



Executive Committee
of the
Board of Trustees

November 16, 2017

A G E N D A

Executive Committee of the
BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday –November 16, 2017
Board of Trustees Room
315 Altgeld Hall
DeKalb, Illinois




1. Call to Order and Roll Call
2. Verification of Quorum and Appropriate Notification of Public Meeting
3. Meeting Agenda Approval *Action*..... i
4. Chair's Comments/Announcements
5. Public Comment*
6. Executive Committee Report
 - a. Presidential Goal Metrics *Action*..... 1
 - b. Presidential Search Planning Committee *Action*..... 3
7. Other Matters
8. Adjournment

*Individuals wishing to make an appearance before the Board should consult the [Bylaws of the Board of Trustees of Northern Illinois University](#), Article II, Section 4 – *Appearances before the Board*. Appearance request forms will be available in the Board Room the day of the meeting. For more information contact Kathleen Carey, (kjahns@niu.edu) Recording Secretary to the Board of Trustees, Altgeld Hall 300, DeKalb, IL 60115, 815-753-1273.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Kathleen Carey at (815) 753-1273, as soon as possible.

PRESIDENTIAL GOAL METRICS

 Dr. Lisa Freeman, Acting President ***** FY 2018 - Goals			Effective Date: July 1, 2017 - June 30, 2017	
Goal Title	Goal Description	Goal Measurement (Success Criteria)	Goal Results	Comments
Goal 1: Grow Student Enrollment & Success	<ul style="list-style-type: none"> Enhance Recruitment Increase Retention Increase Student Success 	<p>Recruitment</p> <ul style="list-style-type: none"> Increase new undergraduate students (Fall 2018) by 5% from Fall 2017 Hold new graduate students (Fall 2018) flat from Fall 2017 Develop method and establish baseline in FY18 for student credit hours produced in on-line and off-campus programs; use to establish goal for FY19. Deploy 8-10 new online/f/ff-campus programs. <p>Retention</p> <ul style="list-style-type: none"> Increase Fall 2018 overall retention by 0.5% from Fall 2017 <p>Success</p> <ul style="list-style-type: none"> Finalize equity gap goals/strategy for 4 and 6 year graduation rates. 		
Goal 2: Enhance Fiscal Sustainability of NIU	<ul style="list-style-type: none"> Increase Tuition Revenue Increase Philanthropy Align Budget with Mission 	<p>Revenue Growth</p> <ul style="list-style-type: none"> In line with our enrollment goal, a 5% growth in new undergraduates would result in an increase in gross tuition and fee revenue from new undergraduates of \$2.8M. Increase discretionary revenue (\$) from sources other than appropriations, tuition and fees in a manner consistent with mission. By the end of FY 19, increase IPEDS Other Revenue by 5% over FY16. <p>Philanthropy</p> <ul style="list-style-type: none"> Report total funds (inclusive of new gifts at full value, new pledges at full value, non-cash gifts at appraised value where appropriate) raised on goal of \$17.5M, with goal of increasing support for unrestricted scholarships. Increase Foundation \$ expended on behalf of NIU for scholarships and fellowships (relative to FY17 baseline) by 10% at end FY19. <p>Increase Alignment of Mission and Budget</p> <ul style="list-style-type: none"> Align expenditures (exclusive of auxiliary) per student FTE with mission, using IPEDS peers as a guide. Control Administrative Costs: Achieve and maintain administrative: instructional cost ratio (as defined by ACTA) \leq 0.18 		

Goal Title	Goal Description	Goal Measurement (Success Criteria)	Goal Results	Comments
Goal 3: Implement Program Prioritization	<ul style="list-style-type: none"> Administrative Programs Academic Programs Advance data-informed culture 	<ul style="list-style-type: none"> Implement 80% of recommendations regarding administrative programs from the President's November 2016 report by June 2018 75% of academic programs planned for transformation or elimination - complete by June 2018 25% of new academic programs proposed- implementation in progress by June 2018 Develop strategy and template to ensure that continuous improvement activities identified through the program prioritization process are being institutionalized in ways that allow progress to be tracked and new improvement activities to be identified. 		
Goal 4: Foster an organizational culture that is ethical and accountable	<ul style="list-style-type: none"> Increase transparent practices Decrease critical audit findings 	<p>Transparency</p> <ul style="list-style-type: none"> Post President's Travel and Hospitality Expenses to Web (quarterly) starting in FY18. Implement the University Budget Process recommended by Executive Budget Committee (EBC), including expectation that EBC will engage NIU's Resource, Space and Budget Committee, and thereby facilitate involvement of the larger NIU community in the budget process. Expectation is to have budget process 100% determined in FY18 and fully implemented for FY19. Decrease ambiguity associated with NIU policies and procedures by implementing policy library, and university-level compliance program <p>Audit</p> <ul style="list-style-type: none"> Decrease the number of critical financial and compliance audit findings (allow for two cycles to resolution) Implement reports designed to increase university leadership's awareness of and responsiveness to critical internal audit recommendations. Increase divisional responsiveness to requests from Internal Audit such that requested information that is available in an acceptable format is provided within 3 working days, and most other requested information is provided within 10 working days 		

Goal Title	Goal Description	Goal Measurement (Success Criteria)	Goal Results	Comments
Goal 5: Increase capacity for research, innovation and regional engagement	<ul style="list-style-type: none"> Increase Regional Engagement Initiate Research Cluster Strategy 	Regional Engagement <ul style="list-style-type: none"> Increase number of new partnerships initiated and sustained FY18- Implement tool for establishing baseline and counting new partnerships, guided by Carnegie Foundation definition of partnerships. FY19- Track and report new partnerships with a goal of 5% increase in partnerships for the university. Also, track and report of FY18 partnerships sustained with a target of 20% retention. <ul style="list-style-type: none"> Number of students engaged in community projects or internships Research Cluster Strategy <ul style="list-style-type: none"> Initiate at least one research cluster/year in FY19 and FY20 Have two new doctoral programs through the NRJ curricular process and proposed to the IBHE by the end of AY 18-19 		
Goal 6: Student Experience	<ul style="list-style-type: none"> Increase student satisfaction with support services Increase student engagement 	Student Satisfaction <ul style="list-style-type: none"> Develop a coherent strategy for measuring student satisfaction, based on a limited number of annual surveys focused in key areas, with implementation to start no later than AY 18-19. Engagement <ul style="list-style-type: none"> Develop a way to capture and report the number of students participating in experiential learning/high impact educational practices and use to develop baseline and FY19 goals. 		
Legend: Goal Results:		Met Expectation	Below Expectations	

Recommendation: The university recommends that the Executive Committee endorse these Presidential Goal Metrics and ask that it be forwarded by means of the President’s Report to the Board of Trustees for approval at its special meeting on November 16, 2017.

PRESIDENTIAL SEARCH PLANNING COMMITTEE

Charge: The committee is charged with benchmarking current practices and trends related to presidential searches and contracts. Additionally, the committee is to prepare a draft of the job description and a “points of pride” document. Finally, the committee will provide input regarding the structure of the presidential search committee (beyond those positions mandated by the university’s Constitution). The committee must provide justifications for all of its recommendations.

Membership (13 members)

- **Board of Trustees member** (chair)
- **Executive Secretary of the University Council**
- **Faculty member**, elected by Faculty Senate
- **Faculty member**, elected by Faculty Senate
- **Faculty member**, elected by Faculty Senate
- **Graduate student**, chosen by the Graduate Council
- **Undergraduate student**, chosen by the Student Association
- **Operating Staff Council member**, chosen by the Operating Staff Council
- **Supportive Professional Staff Council member**, chosen by the Supportive Professional Staff Council
- **Alumni Association Board member**, chosen by the Alumni Association Board
- **Foundation Board member**, chosen by the Foundation Board
- **Council of Deans member**, chosen by the Council of Deans
- **Instructor***

This is a planning committee; it is not the search committee. However, serving on this planning committee does not necessarily preclude any members from serving on the search committee.

*Each College will nominate one instructor and provide a brief rationale for the nomination. The chair of the planning committee will be responsible for choosing from the nomination pool the instructor to serve on the committee.

Timeline: The committee will meet periodically from January 2018 - May 2018. The committee will report on the benchmarking research and present a draft job description document at the June 2018 BOT meeting.

Recommendation: The University requests the Executive Committee approval of the proposed planning committee for the upcoming presidential search and forward to the Board for full approval at the Special Meeting of the Board of Trustees on November 16, 2017.