

Minutes of the  
**NIU Board of Trustees**  
**FINANCE, FACILITIES AND OPERATIONS**  
**COMMITTEE MEETING**  
April 19, 2012

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chair Robert Boey at 10:45 a.m. in the Board of Trustees Room, 315 Altgeld Hall. Recording Secretary Sharon Banks-Wilkins conducted a roll call of Trustees. Members present were Trustees Anthony Iosco, Robert Marshall, Cherilyn Murer, Marc Strauss and Chair Boey. Also present were Trustees John Butler, Wheeler Coleman and Student Trustee Jaemin Robertson, Committee Liaison Eddie Williams, President John Peters and Board General Counsel Jerry Blakemore. With a quorum present, the meeting proceeded.

**VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING**

Confirmation of Open Meetings Act notification compliance was given by Board General Counsel Jerry Blakemore.

**MEETING AGENDA APPROVAL**

Chair Boey asked for a motion to approve the agenda. Trustee Murer made a motion to approve the agenda, seconded by Trustee Marshall. The motion was approved.

**REVIEW AND APPROVAL OF MINUTES**

It was moved by Trustee Marshall and seconded by Trustee Iosco to approve the minutes of February 2, 2012. The motion was approved.

**CHAIR'S COMMENTS/ANNOUNCEMENTS**

Today's agenda includes a number of items requiring committee endorsement, Chair Boey stated. Among these items are Fiscal Year 2013 Internal Operating Budget Interim Approval; seven Fiscal Year 2013 new contracts, contract renewals and an open order; two capital project items, NIU Vision 2020 WiFi Access Initiative, and High Definition Electronic Video Boards and Central Control Room Projects; and Amendment to the Existing Yordon Center Lease and Temporary Construction Easement for the Chessick Practice Center. The committee will receive reports including Fiscal Year 2012 Increment Summary Report, Quarterly Report of Transactions in Excess of \$100,000, Semiannual Progress Report of Active Capital Projects.

Chair Boey recognized the representatives of the University Advisory Committee, Dr. Rosenbaum and Dr. Waas. He then introduced student leaders who were present: Elliot Echols, the new Student Trustee; Delonte Leflore, the new Student Association President; and Austin Quick, Speaker of the Student Association Senate.

**PUBLIC COMMENT**

The Chair asked Board General Counsel Jerry Blakemore if any members of the public had registered a written request to address the Board in accordance with state law and the Board of Trustees *Bylaws*. Mr. Blakemore noted that no requests had been received to address this Board Committee meeting.

## UNIVERSITY RECOMMENDATIONS

### **Agenda Item 7.a. – Fiscal Year 2013 Internal Operating Budget Interim Approval**

We are required by statute to have Board approval of our operating budget prior to the beginning of the next fiscal year, which begins July 1, 2012, Dr. Williams said. We have to do this in the absence of knowing what our appropriation is going to be. The General Assembly and the leadership in Springfield are still working on that and attempting to come up with solutions to many serious problems in the State of Illinois. In order to continue operations on July 1, the beginning of Fiscal Year 2013, we must have authorization. The university will report back to the Board at its September meeting with a more complete analysis of the internal budget. Chair Boey asked for a motion to endorse the FY13 Internal Budget Interim Approval. Trustee Marshall so moved, seconded by Trustee Murer. The motion was approved.

### **Agenda Item 7.b. – Fiscal Year 2013 *Northern Star* Contract**

Our annual *Northern Star* contract is for the publication of their newspaper, Dr. Williams explained. This is supported through the advertisement income generated by the *Northern Star*. Chair Boey asked for a motion to endorse the FY13 *Northern Star* Contract. Trustee Iosco so moved, seconded by Trustee Marshall. The motion was approved.

### **Agenda Item 7.c. – Fiscal Year 2013 University Outreach Catering Services Contract**

Many outside and internal operations have conferences, meetings and so forth at our outreach centers and often require some form of food service, Dr. Williams said. This is an open order which allows the managers of our centers to utilize various operations and companies that would provide food service. This is a pass-through expense.

Chair Boey asked for a motion to endorse the FY13 University Outreach Education Centers Catering Services Contract. Trustee Marshall so moved, seconded by Trustee Iosco. The motion was approved.

### **Agenda Item 7.d. – Fiscal Year 2013 ITS Cellular Service Open Order**

Cellular services are provided for the campus community, Dr. Williams said, and this is an open order for those services. Each department makes an assessment of their needs in this area, approves the use of cellular phones for their particular department, and those expenses are then billed to that department. As an open order, we negotiate the best possible rate for these services. Chair Boey asked for a motion to endorse the FY13 Cellular Service Open Order. Trustee Iosco so moved, seconded by Trustee Murer. The motion was approved.

### **Agenda Item 7.e. – Fiscal Year 2013 ITS Telephone Hardware Maintenance Contract Renewal**

Dr. Williams stated that telecommunication services on campus are supported through a Nortel Hybrid telephone switch and other types of equipment. This is the third year of a three-year agreement that provides us with the necessary maintenance services. Chair Boey asked for a motion to endorse the renewal of the FY13 ITS Telephone Hardware Maintenance Contract on the university's telecommunications equipment. Trustee Marshall so moved, seconded by Trustee Iosco. The motion was approved.

### **Agenda Item 7.f. – Fiscal Year 2013 Materials Management Commodities Contract Renewal**

It is necessary to renew an open order that provides Central Stores commodities for the campus, such as napkins, disposable plates, carry-out containers, etc. sold through Materials Management's resale program. Chair Boey asked for a motion to endorse the FY13 Materials Management Commodities Contract Renewal. Trustee Murer so moved, seconded by Trustee Marshall. The motion was approved.

### **Agenda Item 7.g. – Fiscal Year 2013 Waste Management and Utilities Solid Waste Removal and Recycling Contract Renewal**

Waste Management provides services for the removal of solid waste and recycling on the DeKalb campus. This open order request is the fourth year of a nine-year agreement. Chair Boey asked for a motion to endorse the renewal of the FY13 Waste Management and Utilities Solid Waste Removal and Recycling Contract. Trustee Iosco so moved, seconded by Trustee Marshall. The motion was approved.

### **Agenda Item 7.h. – ITS Multi-Year Blackboard Software Licenses**

One of the major tools our faculty uses in the classroom is Blackboard, which provides an opportunity for students to receive information online, Dr. Williams stated. Blackboard also gives faculty an opportunity to talk with students online. Provost Alden added that selection committees for faculty and staff awards and university position searches also are being done more often through Blackboard. Chair Boey asked for a motion to endorse the renewal and approval of the ITS Multiyear Blackboard software licenses. Trustee Iosco so moved, seconded by Trustee Marshall. The motion was approved.

### **Agenda Item 7.i. – NIU Vision 2020 WiFi Access Initiative**

This item is pursuant to the President's Vision 2020 Initiative whereby the project is tied to the effort to provide WiFi services throughout the campus, Dr. Williams said. I want to thank Wally Czerniak for his efforts on this and Frederick Schwantes for his efforts from the academic side in putting together an operational plan that would provide what we consider to be a hundred percent WiFi coverage for the campus within three years. It is our goal to get this implementation done as quickly as possible so that our students, faculty and various buildings will have the same technical capabilities that can be found almost anywhere else you go. The implementation and the funding of this three-year plan will come through the university. Chair Boey asked for a motion to endorse the NIU Vision 2020 WiFi Access Initiative. Trustee Murer so moved, seconded by Trustee Marshall. The motion was approved.

### **Agenda Item 7.j. – High Definition Electronic Video Board and Central Control Room Project**

Currently, we have original equipment in the convocation center, Dr. Williams said, and this is simply a request for new scoreboards for our stadium and for our convocation center. We are retrofitting because parts are no longer available for the stadium scoreboard. We made it through one season and pray we will make it through another. This implementation will be for the fall of 2013. I commend Bob Albanese and his staff for preparing a strategy for building up our reserves over time, so that when the useful life of equipment comes to an end, we will have sufficient revenues and support to cover the replacement. We have been planning for this day and the resources are there. Chair Boey asked for a motion to approve the High Definition Electronic Video Board and Central Control Room Project. Trustee Iosco so moved, seconded by Trustee Marshall. The motion was approved.

### **Agenda Item 7.k. – Amendment to Existing Yordon Center Lease**

The Foundation Board was willing to take on the development of the Yordon Center to allow this facility to be built on campus, Dr. Williams said, especially in the context of the limited funding that the State and the university have for such purposes. Given the fact that the Foundation was a developer, the university extended to the Foundation an easement to allow the construction and to allow the Foundation, from a legal perspective, to have access and be able to build a facility on university property. We gave a fairly generous overall easement when we did that and, fortunately, we have the opportunity to add a new indoor practice facility to the campus. The Foundation has agreed to serve as the developer of that project as well, but there was a conflict in the easements for the two properties. This requires an amendment reducing the original easement given to the Foundation for the Yordon Center reducing it. Chair Boey asked for a motion to endorse the Amendment to the Existing Yordon Center Lease. Trustee Marshall so moved, seconded by Trustee Iosco. The motion was approved.

**Agenda Item 7.l. – Temporary Construction Easement**

This is the accompanying request to Agenda Item 7.k., Dr. Williams stated, which establishes an easement granted to the Foundation for the construction development of the indoor practice facility. Chair Boey asked for a motion to endorse the granting of this Temporary Construction Easement. Trustee Murer so moved, seconded by Trustee Marshall. The motion was approved.

**UNIVERSITY REPORTS**

- Agenda Item 8.a. – Fiscal Year 2012 Increment Summary Report**
- Agenda Item 8.b. – Quarterly Summary Report of Transactions in Excess of \$100,000**
- Agenda Item 8.c. – Periodic Report on Investments**
- Agenda Item 8.d. – Semi-Annual Progress Report of Active Capital Projects**

Dr. Williams called the committee’s attention to the above-listed informational items included in this report. He called specific attention to the Increment Summary Report authorized by President Peters. The President authorized an increment plan for the campus that was implemented effective January 1, 2012, and the plan implementation results are reported in that information item. Also included in the information items are our Quarterly Report on Transactions in Excess of \$100,000. Our Report on Investments is reflective of the marketplace in that our return on our investments is less than one percent, but that is also pursuant to the constraints of investment policy according to state statute for public universities. Finally, there is a semiannual report on capital projects.

**NEXT MEETING DATE**

The Chair announced that the next meeting of the Finance, Facilities and Operations Committee would be held on Thursday, August 30, in DeKalb.

**ADJOURNMENT**

There being no Other Matters, Chair Boey entertained a motion to adjourn. Trustee Marshall so moved, seconded by Trustee Murer. The meeting was adjourned at approximately 10:59 a.m.

Respectfully submitted,

Sharon M. Banks-Wilkins  
Recording Secretary

*In compliance with Illinois Open Meetings Act 5 ILCS 120/1, et seq, a verbatim record of all Northern Illinois University Board of Trustees meetings is maintained by the Board Recording Secretary and is available for review upon request. The minutes contained herein represent a true and accurate summary of the Board proceedings.*