

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events (815) 753-1999, as soon as possible, normally a week before the scheduled meeting.

**PUBLIC NOTICE**

**Finance, Facilities and Operations  
Committee Meeting**

**and**

**Academic Affairs, Student Affairs  
and Personnel Committee Meeting**

**of the**

**BOARD OF TRUSTEES OF  
NORTHERN ILLINOIS UNIVERSITY**

March 3, 2005

315 Altgeld Hall - Board of Trustees Room  
Northern Illinois University  
DeKalb, Illinois

Approximate Schedule

9:00 a.m.

Finance, Facilities and Operations Committee

(Expected to include presentation of proposals for Committee review and *endorsement* : Fiscal Year 2006 Student Fee Recommendations; Fiscal Year 2006 Room and Board Recommendations; Fiscal Year 2006 Student Accident and Sickness Insurance Contract Renewal; Fiscal Year 2006 Mass Transit Contract Renewal; Fiscal Year 2006 Athletic Sports Camp Housing and Meal Expenditure; Fiscal Year 2006 International Programs Division Contracts Renewal; Fiscal Year 2006 *Northern Star* Contract Renewal; Fiscal Year 2006 Waste Management Contract Renewal; Fiscal Year 2006 Document Services Copier and Controller System Contract Renewal; Fiscal Year 2006 Copy Paper ITS Document Services and Materials Management; Fiscal Year 2005 Amendment to NIU Foundation Professional Services Contract; Department of Geology and Environmental Geosciences Magnetic Sector ICP Mass Spectrometer; Department of Geology and Environmental Geosciences Mass Spectrometers; Department of Geology and Environmental Geosciences Sub-Ice Rov System; Barsema Alumni & Visitors Center Fixtures & Equipment; Residence Hall Ethernet Conduit Change in Capital Project Approval; Collective Bargaining Agreement. For review and *information* : Fiscal Year 2005/2006 Budget Update; Fiscal Year 2006 Legislative Update; Fiscal Year 2005 Increment Summary Report; Bowl Game Charter Air Services; Quarterly Summary Report of Transactions in Excess of \$100,000; Periodic Report on Investments; Oracle/PeopleSoft Update. Possibly other matters for discussion only.)

10:30 a.m.

Academic Affairs, Student Affairs and Personnel Committee

(Expected to include presentation of proposals for Committee review and *endorsement* : Recommendations for Faculty and Supportive Professional Staff Sabbatical Leaves for the 2005-2006 Academic Year; Request for Degree Authority at Regional Sites; Request for New Specializations; Request for a New Minor; Request to Delete an Emphasis and a Specialization. For review and *information* : Oral English Proficiency Annual Report 2003-2004; Annual IBHE Report on Underrepresented Groups 2003-2004 Possibly other matters for discussion only)

#### AGENDA FORMAT FOR COMMITTEE MEETINGS

1. CALL TO ORDER AND ROLL CALL
2. VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING
3. MEETING AGENDA APPROVAL
4. REVIEW AND APPROVAL OF MINUTES OF PREVIOUS MEETING
5. COMMITTEE CHAIR'S COMMENTS/ANNOUNCEMENTS
6. PUBLIC COMMENTS, IF ANY \*
7. UNIVERSITY RECOMMENDATIONS AND REPORTS
8. OTHER MATTERS
9. NEXT MEETING DATE
10. ADJOURNMENT

\* The Board and its committees comply with P.A. 91-0715 through its *Bylaws* , Article II, Section 5.B:

1. Consistent with Public Act 91-0715 and reasonable constraints determined by these Bylaws and the Chair, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees, where proposals are first considered and the time for interaction most feasible.
3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.

4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.

**Public Notice Prepared by:** Board of Trustees Parliamentarian

**Time of Posting:** Original, at least 48 hours in advance of announced Meeting

**Places of Posted Meeting Notice:** President's Office, 300 Altgeld Hall, and Holmes Student Center