sciences	Fall 2018 – Spring 2019
Lichtman, Karen	Foreign Languages and Literatures	Fall 2018 – Spring 2019*
Orcutt, Holly	Psychology	Fall 2018
Pittman, Laura	Psychology	Spring 2019
Reyman, Jessica	English	Spring 2019
Smalley, Andrea	History	Fall 2018
Van Veenendaal	Physics	Fall 2018
Walther, Carol	Sociology	Fall 2018

COLLEGE OF VISUAL & PERFORMING ARTS

Obermeier, James	Art and Design	Fall 2018 – Spring 2019
Quinlan, Mary	Art and Design	Fall 2018
Sims, Robert	Music	Spring 2019
van Dijk, Ann	Art and Design	Spring 2019

UNIVERSITY LIBRARIES

McGowan, Beth	University Libraries	Fall 2018
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ALTERNATE LIST

None

*Pending approval of tenure at the June 2018 meeting of the Board of Trustees

Recommendation: The Academic Affairs, Student Affairs, and Personnel Committee endorsed this request and asks that the President forward it by means of the President's Report to the Board of Trustees for approval at its meeting on March 8, 2018.

**QUARTERLY FINANCIAL SUMMARY – FY18 SECOND QUARTER
AS OF DECEMBER 31, 2017**

Background Information: To provide more frequent information regarding the University's financial position, the University has prepared the second quarter financial summary to the Board of Trustees.

Year-To-Date Financial Results:

Revenue Components – The \$11.7M unfavorable variance to Budget in Tuition & Fees is primarily caused by the mix and level of student enrollment. There is also an \$8.0M favorable variance in the State of Illinois Appropriation that is completely driven by the timing of reimbursements received from the State. The full year 2018 State Appropriation of \$82M is expected to be received over the course of the fiscal year.

Expense Components – The University continues to maintain an aggressive stance on expense control in FY18. Tighter controls and evaluation of purchases through a mission critical filter has led to favorable variances in Personnel Services of \$3.9M and Contractual Services of \$4.5M. Capitals Repairs are also favorable with a variance of \$10.8M, however, this is attributable to timing and should normalize over a twelve-month period.

Net Revenue – Year to Date results suggest a favorable variance to Budget.

Prior Year Financial Results:

Revenue Components – A decline in enrollment continues to impact Tuition & Fees, in addition to Rental and Room Income resulting in an unfavorable variance of (\$11.7M) and (\$4.2M) respectively. The State of Illinois appropriation is favorable \$818k. This could be an early indicator that the State's cash flow position is improving.

Expense Components – Current projections suggest improvement in year over year operating expenses by approximately \$1.4M. Favorable variances are noted in Personnel Services \$2.3M and Capital Repairs \$2.7M. These results demonstrate management's ongoing leadership in developing strategies that will effectively control expenses and contribute to long term financial sustainability.

Net Revenue – Comparison to the prior year shows an unfavorable variance of \$18.1M, which reinforces the need to enhance university revenue streams through student enrollment growth and continue efforts to manage operating expenses.

Future Outlook (FY18):

NIU has developed strategies that will effectively mitigate against revenue shortfalls and known variances to operating expense planning assumptions. Collectively these actions have contributed to a revised FY18 spending plan that maintains the university's commitment to be academically responsive and ensures fiscal responsibility through a balanced operating budget. In the aggregate, NIU's financial projections suggest sufficient cash flow to manage through FY18 and modest growth in unrestricted operating cash is projected, which is crucial to managing the volatility of reimbursements from the State of Illinois.

Following is a financial summary of the University's operations as of the end of December FY18 and a comparison perspective to December FY17.

**University All Funds Comparison
As of December 31, 2017**

Northern Illinois University
as of December 31, 2017

	Current Year FY18					Prior Year	
	Second Quarter					Second Quarter	
	YTD Actuals	YTD Budget	Variance	Annual Budget	Variance	YTD Actuals	Variance
Revenue							
Tuition & Student Fees	\$ 161,357	\$ 165,485	\$ (4,128)	\$ 183,873	\$ (22,516)	\$ 173,058	\$ (11,701)
Gifts, Grants, & Contracts	\$ 27,520	\$ 30,097	\$ (2,577)	\$ 60,194	\$ (32,674)	\$ 30,753	\$ (3,233)
Other Fees and Fines	\$ 4,958	\$ 4,546	\$ 412	\$ 9,092	\$ (4,134)	\$ 5,054	\$ (96)
Sales	\$ 18,840	\$ 19,319	\$ (479)	\$ 38,638	\$ (19,798)	\$ 15,229	\$ 3,611
Rental & Room Income	\$ 33,701	\$ 31,099	\$ 2,602	\$ 34,555	\$ (854)	\$ 37,893	\$ (4,191)
Gate Receipts & Commissions	\$ 1,535	\$ 2,188	\$ (653)	\$ 4,377	\$ (2,842)	\$ 2,238	\$ (702)
Miscellaneous & Investment Income	\$ 5,470	\$ 6,039	\$ (569)	\$ 12,077	\$ (6,608)	\$ 4,435	\$ 1,035
State of Illinois	\$ 49,031	\$ 41,010	\$ 8,021	\$ 82,020	\$ (32,989)	\$ 48,213	\$ 818
Capital Reserve Contributions & Other Transfers	\$ (4,122)	\$ 2,089	\$ (6,211)	\$ 4,178	\$ (8,300)	\$ 959	\$ (5,080)
Total Revenue & Transfers	\$ 298,291	\$ 301,873	\$ (3,582)	\$ 429,004	\$ (130,713)	\$ 317,831	\$ (19,540)
Expenses							
Cost of Goods Sold	\$ 4,046	\$ 5,854	\$ (1,808)	\$ 11,708	\$ (7,662)	\$ 4,729	\$ (683)
Personnel Services	\$ 106,949	\$ 110,823	\$ (3,874)	\$ 221,646	\$ (114,697)	\$ 109,271	\$ (2,322)
Contractual Services	\$ 36,344	\$ 40,875	\$ (4,531)	\$ 81,751	\$ (45,407)	\$ 31,466	\$ 4,879
Commodities	\$ 2,739	\$ 3,722	\$ (983)	\$ 7,444	\$ (4,705)	\$ 3,187	\$ (448)
Travel	\$ 2,080	\$ 2,613	\$ (533)	\$ 5,226	\$ (3,145)	\$ 1,967	\$ 114
Automotive	\$ 637	\$ 627	\$ 10	\$ 1,254	\$ (617)	\$ 679	\$ (42)
Scholarships	\$ 25,658	\$ 28,430	\$ (2,771)	\$ 56,860	\$ (31,201)	\$ 25,443	\$ 216
Telecommunications	\$ 113	\$ 483	\$ (370)	\$ 966	\$ (853)	\$ 126	\$ (13)
Equipment & Library Materials	\$ 3,606	\$ 4,604	\$ (999)	\$ 9,209	\$ (5,603)	\$ 4,022	\$ (416)
Capital Repairs, Debt Service & All Other	\$ 5,639	\$ 16,436	\$ (10,798)	\$ 32,872	\$ (27,234)	\$ 8,327	\$ (2,689)
Total Expenses	\$ 187,812	\$ 214,468	\$ (26,656)	\$ 428,935	\$ (241,124)	\$ 189,216	\$ (1,405)
Net Revenue	\$ 110,479	\$ 87,405	\$ 23,074	\$ 68	\$ 110,411	\$ 128,615	\$ (18,135)

**QUARTERLY SUMMARY REPORT OF TRANSACTIONS IN EXCESS OF \$100,000
FOR THE PERIOD OCTOBER 1, 2017 TO DECEMBER 31, 2017**

Purchase Amount	No. of Transactions	Appropriated	Non-Appropriated	Total
Over \$100,000	3	\$125,000	\$320,000	\$445,000

TRANSACTIONS DETAIL:

Purchases:

1. The College of Engineering and Engineering Technology's Outreach program requested permission to contract with this vendor as part of a consortium that makes up the National Safety Education Center. The services include the planning and presentation of OSHA courses to be taught during the period October 1, 2017 - September 30, 2018. This order is exempt from the Illinois Procurement Code, according to Section 30 ILCS 500 / 1-13(b)(2) [events or activities paid for exclusively by revenues generated by the event or activity]. (Construction Safety Council, Hillside, IL) 175,000
2. The Office of General Counsel requested permission to enter into a contract for legal services specific to litigation related to open meetings act and NIU law. The vendor was selected as the result of an RFP and the award has been published to the Illinois Procurement Bulletin. (Franczek Radelet PC, Chicago, IL) 125,000*
3. The Division of Information Technology requested permission to issue an order for Cisco Smartnet software, next-business-day maintenance, and premium maintenance for the period November 18, 2017 – June 30, 2018. This contract will provide Cisco maintenance that includes technical support, software upgrades and hardware replacement for NIU's Enterprise Network. The order is exempt from advertising on the Illinois Procurement Bulletin because the order will be issued to a pre-approved IPHEC vendor. (CDW, Vernon Hills, IL) 145,000

*Appropriated/Income Funds

**PERIODIC REPORT ON INVESTMENTS
FOR PERIOD JULY 1, 2017 THROUGH DECEMBER 31, 2017**

In accordance with the approved University Investment and Cash Management policy, this report on investments is submitted at the end of each calendar quarter to the Board of Trustees. The following schedules are included with this report:

- Investment Holdings Summary as of December 31, 2017
- Investment Earnings by Type and Duration for the quarter ending December 31, 2017.

The Investment Holdings Summary is a snapshot of invested funds at a specific point in time. At December 31, 2017 investment holdings total \$173 million, which is up \$24 million from September 30, 2017 and \$16 million from the same time last year. This increase is largely due to the receipt of State appropriations this fiscal year and the reduction in University spending over the past two years.

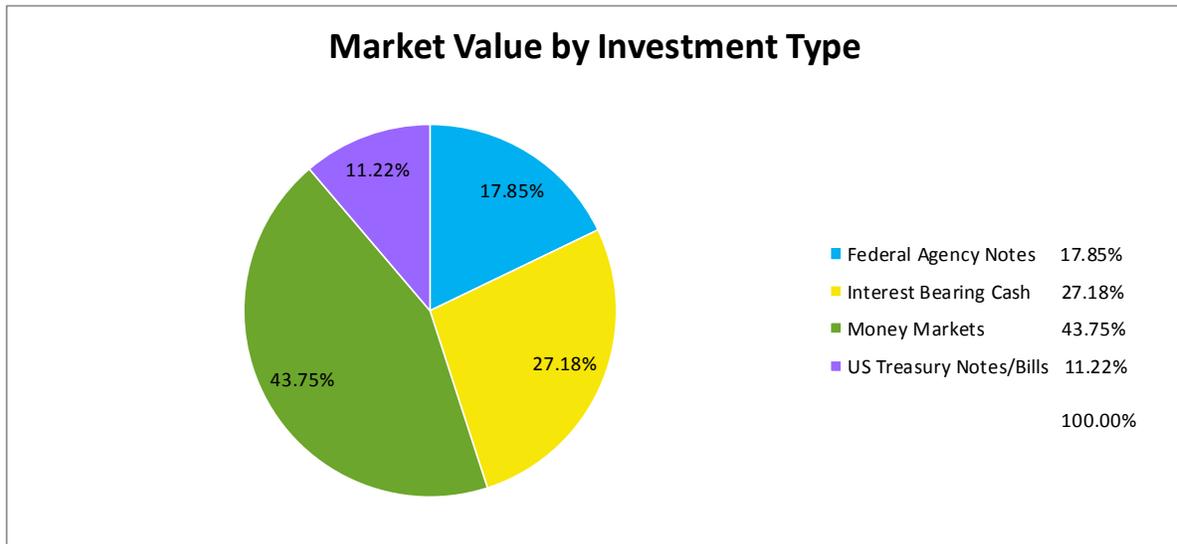
The Investment Earnings by Type and Duration report shows interest income for the second quarter and rates of return for the current and prior three quarters. This report includes the University's invested cash, cash equivalents, and fixed income securities. The annualized rates of return are calculated using interest earnings and average daily balances. The University's combined average annualized rates of return at December 31, 2017 was 1.06%. As previously anticipated, the portfolio return has steadily increased over the past year.

In December, the Federal Reserve raised interest rates for the third time in 2017. Increased market returns and the current cash position will allow the University Investment Committee to adjust asset allocation strategies and increase the fixed income portfolio during the upcoming quarter. The Committee will continue to monitor external and internal environments, applying cash management strategies that maximize return while meeting cash flow demands.

NORTHERN ILLINOIS UNIVERSITY
CASH and INVESTMENT HOLDINGS SUMMARY

December 31, 2017
For Fiscal Year 2018

Investment Type	Purch Price/ Ending Bal *	Book Value **	Market Value ***
Federal Agency Notes:			
Local Funds	\$ 31,033,560	\$ 31,034,305	\$ 30,949,448
Interest Bearing Cash Accounts:			
Local Funds	\$ 47,007,245	\$ 47,007,245	\$ 47,007,245
Project Funds	116,556	116,556	116,556
	<u>\$ 47,123,801</u>	<u>\$ 47,123,801</u>	<u>\$ 47,123,801</u>
Money Markets:			
Local Funds	\$ 61,361,792	\$ 61,361,792	\$ 61,361,792
Project Funds	14,502,119	14,502,119	14,502,119
	<u>\$ 75,863,911</u>	<u>\$ 75,863,911</u>	<u>\$ 75,863,911</u>
US Treasury Notes/Bills:			
Local Funds	\$ 10,051,987	\$ 10,034,460	\$ 9,969,556
Project Funds	9,497,764	9,499,469	9,494,056
	<u>\$ 19,549,751</u>	<u>\$ 19,533,929</u>	<u>\$ 19,463,612</u>
TOTAL INVESTMENT HOLDINGS	\$ 173,571,023	\$ 173,555,946	\$ 173,400,772
Non-interest Bearing Cash	\$ 302,255	\$ 302,255	\$ 302,255
TOTAL CASH & INVESTMENT HOLDINGS	\$ 173,873,278	\$ 173,858,201	\$ 173,703,027
TOTAL CASH & INVESTMENT HOLDINGS @ 12/31/16	\$ 157,735,767	\$ 157,714,652	\$ 157,624,547



* Amounts per Bank and Investment Statements

** Purchase price, net of accumulated amortization of premiums and discounts

*** Estimated price for which an investment would sell in the marketplace

Assets reported in the INVESTMENT HOLDINGS SUMMARY comply with the Illinois Public Funds Investment Act (30 ILCS 235)
and the NIU Investment and Cash Management Policy

NORTHERN ILLINOIS UNIVERSITY
INVESTMENT EARNINGS BY TYPE AND DURATION
For Fiscal Year 2018
October 1, 2017 - December 31, 2017

	December 31 Ending Balance	Average Daily Investment Balance	Percent of Portfolio	Income Earned	Annualized Rates of Return				
					Fiscal Year 2018		Fiscal Year 2017		
					2nd Qtr	1st Qtr	4th Qtr	3rd Qtr	
Short-Term Investment Accounts									
Illinois Funds	\$ 61,361,792	\$ 47,666,007	30.84%	\$ 134,528	1.120%	1.020%	0.803%	0.636%	
Investment Accounts - Financial Institutions	\$ 47,007,245	\$ 40,257,229	26.04%	\$ 117,599	1.159%	1.072%	0.870%	0.712%	
Investment Accounts - Project Funds	\$ 14,618,675	\$ 11,165,029	7.22%	\$ 12,707	0.452%	0.571%	0.293%	0.113%	
ST Investment Accounts Total	\$ 122,987,711	\$ 99,088,265	64.10%	\$ 264,834	1.060%	0.996%	0.765%	0.591%	
Fixed Income Securities									
Local Funds	\$ 41,085,547	\$ 42,089,791	27.22%	\$ 111,267	1.057%	0.945%	0.912%	0.838%	
Project Funds	\$ 9,497,764	\$ 13,426,694	8.68%	\$ 34,649	1.024%	1.007%	0.974%	1.049%	
Fixed Income Securities Total	\$ 50,583,311	\$ 55,516,485	35.91%	\$ 145,916	1.051%	0.965%	0.928%	0.873%	
COMBINED TOTAL	\$ 173,571,022	\$ 154,604,750	100.00%	\$ 410,750	1.06%	0.98%	0.85%	0.71%	

INVESTMENT AND CASH MANAGEMENT POLICY

The current Investment and Cash Management Policy was approved by the Board of Trustees on September 14, 2017. The University Investment Committee has updated this policy as follows:

- Added hyperlinks
- Corrected grammatical errors
- Changed all references of the Finance, Facilities, and Operations Committee to the committee's new name, Finance, Audit, Compliance, Facilities and Operations Committee

The updated policy is attached. No changes to content have been made. This version will be posted on the University's website and forwarded to the appropriate financial partners.

NORTHERN ILLINOIS UNIVERSITY
Investment and Cash Management Policy

Submitted by: NIU Investment Committee
Board Approval: September 14, 2017

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I. Philosophy

The University shall manage its cash and investments in a manner that will preserve principal, meet operating cash flow needs, and produce a yield which would be described in the current marketplace as acceptable by conservative investment managers. Investment strategies will evolve over time as market conditions, interest rates, and operational needs change. Such strategies must comply with applicable State and Federal statutes and bond indentures.

University cash and investments shall be managed with prudent judgment and care. The investment portfolio shall be managed with the intention of obtaining the highest possible net return, balancing reasonable growth and yield with acceptable risk. In addition, the portfolio shall exhibit diversity with respect to instrument type and duration.

II. Guidelines

A. Board of Trustees Regulations

Regulations of the Board of Trustees ([Section V.D.](#)) allow the combining of funds of the same category or classification in a single account with an authorized depository as long as the University's books and records reflect the amount deposited in each fund and the charges against each fund. Any amount of such deposits in excess of the amount reasonably necessary to meet the anticipated expenses of such funds may be invested in any investment permitted by the laws of the State of Illinois for the investment of public funds unless otherwise restricted by a bond or other legal covenant.

B. Bond Funds and Other Debt Instruments

The Resolutions authorizing the issuance of revenue bonds and other debt instruments may place restrictions on the investment of these funds. The maturity of investments purchased should be aligned with drawdown and/or use of funds schedules. The investments are limited to those permitted by resolution or meeting the requirements of this investment policy. In the event of a conflict between the regulations and the requirements of specific bond resolutions, the latter shall govern.

C. Depositories

All funds not required to be paid into the State Treasury shall be deposited in banks authorized by the Board of Trustees to serve as depositories. University depositories must be insured with the Federal Deposit Insurance Corporation. University accounts shall be held in the name of Northern Illinois University. Banking activities will be conducted in a manner that is compliant with State statute and Board of Trustees regulations.

III. Authorized Investments

Funds should be invested in accordance with the State of Illinois Public Funds Investment Act ([30 ILCS 235](#)). Acceptable investments include but are not limited to:

- Instruments guaranteed by the full faith and credit of the United States of America
- Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies
- Interest-bearing savings accounts, certificates of deposit or time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act ([205 ILCS 5](#))
- Commercial paper, as outlined in the Public Funds Investment Act
- Money market mutual funds, as outlined in the Public Funds Investment Act
- Public Treasurers' Investment Pool, commonly known as the [Illinois Funds](#)

Foreign investments are prohibited. Additionally, the Investment Committee may specify criteria more restrictive than those of the Illinois Public Funds Investment Act.

IV. Diversification and Allocation

The investment portfolio should be reasonably diversified among instrument types and maturities. With the exception of US Treasuries, no single instrument type should comprise more than 50% of the portfolio. Maturities should be laddered to coincide with operational needs. The weighted average duration of the portfolio will be determined by the Investment Committee and will be adjusted as appropriate.

The Investment Committee will determine target asset allocation strategies that allow for the maximum rates of return while providing a stable income stream.

V. Collateralization

Funds on deposit which exceed the amount of federal deposit insurance coverage must be collateralized with bonds or pledged securities. The State Finance Act ([30 ILCS 105/6a-1a](#)) limits the types of pledged securities to those which the State Treasurer may accept for amounts not insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation. The market value of the bonds or pledged securities shall at all times be equal to or greater than the uninsured portion of the deposit.

VI. Risk

Custodial Credit Risk is the risk of loss due to a financial institution or counterparty failing. This would result in the University not receiving the full value of its deposits held by such party. In accordance with the Illinois Public Funds Investment Act ([30 ILCS 235](#)), public funds on deposit not covered by FDIC insurance require pledged securities to be placed by financial institutions or counterparty. Collateral agreements are to provide for a third party custodian to hold such pledged securities. To mitigate custodial credit risk, all pledged securities on behalf of the University are held in an account in the name of Northern Illinois University.

Credit Risk represents a loss due to the failure of a security issuer to fulfill its obligation to make interest and/or principal payments in accordance with required dates. By limiting investments to only those authorized by the Illinois Public Funds Investment Act ([30 ILCS 235](#)), the University's exposure to credit risk is mitigated.

Interest Rate Risk is the risk that a change in interest rate will adversely affect the fair value of an investment. The University mitigates interest rate risk by maintaining adequate cash or cash equivalent balances that are consistent with expected cash flows of the University, thus minimizing risk associated with changes in market value and/or interest rate fluctuation.

Concentration of Credit Risk is managed with diversification of investments held at any one time in the University's portfolio. The risk of loss due to having a significant portion of University resources invested in a single issuer is minimized and controlled by limitations as set forth in this policy.

Foreign Currency Risk or investments exposed to currency rate fluctuations are controlled by adherence to the Illinois Public Funds Investment Act ([30 ILCS 235](#)).

VII. Roles and Responsibilities

A. Board of Trustees

Northern Illinois University Board of Trustees shall approve the Investment and Cash Management Policy and revisions, new depository relationships, changes/additions to signatory authority, and the quarterly written reports of investments status and activity.

B. Finance, Audit, Compliance, Facilities and Operations Committee

The Finance, Audit, Compliance, Facilities and Operations Committee (FACFO) has oversight responsibilities for the Investment Committee. FACFO submits investment reports to the Board of Trustees on a quarterly basis.

C. Investment Committee

The Investment Committee is comprised of the Board Treasurer and Vice President of Administration and Finance, the Associate Vice President for Finance and Budget, the Controller, and the Director of Treasury Operations (non-voting). To ensure shared governance, a faculty representative may be appointed by the Vice President of Administration and Finance.

The Investment Committee was established to assist the University in fulfilling its fiduciary investment responsibilities. The Investment Committee shall:

- Meet at least once per quarter in advance of the FACFO meeting.
- Review and revise investment goals, objectives, and policy as needed.
- Determine target asset allocation strategies.
- Establish performance measures.
- Select external investment advisors, managers, and/or brokers.
- Report quarterly to the President and Board of Trustees, through the FACFO, the results of investment activity.
- Review and approve changes in report content and/or format.
- Periodically review the investment portfolio for its effectiveness in meeting University needs regarding safety, liquidity, return, and diversification.
- Recommend new committee members.

D. Board Treasurer and Vice President of Administration and Finance

The Board Treasurer is authorized to designate depositories at such locations that require local banking services away from the Northern Illinois University main campus. Consistent with Board of Trustees regulations all new depository relationships require specific Board approval.

The Board Treasurer is authorized to delegate signature authority for a single specific purpose, bank, and/or investment account. The delegation involves University departments and/or agency relationships within the University.

The Board Treasurer acts as the Investment Committee Chair.

E. Director of Treasury Operations

The Director of Treasury Operations serves as the University's Chief Investment Officer. The Director of Treasury Operations shall:

- Establish a system of internal controls and written procedures designed to prevent fraud, misrepresentation, and employee error.
- Draft and distribute reports as required by Illinois statutes, Board of Trustees Regulations, and University policy.
- Execute investment trades.

VIII. Reporting

Investment reports should demonstrate the status and performance of cash and investments.

The Accountability for the Investment of Public Funds Act ([30 ILCS 237](#)) requires the University to provide the following information online by the 15th of each month:

- the amount of funds held by that agency on the last day of the preceding month or the average daily balance for the preceding month;
- the total monthly investment income and yield for all funds invested by that agency;
- the asset allocation of the investments made by that agency; and
- a complete listing of all approved depository institutions, commercial paper issuers, and broker-dealers approved to do business with that agency.

The Illinois Public Funds Investment Act ([30 ILCS 235](#)) requires quarterly reporting to the Board of Trustees and the University President. At a minimum, the reports shall include securities by class or type, income earned, book value, and market value as of the report date.

Regulations of the Board of Trustees ([Section V.D.](#)) require the University to submit an annual Report of Depositories as of June 30th. The report consists of beginning balances, withdrawals, and ending balances for all bank accounts. In addition, a statement of investment policy shall be submitted with the Report of Depositories.

IX. Advisors

The University may utilize the services of external advisors to assist in trade executions and the management of investments. The Investment Committee will develop a selection process to research and analyze prospective vendors for inclusion in the pool of investment advisors.

X. Ethics

All employees are responsible for compliance with this policy and applicable State and federal laws, including the State Officials and Employees Ethics Act ([5 ILCS 430](#)).

University employees involved in the investment process shall refrain from any actions and/or activity that would be in conflict with the proper execution of the investment program.

Agenda Item 8.b.5.
March 8, 2018

Information

CLERY REPORT

Briefing presented at the meeting.

The Clery Report can be found at http://www.niu.edu/clery/annual_security_report.pdf

**Agenda Item 8.b.6.
March 8, 2018**

Information

FACILITIES UPDATE

Briefing presented at the meeting.

ANNUAL REPORT ON THE OUTCOMES OF SABBATICAL LEAVES

In response to inquiries about the outcomes of sabbaticals from the board, the university developed a time line and processes for collecting information from faculty who have been awarded sabbatical leaves within a specified period. The information presented below serves as the most recent annual report on the scholarly work, curriculum development, and other outcomes achieved by faculty who were recently awarded sabbatical leaves; the reporting period for this report is the 2014-2015 academic year.

For the 2014-2015 academic year, 38 sabbaticals were awarded, and 33 were accepted (33 faculty members and 0 SPS personnel). Sabbaticals were accepted by faculty from six colleges: 15 (45 percent) were from the College of Liberal Arts and Sciences, 8 (24 percent) were from the College of Education, 4 (12 percent) were from the College of Visual and Performing Arts, 2 (6 percent) were from the College of Business, 2 (6 percent) were from the College of Engineering and Engineering Technology, 1 (3 percent) was from the College of Health and Human Sciences, and 1 (3 percent) was from the College of Law. Of these recipients, 1 individual has left the university and 3 have retired. Reports of sabbatical outcomes were requested from the remaining 29 faculty and staff recipients. This report contains the outcomes of 29 sabbatical recipients.

These sabbatical recipients have been actively engaged in scholarly and artistic endeavors, which have produced a number of different outcomes. Sabbatical leaves were associated with a total of 442 outcomes: 89 publications, 108 presentations, 41 grant submissions, 34 curricular development projects, 34 awards and honors, 14 outreach activities, 54 artistic works, 36 other significant contributions, and 27 submitted works in progress. Of the 41 internal and external grant applications submitted, 29 initiatives were funded for nearly \$1.76 million.

This report contains a summary of the outcomes and the individual reflections of the 2014-2015 faculty and staff sabbatical leave recipients.

FACULTY PRESENTATION ON SABBATICAL LEAVE

The university awards sabbatical leaves for the purpose of supporting and encouraging scholarship, research and artistry that strengthen its academic programs. Proposals for sabbatical leaves prepared by tenured faculty and members of the supportive professional staff undergo a rigorous set of reviews at the department, college and university levels to determine if they meet the criteria that address the quality of the proposed scholarship, the capacity of the applicant to conduct the work and the likelihood of completion of the proposed project. In the sabbatical leave proposals, applicants include information about their program of scholarship, how that scholarship would be advanced by the leave and the proposed outcomes of the sabbatical. Each year, a faculty member is invited to present their sabbatical research to the Board. Dr. Lichuan Liu will give a brief presentation on her sabbatical research.

Short Bio: Dr. Lichuan Liu received her Ph.D. from the New Jersey Institute of Technology in 2006. She is currently an Associate Professor of Electrical Engineering at Northern Illinois University and heads the Digital Signal Processing Lab. Dr. Liu has been working on ANC and digital signal processing for more than nine years (with 20 publications and three patents). She has worked with Dr. Sen-Maw Kuo, who is considered one of the world's leaders in ANC research, on a variety of ANC applications. Specifically with the wireless communication integrated ANC system, Dr. Liu received one of two inaugural NIU Venture Grant Awards, was the Best Paper Finalist at IEEE ICNSC 2013, and was chosen as a winner of the Division of Research and Innovation Partnerships 2014 and 2015 Innovation Awards. This project also obtained external grants from Gerber Foundation and NSF STTR (around \$1 million).

Summary of Presentation: Every year, 20 million preterm, low-birth-weight, very ill babies are born and most of them are admitted into the NICU under advanced technology and trained healthcare professionals. Incubators have greatly increased the survival of very low birth weight and preterm infants. However, relatively high levels of noise in the NICU have been shown to result in numerous adverse health effects, including hearing loss and sleep disturbance. NIU's proposed technology by Dr. Liu introduces a wireless communication integrated active noise control (ANC) system for infant incubators. In addition to reducing harmful noise stimuli, the integrated ANC algorithm provides bonding opportunities between infants and their parents or caregivers wirelessly. In order to comfort infants, the desired audio signal, such as, mother's voice, is picked up, processed, and played to the infant through the anti-noise loudspeaker inside the incubator. The infant's audio signals such as crying, breathing, and cooing, will be picked up by the error microphone inside the incubator, processed, transmitted wirelessly, and played to his/her parents. This new technology allows parents outside the NICU to talk to and listen to the infant inside the incubator, thus improving the bonding experience for parents without visiting the NICU which often has very limited time periods for visitation. Moreover, the system uses an advanced digital signal processing technique to analyze the cry and sound generated by infants to monitor their physical condition.

STATE LEGISLATIVE UPDATE

Summary:

The Spring 2018 legislative session is underway. While the legislature should address several pertinent issues related to higher education, including the Higher Education Strategic Centers of Excellence Plan discussed at the last committee meeting, the biggest issue remains the uncertainty over whether the state will pass a budget. In this election year, the university has heard from several members of the General Assembly that they believe a budget similar to last year's budget is likely to pass. However, given recent history, and the fact that the state is in the middle of a contentious race for governor, the passage of a budget is far from certain.

An area of disagreement surrounding the IBHE budget recommendation has surfaced between the Illinois public university leaders and the IBHE. The IBHE suggested a 1.9 percent increase over FY18 in state funding to public universities. In response, the presidents and chancellors, including Acting President Freeman, wrote a letter asking for the IBHE to support a recommendation for the university budgets be restored to their FY15 levels. As a result of the presidents' concern regarding the IBHE recommendation, there was no vote taken on the recommendation at the last meeting of the IBHE Board. The presidents and chancellors were supportive of the IBHE request for a \$100 million increase in MAP grants and \$20 million in capital/deferred maintenance.

The governor, who has called for a roll back of last year's tax increase, presents his Budget Address on February 14 (the day before the committee meeting); therein, he will provide his thoughts on the upcoming budget debate and formally start the budget process.

The university is in the process of preparing for its Spring appropriations hearings, likely to be scheduled in March or April. Additionally, the university has been asked to appear before the 12-person higher education ad hoc working group that is being convened. The working group is comprised of six members of the General Assembly and six members of the State Senate and is evenly divided along party lines. State Rep. Bob Pritchard is a member of the working group. The university is being asked to present data on recruitment, retention, graduation, and success after graduation, among other issues.

Finally, the Illinois primary is scheduled for March 20, 2018. Both parties have contested gubernatorial primaries. In the Republican primary, Governor Rauner is being challenged by State Representative Jeanne Ives. On the Democratic side, entrepreneur J.B. Pritzker is the front runner, but is being challenged by businessperson Chris Kennedy, State Senator Daniel Biss, and three others. Locally, State Representative Bob Pritchard has announced his retirement and is not running for reelection. The Republicans have an uncontested primary, while two Democratic candidates are vying to replace Pritchard.

FEDERAL RELATIONS UPDATE

This report covers the period of November 2017 through January 2018.

The Administration

Tax reform was the primary focus of the White House and Congress during this quarter. On December 22, President Trump signed into law the Tax Cuts and Jobs Act (H.R. 1). Acting President Lisa Freeman summarized the key points of this legislation in her statement *Recent Tax Reform Legislation* on January 16, 2018:

- Most of its provisions went into effect January 1, 2018
- The final law does not eliminate a number of threatened provisions from current law that enhance the affordability of higher education for students and families. For example, the bill maintains the tax-exempt status of tuition waivers for graduate students as well as university employees and their dependents. The law also preserves the Lifetime Learning Credit for part-time students and tax deductions for student loan interest.
- However, this legislation includes provisions that will increase costs for the university and likely for students and families as well. The legislation unfavorably changes the treatment of certain types of university income and reduces tax incentives for charitable giving, potentially stifling philanthropic gifts that support student scholarships, academic research, athletics and other core components of the university. The new limit on individual state and local income tax deductions could further complicate the state's investment in public higher education.

The Deferred Action for Childhood Arrivals (DACA) program is set to expire on March 5, 2018 without action by Congress. However, as of January 13, a federal court order required U.S. Citizenship and Immigration Services (USCIS) to resume accepting renewal requests from individuals who were previously granted deferred action under DACA. Federal Relations remains actively engaged with the Illinois congressional delegation on this issue.

On December 14, the Federal Communications Commission (FCC) approved the Restoring Internet Freedom Order. This FCC action repeals the prior net neutrality rules which required internet service providers to treat all internet traffic equally. Debate and policy activity around net neutrality issues will continue in the courts and in Congress.

Supreme Court

On January 19, the Supreme Court agreed to hear a case challenging the current, third version of the Trump administration's travel ban, which restricts entry to the United States for some individuals from Iran, Libya, Syria, Yemen, Somalia, Chad, Venezuela, and North Korea. Arguments are slated for April and the Supreme Court permitted the travel restrictions to go into effect in the interim.

Congress

On January 22, Congress passed its fourth continuing resolution (CR) for FY2018, allowing government operations to reopen after a three-day shutdown and to continue through February 8 at FY2017 levels. Completing FY2018 appropriations has become intertwined with legislative relief for DACA recipients as well as increased defense spending, although the specifics of a FY2018 funding package remain unclear. Operating under a CR coupled with uncertainty on the path forward for completing the FY2018 appropriations process leads to conservative spending within federal agencies.

President Trump is expected to release his budget request in mid-February. It is unclear how Congress will proceed with FY2019 appropriations while FY2018 appropriations remain unresolved. Complicating matters, Congress will likely need to act in February to raise the nation's debt limit.

In December 2017, the House Committee on Education and the Workforce passed out of committee the Promoting Real Opportunity, Success and Prosperity through Education Reform (PROSPER) Act, their version of reauthorizing the Higher Education Act (HEA). The most significant proposals in the bill have the potential to upend the system of federal financial aid by cutting programs, restructuring policies, and imposing new regulations. Federal Relations is working with peer institutions in Illinois and our associations to analyze this legislation and to engage our congressional delegation. We may see a final vote on the PROSPER Act in the House as early as February. The Senate hit the ground running with three hearings on HEA reauthorization in January 2018. The Senate Education Committee leadership have indicated they are committed to a bipartisan, stakeholder informed process for HEA reauthorization and spring 2018 is their target for introducing legislation.

Federal Engagement with NIU

Recent and upcoming federal engagements with NIU include:

- January 9-10: Faculty Visits to Capitol Hill. Prof. Beth Gaillard (Department of Chemistry and Biochemistry) and Prof. Mike Eads (Department of Physics) visited nine IL congressional offices to discuss their federally-supported research and offer their expertise to staff.
- February 13: MAC Congressional Reception. Acting President Lisa Freeman and Senior Associate Vice President for Academic Diversity and Chief Diversity Officer Vernese Edghill-Walden will be in attendance to showcase NIU's commitment to inclusive excellence.
- March 7-9: Student Visit to DC. Federal Relations intern Tanner Wieland, a senior, will visit DC to attend the APLU Council on Governmental Affairs winter meeting, meet with congressional staff, and conduct interviews with federal officials for a research project related to his internship.
- March 14: Federal Agency Visits and NIU Congressional Reception. NIU Federal Relations and the Alumni Association are partnering on a congressional reception that will feature five federally-funded NIU faculty, Acting President Freeman, NIU administrators, and current students, and build relationships with our alumni, federal agency officials, IL congressional delegation, and key stakeholders in national science and education policy. The faculty are within the Departments of Physics, History, Special Education, and Electrical Engineering; agencies targeted for faculty visits include the National Science Foundation, Department of Energy, Department of Education, and the National Endowment for the Humanities.
- March 11-15: NIU Spring Break Trip to DC. Sixteen NIU undergraduate students will visit DC to learn about the federal government through touring federal buildings and meeting with federal officials from the legislative and executive branches.
- March 17: Congressman Hultgren Visits NIU-DeKalb. Congressman Randy Hultgren and thirty high school student participants in his district-wide STEM Scholars program, along with their parents, will visit NIU-DeKalb for an immersive STEM experience and to learn about the university.
- March 18-21: Student Visit to DC. One undergraduate STEM student is expected to visit DC for a three-day science policy training workshop hosted by the American Association for the Advancement of Science. The student will conduct a day of meetings with staff for the IL congressional delegation to discuss federal research and education issues.

The Director of Federal Relations visited campus on November 6-7, 2017. She is scheduled to attend in-person the Research and Innovation, Legal and Legislative Affairs Committee on May 10.

SPONSORED PROGRAMS ADMINISTRATION REPORT

For the second quarter of FY18, NIU received 51 externally funded awards totaling \$15.9 million and 85 proposals were submitted totaling \$17 million. There is no association between the award information in this report and these proposals due to agency lag times in reviewing and awarding projects.

As reported in November, there was a delay in receiving approximately \$7 million in State of Illinois contracts. These contracts have now been executed and account for half of this quarter's award total. Total external funding to date for FY 18 is \$21.6 million, a 42% increase over this time-period last year (Figure 1). Research funding continues to grow and is 41% higher than this time last year. The large share of funding for Other Sponsored Activities is due to the influx in State funding this quarter.

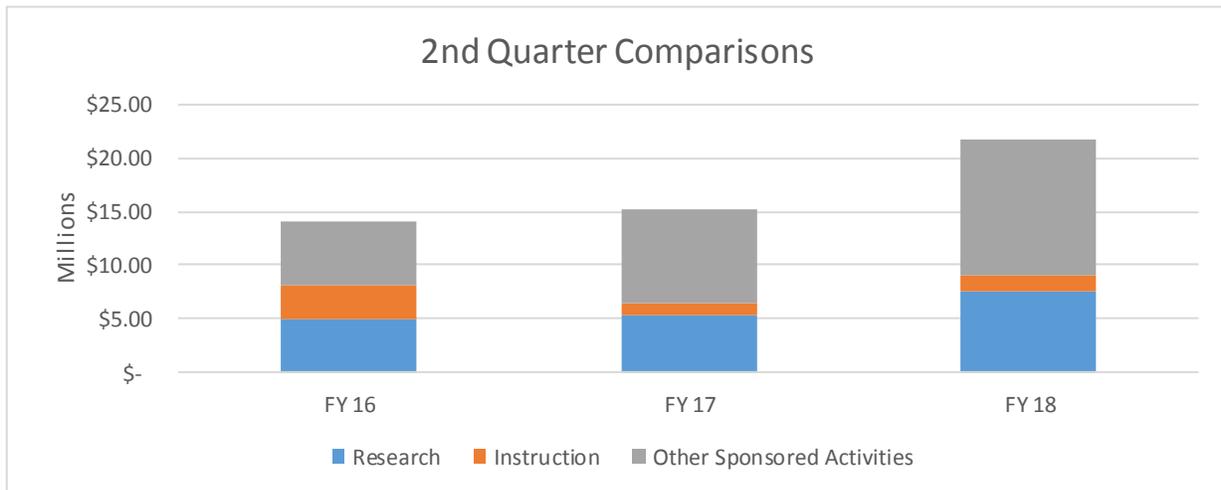


Figure 1

Funding by sponsor this quarter was almost a direct split between federal and state dollars, primarily due to the previously mentioned State of Illinois contracts. Appropriate for NIU's programs, federal funds continue to represent a significant portion of our external funding portfolio (58%) and most of the university's research funding (87%). See Figure 2 on the following page.

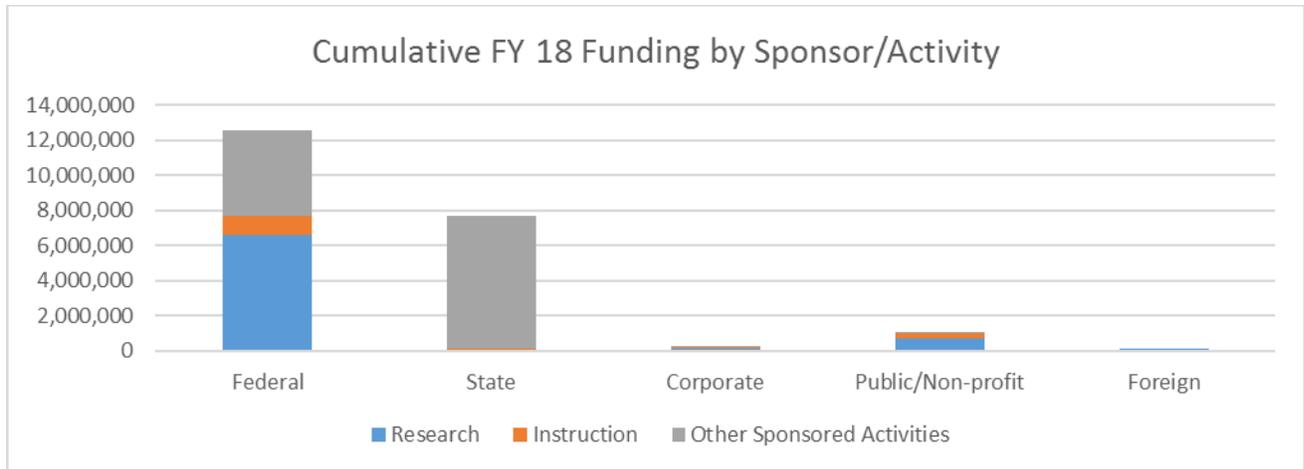


Figure 2

Table 1 below breaks down total federal support for research, instruction, and other sponsored activities to date for FY18. The large share of funding (\$2.3 mil) from DHHS this quarter supports NIU's work in expanding electronic health records technology throughout the state and improving patient's access to healthcare in rural Illinois. The National Institutes of Health (NIH) is a DHHS agency; however, since NIH funding is a key indicator of biomedical research activity, this agency is noted separately from DHHS.

Table 1

SPONSOR/AGENCY (THOUSANDS)	QTR. 1	QTR. 2	TOTAL
ALL PROGRAMS			
DEPARTMENT OF AGRICULTURE	0	550	550
DEPARTMENT OF COMMERCE	0	1,873	1,873
DEPARTMENT OF EDUCATION	1,147	2,238	3,386
DEPARTMENT OF ENERGY (INCLUDING LABS)	683	248	931
DEPARTMENT OF HEALTH AND HUMAN SERVICES (EXCLUDING NIH)	0	2,390	2,390
DEPARTMENT OF STATE	489	0	489
NATIONAL INSTITUTES OF HEALTH	418	0	418
NATIONAL SCIENCE FOUNDATION	1,517	239	1,756
ALL OTHER FEDERAL AGENCIES	741	47	788
TOTAL	4,997	7,585	12,582

Table 2 breaks out total sponsored funding to date by College/Division. This breakout continues to follow normal patterns related to externally funded research and programs.

Table 2

COLLEGE/ DIVISION	TOTAL
COLLEGE OF BUSINESS	296
COLLEGE OF EDUCATION	690
COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY	324
COLLEGE AND HEALTH AND HUMAN SCIENCES	237
COLLEGE OF LAW	0
COLLEGE OF LIBERAL ARTS AND SCIENCES	12,517
COLLEGE OF VISUAL AND PERFORMING ARTS	0
OUTREACH, ENGAGEMENT, AND REGIONAL DEVELOPMENT	5,331
OTHER ACADEMIC UNITS	2,265
OTHER UNIVERSITY UNITS	0
TOTAL	21,660

Sponsored Programs Administration Action Items

Sponsored Programs Administration (SPA) continues to work with the Office of the Vice President for Research (OVPR) to identify ways to support NIU's research and scholarship missions while also enabling institutional compliance with these heavily regulated awards. Below is a brief update of a few projects undertaken by SPA to support these efforts.

1. Compliance	<p>The new indirect cost rates mentioned in the last report have been implemented and are being applied to new funding proposals. The implementation ran smoothly and no major concerns have been noted.</p> <p>SPA is actively assessing new federal procurement regulations that will take effect for the university on July 1, 2018. This assessment is in coordination with the NIU Procurement Office.</p> <p>The SPA award management team has also been working with the university's external auditors towards the completion of the FY 17 annual federal compliance audit.</p>
2. Funding Development	<p>Two additional PI Academy sessions have been offered since last the last report. This first session was led by Erin Heath, Associate Director for Government Affairs from the American Association for the Advancement of Science (AAAS) to talk about science engagement and federal funding priorities. This visit provided an opportunity for NIU to showcase our research partnerships with Fermilab to AAAS. For the second session, SPA partnered with the Dean of Visual and Performing Arts Paul Kassel to offer an afternoon workshop on science communications. Both sessions provided faculty with free access to science policy and communications programming. Faculty own could spend thousands of dollars pursuing this training on their own. Feedback from both sessions was well received.</p> <p>The SPA proposal team worked with the OVPR and colleges to facilitate two internal competitions to ensure the strongest proposals moved forward for highly competitive programs at the National Science Foundation and Johnson and Johnson.</p>
3. Grants Management	<p>A Grants Administration and Management Series (GAMS) session was held on indirect costs and was well attended and well received by both faculty and staff. SPA also released a new policy for managing project changes and is working with the RIPS electronics records group to streamline the process for reviewing these changes. We anticipate rolling this out to campus in the coming months.</p>

SCHOLARSHIP GOALS, IMPACTS, AND METRICS

The mission of Northern Illinois University encompasses excellence and engagement in teaching and learning, research and scholarship, creativity and artistry, and outreach and service. The proposed vision for NIU research and innovation, scholarship, and artistry, *Preparing Northern Illinois and the Nation for a Century of Change*, rests on four areas of activity: *responding to the changing climate, preparing for changing demographics, leading the evolution of technology, and interpreting our changing world.*

As an initial goal for increased scholarship, the Division of Research of Innovation Partnerships (RIPS), plans for 25% growth (relative to FY2017) over the next few years. In addition to providing faculty support and infrastructure, RIPS will work towards the target by supporting new degrees and centers of scholarship. As was discussed last November, these programs offer excellent opportunities for increased scholarship.

During FY2017, 70 principal investigators were awarded external funds for research. The number suggests that an initiative with four additional research active faculty will contribute 5% to the target. Externally funded research, largely associated with science and engineering, serves as a familiar, recognized proxy for scholarship, but the minimum of five new initiatives needed to reach the target will be distributed across disciplines and tracked with appropriate metrics. As resources permit, initiatives will be developed with campus stakeholders, preliminary discussions are already underway.

The Accelerator Center of Excellence provides an excellent example of the potential offered by new initiatives. The Accelerator Center, a shared initiative with Fermilab, enhances collaboration in accelerator science with joint collaborations and positons. Two senior faculty have been recruited and searches are planned for two additional junior positions. Since 2015, the two senior scientists have been awarded \$2.1M in external grants from the National Science Foundation and the Department of Energy. The center supports about twenty graduate students and with only two new faculty has increased the NIU research portfolio as measured by grant activity by more than 5% per year.

Scholarship can be tracked with many metrics, some more appropriate for specific disciplines than others. For example, as demonstrated with the Accelerator Center, sponsored funding is well-suited for scientific fields. On the other hand, books and publications are more appropriate for the humanities and performances or exhibitions for the arts. Metrics for scholarship should also reflect the impact on institutional reputation, faculty recruitment and retention, and student recruitment and retention.

To monitor progress toward the scholarship target, grant activity, publications, and student engagement will be tracked. These first two metrics encompass many disciplines and reflect the impact on academic reputation, relevant to both faculty and student recruitment and retention. (A recent survey found academic or departmental reputation rank in the top three of nearly twenty institutional attributes student cohorts consider while selecting universities. Specifically, academic reputation ranked number one for freshman prospects.) Undergraduate engagement measures scholarship across many disciplines and has a strong impact on retention.

NORTHERN ILLINOIS UNIVERSITY INVESTMENT, PERFORMANCE, AND ACCOUNTABILITY COMMITMENT (IPAC)

Summary: In an effort to obtain predictable, stable state funding and to rebuild trust between the University and the state, Northern Illinois University (NIU) seeks to enter into the Investment, Performance, and Accountability Compact (IPAC) with the state of Illinois. As part of this compact, NIU agrees to meet the following obligations:

- The Northern Illinois University (NIU) Board of Trustees may not increase the base rate of in-state undergraduate tuition and mandatory fees by more than the rate of inflation
- 50% of new freshmen will be from underserved populations, defined as Pell eligible, first generation, or an alum of Chicago Public Schools
- NIU will provide the equivalent of at least 20% of the state appropriation to financial aid for Illinois residents
- NIU will maintain at least a 75% first-to-second year retention rate and at least a 50% six-year graduation rate for first-time freshmen in undergraduate programs
- NIU will increase accountability to the state by providing an annual report card on key indicators, published and updated on the university website. These indicators include:
 - The number of first-time freshmen enrolled
 - The number of new transfer students enrolled
 - The number of minority undergraduate students enrolled
 - The number of undergraduate students enrolled in each college on campus
 - The total undergraduate enrollment
 - The number of undergraduate degrees issued
 - The number of graduate degrees issued
 - The number of law degrees issued
 - The total number of degrees issued
 - The number of science, technology, engineering and mathematics degrees issued
 - The direct appropriation per undergraduate degree
 - The direct appropriation as a percentage of total expenditures

In return, the state will commit to make available to the University an annual amount for operations that is not less than \$93,628,600 over the next five years, reinstate the Certificate of Participation program, and create a Northern Illinois University Excellence Fund, to recruit and retain promising faculty through capital investment.

Background: In November 2016, in response to the budget impasse that was plaguing the state, the University of Illinois System proposed IPAC as a way to ensure adequate and predictable state funding in exchange for tangible performance goals that support Illinois students and serve the needs of the state. Legislation was introduced in both the House (HB2996) and Senate (SB222) to ratify the proposed compact between the University of Illinois System and the state of Illinois.

Pending Board approval, this legislation will be amended to include the Northern Illinois University IPAC outlined above. NIU recognizes that both a sustained funding commitment from the State and increased accountability by the University are needed to restore public confidence and to create a sustainable financial model.

Recommendation: The University seeks authority from the Board of Trustees to enter into IPAC pending state approval. The University further requests a delegation of authority to the president to carry out any administrative responsibilities needed to enter in to and comply with IPAC.

An Act concerning higher education.

Section 1. This Act may be cited as the Public Higher Education Stabilization and Investment Act of 2018.

Section 5. The State Finance Act is amended by adding Section 5.878 as follows:

(30 ILCS 105/5.878 new) Sec. 5.878. The Illinois Higher Education Excellence Fund.

The Illinois Higher Education Excellence Fund is created as a special fund in the State treasury. All money in the Fund may be used, subject to appropriation, by the Board of Trustees of public universities in this State for the administration of the Illinois Excellence Program.

Section 10. The University of Illinois Act is amended by adding Section 100 and 105 as follows:

(110 ILCS 305/100 new) Sec. 100. University of Illinois Investment, Performance, and Accountability Commitment.

(a) This Section may be referred to as the University of Illinois Investment, Performance, and Accountability Commitment.

(b) If the General Assembly appropriates and the State Comptroller makes available to the University an amount for operations that is not less than \$681,000 for Fiscal Year 2019, then subsections (c), (d), and (e) of this Section apply to the University during Fiscal Year 2019. If, for any subsequent fiscal year, the General Assembly appropriates before the beginning of that fiscal year and the State Comptroller makes available to the University within 12 months from the effective date of that appropriation an amount for operations that is not less than \$681,000,000, increased by a percentage equal to the percentage increase, if any, in the Consumer Price Index for All Urban Consumers (CPI-U) published by the Bureau of Labor Statistics of the United States Department of Labor for the period beginning on January 1, 2019 and ending on the most recent December 31, then subsections (c), (d), and (e) of this Section apply to the University during that fiscal year.

(c) In this subsection (c), "mandatory fees" excludes mandatory fees approved by students by referendum. Beginning with the 2019-2020 academic year, the Board of Trustees may not increase the base rate of in-State, undergraduate tuition and mandatory fees by more than the rate of inflation, if any, as measured by the Consumer Price Index for all Urban Consumers (CPI-U) published by the Bureau of Labor Statistics of the United States Department of Labor for the 12 months ending on the previous December 31 above the base rate of in-State, undergraduate tuition and mandatory fees set by the Board of Trustees for an undergraduate academic program in the previous academic year. This subsection (c) does not apply to health insurance fees, fees approved prior to the effective date of this amendatory Act of the 100th General Assembly, or fees approved by a student referendum.

(d) For Fiscal Year 2019 and every fiscal year thereafter, the University shall implement the Invest in Illinoisans program to provide to residents of this State \$170,000,000 in annual financial aid. A percentage of this financial aid shall be provided annually to Illinois students of historically underrepresented populations. Such students shall include the following:

- (1) students who are Black or African American, Hispanic or Latino, American Indian or Alaska Native, or Native Hawaiian or Other Pacific Islander;

(2) students from counties in this State from which the University of Illinois at Urbana-Champaign campus, the University of Illinois at Chicago campus, and the University of Illinois at Springfield campus combined have enrolled on average 2 or fewer students from the county over the last 3 years; and

(3) students from families who are classified as in poverty with an expected family contribution equal to zero.

(e) For the 2019-2020 academic year and every academic year thereafter, the University shall achieve performance goals defined by all of the following key performance indicators:

(1) The Board of Trustees shall admit as new and transfer students no fewer than 14,000 residents of this State in undergraduate programs at the University of Illinois at Urbana-Champaign campus, 11,800 residents of this State in undergraduate programs at the University of Illinois at Chicago campus, and 1,500 residents of this State in undergraduate programs at the University of Illinois at Springfield campus, provided the requisite number of residents of this State seeking admission to undergraduate programs at the University meet the requirements of Section 8 of this Act. Residents of this State must comprise at least 50%, combined, of any growth in on-campus undergraduate enrollment above the level for the 2015-2016 academic year.

(2) The University shall maintain a first-to-second year retention rate in undergraduate programs greater than or equal to a combined 87% at the University of Illinois at Urbana-Champaign campus, the University of Illinois at Chicago campus, and the University of Illinois at Springfield campus.

(3) The University shall maintain a 6-year graduation rate for first-time freshmen in undergraduate programs greater than or equal to a combined 72% at the University of Illinois at Urbana-Champaign campus, the University of Illinois at Chicago campus, and the University of Illinois at Springfield campus.

(f) Beginning September 1, 2019 and every September 1 thereafter, the University shall publish on its website and make publicly available an annual report related to the previous academic and fiscal year at the University of Illinois at Urbana-Champaign campus, at the University of Illinois at Chicago campus, and at the University of Illinois at Springfield campus. The annual report shall include all of the following information:

(1) The number of first-time freshmen enrolled;

(2) The number of new transfer students enrolled;

(3) The number of undergraduates enrolled who are residents of this State;

(4) The number of underrepresented minority undergraduate students enrolled;

(5) The total undergraduate enrollment;

(6) The number of undergraduate degrees issued;

(7) The number of graduate degrees issued;

- (8) The number of professional degrees issued;
- (9) The total number of degrees issued;
- (10) The number of science, technology, engineering, and mathematics degrees issued;
- (11) The direct appropriation per undergraduate degree;
- (12) The direct appropriation per undergraduate degree issued to a resident of this State;
- (13) The direct appropriation as a percentage of total expenditures;
- (14) The number of undergraduate students enrolled in each college of each campus;
and
- (15) The number of undergraduate students who are residents of this State enrolled in each college of each campus.

(g) The requirements of subsections (c), (d), and (e) of this Section do not apply to the University during any fiscal year in which the General Assembly does not make an appropriation in accordance with subsection (b) of this Section or during any fiscal year in which the State Comptroller fails to make available the amounts required under subsection (b) of this Section. Nothing in this Section is intended to grant to the University a vested, contractual right to a particular level of funding for any fiscal year.

(h) This Section is repealed on June 30, 2023.

(110 ILCS 305/105 new) Sec. 105. University of Illinois Excellence Program. Subject to appropriation, the Board of Trustees shall establish and administer a program, to be called the University of Illinois Excellence Program, to recruit and retain promising faculty throughout the University of Illinois system through capital investment.

The funds in the University of Illinois Excellence Program shall be restricted to the following purposes:

- (a) capital investments in both new and distressed facilities designed to attract faculty who have the potential to attract additional public or private grant funds or other investments in the University; or
- (b) grants for technological improvements, equipment improvements, or support personnel necessary to attract faculty who have the potential to attract additional public or private grant funds or other investments in the University.

Section 15. The Northern Illinois University Law is amended by adding Section 25-195 and 25-200 as follows:

(110 ILCS 680/25-195 new) Sec. 25-195. Northern Illinois University Investment, Performance, and Accountability Commitment.

(a) This Section may be referred to as the Northern Illinois University Investment, Performance, and Accountability Commitment.

(b) If the General Assembly appropriates and the State Comptroller makes available to the University an amount for operations that is not less than \$93,628,600 for Fiscal Year 2019, then subsections (c), (d), and (e) of this Section apply to the University during Fiscal Year 2019. If, for any subsequent fiscal year, the General Assembly appropriates before the beginning of that fiscal year and the State Comptroller makes available to the University within 12 months from the effective date of that appropriation an amount for operations that is not less than \$93,628,200, increased by a percentage equal to the percentage increase, if any, in the Consumer Price Index for All Urban Consumers (CPI-U) published by the Bureau of Labor Statistics of the United States Department of Labor for the period beginning on January 1, 2019 and ending on the most recent December 31, then subsections (c), (d), and (e) of this Section apply to the University during that fiscal year.

(c) In this subsection (c), "mandatory fees" excludes mandatory fees approved by students by referendum. Beginning with the 2019-2020 academic year, the Board of Trustees may not increase the base rate of in-State, undergraduate tuition and mandatory fees by more than the rate of inflation, if any, as measured by the Consumer Price Index for all Urban Consumers (CPI-U) published by the Bureau of Labor Statistics of the United States Department of Labor for the 12 months ending on the previous December 31 above the base rate of in-State, undergraduate tuition and mandatory fees set by the Board of Trustees for an undergraduate academic program in the previous academic year.

(d) For Fiscal Year 2019 and every fiscal year thereafter, the University shall implement the Invest in Illinoisans program to provide to residents of this State the equivalent of 20% of the University's state appropriation for the Fiscal Year in annual financial aid. A percentage of this financial aid shall be provided annually to Illinois students of historically underrepresented populations. Such students shall include the following:

- (1) students who are defined as Pell eligible;
- (2) students who are first generation college students, for the purposes of this Section, first generation college student shall mean that the student is the first person in his or her immediate family to attend a public university inside or outside of the State of Illinois. Immediate family member means a parent, sibling, child, or grandparent, and includes step-parents, step-children, step-siblings, or adoptive relationships; and
- (3) graduates of the Chicago Public School System.

(e) For the 2019-2020 academic year and every academic year thereafter, the University shall achieve performance goals defined by all of the following key performance indicators:

- (1) The University shall maintain a first-to-second year retention rate in undergraduate programs greater than or equal to a combined 75%; and
- (2) The University shall maintain a 6-year graduation rate for first-time freshmen in undergraduate programs greater than or equal to a combined 50%.
- (3) 50% of new freshman shall be from historically underrepresented populations, as defined in subsection (d) of this Section.

(f) Beginning September 1, 2019 and every September 1 thereafter, the University shall publish on its website and make publicly available an annual report related to the previous academic and fiscal year. The annual report shall include all of the following information:

- (1) The number of first-time freshmen enrolled;
- (2) The number of new transfer students enrolled;
- (3) The number of undergraduates enrolled who are residents of this State;
- (4) The number of underrepresented minority undergraduate students enrolled;
- (5) The total undergraduate enrollment;
- (6) The number of undergraduate degrees issued;
- (7) The number of graduate degrees issued;
- (8) The number of law degrees issued;
- (9) The total number of degrees issued;
- (10) The number of science, technology, engineering, and mathematics degrees issued;
- (11) The direct appropriation per undergraduate degree; and
- (12) The direct appropriation as a percentage of total expenditures.

(g) The requirements of subsections (c), (d), and (e) of this Section do not apply to the University during any fiscal year in which the General Assembly does not make an appropriation in accordance with subsection (b) of this Section or during any fiscal year in which the State Comptroller fails to make available the amounts required under subsection (b) of this Section. Nothing in this Section is intended to grant to the University a vested, contractual right to a particular level of funding for any fiscal year.

(h) This Section is repealed on June 30, 2023.

(110 ILCS 305/20-200 new) Sec. 20-200. Northern Illinois University Excellence Program. Subject to appropriation, the Board of Trustees shall establish and administer a program, to be called the Northern Illinois University Excellence Program, to recruit and retain promising faculty through capital investment.

The funds in the Northern Illinois University Excellence Program shall be restricted to the following purposes:

- (a) capital investments in both new and distressed facilities designed to attract faculty who have the potential to attract additional public or private grant funds or other investments in the University; or

(b) grants for technological improvements, equipment improvements, or support personnel necessary to attract faculty who have the potential to attract additional public or private grant funds or other investments in the University.

Section 20. The State University's Certificate of Participation Act is amended by changing Section 90 as follows:

(110 ILCS 73/90)

Sec. 90. Expiration of Act. This Act applies until December 31, ~~2014~~ 2023. However, the refunding of certificates of participation issued prior to December 31, ~~2014~~ 2023 in accordance with the Act is permitted.

REQUEST FOR NEW DEGREE PROGRAM – B.S. IN BIOMEDICAL ENGINEERING

All new degree programs require the approval of the Board of Trustees and the approval of the Illinois Board of Higher Education. This new program request has received all of the required curricular approvals at the department, college, and university levels, and the concurrence of the provost.

B.S. in Biomedical Engineering

Description: The university seeks approval for a Bachelor of Science in Biomedical Engineering degree program to be offered on campus. This will be a program housed in the Department of Electrical Engineering within the College of Engineering and Engineering Technology.

Overview and Rationale: A B.S. in Biomedical Engineering will equip students with cross-disciplinary knowledge and training in life sciences and medicine, training them to apply core engineering principles to analyzing and solving complex problems in the biomedical related fields. Graduates of this program are expected to have a solid background in mathematics, sciences, and engineering fundamentals as well as core biological sciences. Successful completion of this program should enable the graduates with the ability to seamlessly transition between fields in identifying and solving problems pertinent to life sciences and medicine. The program curriculum will involve engaged teaching and learning as well as design experience through establishing a synergy between classroom and hands-on laboratory activities. This curriculum has an emphasis on creating, transmitting, expanding, and applying knowledge in the practice of biomedical engineering in a professional and ethical way, while preparing our graduates to succeed in the industry as well as preparing them for graduate education.

Financial Impact: This online program is anticipated to require new resources in the amount of \$280,000 in the first year to cover the costs of faculty, graduate assistants and clerical staff, supplies and materials, equipment and facilities. Given projected enrollments and associated revenues, the program is anticipated to become self-sustaining in year 2. Following approval by the IBHE, enrollment in the program would begin in Fall 2018 and is projected at 20 FTE majors in the first year and 81 FTE majors by the fifth year. The projected enrollment is a conservative estimate, based on the current demand for the existing biomedical emphasis. Of the current total enrollment for B.S in Electrical Engineering (~300), 80 of the students are enrolled into the biomedical emphasis. This represents a significant fraction of students from the Electrical Engineering department alone who are interested in the biomedical emphasis. As the new degree in Biomedical Engineering adds multiple tracks that cater to students from other engineering disciplines (Mechanical and Industrial Engineering), the demand for this program is expected to rise over the years.

Impact on the State and Region: The proposed B.S. in Biomedical Engineering program addresses the Illinois Public Agenda Goal #3 to Strengthen Workforce Development. Over the last few years, there has been a steady growth in the number of consumer products in the market that specifically target the health and well-being of individuals. For example, the global market for wearable electronics (healthcare and fitness monitoring wearables) is projected to reach US \$30.6 billion by 2020 (Global Industry Analysts Inc.). Coupled with this, the aging baby-boom generation seeking to maintain its healthy and active lifestyle is expected to increase demand for biomedical devices and procedures, such as hip and knee replacements. Additionally, the rising healthcare costs, especially in the US is creating a new niche market for point-of care diagnostics or diagnostic devices that could perform bedside diagnostics in the comfort of their homes. Such devices are also of interest for resource limited settings where access to a quality healthcare facility may be out of bounds. Professional biomedical engineers are therefore poised to experience sustained demand in the coming years because of the breadth of knowledge and expertise

they bring owing to the nature of their interdisciplinary training. In 2012, Forbes magazine ranked biomedical engineering as the #1 major in the United States. A 2010 CNN Money Report ranked Biomedical Engineering among the 10 best jobs for the future, and noted that “as more schools award biomedical engineering degrees ... credentials will become a must.” A recent release from the Bureau of Labor Statistics indicated prediction of a 62% job growth rate in the biomedical engineering profession from 2012 – 2020. Therefore, locally and nationally there is a demand for such engineers to serve an industrial need.

All new degree programs require the approval of the Board of Trustees and the approval of the Illinois Board of Higher Education. This new program request has received all of the required curricular approvals at the department, college, and university levels, and the concurrence of the provost.

Recommendation: The university endorsed this request and asks that the president forward it by means of the President’s Report to the Board of Trustees for approval at its meeting on March 8, 2018.

GRANTS AND CONTRACT AWARDS

ANTHROPOLOGY

Graduate Women in Science for "Early Historic Interactions across the North American Great Lakes Region." Heather Walder.

Award: \$10,000.00. August 15, 2017 August 14, 2018. (Organized Research) Applied Research.

To determine whether Great Lakes glass trade bead sites may be connected to the historically documented mid 17th century Wendat diaspora via distinctive compositions.

National Science Foundation for "CAREER: Exit Strategies: Assessing Long Term Social, Cultural, and Political Impacts of the Depart of INGOs in Rural Haiti." Mark Schuller.

Award: \$122,890.00. (Cumulative \$425,460.00). April 1, 2019 March 31, 2020. (Organized Research) Applied Research.

This project studies the long term social, cultural, and political impact of international NGO aid in eight rural areas in Haiti, and includes a field school for U.S. graduate students and a NGO Summer Institute and research methods seminar.

BIOLOGICAL SCIENCES

Department of Agriculture for "Identification of Regulatory Genes in *A. Flavus* and *A. Nidulans* that are Involved in Mycotoxin Production, Morphogenesis, and Virulence." Ana Calvo.

Award: \$25,000.00. (Cumulative \$145,703.00). June 1, 2017 May 31, 2018. (Organized Research) Applied Research.

The purpose of this project is to further the understanding of the signaling pathways involved in the production of mycotoxins, and fungal development and the role of VeA in fungal virulence.

CENTER FOR CHILD WELFARE AND EDUCATION

Illinois Department of Children and Family Services for "Permanency Enhancement Project FY2018." Angela Baron Jeffrey.

Award: \$50,000.00. July 1, 2017 June 30, 2018. (Other Sponsored Activities) Public Service.

The purpose of this project is to guide the development and implementation of action plans to improve permanency outcomes and reduce the disproportionate representation of African American children among families served.

Illinois Department of Children and Family Services for "Educational Access Project FY2018." Angela Baron Jeffrey.

Award: \$1,147,816.00. July 1, 2017 June 30, 2018. (Other Sponsored Activities) Public Service.

The Educational Access Project promotes academic success for children under the care of the Illinois Department of Children and Family Services.

CENTER FOR GOVERNMENTAL STUDIES

Michigan State University for "Starting and Managing Community Supported Enterprises." Norman Walzer.

Award: \$19,718.00. October 1, 2017 September 30, 2018. (Organized Research) Applied Research.

The purpose of the project is to develop research resources and surveys regarding Community Supported Enterprises.

CENTER FOR P 20 ENGAGEMENT

Illinois Community College Board for "Career and Technical Education (CTE) Perkins Leadership Grant." Amy Jo Clemens/Kathleen Almy.

Award: \$30,000.00. September 1, 2017 September 1, 2018. (Other Sponsored Activities) Public Service.

NIU will provide technical assistance and professional development on curriculum alignment and transitional math pathways through support and facilitation of the state's transitional math panel and Technical Math Committee.

Illinois Community College Board for "Bridging the Gap Grants to Support Common Core State Standards Implementation." Amy Jo Clemens/Kathleen Almy.

Award: \$90,000.00. September 1, 2017 September 1, 2018. (Other Sponsored Activities) Public Service.

This project aims to promote student readiness for college. NIU will provide technical assistance and professional development on curriculum alignment and transitional math pathways via support and facilitation of the state's transitional math panel.

CENTER FOR THE STUDY OF FAMILY VIOLENCE AND SEXUAL ASSAULT

Kansas State University for "Department of Defense Family Advocacy Program FASOR/NPSP Quality Assurance Projects." Joel S. Milner/Randy McCarthy/Julie L. Crouch.

Award: \$505,605.00. September 1, 2017 August 31, 2019. (Other Sponsored Activities) Public Service.

This project assists the U.S. Air Force to accurately assess child maltreatment and intimate partner violence and implement prevention and treatment.

Winnebago County for "Domestic Violence Homicide Prevention Demonstration Initiative (DVHPDI)." Julie L. Crouch/Joel S. Milner/Joseph Przybyla/Patricia S. Wallace.

Award: \$600,299.00. June 1, 2017 May 31, 2018. (Organized Research) Applied Research.

This project will evaluate the implementation process and impact of the U.S. Department of Justice's Domestic Violence Homicide Prevention Demonstration Initiative.

Winnebago County for "Winnebago County Adult Drug Court Program." Julie L. Crouch.

Award: \$18,600.00. (Cumulative \$64,100.00). October 1, 2016 September 30, 2018. (Other Sponsored Activities) Public Service.

The Winnebago County Adult Drug Court Enhancement Project will expand access to evidence based residential, intensive outpatient, and MAT substance use treatment and enhanced intensive case management/recovery coach support services for 150 offenders.

This project will evaluate the implementation process and impact of the U.S. Department of Justice's Domestic Violence Homicide Prevention Demonstration Initiative.

CHEMISTRY AND BIOCHEMISTRY

Argonne National Laboratory for "Joint Appointment Dr. Tao Li." Tao Li.

Award: \$38,757.00. January 3, 2018 May 15, 2018. (Organized Research) IPA or Joint Appointment.

Funds are being used for a joint appointment between NIU and Argonne in support of Dr. Tao Li.

Argonne National Laboratory for "Combinatorial in situ SAXS WAXS XAS Study of Heterogeneous Catalysts with Prosperity of Greater Insights Upon APS Upgrade." Tao Xu.

Award: \$14,117.00. October 1, 2017 June 30, 2018. (Organized Research) Applied Research.

The purpose is to explore a comprehensive understanding of the structural and chemical variations of the supported metal nanoparticles catalysts under high temperature and reaction atmosphere.

COLLEGE OF ENGINEERING & ENGINEERING TECH, DEAN'S OFFICE

Motorola Foundation for "NIU Enhancing Engineering Pathways: An Integrated Outreach and Mentoring Program to strengthen the STEM pipeline for female students from Middle School to College." Suma Rajashankar/Mansour Tahernezhad.

Award: \$40,000.00. August 16, 2017 June 30, 2018. (Other Sponsored Activities) Public Service.

Funds are requested to establish a sustainable pathway for the middle and high school girls through the Girl Scout Organizations and various school districts to the field of engineering.

COLLEGE OF HEALTH AND HUMAN SCIENCES, DEAN'S OFFICE

Northwestern University for "Midwest Consortium: Accelerating the Dissemination and Implementation of PCOR Findings into Primary Care Practice." James R. Ciesla.

Award: \$210,631.00. (Cumulative \$862,389.00). May 1, 2017 April 30, 2018. (Organized Research) Applied Research.

NIU will work with Northwestern to conduct interventions in 35 small medical practices in northern Illinois designed to improve the use of health information technology in order to improve practice quality and enhance patient centered approaches to care.

COMMUNICATION

Association for Education in Journalism and Mass Communication for "Journalism in the Age of Artificial Intelligence: Audience Perspectives of the "Robot" Writing The News." Andrea Guzman.

Award: \$2,500.00. October 1, 2017 September 30, 2018. (Organized Research) Applied Research.

This project will investigate audience perceptions of automated news writing programs, sometimes referred to as "robot" reporters.

Rita Allen Foundation for "Overview of organizational support for science communication among scientific societies." Shupeí Yuan.

Award: \$12,345.00. December 1, 2017 July 31, 2018. (Organized Research) Applied Research.

The proposed project aims to provide an empirical overview of scientific societies' role in supporting scientists' public engagement efforts.

COMPUTER SCIENCE

Argonne National Laboratory for "Proxy Applications for Exascale Computing (Student Support)." Michael Papka.

Award: \$7,813.00. October 1, 2017 September 30, 2018. (Organized Research) Applied Research.

Under DOE's Exascale Computing Project (ECP), student will profile and understand performance proxy applications, what features of the hardware are relevant to the performance of these applications, and how to project the performance on future hardware.

Argonne National Laboratory for "Quantum Computing Student Support." Michael Papka.
Award: \$10,140.00. October 2, 2017 September 30, 2018. (Organized Research) Applied Research.

Funds will be used to investigate current simulation technology for quantum computers and, in collaboration with experts in the field, add noise to those simulations.

University of Chicago for "MRI: Development of an Urban Scale Instrument for Interdisciplinary Research (Array of Things [AoT])." Michael Papka.
Award: \$20,227.00. (Cumulative \$60,526.00). October 1, 2017 September 30, 2018. (Organized Research) Equipment.

The NIU team will collaborate with the team at the University of Chicago to develop policies and protocols for deployment of hardware and software and to test and deploy experiments within the NIU testbed as part of the larger Chicago deployment.

COUNSELING, ADULT AND HIGHER EDUCATION

Illinois Community College Board for "Early Leading Indicators of Student Success: Evidence from Illinois Community Colleges." Xiaodan Hu.
Award: \$29,975.00. October 1, 2017 September 30, 2018. (Other Sponsored Activities) Other.

The purpose of the project is to develop a statistical analysis of student unit record data within ICCB's Centralized Data System to examine early leading indicators of undergraduate success.

DIVISION OF RESEARCH AND INNOVATION PARTNERSHIPS, VP'S

Illinois Manufacturing Extension Center for "Regional Host Organization for Illinois Manufacturing Excellence Center." Gerald C. Blazey/Anne C. Kaplan.
Award: \$28,594.00. (Cumulative \$1,496,944.00). October 1, 2016 September 30, 2017. (Organized Research) Applied Research.

The purpose of this project is to perform research services directed toward increasing the productivity and global competitive advantage of regionally based manufacturing and technology related firms.

Illinois Manufacturing Extension Center for "Regional Host Organization for Illinois Manufacturing Excellence Center." Gerald C. Blazey/Anne C. Kaplan.
Award: \$1,844,524.00. October 1, 2017 September 30, 2018. (Organized Research) Applied Research.

The purpose of this project is to perform research services directed toward increasing the productivity and global competitive advantage of regionally based manufacturing and technology related firms.

ELECTRICAL ENGINEERING

Polatomic, Inc for "Tactical Mine Neutralization Magnetometer (TMNM)." Michael J. Haji Sheikh.
Award: \$41,000.00. November 15, 2017 August 31, 2018. (Organized Research) Applied Research.

This project will consist of a study to develop a magnetometer system that has positional awareness.

ENGINEERING TECHNOLOGY

Volta Energy Technologies, LLC for "Joint Appointment Volta Energy Technologies." David Schroeder. Award: \$73,064.00. (Cumulative \$36,532.00). August 16, 2017 August 15, 2018. (Organized Research) Applied Research.

The PI will provide technical support to develop and execute task orders between sponsor and Argonne, develop sponsor's investment opportunity pipeline, and perform technical diligence on potential investment opportunities.

GEOGRAPHIC AND ATMOSPHERIC SCIENCES

National Science Foundation for "Collaborative Research: Observed and Future Dynamically Downscaled Estimates of Precipitation Associated with Mesoscale Convective Systems." Victor Gensini. Award: \$49,537.00. August 25, 2017 August 31, 2020. (Organized Research) Applied Research.

To understand the effects of climate change on mesoscale convective systems and the resulting socioeconomic impacts.

GEOLOGY AND ENVIRONMENTAL GEOSCIENCES

Columbia University for "Participation of Justin Dodd on Expedition 374." Justin Dodd. Award: \$35,412.00. October 2, 2017 October 1, 2018. (Organized Research) Applied Research.

As inorganic geochemist on the International Ocean Discovery Program, Dr. Dodd will conduct chemical analyses on interstitial water, and/or solid sediment or rock samples.

Temple University for "SL CN: Understanding and Promoting Spatial Learning Processes in the Geosciences." Nicole LaDue. Award: \$10,461.00. (Cumulative \$18,403.00). September 1, 2017 August 31, 2018. (Organized Research) Applied Research.

The goal of the project is to develop a network for research on education and cognitive psychology that will result in new designs for teaching tools and new insights into the working of the human mind brain.

GRADUATE SCHOOL, DEAN'S OFFICE

Illinois Board of Higher Education for "Diversifying Higher Education Faculty in Illinois FY2018." Bradley G. Bond.

Award: \$142,000.00. July 1, 2017 June 30, 2018. (Instructional Programs) Instructional Programs.

NIU will serve as Fiscal Agent for IBHE for FY 2018 in administering grants awarded by the Diversifying Higher Education Faculty in Illinois ("DFI") Program Board to fellows at the institution under the DFI Program.

HISTORY

National Endowment for the Humanities/National Foundation on the Arts and Humanities for "Standardizing the Nation: An institutional history of the 1872 Brazilian census and the metric system." Anne G. Hanley.

Award: \$6,000.00. July 1, 2017 August 31, 2017. (Organized Research) Basic Research.

This award will allow the PI to research and draft a concept article about two major events in a single year in Brazil's history: the 1872 implementation of the first national census and adoption of the metric system of weights and measures.

ILLINOIS INTERACTIVE REPORT CARD

Illinois State Board of Education for "Illinois Interactive Report Card FY18." Harvey Smith.
Award: \$1,750,000.00. July 1, 2017 June 30, 2018. (Other Sponsored Activities) Public Service.

Innovation and improvement for FY18 in the MyIIRC (Illinois Interactive Report Card) data portal with respect to continuous improvement planning, information rich student level PARCC assessment reports, and 21st Century CLC benchmarking tools.

INDUSTRIAL AND SYSTEMS ENGINEERING

Medikmark Inc for "Development of a Quality System." Purushothaman Damodaran.
Award: \$35,683.00. (Cumulative \$149,379.00). October 1, 2017 January 31, 2018. (Organized Research) Applied Research.

The primary objective for this project is to aid the company to develop a quality management system with an ultimate goal of getting the ISO 13485 certification.

University of Illinois at Chicago Occupational and Environmental Health and Safety Education and Research Center for "Systematic Evaluation of Patient Transfer Devices to Improve Musculoskeletal Health among Caregivers." Jaejin Hwang.

Award: \$19,939.00. July 1, 2017 June 30, 2018. (Organized Research) Applied Research.

Funds are requested to evaluate the effect of four different transfer devices on the muscle activities and joint torque of the upper extremity and the low back in caregivers during lateral patient transfer.

MATHEMATICAL SCIENCES

Simons Foundation for "Dynamics and Geometry in the Quasi world." Alastair Fletcher.
Award: \$7,000.00. (Cumulative \$21,000.00). September 1, 2017 August 31, 2018. (Organized Research) Basic Research.

This project aims to build on existing collaborations and forge new ones in areas of the PI's expertise relating to quasiconformal mappings including, in particular, Teichmüller theory and the iteration theory of quasiregular mappings.

PHYSICS

Department of Energy for "Development of a damping ring free electron injector for the International Linear Collider." Phillippe R. Piot.

Award: \$15,000.00. July 1, 2017 June 30, 2018. (Organized Research) Basic Research.

Funds are requested to explore the design of a GeV class electron injector capable of attaining electron bunch with the required properties without having to rely on the currently envisioned 6 km long damping ring parameters.

Fermi National Accelerator Laboratory for "Joint Appointment NIU/FNAL." Phillippe R. Piot.

Award: \$65,888.00. (Cumulative \$577,732.00). August 16, 2017 August 15, 2018. (Other Sponsored Activities) IPA or Joint Appointment.

Funds are being used, per the NIU Fermilab Memorandum of Understanding executed in December 2005, to support one half of the PI's 9 month academic salary as a joint faculty appointee of the Department of Physics and Fermi National Accelerator Laboratory.

Department of Energy for "High current electron sources for superconducting radiofrequency injectors." Phillippe R. Piot/Iman Salehinia/Venumadhav Korampally.
Award: \$76,000.00. September 25, 2017 September 24, 2018. (Organized Research) Applied Research.

Funds are requested to explore the coupling of a high current electron source to a superconducting accelerator with ultimate goal of forming electron beams with Mega Watt average power.

Euclid Techlabs, LLC for "Photocathode Laser Shaping for High Transformer Ratio Collinear Wakefield Acceleration." Phillippe R. Piot.
Award: \$20,000.00. September 25, 2017 March 11, 2018. (Organized Research) Applied Research.

Accelerator & Beam Physics group will perform analysis for the formation of electron bunches, study laser pulse shape optimization, and design & execution of a proof of principle experiment aimed at demonstrating the feasibility of the scheme.

Universities Research Association, Inc. for "Design of New High and Low Energy Test Beamlines at Fermilab and KEK." Chen Xu/Swapan Chattopadhyay.
Award: \$10,000.00. April 8, 2017 April 7, 2018. (Organized Research) Applied Research.

Funds are requested to facilitate Fermilab to build the next external beamline for high energy electrons to calibrate detector.

POLITICAL SCIENCE

Charles G. Koch Charitable Foundation for "Justice and Democracy: The American Experiment." Andrea Radasanu/Matthew J. Streb.
Award: \$18,700.00. August 15, 2017 August 14, 2018. (Organized Research) Research Training.

This program continues and enhances the undergraduate fellowship program by creating a new online journal for undergraduate scholarship and a competitive research for undergraduate scholarship.

PRECOLLEGIATE PROGRAMS

Department of Education for "Upward Bound Program." Felicia R. Bohanon.
Award: \$12,628.00. (Cumulative \$517,748.00). June 1, 2017 May 31, 2018. (Other Sponsored Activities) Public Service.

Funds will be used to identify, select and serve 120 low income, potential first generation college students who lack the adequate preparation to successfully pursue a postsecondary education and need academic support.

PSYCHOLOGY

University of Washington for "Multi tasking to Hyper tasking: Investigating the Impact of Next Generation 911." Michelle M. Lilly.
Award: \$23,682.00. (Cumulative \$91,102.00). September 1, 2017 August 31, 2018. (Organized Research) Applied Research.

Funding will support the PI's time for methodological consultation on trauma and stress measures and project design, and clinical consultation on the development of an adapted mindfulness based stress reduction program for 911 telecommunicators.

Department of Education for "Testing the onPAR Model in Developmental Literacy Education." Joseph P. Magliano/Sonya L. Armstrong/Stephen Tonks.
Award: \$355,764.00. (Cumulative \$1,296,665.00). July 1, 2017 June 30, 2018. (Organized Research)

Applied Research.

This project proposes to develop and test a model that specifies the literacy and self regulation (e.g., motivation and metacognition) skills and processes necessary to become a proficient academic reader in a sample of development education students.

Illinois Department of Children and Family Services for "Integrated Assessment Program FY2018." Laura D. Pittman/Matthew Skarbek.

Award: \$6,194,989.00. July 1, 2017 June 30, 2018. (Other Sponsored Activities) Public Service.

Funds support the Integrated Assessment Program, which provides clinical screening and assessment services to children under the care of DCFS in the northern, central, and southern IA program regions.

PUBLIC ADMINISTRATION

Village of Algonquin for "Management Intern (Esperanza Castellanos)." Denise Burchard.

Award: \$2,430.00. (Cumulative \$18,600.00). July 1, 2017 May 15, 2018. (Instructional Programs) Instructional Programs.

The purpose of this project is to provide a valuable experiential learning opportunity to a graduate student in NIU's MPA program.

REGIONAL DEVELOPMENT INSTITUTE

Illinois Department of Healthcare and Family Services for "Electronic Health Record (EHR) Systems and Meaningful Use Illinois Health Information Technology Regional Extension Center (ILHITREC)." Lisa Kaye Bergeron.

Award: \$1,695,301.00. December 1, 2017 November 30, 2019. (Other Sponsored Activities) Public Service.

This project will increase awareness, adoption, implementation, and meaningful use of Electronic Health Records with HFS Medicaid providers in Illinois with the goal of decreasing cost and improving health outcomes. Northwestern University for "Great Lakes Practice Transformation Network." Lisa Kaye Bergeron.

Award: \$84,057.00. (Cumulative \$936,732.00). September 29, 2016 September 28, 2017. (Organized Research) Applied Research.

NIU will build off its existing work with the Illinois Health Information Technology Regional Extension Center (IL HITREC) in developing relationships with medical practices to help them achieve clinical transformation.

Northwestern University for "Great Lakes Practice Transformation Network." Lisa Kaye Bergeron.

Award: \$337,907.00. (Cumulative \$936,732.00). September 29, 2017 September 28, 2018. (Organized Research) Applied Research.

NIU will build off its existing work with the Illinois Health Information Technology Regional Extension Center (IL HITREC) in developing relationships with medical practices to help them achieve clinical transformation.

SCHOOL OF HEALTH STUDIES

University of Illinois at Urbana Champaign for "Lead in Homes with Domestic Wells in Three Illinois Counties." Sarah Dee Geiger.

Award: \$3,000.00. September 1, 2017 August 31, 2018. (Organized Research) Applied Research.

This work will characterize lead levels in water used by families in primarily rural areas of Illinois that obtain water from domestic wells.

STATISTICS

Society of Actuaries for "Multivariate Analysis for Private Pension Plan Mortality Study and Tables." Lei Hua/Chaoxing Xia.

Award: \$32,000.00. November 1, 2017 - December 31, 2019. (Organized Research) Applied Research.

The goal of the project is to conduct a multivariate analysis for public pension plan mortality study and tables.

SUMMARY OF GRANT/CONTRACT AWARDS

Office of Sponsored Projects – Fiscal Year 2018
October 1, 2017 – December 31, 2017

	This Report	Fiscal Year 2018 Cumulative
DOLLARS AWARDED BY SOURCE		
Federal Government	7,585,192	12,581,805
State of Illinois	7,567,780	7,681,466
Corporate	108,747	215,426
Public/Not for Profit	735,274	1,085,030
Foreign	0	96,173
Total	15,996,993	21,659,900
DOLLARS AWARDED BY PURPOSE		
Instruction	144,430	1,531,703
Research	4,221,761	7,553,571
Public Service	11,534,939	12,188,064
Other Sponsored Activities*	95,863	386,562
Total	15,996,993	21,659,900
DOLLARS AWARDED BY COLLEGE		
College of Business	0	295,684
College of Education	29,975	690,133
College of Engineering and Engineering Technology	209,686	324,473
College of Health and Human Sciences	213,631	236,631
College of Law	0	0
College of Liberal Arts and Sciences	8,311,156	12,517,309
College of Visual and Performing Arts	0	0
Outreach, Engagement, and Regional Development	5,217,427	5,331,113
Other Academic Units	2,015,118	2,264,557
Other University Units	0	0
Total	15,996,993	21,659,900

*Includes Student Service, Equipment, Testing/Evaluation, Joint Appointments, Conference, and other.

**Agenda Item 9.a.
March 8, 2018**

Action

RESOLUTION HONORING TRUSTEE ROBERT BOEY